



Grampound with Creed Parish Council

MINUTES OF THE FULL COUNCIL MEETING

HELD IN GRAMPOUND VILLAGE HALL

THURSDAY, 15th JUNE 2023 @ 6.30pm

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Taylor (Chair), Freer, James, Jenkins, Jones, McGuinness, Shaw, Turner (Vice Chair), Wells; Mrs Thompson (Clerk) and County Cllr. Bunney.	
	Chairman's Welcome / Public Forum – the Chair opened the meeting and welcomed those present. Ms Sarah Roberson from Friends of the Fal; and Mrs Sue Endean were present but did not wish to speak at this point. Cllr. Jenkins apologised for “raising the heat” in the room at the last meeting.	
95/2023	Members' Declarations a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none. e. <i>Members Register of Interests</i> – Members were reminded to check their interests and advise the Clerk.	
96/2023	Apologies – all Members were present.	
97/2023	Minutes of Meetings – a. <i>Full Council</i> – 18 th May 2023, AGREED as a true record. b. <i>Heritage Project</i> – 8 th June 2023, AGREED as a true record. Members were pleased to grant The HP Committee's request for a grant of £182 to provide Desk Calendars (Minute HP28/2023 refers).	Clerk
98/2023	Outside Organisations and Reports – a. <i>County Councillor</i> – Cllr. Bunney's written report had been circulated prior to the meeting. He had chased the CC Planning Officer and Enforcement Officers dealing with the various planning enforcement issues. Cllr. Bunney gave an update on the position with the 20mph. Minute 102d/2023 below refers. He said that when the Tannery Estate is formally adopted as highway it will have a speed limit of 20mph. Cllr. Taylor said he had yet to speak to neighbours but intended to do so tomorrow regarding a speed sign on Pepo Lane. He had explained the criteria for the introduction of the 20mph in his report (previously emailed). It was felt that keeping the average speed cameras was essential – they work better in controlling speed than any number of signs. Cllr. Jenkins said he would support the current proposal but wished to continue to campaign for 20mph for the whole of Fore Street. b. <i>Community Area Partnership (CAP)</i> – the inaugural meeting of the St Austell & Mevagissey and St Blazey, Fowey & Lostwithiel CAP will be held on Tuesday 11 th July 2023 at 6.00pm. Cllr. McGuinness to attend.	Cllr. McGuinness

