



# Grampound with Creed Parish Council

## MINUTES OF THE FULL COUNCIL MEETING

### HELD IN GRAMPOUND TOWN HALL

### THURSDAY, 20<sup>th</sup> OCTOBER 2022 @ 6.30pm

Minute	AGENDA ITEMS	Action
	<b>Present</b> – Cllrs. Taylor (Chair), Freer, James, Jenkins, Jones, McGuinness, Shaw, Turner (Vice Chair), Wells; Mrs Thompson (Clerk) and County Cllr. Bunney.	
	<b>Chairman's Welcome / Public Forum</b> – the Chair opened the meeting and welcomed those present.	
115/2022	<b>Members' Declarations</b> <ol style="list-style-type: none"> <li><i>Pecuniary/Registerable Declarations of Interests</i> – Cllr. Shaw in 120a/2022</li> <li><i>Non-registerable Interests</i> – none.</li> <li><i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li><i>Dispensations</i> – none.</li> </ol>	
116/2022	<b>Apologies</b> – none.	
117/2022	<b>Minutes of Meetings</b> – <ol style="list-style-type: none"> <li><i>Full Council</i> – 21<sup>st</sup> July 2022, <b>AGREED</b> as a true record.</li> <li><i>Planning Committee</i> – 6<sup>th</sup> September 2022, <b>AGREED</b> as a true record.</li> <li><i>Planning Committee</i> – 11<sup>th</sup> October 2022, <b>AGREED</b> as a true record.</li> <li><i>Heritage Committee</i> – 13<sup>th</sup> October 2022, <b>AGREED</b> as a true record.</li> </ol>	
118/2022	<b>Outside Organisations and Reports</b> – <ol style="list-style-type: none"> <li><i>County Councillor</i> – Cllr. Bunney's report had been circulated via email. He added that he is dealing with a lot of queries regarding the Riverside development. He confirmed that his County Councillor Fund contains £3K per annum. Some funding is still available.</li> <li><i>Network Panel</i> – an Expression of Interest form had been submitted for funding from the Community Network Highways Scheme Year 2 funding, i.r.o. a proposal to extend the single traffic lanes, to the East and West, by introducing road marking. Minute 107a[iii]/2022 refers. Mr Viv Bidgood, Highways had subsequently advised this proposal would not be supported by CC. Members felt that Mr Bidgood was referring to the speed of traffic but their concerns were environmental. The Clerk to obtain the latest noxious gas monitoring findings from Mr James Peck, CC and then request the decision not to progress with the proposal above is revisited.  Mr Will Wilson, Cormac seeks comments / photographs relating to parking issues at the junction of Pepo Lane / New Hill. Cllr. Taylor was <b>AUTHORISED</b> to liaise with Mr Wilson regarding this matter.  Cllr. Taylor attended the meeting on Tuesday 11<sup>th</sup> October and reported: <ol style="list-style-type: none"> <li>Our own Simon Fann gave a talk on Food Banks.</li> <li>The police gave some details of performance which was followed by comments that they weren't recording incidents etc.</li> </ol> </li> </ol>	Clerk          Cllr. Taylor

