



# Grampound with Creed Parish Council

## MINUTES OF THE FULL COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 21<sup>st</sup> NOVEMBER 2019 @ 7.30pm

Present: Cllr. Taylor (Chairman)                      Cllr. Bowden                      Cllr. Freer  
 Cllr. Miss James                                      Cllr. Jones                        Cllr. Mrs Turner  
 Cllr. Mrs Tyler                                        Cllr. Mrs Wells                      Mrs Thompson (Clerk)  
 County Cllr. Egerton

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present. Thanks were given to Cllr. Jones, who provided wine, and Cllr. Taylor, who provided mince pies and cream.	
141/2019	<u>Apologies for Absence</u> – Cllr. McGuinness.	
142/2019	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	
143/2019	<u>Minutes of Meetings</u> – a. <i>Full Council</i> – 17 <sup>th</sup> October 2019, <b>AGREED</b> as a true record. b. <i>Planning Committee</i> – 12 <sup>th</sup> November 2019, <b>AGREED</b> as a true record. c. <i>Heritage Committee</i> – 16 <sup>th</sup> October 2019, <b>AGREED</b> as a true record.	
144/2019	<u>Outside Organisations and Reports</u> – a. <i>County Councillor</i> – County Cllr. Egerton spoke to his written report (copy on file). The Electoral Review Panel (ERP) meeting of 4 <sup>th</sup> November accepted the recommendations regarding the boundary between Grampound and Probus. If approved by CC Full Council in December, will go out to public consultation along with the other proposed changes in Cornwall. It was confirmed that the ERP had recommended the merger of the Town (Grampound) and Creed Wards. b. <i>Village Hall Committee (VHC)</i> – Cllr. Taylor reported on the AGM and meeting of 12 <sup>th</sup> November 2019: i. Trading Profit had shown good growth to £8,588.33 (£5,504.68 in 2018). In 2017 and before we pretty much only broke even. Overall income up 6.8% and overheads fairly well contained. Depreciation actually leaves the net loss at £25,384 so we are still not generating enough for largescale repairs and improvements though the situation is undoubtedly getting better. ii. Kay Chapman was duly re-elected by rotation. iii. Reports from Chair and Hall Development officer of progress during the year. Trustees Meeting:	

	<ul style="list-style-type: none"> <li>i. All officers were re-elected to post.</li> <li>ii. Ham Field maintenance discussed including proposals to keep a portion of it accessible and allow another portion to be re-wilded.</li> <li>iii. We are trying to obtain copies of all the deeds, leases agreements etc. relating to the Hall and land so if anyone has anything, can they please pass to Dean Jenkins.</li> <li>iv. The Beer Festival planning is coming together for 2020.</li> <li>v. There is to be a re-launch of the 100 club.</li> </ul> <p>Cllr. Taylor confirmed the outside lights are now working properly.</p> <p>c. <i>Network Panel Meeting</i> – Cllr. Taylor gave a report following the meeting held on Tuesday 19<sup>th</sup> November 2019:</p> <ul style="list-style-type: none"> <li>i. There was a presentation from the Rural Housing Enabler regarding setting up Community Led Housing schemes.</li> <li>ii. Network Highways Scheme Tranche 2 (previous details circulated). All needed further work before they were ready to be authorised but none were of a type where they were considered unsuitable. With Regards to the A390 junction with the B3275 – proceeding with the feasibility report to continue but the view expressed that this is such a major problem and project, that our recommendations should, probably, be referred to Highways for action. Several of the projects include new VAS and a couple (including Ladock) are proposing to use their own money to augment the contribution from the scheme.</li> <li>iii. As part of the Climate Emergency standing item, Chacewater PC announced that an Environmental Question time is being held at Chacewater Village Hall on 28<sup>th</sup> November (7 to 9). All Truro/Falmouth PPCs had been invited to be panel members.</li> </ul>	
<p><b>145/2019</b></p>	<p><u>Planning Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Planning Meeting</i> – meeting held on 12<sup>th</sup> November 2019.</li> <li>b. <i>Withdrawn Planning Applications</i> – <ul style="list-style-type: none"> <li>i. <u>PA19/06274, Curriers House, Fore Street, Grampound</u> – pair of semi-detached houses.</li> </ul> </li> <li>c. <i>Planning Applications Approved by CC</i> – <ul style="list-style-type: none"> <li>i. <u>PA19/06804, Decameray, Creed Lane, Grampound</u> – retention of self-contained granny annex for family use converted from integral garage.</li> <li>ii. <u>PA19/08578, 4 Manor House, Fore Street, Grampound</u> – proposal to fell (T1) Pine tree. CC decided not to make a TPO (TCA apps).</li> <li>iii. <u>PA19/08041, Land N of Hillcrest, New Hill Estate, Grampound</u> – proposed 5 new dwellings and removal of existing dwelling with variation of conditions 2 and 4 in respect of decision PA18/07669 dated 2<sup>nd</sup> Nov 2018.</li> </ul> <p>A Member of the public had objected to planning permission being granted to fell a mature tree on the site, which was the subject of a recent grant of a Tree Preservation Order.</p> </li> <li>d. <i>Housing Supplementary Planning Document</i> – consultation ends Monday, 2<sup>nd</sup> December 2019. Details previously emailed.</li> <li>e. <i>Planning Agents and Local Council newsletter</i> – available to view online: <a href="https://www.cornwall.gov.uk/environment-and-planning/planning/whats-new-in-planning/planning-news/">https://www.cornwall.gov.uk/environment-and-planning/planning/whats-new-in-planning/planning-news/</a></li> </ul>	
<p><b>146/2019</b></p>	<p><u>Highway Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Speed Monitors, Fore Street</i> –</li> </ul>	

