



**THURSDAY, 15<sup>th</sup> SEPTEMBER 2022 @ 6.30pm**

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<b>Chairman’s Welcome / Public Forum</b> – Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.	
115/2022	<b>Members’ Declarations</b> <ol style="list-style-type: none"> <li><i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li><i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent</li> <li><i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li><i>Dispensations</i> – Members to consider any written requests for dispensations</li> </ol>	
116/2022	<b>Apologies –</b>	
117/2022	<b>Minutes of Meetings –</b> <ol style="list-style-type: none"> <li><i>Full Council</i> – 21<sup>st</sup> July 2022.</li> <li><i>Planning Committee</i> – 6<sup>th</sup> September 2022.</li> </ol>	
118/2022	<b>Outside Organisations and Reports –</b> <ol style="list-style-type: none"> <li><i>County Councillor</i> – Members to receive a report.</li> <li><i>Network Panel</i> – Members to consider submitting any traffic schemes for consideration under the Community Network Highways Scheme, including a proposal from Cllr. Jenkins to extend the single traffic lanes, to the East and West, by introducing road marking.  NOTE – next meeting scheduled to be held on Tuesday, 11<sup>th</sup> October 2022.  NOTES of the meeting held on 19<sup>th</sup> July 2022 previously emailed.</li> <li><i>Village Hall Committee (VHC)</i> – Members to receive a written report.</li> <li><i>Police</i> – details previously emailed: <ul style="list-style-type: none"> <li><u>Farming Survey</u> – the Rural Affairs Policing Team seek views of rural residents. See: <a href="https://plymouth.onlinesurveys.ac.uk/rural-crime-survey-final">https://plymouth.onlinesurveys.ac.uk/rural-crime-survey-final</a>. Details previously emailed.</li> </ul> </li> </ol>	Cllr. Bunney           Cllr. Shaw
119/2022	<b>Planning Applications</b> – Members to consider any planning applications received too late for the Planning Committee Meeting.	

120/2022	<p><b>Other Planning Matters –</b></p> <ul style="list-style-type: none"> <li>a. <i>Brenoweth, Grampound</i> – Members to consider applying for a Tree Preservation Order for the remain trees on the site.</li> <li>b. <i>Riverside Public Consultation Event</i> – Grampound Village Hall on Friday 23<sup>rd</sup> September 2022 from 4pm.</li> </ul>	Information
121/2022	<p><b>Approved Planning Applications</b> – the following applications had been approved by CC:</p> <ul style="list-style-type: none"> <li>a. PA22/03404, Delmar Fore Street Grampound – demolition of shower room and erection of lobby area. Repoint complete exterior. Internal alterations including installation of gas heating system.</li> <li>b. PA22/03405, Delmar Fore Street Grampound – Listed building consent for Alterations and improvements to include but not limited to – demolition of shower room and erection of lobby area. Repoint complete exterior. Internal alterations including installation of gas heating system.</li> <li>c. PA22/05217, Lowena Fore Street Grampound – Retrospective Consent for Conversion of first floor of The Barn to home office/ancillary use including reslating of roof, blocking up windows overlooking neighbours' property and installation of rooflight.</li> <li>d. PA22/05854, <i>Land Adj to Brenoweth New Hill Estate Grampound</i> – works to trees in a conservation area (CA), works include T1 Horse Chestnut, crown lift, thin canopy interior reduce reduce canopy by 15-20%; T2 Turkey, Oak: Lower limb removal to balance tree; T3 Horse Chestnut: removal or alternatively 70% reduction T3 Other potential option of T3 is 70% reduction without pollarding to allow more light to garden and room for Turkey Oak whilst retaining the tree.</li> </ul> <p>NOTE – CC decided not to make a TPO (TCA apps). Decided not to make TPO: Although they are seeking works for a TCA, it has been decided not to put a TPO on the tree(s) as it is not significant enough for this status although consent will be needed for any works required on the tree if in a Conservation Area) - <a href="#">Trees - Cornwall Council</a></p>	
122/2022	<p><b>Highway Matters –</b></p> <ul style="list-style-type: none"> <li>a. <i>Fore Street</i> – Members to receive an update: <ul style="list-style-type: none"> <li>i. Proposed flowering trees. Cllr. McGuinness to liaise with Cormac i.r.o. suitable trees, etc. for Phase 1. The Clerk to then seek permission of the owners of Chi Mena new build, including a tree in their car park.</li> </ul> <p>NOTE – Phase 2 potentially would be to seek the support of the Riverside developers for four trees; one on their property, one just outside their property (fronting Fore Street) and two on the other side of the road, flanking the entry to the School/Hall.</p> </li> <li>b. <i>Grass Verges</i> – <ul style="list-style-type: none"> <li>• Corner Mill Land / fore Street – the Clerk had advised Mr Jack Thomas, Highways' that Members had accepted the offer of a grant of £17.35 p.a. from 2023/24.</li> </ul> <p>NOTE – Cllr. Taylor had asked the contractor to monitor and cut the verge as needed this year.</p> <ul style="list-style-type: none"> <li>• Review of the cutting regime for the verges. Cllr. Taylor was to have spoken to the contractor to establish if he employs a different cutting schedule for The Tannery estate.</li> </ul> </li> <li>c. <i>PROW 405/1/1, Creed</i> – the Countryside Access Team had been asked to carry out an inspection, via Casework reference: 101006182287.</li> </ul>	<p>Cllr. McGuinness <b>Clerk</b></p> <p>Information</p> <p>Cllr. Taylor</p>