	<p>3) We might be moving from one Community Network to another, we are on the border.</p> <p>c. <i>Village Hall Committee (VHC)</i> – Cllr. Shaw had provided a copy of her notes of the VHC meeting.</p> <p>d. <i>Police, Farming Survey</i> – the Rural Affairs Policing Team seek views of rural residents. See: <a href="https://plymouth.onlinesurveys.ac.uk/rural-crime-survey-final">https://plymouth.onlinesurveys.ac.uk/rural-crime-survey-final</a>. Details previously emailed.</p>	
119/2022	<b>Planning Applications</b> – none.	
120/2022	<p><b>Other Planning Matters</b> –</p> <p>a. <i>Brenoweth, Grampound</i> – see also 121d/2022 below. Cllr. Taylor advised Members’ response to the original planning application had not been recorded on CC website.</p> <p>Members <b>RESOLVED</b> to apply for a Tree Preservation Order for the remaining trees on the site, i.e. horse chestnut, oak and Scots Pine (according to a tree surgeon this is a particularly fine specimen). All are mature trees with trunks at least 50cm.</p> <p>b. <i>St Stephen in Brannel Neighbourhood Development Plan</i> – consultation closing date is 7<sup>th</sup> November 2022. The plan may be viewed online at <a href="https://ststepheninbrannelparishfuture.co.uk/">https://ststepheninbrannelparishfuture.co.uk/</a>. Details emailed.</p> <p>c. <i>Proposed Penans Turbines</i> – a site visit had been made. Cllr. Jones reported that it was generally felt that it would be preferable for the turbines to be kept together rather than at two locations. They will be taller than the existing turbines at Garlenick. There was concern that the follow-up email from Clean-Earth gives the impression that the parish is in favour but this has yet to be considered.</p> <p>It was <b>RESOLVED</b> to re-iterate to the company that the PC will want to have a public consultation meeting. Members were asked to advise the Clerk to request “lines of sight” (with photographs) of the viewpoints they consider important.</p> <p>d. <i>Riverside</i> – Cllr. Taylor is compiling a “Comments” sheet. Various questions had been put to Mr James Moseley (CC planning officer) and Ms Serena Wearne (CC enforcement officer) regarding the site.</p> <p>Cllr. Taylor reported that Stephens &amp; Stephens developers had apologised regarding their poor communication. The Clerk to write to S&amp;S and advise them of the dates of the forthcoming meetings and to extend an open invitation for them to attend but to seek their co-operation by advising the PC of their intended attendance in advance. Members would also appreciate S&amp;S’s commitment to attending PC meetings if it was felt there was something Members wished to cover.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
121/2022	<p><b>Approved Planning Applications</b> – the following applications had been approved by CC:</p> <p>a. PA22/03404, Delmar Fore Street Grampound – demolition of shower room and erection of lobby area. Repoint complete exterior. Internal alterations including installation of gas heating system.</p> <p>b. PA22/03405, Delmar Fore Street Grampound – Listed building consent for Alterations and improvements to include but not limited to – demolition of shower room and erection of lobby area. Repoint complete exterior. Internal alterations including installation of gas heating system.</p> <p>c. PA22/05217, Lowena Fore Street Grampound – Retrospective Consent for Conversion of first floor of The Barn to home office/ancillary use including reslating of roof, blocking up windows overlooking neighbours’ property and installation of rooflight.</p>	

	<p>d. <i>PA22/05854, Land Adj to Brenoweth New Hill Estate Grampound</i> – works to trees in a conservation area (CA), works include T1 Horse Chestnut, crown lift, thin canopy interior reduce canopy by 15-20%; T2 Turkey, Oak: Lower limb removal to balance tree; T3 Horse Chestnut: removal or alternatively 70% reduction T3 Other potential option of T3 is 70% reduction without pollarding to allow more light to garden and room for Turkey Oak whilst retaining the tree. See also Minute 120a/2022 above.</p> <p>NOTE – CC decided not to make a TPO (TCA apps). Decided not to make TPO: Although they are seeking works for a TCA, it has been decided not to put a TPO on the tree(s) as it is not significant enough for this status although consent will be needed for any works required on the tree if in a Conservation Area) - <a href="#">Trees - Cornwall Council</a></p>	
122/2022	<p><b>Highway Matters –</b></p> <p>a. <i>Proposed Flowering Trees, Fore Street</i> – Cllr. McGuinness to liaise with Cormac i.r.o. suitable trees, etc. for Phase 1. The Clerk to then seek permission of the owners of Chi Mena new build, including a tree in their car park. Deferred to November meeting.</p> <p>NOTE – Phase 2 potentially would be to seek the support of the Riverside developers for four trees; one on their property, one just outside their property (fronting Fore Street) and two on the other side of the road, flanking the entry to the School/Hall.</p> <p>b. <i>Grass Verges –</i></p> <ul style="list-style-type: none"> <li>Corner Mill Land / Fore Street – the Clerk had advised Mr Jack Thomas, Highways' that Members had accepted the offer of a grant of £17.35 p.a. from 2023/24.</li> </ul> <p>The Clerk to advise the contractor to cut the verge.</p> <ul style="list-style-type: none"> <li>Cllr. Taylor had confirmed with the contractor that he employs the same cutting schedule for The Tannery estate. Mr Parkin-Jones' recommendation is to maintain the existing cutting regime.</li> </ul> <p>c. <i>PROW 405/1/1, Creed</i> – the Countryside Access Team had carried out an inspection of the footbridge and reported there is an additional rotten tread on the church side of the bank which will be replaced shortly. It was noted that the remaining treads were slippery, and so the decking will be treated with non-slip. The bridge itself seems to have further signs of rot on the edge of the other boards, but the main beams are sturdy. The decking replacement will be added to the works' programme.</p> <p>d. <i>Road Closures –</i></p> <ol style="list-style-type: none"> <li>Old Hill, Bartliver Hill and Road from Kennelgate Bungalow to District Boundary east of Bartliver. 7<sup>th</sup> to 9<sup>th</sup> November (09:30 to 16:00).</li> <li>Fore Street, Grampound – 11<sup>th</sup> November 2022 (10:50 to 11:15).</li> </ol> <p>e. <i>Grit Bins</i> – Members to check stocks are adequate and signs in situ. The Clerk to circulate a list.</p> <p>f. <i>Number No.27 Bus Service</i> – Members <b>RESOLVED</b> to write to County Cllr. Connor Donnithorne, Portfolio Holder for Transport and the two Service Providers regarding the poor quality of service.</p> <p>g. <i>Fore Street Damage</i> – the damage to the bollard and kerb at the bottom of Fore Street had been repaired by Highways. Cllr. Shaw had painted the bollard and was thanked for doing this.</p> <p>h. <i>PROW 405/6/1, A390 to Nantellan</i> – Mr Mark Tetley, Garlenick confirmed the gates had been adjusted and a chain fitted to make using them easier to open for walkers. It was noted that walkers had left the gates open.</p>	<p>Cllr. McGuinness</p> <p>Clerk</p> <p>Members / Clerk</p> <p>Clerk</p>