	<p>Cllr. Freer arrived at this point.</p> <p>Members AGREED the top three priorities of their parish council as: [1] Air Quality Management – regular updates; [2] Increased number of electric buses with reliable timetables; [3] pedestrian crossing on Fore Street. The Clerk to advise Ms Helen Nicholson.</p> <p>Community Levelling Up Programme – details of the next round of funding had been circulated via email.</p> <p>Ms Sarah Scoltock will become the new Community Link Officer for the CAP on Monday 26th June 2023.</p> <p>c. <i>Police</i> – details previously emailed:</p> <ul style="list-style-type: none"> Devon and Cornwall Police have decided to separate their Alliance Firearms and Explosives Licensing Unit. Details on: www.devonandcornwall-pcc.gov.uk/news-and-blog/multimedia-hub/alliance-firearms,-explosives-and-licensing-unit-(felu)-to-be-realigned-into-separate-units/ Road Safety Seminar – Monday, July 17, 2023. Details previously emailed. 	Clerk
99/2023	<p>Planning Applications – Members considered the following applications:</p> <p>a. PA23/03487, The Coal Yard, Grampound – submission of details to discharge Condition 6 in respect of Decision Notice PA18/05972 dated 28th August 2018. Noted this application had been decided by CC already.</p> <p>b. PA23/03931, Vercoe Fore Street Grampound – Listed building consent to remove and replace bay windows from dwarf wall level and replace current cement tiles on bay windows with Cornish slate. Patch repointing to front elevation as required. SUPPORT.</p>	Clerk
100/2023	<p>Other Planning Matters –</p> <p>a. <i>Riverside Development</i> – in response to issues raised in May’s Public Forum Stephens & Stephens had explained that due to a shortage of accommodation in and around Newquay the company had chosen to temporarily house their contractors in caravans on the Riverside site until the end of summer. It is the company’s only site that still has mains water, power supplies and a drainage connection. They are still paying council tax on this site, therefore, the refuse bins will be collected.</p> <p>They have informed their contractors that they must remain respectful of the residents of Grampound and to ensure that they are keeping the area clean and tidy. It was confirmed that the gates will remain closed and locked throughout the daytime whilst they are at work.</p> <p>Mr Alix Esclapez went on to say they intend to start river defence works on river banks from first week of July, in line with the local Environmental Agency approved details. The works will take around 2-3 weeks and they are aiming to create minimal disruption to the village.</p> <p>The Clerk to send a copy of their email to Ms Donna Paull, CC with a covering note saying we do not consider Newquay “nearby” and that we are not happy with work on the river bank without planning permission.</p> <p>b. <i>Cornerstone, Bossillion Farm, Grampound</i> – Ms Shell Kelly, WHP Telecoms Ltd advised: <i>The existing mast will remain during the build as it needs to stay live whilst the new mast is fully installed to allow continuous coverage for use by the emergency services. I can confirm the existing 17.5m mast will then be removed after the installation of the new one is complete.</i> Minute 83a/2023 refers.</p> <p>c. <i>Posting Planning Application Links to Facebook</i> – ICT Connect Ltd. advised they do not post to Facebook themselves, however, they can add the Facebook icon on the PC website so that users can view Facebook entries. They will not charge for this. For the Parish Council to use Facebook, they need to create an account and then the nominated user</p>	<p>Clerk</p> <p>Cllr. Jenkins/ Taylor/ Clerk</p>

	<p>can login to that account and post entries. Cllr. Jenkins to add Cllr. Taylor as an "admin" user to post details of planning applications.</p> <p>Cllr. Taylor reported the notice board by the school had been refurbished and will be re-erected shortly.</p> <p>d. <i>Springfield House, Fore Street, Grampound</i> – it was AGREED to contact to the owners and remind them that work to the attic window of this listed building requires Listed Building Consent.</p>	Cllr. Taylor / Clerk
101/2023	<p>Planning Applications Declined by CC – the following applications had been refused by CC:</p> <p>a. PA22/01791/PREAPP, Brenoweth New Hill Estate Grampound – request for new Tree Preservation Order(s) (TPO) namely for a scots pine, oak and a horse chestnut.</p>	
102/2023	<p>Highway Matters –:</p> <p>a. <i>Vehicular Damage to Town Hall</i> – Ms Camellia Bullingham, Planning Officer advised due to the advertisement dates a decision cannot be issued until the 19th June at the earliest. She is in the process of writing up the decision notice so it is ready to go on that date. Mr Michael Tomlinson, Crawford & Co had been advised.</p> <p>Cllr. Taylor will speak to the neighbour on the upside of the Town Hall as their property will be impacted when work begins on repairs to the building.</p> <p>b. <i>Proposed Flowering Trees, Fore Street</i> – the poster prepared by Cllr McGuinness had been placed on the website. No comments had been received from residents regarding the choice of trees. Cllr McGuinness was AUTHORISED to proceed with obtaining the licence etc. for his choice of trees.</p> <p>NOTE – Forest for Cornwall are offering a free Landmark Tree to every PC. Details previously circulated. There is £1,493 CIL grant available towards the costs of the trees, including a plaque.</p> <p>NOTE – a 'License to Plant in the Street' from Cormac/County Highways will be needed and a check made to ensure there are no services (drains/ power) in the areas proposed for planting.</p> <p>c. <i>Old Hill Drains</i> – Mr Viv Bidgood, Highways advised that this scheme is not currently considered to be a funding priority for Cornwall Council, therefore funding will not be allocated to upgrading the system on the A390 within the current financial year. He pointed out the highways' drainage outfall in Old Hill (and gully immediate uphill on the A390) remains fully functional, therefore any concerns around those gullies should be reported to us for further reactive inspection/cleansing in accordance with Cornwall Council's Highways Maintenance Manual.</p> <p>County Cllr. Bunney had asked Mr Viv Bidgood if there is a means of challenging this discussion.</p> <p>d. <i>20mph Speed Limit</i> – update from Mr Adam O'Neill previously circulated. NOTE – Cllr. Taylor will speak to the residents i.r.o. the Pepo Lane sign being sited on the pole by their property. See also 98a2023 above.</p>	Cllr. McGuinness
103/2023	<p>Environmental / Amenity Matters –</p> <p>a. <i>Litter Pickers</i> – six 32" folding litter pickers had been ordered at £8.20+VAT per unit. Cllr. Taylor will arrange distribution, to include the community shop and Mr Geoff Hodgson.</p> <p>b. <i>Fore Street Flowerbeds</i> – following liaison with Mr Josh Parker-Jones, Members received the following update:</p> <ul style="list-style-type: none"> <u>Grass verge cutting</u> - £107.50+VAT per cut (includes £7.50 for Chinese grass verge). 	Cllr. Taylor Clerk