	<p>d. <i>PROW 405/6/1, A390 to Nantellan</i> – Mr Mark Tetley, Garlenick confirmed the gates had been adjusted and a chain fitted to make using them easier to open for walkers. It was noted that walkers had left the gates open.</p> <p>e. <i>Fore Street Damage</i> – the damage to the bollard and kerb at the bottom of Fore Street had been repaired by Highways. <a href="#">Cllr. Shaw was thanked for repainting the bollard.</a></p> <p>f. <i>Dislodged Kerbstone</i> – Minute 107e/2022 refers. had repaired the kerbstone that had been dislodged near the flowerbed by the playing field. Highways ref: W222017178.</p> <p>g. <i>Fal Bridge</i> – Mr Ed Brewer, Highways Structure Maintenance Technician advised other defects on the bridge are prioritised against other structures in the County. Please be assured the defects are minor in nature and not affecting the capability of the bridge.</p> <p>He advised details of the alterations the developer has made to the river training wall leading to the bridge will be passed to Cornwall Council's Planning Department. The aim will be to ensure repairs are undertaken to the river training wall as part of any future planning application. Whilst the alternation of the river training wall is not ideal it does not currently pose a significant risk to the bridge however we will be monitoring the location until permanent works are completed.</p> <p>h. <i>Pavement by Riverside Development</i> – Highways had been informed of the damage to the pavement, that is starting to crack, as a result of undermining when the fuel tanks were removed from the site.</p>	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>
123/2022	<p><b>Environmental / Amenity Matters –</b></p> <p>a. <i>Climate and Biodiversity Action Plan Committee</i> – notes of the meeting held on 19<sup>th</sup> August 2022 previously circulated by Cllr. Jenkins.</p> <p>NOTE – the committee is due to meet monthly, to explore priorities for action and report back to the. PC Members: Cllrs. Jenkins, McGuinness and Shaw. Minute 108a/2022 refers.</p> <p>b. <i>Car Sharing</i> – Members to consider how to promote this scheme: <a href="https://liftshare.com/uk/community/cornwall">https://liftshare.com/uk/community/cornwall</a>.</p> <p>c. <i>Town Hall</i> –</p> <ol style="list-style-type: none"> <li><i>Cleaning</i> – Members to consider advertising for a cleaner, and to decide on frequency of cleans.</li> <li><i>Window</i> – Minute 28a/2022 refers. Members to consider how to proceed with repairs to the small, upstairs window had swollen to such a degree that it needs removing, machine sanding, etc.</li> </ol> <p>d. <i>The Limes</i> – Members to receive an update.</p> <p>e. <i>Tannery Land</i> – Members to consider replacing the sign, as the old sign has the wrong 'phone number.</p> <p>f. <i>Christmas Tree</i> – Members to receive an update regarding a donated tree for 2022.</p> <p>g. <i>Brenoweth, Grampound</i> – Members to consider applying for a Tree Preservation Order for the remain trees on the site.</p> <p>h. <i>Flytipping Incident</i> – there had been an incident of flytipping near Barteliver Farm, that had completely blocked the road. The waste had subsequently been removed, unfortunately Mr Ed Fleck, CC was unable to trace the vehicle used.</p>	<p>Cllr. Jenkins</p> <p>Cllr. Jenkins</p> <p>HC</p> <p>Cllr. Shaw</p> <p>Cllr. Shaw</p> <p>Information</p>
124/2022	<p><b>Administrative Matters</b> –Members to consider:</p> <p>a. <i>Notice Board</i> – Members to consider the future of the notice board by the school.</p>	<p>Cllr. Taylor</p>