	<p>i. <i>Dislodged Kerbstone</i> – Minute 107e/2022 refers. Highways had repaired the kerbstone that had been dislodged near the flowerbed by the playing field. Highways ref: W222017178.</p> <p>j. <i>Fal Bridge</i> – Mr Ed Brewer, Highways Structure Maintenance Technician advised other defects on the bridge are prioritised against other structures in the County. Please be assured the defects are minor in nature and not affecting the capability of the bridge.</p> <p>He advised details of the alterations the developer has made to the river training wall leading to the bridge will be passed to Cornwall Council's Planning Department. The aim will be to ensure repairs are undertaken to the river training wall as part of any future planning application. Whilst the alternation of the river training wall is not ideal it does not currently pose a significant risk to the bridge however we will be monitoring the location until permanent works are completed.</p> <p>k. <i>Pavement by Riverside Development</i> – Highways had been informed of the damage to the pavement, that is starting to crack, as a result of undermining when the fuel tanks were removed from the site. Members acknowledged there had been some backfilling to stabilise the pavement. The Clerk to chase re-surfacing and opening of the path.</p> <p>l. <i>Rural Mobility Strategy</i> – an email from Peninsula Transport and Western Gateway Sub-national Transport Bodies had been circulated via email. See: <a href="https://www.peninsulatrtransport.org.uk/wp-content/uploads/2022/09/20220805-South-West-Rural-Mobility-Strategy-v1-0.pdf">https://www.peninsulatrtransport.org.uk/wp-content/uploads/2022/09/20220805-South-West-Rural-Mobility-Strategy-v1-0.pdf</a></p>	Clerk
123/2022	<p><b>Environmental / Amenity Matters –</b></p> <p>a. <i>Climate and Biodiversity Action Plan Committee</i> – notes of the meeting held on 19<sup>th</sup> August 2022 previously circulated by Cllr. Jenkins. A further meeting had been held.</p> <p>NOTE – the committee is due to meet monthly, to explore priorities for action and report back to the. PC Members: Cllrs. Jenkins, McGuinness and Shaw. Minute 108a/2022 refers.</p> <p>b. <i>Car Sharing</i> – Members considered how to promote this scheme: <a href="https://liftshare.com/uk/community/cornwall">https://liftshare.com/uk/community/cornwall</a>. Further discussion referred to the <i>Climate and Biodiversity Action Plan Committee</i>.</p> <p>c. <i>Town Hall</i> –</p> <p>i. <i>Clock</i> – Smith &amp; Co will seek to resolve the issue with the jammed clock chiming mechanism when they carry out the annual service. The light that illuminates the clock is not working, an electrician is needed.</p> <p>ii. <i>Cleaning</i> – Members considered advertising for a cleaner, and to decide on frequency of cleans. The Clerk to seek the views of the HP Committee and then to seek a cleaner for 5 hours p.m.</p> <p>iii. <i>Window</i> – Minute 28a/2022 refers. It was <b>RESOLVED</b> to approach Mr Carl Davies regarding repairs to the small, upstairs window that had swollen and needs removing, machine sanding, etc. The work to include a “cable notch”.</p> <p>d. <i>Christmas Tree</i> – the Clerk to clarify with Mr Dave Juleff if is he able to organise a tree for 2022. Cllr. Shaw reported there is an offer of a tree FOC but will need to be transported to site.</p> <p>e. <i>Grampound Flood Plan</i> – Members <b>AGREED</b> the plan does need reviewing. <a href="https://www.grampound.org.uk/document/community-flood-plan/">https://www.grampound.org.uk/document/community-flood-plan/</a>. Cllrs. Jenkins and McGuinness offered their assistance. They will report back to a future meeting.</p>	<p>Cllrs Jenkins, McGuinness &amp; Shaw</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllrs. Jenkins/ McGuinness</p>