	<ul style="list-style-type: none"> • <u>Flowerbed/Ground Maintenance</u> – currently included in above. Josh suggests a couple of hours for two men per visit and four visits a year April, June, August and late October. £70+VAT per visit this includes waste removal off site. • <u>Cross, Top of Grampound Hill</u> -- price previously agreed: £30 + VAT per cut. To be cut twice a year. <p>Cllr. Jenkins left the meeting at this point.</p> <p>c. <i>The Limes</i> – Cllr. Taylor had met with Mr Michael Seaton-Burridge of Belmont Property Management i.r.o. access to The Limes. He explained that there was some confusion about the pre-planning application – it is not intended to erect a two-storey building. The proposed Visitor Centre will be an open building. He explained that it was always the intention that the buildings would be preserved / repaired.</p> <p>The issue with access to the site was discussed at the meeting with Belmont. The over-riding lease has access but this is not specified in the sub-lease with the Parish Council. Mr Michael Seaton-Burridge had indicated Belmont is willing to enter into a legal agreement to allow access.</p> <p>It was RESOLVED to approach Mr Jonathan Croggon and request he asks his solicitors to take measures to rectify the oversight.</p> <p>NOTE – Mr Parkin-Jones had agreed to cut the grass on the PC's side of the fence at the same time as he cuts the Tannery. £10+VAT per cut. The cost of the first cut will be £30 due to the amount of growth.</p> <p>d. <i>Fore Street Grass Verges</i> –</p> <ul style="list-style-type: none"> • <u>Weed Spraying</u> – Cllr. Taylor to make a further appeal for volunteers to be published in the <i>Grampound Times</i> and, possibly, the website and Facebook. <p>Members DECLINED a suggestion from Mr Jonathan Gould that they consider twinning with another European town with a similar ban on glyphosate spraying.</p> <ul style="list-style-type: none"> • <u>No Mow May</u> – Cllr. Jenkins had provided details of a supplier of low growing wild flowers that flower in grass https://wildflowerlawnsandmeadows.com/how-to-create-and-manage-a-flowering-lawn-using-my-plant-plugs/. The Clerk to obtain further information. <p>Noted Mr Parker-Jones advised this is “...not something I have seen or used before but it would be good to try in some areas”.</p> <p>e. <i>New Stables Grass Verges</i> – Probus PC had instructed their contractor to cut both sides of the verge. The costs will be:</p> <p>The contractor is charging us £74 incl. VAT per cut for both sides. The number of cuts remain the same – 7 per year April to October. There are 4 cuts left this year. Probus used to invoice us £175 for the year.</p> <p>For the year 2024 the amount will increase slightly to £207 (7 cuts both sides).</p> <p>f. <i>Bin by Town Hall</i> – Mr Scott Pearce, Biffa will arrange for the abandoned bin to be removed from site. The Clerk to remind him the bin is still in situ.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Taylor</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
104/2023	<p>Administrative Matters –Members to consider:</p> <p>a. <i>Risk Assessment</i> – Members considered risk assessments (RA) for the following activities:</p> <ul style="list-style-type: none"> i. <u>Flowerbed Maintenance</u> – we now have a contractor to do this, therefore, no longer needed. ii. <u>Public Rights of Way</u> – the PC no longer carried out this function, therefore, no longer needed. 	