	<p>b. <i>Remembrance Service</i> – Council to approve purchase of a wreath and to nominate a Member to represent the PC.</p> <p>c. <i>Let Cornwall Decide</i> – Cornwall Council is planning to propose a new Mayor of Cornwall. The Let Cornwall Decide campaign invited Members to back a Cornwall-wide call for this huge change to be decided by the people of Cornwall, rather than by as few as 44 councillors in a single meeting at County Hall. For more details on this please see <a href="http://www.letcornwalldecide.com">www.letcornwalldecide.com</a>. Details previously emailed.</p> <p>d. <i>Shared Prosperity Fund</i> – Members to consider the report from Cllr. Taylor, following CALC's seminar on this subject on 23<sup>rd</sup> August 2022.</p> <p>e. <i>CALC Autumn Training Programme</i> – details previously emailed, plus:</p> <ul style="list-style-type: none"> <li>• The Essentials of being a Good Employer – the Clerk to attend.</li> <li>• Staffing Committees – attendance at 3 sessions required.</li> </ul> <p>f. <i>Business Rates</i> – the Clerk had completed and returned the “rent, lease or ownership form” to The Valuation Office Agency (VOA).</p>	<p>Cllr. Taylor</p> <p>Information</p>
125/2022	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <p>a. <i>Short Term Holiday Lets</i> – consultation. Closing date 21<sup>st</sup> September 2022. <a href="https://www.gov.uk/government/consultations/developing-a-tourist-accommodation-registration-scheme-in-england/developing-a-tourist-accommodation-registration-scheme-in-england-call-for-evidence">https://www.gov.uk/government/consultations/developing-a-tourist-accommodation-registration-scheme-in-england/developing-a-tourist-accommodation-registration-scheme-in-england-call-for-evidence</a>. Details previously emailed.</p> <p>b. <i>Safer Cornwall</i> – residents are invited to have their say on crime and anti-social behaviour: <a href="https://safercornwall.co.uk/residents-invited-to-have-their-say-on-crime-and-anti-social-behaviour/">https://safercornwall.co.uk/residents-invited-to-have-their-say-on-crime-and-anti-social-behaviour/</a>. Deadline 31<sup>st</sup> August 2022.</p> <p>c. <i>Sustainable Warmth Grant</i> – details previously emailed and a copy placed on the PC's website and a copy sent to the <i>Grampound Times</i>.</p> <p>d. <i>CC Gambling Policy</i> – revised policy circulated via email. Deadline for comments 31<sup>st</sup> October 2022.</p>	Information
126/2022	<p><b>Diary Dates</b> – details previously emailed.</p> <p>a. <i>Full Council Meeting</i> – 20<sup>th</sup> October 2022.</p> <p>b. <i>Planning Meeting</i> – 11<sup>th</sup> October 2022. TBC.</p> <p>c. <i>Geothermal Energy</i> – presentation by Geothermal Engineering Ltd at United Downs site for all interested parties with an interest in geothermal energy, and the potential for a zero carbon district heat network at Langarth Garden Village, RCHT, Truro College etc. The visit is planned for 15<sup>th</sup> September 2022 from 1400. Details previously emailed.</p> <p>d. <i>Meet CC Leader</i> – sessions planned for:</p> <ol style="list-style-type: none"> <li>19 October, 7.30pm - Penrice Academy Hall, St Austell</li> <li>2 November, 7.30pm - New County Hall, Truro.</li> </ol> <p>e. <i>Wind Turbine Meeting</i> – 10am on 27<sup>th</sup> September 2022. Members are invited to book their attendance at the site meeting (Nr. Garlenick turbines) with Clean Earth, Wadebridge. Contact: Amber Trenberth <a href="mailto:amber.trenberth@cleaneearthenergy.com">amber.trenberth@cleaneearthenergy.com</a>.</p>	
127/2022	<p><b>Financial Matters</b> – Members to consider.</p> <p>a. <i>Accounts for Payment</i> – Schedule No.2022/23-04 to follow.</p> <p><i>Fire Protection</i> – Members to test and confirm the smoke detectors and torches are working, whilst the cheques are being signed.</p> <p>b. <i>Insurance Cover</i> – Members to consider renewing their insurance with Hiscox at a cost of £1,818.73. Details previously emailed.</p>	

	c. <i>External Audit 2021/22 – PKF Littlejohn (auditors) approved the accounts but pointed out under Other matters not affecting their opinion: The Annual Internal Audit Report focuses on a series of internal control objectives covering an authority's key financial and accounting systems and concludes whether, in all significant respects, the internal control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the authority. We note that the internal auditor has not provided a conclusion on internal control objective F in respect of petty cash. The Annual Internal Audit Report will inform the authority's response to assertions 2 and 6 in the annual governance statement. As a result, the authority must ensure that assurance that has not been provided via these control objectives has been sought elsewhere.</i>	Information
128/2022	<b>Information Only / Future Agenda Items –</b> a.	
129/2022	<b>Meeting Closed –</b>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 8<sup>th</sup> September 2022

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