	<p>Cornwall Community Flood Forum Conference – 4<sup>th</sup> November 2022. Details emailed. Registration now open: <a href="#">Cornwall Community Flood Forum Annual Conference 2022 Tickets, Fri 4 Nov 2022 at 09:30   Eventbrite</a></p> <p>f. <i>The Limes</i> – Mrs Liz Fisher’s interim report on the use of the G7 Legacy Fund Grant previously emailed.</p> <p>g. <i>Tannery Land</i> – Cllr. Taylor was thanked for cleaning the signs and blocking out the wrong telephone number.</p> <p>h. <i>Flytipping Incident</i> – there had been an incident of flytipping near Barteliver Farm, that had completely blocked the road. The waste had subsequently been removed, unfortunately Mr Ed Fleck, CC was unable to trace the vehicle used.</p>	
124/2022	<p><b>Administrative Matters</b> –Members considered:</p> <p>a. <i>Notice Board</i> – Members considered the future of the notice board by the school. It was understood that originally this belonged to the Carnival Committee who no longer use it. Members <b>AGREED</b> to Cllr. Taylor’s suggested to liaise with them with a view to the PC taking responsibility for the notice board. Some refurbishment may be needed.</p> <p>b. <i>Remembrance Service</i> – It was <b>RESOLVED</b> that Cllr. Taylor would represent the PC. The purchase of a wreath was approved.</p> <p>c. <i>Mayor of Cornwall</i> – the Let Cornwall Decide campaign invites Members to back a Cornwall-wide call for this huge change to be decided by the people of Cornwall. It was <b>AGREED</b> that Members would support this proposal individually. The Clerk to write to the Leader of CC, County Cllr. Linda Taylor with Members’ views.</p> <p>d. <i>Shared Prosperity Fund</i> – Members received the report from Mr Steve Double MP, following CALC’s seminar on this subject on 23<sup>rd</sup> August 2022.</p> <p>e. <i>CALC Autumn Training Programme</i> – details previously emailed, plus:</p> <ul style="list-style-type: none"> <li>• The Essentials of being a Good Employer – the Clerk to attend.</li> <li>• Staffing Committees – attendance at 3 sessions required.</li> </ul> <p>f. <i>Youth Council</i> – Members to consider forming a youth council, perhaps, with neighbouring parishes. Deferred to a future meeting.</p> <p>g. <i>Business Rates</i> – the Clerk had completed and returned the “rent, lease or ownership form” to The Valuation Office Agency (VOA).</p> <p>h. <i>Trees, Corner Old Hill and Fore Street</i> – Cllr. McGuinness was <b>AUTHORISED</b> to inspect the trees and advise on the work needed. Estimated cost £250. The Clerk to then liaise with the contractor. Members <b>RESOLVED</b> to proceed on this basis.</p>	<p>Clerk</p> <p>Cllr. Taylor</p> <p>Members Clerk</p> <p>Cllr. Jenkins</p> <p>Clerk / Cllr. McGuinness</p>
125/2022	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <p>a. <i>Sustainable Warmth Grant</i> – details previously emailed and a copy placed on the PC’s website and a copy sent to the <i>Grampound Times</i>.</p> <p>b. <i>CC Gambling Policy</i> – revised policy circulated via email. Deadline for comments 31<sup>st</sup> October 2022.</p> <p>c. <i>G7 Legacy Project for Nature Recovery newsletter</i> – can be viewed on the Cornwall Wildlife Trust website.</p> <p>d. <i>Citizens Advice Cornwall</i> – Autumn newsletter.</p> <p>e. <i>Volunteer Cornwall</i> – Mr Chris Price had emailed seeking drivers to assist this charity it its work. Details previously emailed.</p> <p>f. <i>Forest for Cornwall</i> – Autumn 2022 Newsletter. Previously emailed.</p>	

