



Grampound with Creed Parish Council

MINUTES OF THE FULL COUNCIL MEETING

HELD IN GRAMPOUND VILLAGE HALL

THURSDAY, 21st SEPTEMBER 2023 @ 6.30pm

| Minute | AGENDA ITEMS | Action |
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| | Present – Cllrs. Taylor (Chair), Freer, James, Jenkins, McGuinness, Shaw, Turner (Vice Chair), Wells; and County Cllr. Bunney. Mrs Liz Fisher kindly took the Minutes in the absence of the Clerk. | |
| | <p>Chairman's Welcome / Public Forum – Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.</p> <p>Mother & Daughter from Pencoise Farm Daughter explained reason for the planning application. Council agreed to support the application.</p> <p>Kay Chapman. Representing the RAG group dealing with the old petrol station site. Ms Chapman acknowledged the work done by the PC Chair, Cllr Taylor, the Clerk, Gillian Thompson and Cllr Michael Bunney in getting a restraining order and enforcement notices on work on the site.</p> <p>Cllr Bunney explained that the CC was struggling to determine the planning application for work to the river bank as there wasn't enough information about the state of it before the work was carried out. They are aiming for a recovery of the river bank rather than a stop order.</p> <p>The quality of the gabions recently used and the filling used in them is under scrutiny and work on the river bank to install them has been reported to the HSE.</p> | |
| 128/2023 | <p>Members' Declarations</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none. | |
| 129/2023 | Apologies – none | |
| 130/2023 | <p>Casual Vacancy – Members received the resignation of Cllr. Keith Jones and declared a Casual Vacancy. Clerk to advertise as per correct procedure.</p> <p>Cllrs Taylor/Jenkins to advertise. Cllr Jenkins – online and Cllr. Taylor – notice boards.</p> <p>Change of Village Hall committee representative. Cllr. Shaw announced that she wishes to step down as VH Rep as she cannot regularly attend on a Tuesday.</p> <p>Discussion around two other members of the PC attending VH meetings albeit with other priorities. Cllr Taylor stated that he felt he could represent the PC and report back to Members.</p> | <p>Clerk</p> <p>Cllrs. Taylor / Jenkins</p> |
| 131/2023 | <p>Minutes of Meetings –</p> <ul style="list-style-type: none"> a. <i>Full Council</i> – 20th July 2023, AGREED as a true record. | |

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| 132/2023 | <p>Outside Organisations and Reports –</p> <p>a. <i>County Councillor</i> – Members received Cllr Bunney’s written report.</p> <p>b. <i>Cornwall South Community Area Partnership (CAP)</i> – next meeting scheduled for Monday 2nd October 2023 at 6.30pm.</p> <p>Notes of the inaugural meeting held on 11th July 2023 were previously emailed.</p> <p>c. <i>Village Hall Committee (VHC)</i> – copy of his Cllr. Taylor’s notes on file.</p> <p>d. <i>Police</i> – details previously emailed:</p> <ul style="list-style-type: none"> • Neighbourhood Newsletter – Summer 2023. • How Police Care for Crime Victims – survey open to anyone who has been a victim of crime in the past two years. • How crime is affecting rural communities – survey. | |
| 133/2023 | <p>Planning Applications – Members considered the following:</p> <p>a. PA23/04645, Land NE of Pencoise Farm Tregony – demolition of farm building & small store. Construction of two dwellings with associated garden land. Prior approval previously granted for conversion of existing building to form two dwellings under PA21/05846.</p> <p>Proposal to support this application by Cllr Wells, 2nd by Cllr Shaw. Agreed unanimously.</p> | Clerk |
| 134/2023 | <p>Planning Applications Approved by CC – the following applications had been approved by CC:</p> <p>a. PA23/03931, Vercoe Fore Street Grampound – Listed building consent to remove and replace bay windows from dwarf wall level and replace current cement tiles on bay windows with Cornish slate. Patch repointing to front elevation as required.</p> <p>Proposal to support this, agreed unanimously (and noisily so don’t know who proposed and 2nd – ed! Moved swiftly on.)</p> | |
| 135/2023 | <p>Withdrawn Planning Applications – the following applications had been withdrawn:</p> <p>a. PA23/00037, Brenoweth New Hill Estate – demolition of existing dwelling and construction of a replacement dwelling with associated works.</p> <p>Scaffolding had been erected around Brenoweth but no further information available as to what is happening there.</p> | |
| 136/2023 | <p>Highway Matters –:</p> <p>a. <i>Vehicular Damage to Town Hall</i> – repair work had commenced at the start of September. Cornwall Highways had insisted on manually operated traffic during peak travel times.</p> <p>Mrs Fisher gave an account of the work done so far. The village has been asked if anyone has any matching stone that could be used. Mrs Fisher reported that several people had offered small amounts. Cllr Taylor asked Mrs Fisher to speak with John Croggon. (done)</p> <p>b. <i>Proposed Flowering Trees, Fore Street</i> – Cllr McGuinness is waiting for a response from Cormac. A large hole needs to be dug – Cllr McGuinness to organise a group to help.</p> <p>NOTE – Forest for Cornwall are offering a free Landmark Tree to every PC. Details previously circulated. There is £1,493 CIL grant available towards the costs of the trees, including a plaque.</p> <p>c. <i>Drain, Corner Creed Lane</i> – SW Water are of the opinion that the smell at corner of Creed Lane / Fore Street originates at the private Sewage Pumping Station (SPS) on The Tannery Estate.</p> | Cllr McGuinness |

