



# Grampound with Creed Parish Council

## MINUTES OF THE ANNUAL COUNCIL MEETING

### HELD IN GRAMPOUND VILLAGE HALL

### THURSDAY, 18<sup>th</sup> MAY 2023 @ 6.30pm

Minute	AGENDA ITEMS	Action
71/2023	<b>Election of Chair</b> – Cllr. Taylor was unanimously elected to the post.	
	<b>Present</b> – Cllrs. Taylor (Chair), Freer, James, Jenkins, Jones, McGuinness, Turner (Vice Chair), Wells and Mrs Thompson (Clerk).	
	<p><b>Chairman's Welcome / Public Forum</b> – the Chair opened the meeting and welcomed those present.</p> <p>Two members of the public were present regarding work underway at the Riverside development site, with rubble and stone being delivered and four large caravans subsequently installed. It is possible that water and electricity had been connected and if the caravans are occupied residents were concerned about what would happen about waste, etc. The Clerk to contact the developers and remind them they promised to keep the community informed; outlining these concerns and seeking confirmation that they do have the relevant authority for their actions.</p> <p>The Clerk had already reported this issue to CC Planning Enforcement.</p> <p>The resident will provide the Clerk with the VRN of the BMW that parks close to the junction and causes visibility issues. The Clerk to then report the vehicle to Highways / Parking Enforcement.</p>	<p>Clerk</p> <p>Resident / Clerk</p>
72/2023	<b>Election of Vice Chairman</b> – Cllr. Turner was unanimously elected to the post.	
73/2023	<p><b>Members' Declarations</b></p> <ul style="list-style-type: none"> <li>a. <i>Members' Interests</i> – Members to update their Members' Interest form, if needed. Link to CC website previously emailed.</li> <li>b. <i>Pecuniary/Registerable Declarations of Interests</i> – Cllr. Jenkins in Minute 83a/2023.</li> <li>c. <i>Non-registerable Interests</i> – none.</li> <li>d. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li>e. <i>Dispensations</i> – none.</li> </ul>	Members
74/2023	<b>Apologies</b> – County Cllr. Bunney. Cllr. Shaw was not present.	
75/2023	<b>Election of Planning Committee</b> – Cllrs. McGuinness, James, and Turner were unanimously elected to serve. All Members were appointed as 'back up'.	
76/2023	<b>Heritage Committee</b> – Cllrs. Freer, James and Wells were elected to serve.	
77/2023	<b>New Hall and Recreation Ground Committee Representative</b> – Cllr. Shaw was elected to serve.	Clerk
78/2023	<b>Internal Auditor</b> – Mr Geoff Hodgson was unanimously elected to the post.	Clerk
79/2023	<b>Internal Accounts Verifier</b> – Cllr. Taylor was unanimously elected to the post.	