	<p>g. <i>Ocean Housing</i> – occupiers of Ocean Housing properties are being asked for their views on a proposal to sell its share/legal interest in its shared ownership homes to another Registered Provider. Details emailed.</p> <p>Ocean Housing Group – Annual Review 2021-22, circulated via email.</p>	
126/2022	<p><b>Diary Dates</b> – details previously emailed.</p> <p>a. <i>Full Council Meeting</i> – <b>AGREED</b> to reschedule to 24<sup>th</sup> November 2022. Cllr. Turner gave her apologies.</p> <p>b. <i>Planning Meeting</i> – <b>AGREED</b> to reschedule to 15<sup>th</sup> November 2022.</p> <p>c. <i>Meet CC Leader</i> – sessions planned for:</p> <ol style="list-style-type: none"> <li>19 October, 7.30pm - Penrice Academy Hall, St Austell</li> <li>2 November, 7.30pm - New County Hall, Truro.</li> </ol> <p>d. <i>Positive Planning</i> – online session on 17<sup>th</sup> November 2022. Details previously emailed.</p> <p>e. <i>Safeguarding Briefing</i> – 22<sup>nd</sup> November 2022, 10-12noon. Details previously emailed. Cllr. Jenkins will attend if possible.</p>	Cllr. Jenkins
127/2022	<p><b>Financial Matters</b> – Members to consider.</p> <p>a. <i>Insurance Cover</i> – Members previously <b>AGREED</b> to renew their insurance with Hiscox at a cost of £1,818.73 for 2022/23. Details previously emailed.</p> <p>b. <i>Accounts for Payment</i> –</p> <ol style="list-style-type: none"> <li>August Payments – to a value of £1,377.27 previously authorised.</li> <li>September Payments – to a value of £2,981.04 previously authorised.</li> <li>October Payments – to value of £2,500.08 was <b>APPROVED</b> for payment. Clerk to place a copy on the website.</li> </ol> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches are working, whilst the cheques are being signed.</p> <p>c. <i>External Audit 2021/22</i> – PKF Littlejohn (auditors) had approved the accounts but raised a point under Other matters not affecting their opinion. Full report available on PC's website.</p> <p>d. <i>Internal Account Check</i> – Cllr. Taylor had carried out a check of the accounts and no issues had been found.</p>	Clerk
128/2022	<p><b>Information Only / Future Agenda Items</b> –</p> <p>a. <i>HP Teapot</i> – Mrs Fisher had provided an update.</p> <p>b. <i>Slippery Pavement</i> – it was <b>RESOLVED</b> to ask Mr Josh Parker-Jones to clear the moss on the pavement between the Bus shelter at the bottom of Old Hill / A390.</p> <p>c. <i>Recording Machine</i> – it was <b>RESOLVED</b> to purchase a second recording machine at a cost of £89 for use in recording “Grampound Stories”.</p>	Clerk
129/2022	<b>Meeting Closed</b> – 20.31pm.	

Signature: ..... (Cllr. Mark Taylor)  
Parish Council Chair

Date: 24<sup>th</sup> November 2022