



# Grampound with Creed Parish Council

## AGENDA OF THE ANNUAL MEETING TO BE HELD IN THE VILLAGE HALL CAR PARK ON THURSDAY, 20<sup>th</sup> MAY 2021 @ 6pm

**Attendee numbers are limited due to Covid restrictions, therefore, members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 20<sup>th</sup> May 2021**

69/2021	<b>Election of Chairman</b> – Cllr. Taylor currently in post. NOTE – Cllr. Taylor has indicated he is willing to stand again for 2021/22.	
	<b>Chairman’s Welcome / Public Forum</b> – Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.	
70/2021	<b>Election of Vice Chairman</b> – Cllr. Turner currently in post.	
71/2021	<b>Acceptance of Office</b> – <ul style="list-style-type: none"> <li>i. All Members to sign their Acceptance of Office forms. NOTE – Members to give their permission for their contact details to be published on the website, etc.</li> <li>ii. Newly appointed Chairman to sign his / her Acceptance of Office form</li> <li>iii. Newly appointed Vice Chairman to sign his / her Acceptance of Office form.</li> </ul>	
72/2021	<b>Register of Financial Interests Forms</b> – Members to complete and return it to the Clerk by 7 <sup>th</sup> June 2021.	
73/2021	<b>Apologies for Absence</b> – Cllrs. Jenkins, Wells.	
74/2021	<b>Members’ Declarations</b> – <ul style="list-style-type: none"> <li>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</li> <li>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</li> </ul>	
75/2021	<b>Casual Vacancies</b> – the casual vacancy had been advertised on the website and notice boards.	
76/2021	<b>Minutes of Meetings</b> – <ul style="list-style-type: none"> <li>a. <i>Full Council</i> – 15<sup>th</sup> April 2021.</li> <li>b. <i>Parish Meeting</i> – 15<sup>th</sup> April 2021.</li> <li>c. <i>Planning Committee Meeting</i> – 11<sup>th</sup> May 2021.</li> </ul>	

	d. <i>Heritage Committee Meeting</i> – 2 <sup>nd</sup> March 2021.	
77/2021	<b>Election of Planning Committee (three leading places)</b> – Cllrs. McGuinness, James and Turner currently serve.  NOTE – Minute 117a/2019 (Sept): Members RESOLVED that all Parish Councillors would be Members of the Planning Committee, with Cllrs. McGuinness, James and Turner being the lead Members.	
78/2021	<b>Heritage Committee</b> – Cllrs. Freer, James and Wells currently serve as PC representatives. Cllr. Wells willing to continue.	
79/2021	<b>Community Network Meetings</b> – Cllrs. Jones and Taylor currently in post.	
80/2021	<b>New Hall and Recreation Ground Committee Representative</b> – Cllr. Taylor currently in post but would like to step down. Replacement needed.	
81/2021	<b>Internal Auditor</b> – post vacant.	
82/2021	<b>Internal Verifier</b> – Cllr. Taylor currently in post.	
83/2021	<b>Grantscape Allocation Committee (GAC)</b> – Cllr. Turner currently in post.  NOTE – the GAC Constitution did state that the County Member was an automatic Member.	
84/2021	<b>Bank Account Signatories</b> – Cllrs. James and Turner. An additional signatory is needed. Cllr. Wells willing to be a signatory.  Members to make future payments via BACS.	
85/2021	<b>End of Year Accounts 2020/21 –</b>  a. <i>Internal Audit</i> – Members to receive and approve the Internal Auditor’s report.  b. Annual Governance Statement 2020/21 – Members to consider and approve the statement. Copy circulated previously.  c. Accounting Statement for 2020/21 – Members to receive and accept the 2020/21 accounts, prior to submission to the External Auditor. Copy circulated previously  d. <i>Accounts for Payment</i> – schedule No.2021/22-02. NOTE – the payment schedule to follow.	
86/2021	<b>Meeting Closed</b> – note an Advisory Council Meeting will follow via Zoom.	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 13<sup>th</sup> May 2021

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