80/2023	<p><b>Community Area Partnership (CAP)</b> – Cllr. Taylor was unanimously elected to the post, with Cllr. McGuinness as deputy.</p> <p>The Clerk to advise Helen Nicholson of the PC's CAP representative for 23/24.</p>	Clerk
81/2023	<p><b>Minutes of Meetings –</b></p> <p>a. <i>Full Council</i> – 20<sup>th</sup> April 2023, <b>AGREED</b> as a true record.</p>	
82/2023	<p><b>Outside Organisations and Reports –</b></p> <p>a. <i>County Councillor</i> – in the absence of Cllr. Bunney there was no report.</p> <p>b. <i>Community Area Partnership (CAP)</i> – the inaugural meeting of the St Austell &amp; Mevagissey and St Blazey, Fowey &amp; Lostwithiel CAP will be held on Tuesday 11<sup>th</sup> July 2023 at 6.00pm. Details previously emailed.</p> <p>c. <i>Village Hall Committee (VHC)</i> – written report kindly provided by Cllr. Jenkins and previously emailed.</p> <p>d. <i>Police</i> – nil to report.</p>	
83/2023	<p><b>Planning Applications</b> – Members considered the following:</p> <p>a. Cornerstone, Bossillion Farm, Grampound – pre-consultation i.r.o. proposed base station upgrade. Cllr. Jenkins took no part in the discussion. Members had no objection but the Clerk to advise the applicant that they wished for the old (defunct?) mast/s to be removed.</p> <p>b. PA23/03122, Town Hall Fore Street Grampound – Listed building consent for external and internal repairs following impact damage. <b>SUPPORT</b>. County Cllr. Bunney had urged Planning to treat this as a priority.</p>	Clerk  Clerk
84/2023	<p><b>Other Planning Matters –</b></p> <p>a. <i>Planning News for Local Councils and Agents</i> – see: <a href="https://www.cornwall.gov.uk/media/0tbpkww5/planning-news-for-local-councils-and-agents-april-2023.pdf">https://www.cornwall.gov.uk/media/0tbpkww5/planning-news-for-local-councils-and-agents-april-2023.pdf</a>.</p> <p>b. <i>Affordable Housing Team's newsletter</i> – issue No.2. Previously emailed.</p> <p>c. <i>Facebook</i> – Cllr. Freer suggested placing a link to CC website for any planning applications. The Clerk to enquiry of our website provider if this is something they could do for us and the cost.</p> <p>d. <i>Riverside Development</i> – Public Forum above refers.</p> <p>e. <i>Planning Enforcement</i> – the Clerk to seek an update on outstanding enforcement cases for the June meeting.</p>	Clerk  Clerk
85/2023	<p><b>Planning Applications Approved by CC</b> – the following applications had been approved by CC:</p> <p>a. PA23/02787, Chyreen Mill Lane Grampound – works to tree under a tree preservation order (TPO) namely: T1 - Beech: Crown Raise to 4m. T2 - Oak: - Crown Raise to 4m. T3 - Beech: Crown Raise to 4m. T4: Remove main limb on southside at 5m. T5 - Sycamore: Reduce crown spread to 5m on southside.</p>	
86/2023	<p><b>Highway Matters –:</b></p> <p>a. <i>Vehicular Damage to Town Hall</i> – Gately Smithers Purslow (GSP) had advised the tender from Westley Builders for the building repairs was for £170,743.38+VAT. The contractor has current availability to start with around 4 weeks lead-in and had indicated a contract period of 8 weeks. Currently the GSP Surveyor is waiting on Cornwall Council for the necessary listed building consent. CC has indicated a decision by 27<sup>th</sup> June 2023. In the meantime Hiscox had asked GSP to arrange for a quantity surveyor to review the tender and negotiate with the contractor if necessary ahead of their formal appointment.</p>	