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| | <p>Cllr Wells to give the Clerk the details of the company dealing with the Pumping Station at the bottom of the estate (Xylem). Clerk to contact them.</p> <p>d. <i>Manhole, Fore Street</i> – the loose cover outside Enfield had been reported to Highways. They advised they had carried out works and had made the reported issue safe.</p> <p>e. <i>Road Closures</i> – details previously emailed:</p> <ul style="list-style-type: none"> • <u>Fore Street, Grampound</u> –11th November 2023, 10.50-11.20, Remembrance Service. • <u>A390 through Hewas Water</u> – 19th October 2023, 19:00 to 07:00. • <u>Creed Lane, Grampound</u> – 1st to 2nd November, 20:00 to 06:00 hours. <p>f. <i>Fore Street Bus Shelter</i> – Mr Lee Quinney, Cornwall Council advised he had referred the shelter to CC's cleaning/maintenance contractor.</p> | Cllr. Wells / Clerk |
| 137/2023 | <p>Environmental / Amenity Matters –</p> <p>a. <i>Town Hall</i> –</p> <p>i. <u>Clock Light</u> – Cllrs. Taylor and Jenkins will liaise over this. A commercial electrician is required and it is difficult to access. Cllr McGuinness to send details of a local electrician to the Clerk.</p> <p><u>Small Maintenance Jobs</u>– Cllr. Taylor had liaised with Mr Keith Richard regarding the following jobs:</p> <ul style="list-style-type: none"> • Repairs to the small, upstairs window including a “cable notch”; • The replacement manhole cover that serves the Town Hall outside WC and • Hand hold at top of stairs. <p>Cllr Taylor reported that Keith Richards will do these jobs.</p> <p>ii. <u>Stonework Repairs</u> – two possible items had been brought to attention of the contractor.</p> <ul style="list-style-type: none"> • <i>Town Hall doorway</i> – situated at the left-hand corner the lead flashing is disturbed and there's concrete filler missing. There is in fact a hairline crack running down and up over the stones above the doorway but probably not visible on the photos. <p><i>Western Corner</i> – visible crack on the western end that goes go up the wall and round.</p> <p>It was suggested that Mrs Fisher asks the builders currently working on the Town Hall if this 'small' job could be repaired by them whilst doing the lime pointing on the eastern wall.</p> <ul style="list-style-type: none"> • <i>Eastern wall lime pointing</i> being renewed to match that of the repair work currently being done. Cllr Wells asked if this had been followed up from the last meeting. <p>Cllr Taylor replied that he had asked whether the insurance company could cover the cost of this work as it is effectively necessitated by the damage done to the building. Mark Pursey back on Monday and Mrs Fisher to ask him if he had ascertained a response and if negative could he give a price for having the work done.</p> <p>b. <i>Trees, Junction Old Hill and Fore Street</i> – some discussion over why this was being done. It was proposed by Cllr Shaw to refrain from doing anything for 12 months and keep it under review. Seconded by Cllr Wells. Agreed unanimously.</p> <p>c. <i>The Limes access query</i> – Cllr Taylor reported that he had spoken with Johnathon Croggon who informed him that the family had the right to access across all of the estate boundaries and that was passed to us via</p> | <p>Cllr. Taylor Clerk / Cllr. McGuinness Cllr. Taylor</p> <p>Mrs Fisher</p> <p>Mrs Fisher</p> <p>Clerk</p> <p>Cllr. Taylor</p> |