	<p>iii. <u>Grass Cutting / Litter Picking</u> – we now have a contractor to cut the grass. The Clerk to amend the RA to retain the portion relating to litter picking. Deferred to the July meeting.</p> <p>iv. <u>Town Hall, including Administrative Systems</u> – deferred to the July meeting.</p> <p>b. <i>Annual Report</i> – there had been a misunderstanding but Cllr. Freer will do both sides of Fore Street from the church down.</p>	<p>Clerk</p> <p>Clerk</p>
105/2023	<p>Documentation / Correspondence – not covered elsewhere on the agenda.</p> <p>a. <i>2023 Off-Street Parking Order</i> – following public consultation this order had been modified. Details previously emailed.</p>	
106/2023	<p>Diary Dates – details previously emailed.</p> <p>a. <i>Full Council Meeting</i> – 20th July 2023. As the Town Hall is still unusable for meetings the Clerk had booked the Village Hall committee room (VHCM) for 20th July and 21st September. Members AGREED to only meet in August if there was an urgent matter for discussion – the date would be 10th or 24th.</p> <p>b. <i>Clerk's Leave</i> – 24th June to 3rd July 2023 inclusive.</p> <p>c. <i>CC Planning induction refresher</i> – 11th July 2023, 15:00-17:30.</p> <p>d. <i>Chacewater Energy Show</i> – Saturday, 15th July 2023. Details emailed.</p>	Clerk
107/2023	<p>Financial Matters – Members considered.</p> <p>a. <i>Accounts for Payment</i> – June Payment Schedule to a value of £4,528.18 was APPROVED for payment. The Clerk to place a copy on the website.</p> <p>b. <i>Grant Application</i> – Members DECLINED to make a grant to The Chestnut Appeal for Men's Health. Details previously emailed.</p> <p>c. <i>CIL Report</i> – the 2022/23 report had been submitted to CC showing CIL income put towards grant to Village Hall for new children's roundabout.</p> <p>d. <i>BDO LLP</i> – Members CONFIRMED there are no conflicts of interest with their External Auditors. The Chair and Clerk then duly signed the form.</p>	<p>Clerk</p> <p>Clerk</p>
108/2023	<p>Information Only / Future Agenda Items –</p> <p>a. <i>Telephone Kiosk</i> – two volunteers had cleaned the kiosk, which was much appreciated. .</p> <p>b. <i>Lolly Pop Lady</i> – the post is now occupied.</p> <p>c. <i>Heritage Committee</i> – it was clarified there is £300 in the budget for the Committee's running costs, other items to come to Full Council.</p>	
109/2023	<p>Closed Session – in view of the confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
110/2023	<p>Planning Enforcement – CC had advised that this matter must be treated as confidential, until a decision had been made. No update was available as Ms Donna Paull, CC case officer is unavailable until 19th June 2023. County Cllr. Bunney had no additional information.</p>	
111/2023	<p>Meeting Closed – 20.02pm.</p>	

Signature: (Cllr. Mark Taylor)
Parish Council Chair

Date: 20th July 2023