	<p>b. <i>Proposed Flowering Trees, Fore Street</i> – Cllrs. McGuinness and Taylor had met i.r.o. the potential commemorative tree locations. The poster prepared by Cllr McGuinness had been placed on the website. Members to consider the trees selected by residents at their June meeting.</p> <p>c. <i>Grit Bins</i> – the Clerk had ordered two new bins to be sited as below.</p> <ul style="list-style-type: none"> <li>• <u>The Tannery Site No.3</u> – location towards the bottom of Bartholomew Crescent, on the North side of the road to the side of the footpath.</li> <li>• <u>The Tannery Site No.2</u> – site in the flowerbed entering the car park.</li> </ul> <p>d. <i>Proposed 20mph Speed Limit</i> – Members considered Cllr. Taylor’s written report following the meeting with Mr Viv Bidgood. He explained that it would be a retrograde step to lose the average speed cameras. So CC’s proposal to implement 20mph on Barteliver Hill, Mill Lane and New Hill only currently stands with other roads remain at 30mph. However, the 20mph Team had been asked to look at 20mph on Creed and Pepo Lanes. Location sites for signage are an issue but the team had proposed some solutions to overcome.</p> <p>e. <i>Road Closure, Old Hill</i> – closed 25<sup>th</sup> May 2023 for 5 days, 08:30 – 17.30. The closure is on behalf of BT for duct laying works.</p> <p>f. <i>Old Hill Drains</i> – the Clerk to ask Mr Viv Bidgood, Highways for an update.</p>	<p>Clerk</p> <p>Clerk</p>
87/2023	<p><b>Environmental / Amenity Matters –</b></p> <p>a. <i>Coronation Event</i> – Cllr. Jenkins reported on the events held in the Village Hall for the Coronation, including a worm charming competition. There had been a walk (in heavy rain) to meet with Probus PC, they had given a teapot and plate which will go to the Heritage Committee. Members gave them a mug and tea towel.</p> <p>The Coronation itself was watched by some residents in the village hall. The Clerk to send a thank you letter to Mr Brooke for his donation.</p> <p>b. <i>Litter Picking</i> – Members <b>RESOLVED</b> to purchase half a dozen litter pickers for residents’ use.</p> <p>c. <i>Fore Street Flowerbeds</i> – Members noted the flowerbeds need attention. The Clerk to contact the contractor to seek his advice / proposals for the work needed. Cllr. James will speak to the resident who had offered to maintain the Creed Lane bed.</p> <p>d. <i>The Limes</i> – Mrs Fisher had reported:</p> <ul style="list-style-type: none"> <li>• Work completed on The Limes continues, including the gate installation.</li> <li>• The Tannery Residents Committee and Belmont Management Company had been updated regarding the HP’s intentions without any objections from either. However, one local resident had questioned our access across the strip of grass at The Tannery.</li> </ul> <p>Members considered and <b>AGREED</b>:</p> <ul style="list-style-type: none"> <li>• To ask Mr Josh Parkin-Jones to cut the grass along the edge of the fence on the PC’s side (an area approx. 2ft x 12yards).</li> <li>• Cllr. Taylor was <b>AUTHORISED</b> to meet with Mr Michael Seaton-Burridge of Belmont Property Management i.r.o. access to The Limes.</li> </ul> <p>e. <i>Notice Board (outside the School)</i> – Cllr. Taylor reported the school had offered to repair and re-instate the notice board.</p> <p>f. <i>PROWS</i> – details previously emailed:</p> <ul style="list-style-type: none"> <li>i. <u>Friends of the Fal Constitution</u> – the document shows the PC as being responsible for maintenance of the PROWs. The Clerk had reminded FotF of the PC’s decision not to renew the LMP agreement. FotF were asked to amend their Constitution accordingly.</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>Clerk / Cllr. James</p> <p>Clerk</p> <p>Cllr. Taylor</p>

	<p>ii. <u>Title of Order</u>: (Addition of a Restricted Byway &amp; Bridleways together with the Upgrade of Footpaths to Bridleways at Ventonwyn etc.). Details previously emailed.</p>	
88/2023	<p><b>Administrative Matters</b> – Members considered:</p> <p>a. <i>Community Event / Parish Meeting</i> – Cllr. McGuinness left the meeting during this discussion due to a prior commitment. Cllr. Taylor explained:</p> <ul style="list-style-type: none"> <li>• <u>Weed Spraying</u> – a large majority of those present at the Community Event were in favour of the use of chemical weed spraying (not glyphosate) to control the weeds on Fore Street.</li> </ul> <p>Members considered the various implications, including alternative weed sprays to glyphosate. After much discussion two suggestions were considered by Members:</p> <ol style="list-style-type: none"> <li>Should residents take responsibility for weeds outside their property – six said “yes they should”; Cllr. Turner abstained.</li> <li>Should the PC abide by the principle that residents and Members do not wish to use glyphosate and an effective chemical alternative is not available – six said “yes”; Cllr. Turner abstained.</li> </ol> <p>Cllr. Taylor to make a further appeal for volunteers to be published in the Grampound Times and, possibly, the website and Facebook.</p> <ul style="list-style-type: none"> <li>• <u>No Mow May</u> – a large majority of those present at the Community Event were in favour of cutting the grass verges in May.</li> </ul> <p>Cllr. Jenkins suggesting investigating low growing wild flowers that flower in grass. This proposal would need input from the contractor.</p> <p>Cllr. Jones proposed that from 2024 grass verges are cut in May. This proposal was defeated.</p> <p>Following further discussion, it was <b>AGREED</b> to continue not to cut the grass verges in May. Cllrs. Freer, Jenkins, James and Taylor supported the proposal.</p> <p>b. <i>Annual Report</i> – 400 copies of the report had been received. Members to arrange delivery. Cllr. Taylor will store the spares in St Nun’s and the Clerk to advise those not at the meeting.</p>	<p>Cllr. Taylor</p> <p>Clerk</p> <p>Cllr. Taylor / Clerk</p>
89/2023	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda.</p> <p>a. <i>Duchy Health Charity Board</i> – has set aside £50,000 to meet the most urgent calls for help and asked Cornwall Community Foundation (CCF) to manage the distribution of funds on its behalf. This money is now providing smaller, much needed charities and community organisations with a vital lifeline across Cornwall and the Isles of Scilly. Details previously emailed.</p> <p>b. <i>CC Changes to Rubbish and Recycling Collection Times</i> – details previously emailed, in preparation for new food waste service.</p> <p>c. <i>Forest for Cornwall</i> – Link: <a href="#">Forest for Cornwall Spring Newsletter 2023</a>.</p> <p>d. <i>Community Area Partnerships</i> – update previously emailed.</p> <p>e. <i>Cornwall’s Affordable Housing</i> – details of various projects, etc. previously emailed.</p> <p>f. <i>Clean Cornwall Newsletter</i> – issue No.4.</p>	
90/2023	<p><b>Diary Dates</b> – details previously emailed.</p> <p>a. <i>Full Council Meeting</i> – 15<sup>th</sup> June 2023.</p> <p>b. <i>Clerk’s Leave</i> – 27<sup>th</sup> May to 4<sup>th</sup> June 2023.</p>	