	<p>i. <u>Redundant Speed Monitors</u> – Cllr. Taylor reported there are several requests for speed monitoring cameras from Network Panel members. Members <b>RESOLVED</b> to offer the redundant speed monitor for sale to neighbouring parishes through the Network Panel. The Clerk to advise Mr Mark O'Brien, CC and advise Julie Howes, Ladock PC.</p> <p>ii. <u>Average Speed Cameras, Fore Street</u> – Minute 133a/2019 refers. Public consultation commenced on 31<sup>st</sup> October 2019. Scheme details: <a href="https://www.engagespace.co.uk/cornwall/default.aspx">https://www.engagespace.co.uk/cornwall/default.aspx</a></p> <p>b. <u>Grass Verge, Old Hill</u> – Minute 133c/2019 refers. Deferred from the October meeting. Cllr. Taylor asked Members if they were prepared to take on the responsibility for the grass verge and pointed out that this would set a precedent. Members <b>RESOLVED</b> to maintain the grassed area at the bottom of Old Hill. The Clerk to advise Mr Josh Parkin-Jones and ask for a revised price.  Noted a copy of the Land Registry (mining rights) had been supplied by Mr Mark O'Brien, CC.</p> <p>c. <u>Pavement Parking</u> – Cllr. Taylor said vehicles that park on the pavement can be reported on: <a href="http://www.cornwall.gov.uk/reportit">www.cornwall.gov.uk/reportit</a>. Members felt bollards would solve the problem outside Radnor House. Cllr. Taylor will do some research and report to the January meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Taylor</p>
147/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <u>Public Taps</u> – Minute 134a/2019 refers. The house owner had granted permission. The Clerk to contact a local builder for a quotation to disconnect the tap and make good the owner's wall. It was <b>AGREED</b> the quote would be circulated via email for Members' agreement.</p> <p>b. <u>Public Rights of Way (PROWs)</u> –</p> <p>i. <u>Fal Footpath</u> – Minute 134b[i]/2019 refers. Additional signage to encourage owners not to allow their dogs to foul the path had been purchased. Cllr. Bowden to put in place.</p> <p>ii. <u>Signage</u> –</p> <ul style="list-style-type: none"> <li>• <u>Old Hill</u> – Mr Josh Parkin-Jones had re-instated the public footpath/bridleway sign at the top of Old Hill.</li> <li>• <u>Pepo Lane</u> – he had been asked to do the same for the Pepo Lane signpost.</li> </ul> <p>iii. <u>Mill Lane Footpath</u> – Minute 131a/2019 refers. County Cllr. Egerton reported work on the path had commenced.</p>	<p>Clerk</p> <p>Cllr. Bowden</p>
148/2019	<p><u>Administrative Matters</u> –</p> <p>a. <u>Parish Meeting</u> – Members <b>AGREED</b> to hold the Parish Meeting on Wednesday, 15<sup>th</sup> April 2020. The Clerk to book the Village Hall.</p> <p>b. <u>Website Accessibility</u> – new guidelines had been issued by the Government Digital Service and ICT Connect Ltd. are in the process of re-evaluating the website for compliance. The existing template for Agendas and Minutes may fail some accessibility tests and may need changing.</p> <p>c. <u>VE Day 75<sup>th</sup> Anniversary</u> - 8<sup>th</sup> May 2020. Members hoped the Heritage Committee would lead on this. For information see <a href="http://www.veday75.org">www.veday75.org</a>. Details previously emailed. VJ Anniversary 15<sup>th</sup> August 2020.</p> <p>d. <u>Climate Emergency Defence</u> – a number of questions seeking Members' opinion of this topic had been received. It was <b>RESOLVED</b> that the Parish Council had not yet formulated its position regarding climate change. The Clerk to advise the individual.</p> <p>The Freedom of Information enquiry will be dealt with by the Clerk.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

