



# Grampound with Creed Parish Council

## MINUTES OF THE ANNUAL MEETING HELD

### IN THE VILLAGE HALL CAR PARK ON

THURSDAY, 20<sup>th</sup> MAY 2021 @ 6pm

69/2021	<b>Present</b> – Cllrs. Taylor (Chair), Freer, James, Jones, Turner (Vice Chair); and Mrs Thompson (Clerk).	
70/2021	<b>Election of Chair</b> – Cllr. Taylor was <b>ELECTED</b> as Chair.	
	<b>Chairman's Welcome / Public Forum</b> – the Chair opened the meeting and welcomed those present. No members of the public were present.	
71/2021	<b>Election of Vice Chair</b> – Cllr. Turner was <b>ELECTED</b> as Vice Chair.	
72/2021	<b>Acceptance of Office</b> – <ul style="list-style-type: none"> <li>i. All Members duly signed their Acceptance of Office forms. Members gave their permission for their contact details to be published on the website, etc.</li> <li>ii. Cllr. Taylor duly signed his Acceptance of Office form as Chair</li> <li>iii. Cllr. Turner duly signed her Acceptance of Office form as Vice Chair.</li> </ul>	
73/2021	<b>Register of Financial Interests Forms</b> – Members were reminded to complete and return their form to the Clerk by 7 <sup>th</sup> June 2021.	Members
74/2021	<b>Apologies for Absence</b> – Cllrs. Jenkins, Wells.	
75/2021	<b>Members' Declarations</b> – <ul style="list-style-type: none"> <li>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</li> <li>b. <i>Non-registerable Interests</i> – none.</li> <li>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li>d. <i>Dispensations</i> – none.</li> </ul>	
76/2021	<b>Casual Vacancies</b> – the casual vacancy had been advertised on the website and notice boards. Members to “spread the word”.	Members
77/2021	<b>Minutes of Meetings</b> – <ul style="list-style-type: none"> <li>a. <i>Full Council</i> – 15<sup>th</sup> April 2021, <b>AGREED</b> as a true record.</li> <li>b. <i>Parish Meeting</i> – 15<sup>th</sup> April 2021, <b>AGREED</b> as a true record.</li> <li>c. <i>Planning Committee Meeting</i> – 11<sup>th</sup> May 2021, <b>AGREED</b> as a true record.</li> <li>d. <i>Heritage Committee Meeting</i> – 2<sup>nd</sup> March 2021, <b>AGREED</b> as a true record.</li> </ul>	
78/2021	<b>Election of Planning Committee (three leading places)</b> – Cllrs. McGuinness, James and Turner were <b>ELECTED</b> to serve for 2021/22.  Members <b>RESOLVED</b> to renew the previous decision that all Parish Councillors would be Members of the Planning Committee, with Cllrs. McGuinness, James and Turner being the lead Members.	

79/2021	<b>Heritage Committee</b> – Cllrs. Freer, James and Wells were <b>ELECTED</b> to serve as PC representatives for 2021/2.	
80/2021	<b>Community Network Meetings</b> – Cllrs. Jones and Taylor were <b>ELECTED</b> to attend.	
81/2021	<b>New Hall and Recreation Ground Committee Representative</b> – Cllr. Taylor currently in post but would like to step down as he feels he has a conflict of interest by way of being the New Hall’s Treasurer. The co-opted Member, whoever that may be, to be asked to take on this roll.	Clerk
82/2021	<b>Internal Auditor</b> – Members to seek an alternative provider.	Members
83/2021	<b>Internal Verifier</b> – Cllr. Taylor was <b>ELECTED</b> to serve for 2021/22.	
84/2021	<b>Grantscape Allocation Committee (GAC)</b> – Cllr. Turner was <b>ELECTED</b> to serve for 2021/22.  Noted the GAC Constitution did state that the County Member was an automatic Member.	
85/2021	<b>Bank Account Signatories</b> – Cllrs. James and Turner. Cllr. Wells had offered to be an additional signature. It was <b>RESOLVED</b> to authorise the signatures to arrange to make future payments via BACS.	Clerk / Members
86/2021	<b>End of Year Accounts 2020/21 –</b> <ul style="list-style-type: none"> <li>a. <i>Internal Audit</i> – Members received and <b>APPROVED</b> the Internal Auditor’s report.</li> <li>b. Annual Governance Statement 2020/21 – Members considered and <b>APPROVED</b> the statement. Copy circulated previously.</li> <li>c. Accounting Statement for 2020/21 – Members received and <b>ACCEPTED</b> the 2020/21 accounts, prior to submission to the External Auditor. Copy circulated previously.</li> <li>d. <i>Accounts for Payment</i> – schedule No.2021/22-02 to a value of £1,325.44 was <b>APPROVED</b> for payment. The Clerk to place a copy of the payment schedule on the website.</li> </ul>	Clerk
87/2021	<b>Annual Reports</b> – the reports were allocated to Members for delivery. <b>Meeting Closed</b> – note an Advisory Council Meeting will follow via Zoom.	

Signature: ..... (Cllr. Taylor)  
Parish Council Chair

Date: 17<sup>th</sup> June 2021