	c. <i>Village Hall Anniversary</i> – 9 <sup>th</sup> December 2023.	
91/2023	<p><b>Financial Matters</b> – Members considered.</p> <p>a. <i>Accounts for Payment</i> – May Payment Schedule to a value of £6,165.50 was <b>APPROVED</b> for payment. The Clerk to place a copy on the website.</p> <p>b. <i>Grass Verge, Mill Lane Junction</i> – Members <b>RESOLVED</b> to accept Mr Josh Parkin-Jones' quotation of £7.50+VAT per cut. NOTE – the SLA with CC equates to £4.34 per cut (4 cuts only, price includes VAT).</p> <p>c. <i>Earmarked Reserves</i> – allocated earmarked reserves should be recorded in the Minutes; thus Members <b>AGREED</b> to confirm:</p> <ul style="list-style-type: none"> <li>• Fal Footbridge - £500</li> <li>• The Limes - £8,400.</li> </ul> <p>d. <i>Grant Request</i> – it was <b>RESOLVED</b> to make a grant of £250 to the Cornwall Air Ambulance.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
92/2023	<p><b>End of Year Accounts 2022/23</b> – details circulated previously.</p> <p>a. <i>Internal Audit</i> – Members received and <b>APPROVED</b> the Internal Auditor's report.</p> <p>b. <i>Annual Governance Statement 2022/23</i> – Members considered and <b>APPROVED</b> the Annual Governance Statement.</p> <p>c. <i>Accounting Statement for 2022/23</i> – Members received and <b>ACCEPTED</b> the accounts, prior to submission to the External Auditor.</p>	
93/2023	<p><b>Information Only / Future Agenda Items</b> –</p> <p>a. <i>Cap on bus fares</i> – this had been extended to October.</p> <p>b. <i>Flood Plan</i> – Members were asked to answer the questions posed in the Flood Plan.</p> <p>c. <i>New Stables Junction</i> – remind Probus PC that we had agreed to pay half towards cutting the grass verges at this junction but that Members were under the impression this was for both sides of the road.</p> <p>d. <i>Fallen Tree, River Fal Footpath</i> – concern was expressed at the build-up of debris against the tree which might represent an increased flood risk. The Clerk will be provided with a photograph. She will then report it to FotF as the leaseholder of the land in question.</p>	<p>Members</p> <p>Clerk</p> <p>Clerk</p>
94/2023	<b>Meeting Closed</b> – 20:40pm.	

Signature: ..... (Cllr. Mark Taylor)  
Parish Council Chair

Date: 15<sup>th</sup> June 2023