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| | <p>the leases in situ. He had agreed to have the leases amended and this in progress via their solicitors and the Land Registry. Having gained this knowledge, the Tannery Management Committee had been informed and the Limes working party are continuing their work.</p> <p>Cllr. Taylor had undertaken to communicate with the new management company "Koti" when they take over from Belmont on 1st October. Mrs Fisher mentioned that she had been told by Mr Jonathan Croggan that the Land Registry had confirmed that they will update the register though we don't have details of what the amendment in the register will show nor the timescale for them to actually do the update.</p> <p>d. <i>Fore Street</i> –</p> <p>i. <u>Low Growing Wildflowers for Grass Verges</u> – details, incl. costs: https://wildflowerlawnsandmeadows.com/product-category/wild-flower-plug-plants-for-sale/</p> <p>Minute 119d/2023 refers: Members agreed, in principle, to proceed with a test area. Cllr Jenkins to liaise with Mr Josh Parkyn Jones.</p> <p>ii. <u>Weeding</u> – a party of volunteers had undertaken some weeding, following an appeal in the <i>Grampound Times</i>, website and Facebook.</p> <p>3 people met up on Carnival Day but another day to be advertised by Cllr Jenkins to try and gain momentum.</p> <p>e. <i>Roadside Pavement Junction of Old Hill West towards Truro</i> – Members to consider asking the contractor to cut one mower width to stop the ingress of foliage falling over the footpath.</p> <p>It is not known who owns the bank along the strip of land in question so Clerk to ascertain that and then, if not privately owned, Mr Josh Parkyn Jones to be asked to cut the lower part of the bank along its length.</p> <p>f. <i>Verge by Layby on A390</i> – Members considered asking the contractor to cut the verge. Some discussion on this as it is a long area running from the Layby down to the road junction.</p> <p>Agreed that the area around the Grampound sign should be cut more generously and that the area in front of Fal Valley Pets should continue to be cut but that the scrub area beyond the Grampound sign should not.</p> <p>There was concern that at least one Highways road sign is being overgrown with ivy and should be reported by the Clerk to Highways.</p> <p>g. <i>PROW 405/8/1 (Gold) Fore St to Pepo Lane</i> – Ms Rachel Glanville, CC Countryside Access Team advised this is not as straightforward as just changing it on the interactive mapping as it will need to be compared to the Definitive Map also, for this she will need the team at CC. She copied them for comment.</p> <p>h. <i>PROW Leaflets</i> – Members to consider a proposal to revise the leaflets.</p> | <p>Cllr. Jenkins</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Jenkins</p> |
| 138/2023 | <p>Administrative Matters –Members to consider:</p> <p>a. <i>Environmental Policy</i> – ADOPTED the Clerk to place a copy on the website.</p> <p>b. <i>Procurement Policy</i> – ADOPTED the Clerk to place a copy on the website.</p> <p>c. <i>Statement of Licensing Policy</i> – Members are invited to comment on the revised Policy, previously circulated via email.</p> | <p>Clerk</p> <p>Clerk</p> |
| 139/2023 | <p>Documentation / Correspondence – not covered elsewhere on the agenda.</p> <p>a. <i>Friends of the Fal</i> – Constitution & Safeguarding Policy, previously emailed.</p> <p>b. <i>Forest for Cornwall</i> – Autumn newsletter, previously emailed.</p> <p>c. <i>Affordable Housing Newsletter</i> - September 2023. Previously emailed.</p> | |

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| | <p>d. <i>Clean Cornwall Newsletter</i> – September 2023. Previously emailed.</p> <p>e. <i>Peninsula Transport</i> – their study: Technology and Zero-Emission Vehicle study for the South West previously circulated via email.</p> <p>f. <i>Household Waste</i> – information regarding the handling of waste can be found: https://www.cornwall.gov.uk/wastechanges.</p> | |
| 140/2023 | <p>Diary Dates – details previously emailed.</p> <p>a. <i>Full Council Meeting</i> – 19th October 2023.</p> <p>b. <i>Mid-Cornwall Climate and Eco Hub (MCCEH) Open Day</i> – on 30th September 2023 at 35a St Austell Street, Truro. Details emailed.</p> <p>c. <i>Local Area Energy Plan (LAEP)</i> – various locations. Details emailed.</p> <p>d. <i>CALC Training Sessions</i> – limited places. Details emailed:</p> <ul style="list-style-type: none"> • An Introduction to Planning • Planning Enforcements and Appeals <p>e. <i>Clean Air for Cornwall Strategy</i> – invitation from CC Environmental Protection team. Details emailed.</p> <ul style="list-style-type: none"> • Online engagement session (hosted on Microsoft teams): Monday 16th October from 7pm to 08.30pm • Online engagement session (hosted on Microsoft teams): Wednesday 18th October from 7pm to 08:30pm • Face to face engagement session (location to be confirmed): Thursday 19th October from 7pm to 08:30pm <p>f. <i>CC Budget</i> – online briefing update, 12th October 2023 at 10am.</p> <p>g. <i>CALC AGM</i> – Tuesday 24th October 2023, at 7pm in the Community Centre at St Erme</p> <p>h. <i>Mid-Cornwall Climate and Eco Hub</i> – grand opening on 30th September 2023, 36a St Austell Street, Truro between 10.00am and 4.00pm.</p> | |
| 141/2023 | <p>Financial Matters – Members to consider.</p> <p>a. <i>Accounts for Payment</i> –</p> <ul style="list-style-type: none"> • August – payments totalling £10,369.55 were previously APPROVED. • September – payments totalling £10,369.55 were APPROVED. The Clerk to place a copy on the website. <p>b. <i>BACS Payments</i> – It was AGREED that, subject to prior approval by the Members, payment could be made by BACS through the existing PC Santander Account with Cllr Taylor monitoring the account to confirm BACS payments were made in line with the agreed schedule.</p> | Clerk |
| 142/2023 | <p>Information Only / Future Agenda Items –</p> <p>a. <i>None</i>.</p> | |
| 143/2023 | <p>Closed Session – in view of the confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p> | |
| 144/2023 | <p>Planning Enforcement – CC had advised that this matter must be treated as confidential, until a decision had been made. No updates were available.</p> | |
| 145/2023 | <p>Meeting Closed – 8.19 pm</p> | |

Signature: (Cllr. Mark Taylor)
Parish Council Chair

Date: 19th October 2023