149/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2019/20-07 to a value of £2,016.84 was <b>AGREED</b> for payment.</p> <table border="1" data-bbox="327 264 1265 459"> <thead> <tr> <th>EXPENDITURE</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries</td> <td>1,090.96</td> <td></td> <td>1,090.96</td> </tr> <tr> <td>Administration</td> <td>58.00</td> <td>11.60</td> <td>69.60</td> </tr> <tr> <td>Town Hall</td> <td>277.48</td> <td>105.22</td> <td>382.70</td> </tr> <tr> <td>Flowerbeds, grass verges, PROWs</td> <td>412.15</td> <td>61.43</td> <td>473.58</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-top: 1px solid black; border-bottom: 3px double black;"><b>£2,016.84</b></td> </tr> </tbody> </table> <p>The bank reconciliation was made available for inspection.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p> <p>b. <i>2019/20 Budget</i> – consideration of the next financial year’s budgetary requirements deferred to the January meeting. Members to advise the Clerk of any projects they wish to promote.</p> <p>c. <i>Parish Council Assets</i> – Minute 136b/2019 refers. It was <b>AGREED</b>:</p> <ol style="list-style-type: none"> <li>i. <u>Mower</u> – the mower, currently stored with Cllr. Egerton, to be donated to the Village Hall Committee.</li> <li>ii. <u>Strimmer</u> – the strimmer to be collected by the Tannery Residents’ Committee.</li> </ol> <p>d. <i>Local Maintenance Partnership</i> – CC had offered a grant of £351.49, which includes a 2% increase, to maintain the footpaths in 2020/21. Members <b>ACCEPTED</b> this offer. The Clerk to advise Mr Steve Kempthorne, Environmental Services, CC.</p> <p>e. <i>Christmas Tree</i> – Mr &amp; Mrs Dave Juleff had offered to provide a Christmas Tree again this year. The Clerk had informed Came &amp; Co (insurance brokers) and a risk assessment had been drawn up. Cllr. Jones said the tree is causing an obstruction and is a hazard particularly at school dropping off / picking up times. Cllr. Taylor will see if there is an alternative location within the school grounds which is acceptable to both the school and Mr Juleff.</p> <p>f. <i>Town Hall Cleaning</i> – Ms Shelly Thomson had resigned from the post. The Clerk to approach Ms Debbie Bell who is advertising in the shop.</p>	EXPENDITURE	Price	VAT	Total	Salaries	1,090.96		1,090.96	Administration	58.00	11.60	69.60	Town Hall	277.48	105.22	382.70	Flowerbeds, grass verges, PROWs	412.15	61.43	473.58				<b>£2,016.84</b>	<p>Cllr. Jones</p> <p>Clerk</p> <p>Cllr. Taylor</p> <p>Clerk</p>
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150/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda. Details circulated via email, where appropriate.</p> <ol style="list-style-type: none"> <li>a. <i>Localism Newsletter</i> – October 2019.</li> <li>b. <i>Council Matters</i> – Came &amp; Co (insurance brokers) newsletter.</li> <li>c. <i>Sowenna Appeal</i> – thank you letter, i.r.o. Members’ grant.</li> <li>d. <i>Clerks &amp; Councils Direct</i> – November 2019. Taken by Cllr. Freer.</li> <li>e. <i>St John Ambulance</i> – thank you letter i.r.o. Members’ grant.</li> <li>f. <i>Winter Wellbeing Guide</i> – 2019. Taken by Cllr. James for the village coffee shop.</li> <li>g. <i>Strengthening Police Powers to Tackle Unauthorised Encampments</i> – consultation, previously emailed. Responses to <a href="mailto:Jessica.Lancod-frost@nalc.gov.uk">Jessica.Lancod-frost@nalc.gov.uk</a> by Wednesday 19<sup>th</sup> February 2020. Deferred to the January 2020 agenda. Cllr. Jones will lead the debate.</li> <li>h. <i>Town and Parish Council Newsletter</i> – November 2019.</li> </ol>	<p>Cllr. James</p> <p>Clerk Cllr. Jones</p>																								
151/2019	<p><u>Diary Dates</u> –</p> <ol style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 16<sup>th</sup> January 2020. No meeting to be held in December, except that the Chair may call an Extraordinary Meeting to</li> </ol>																									

	<p>deal with any urgent items.</p> <p>b. <i>Planning Committee Meeting</i> – 10<sup>th</sup> December 2019.</p> <p>c. <i>Schedule of Meetings 2020</i> – a copy was circulated at the meeting. Cllr. Bowden pointed out the May Bank Holiday had been moved to 8<sup>th</sup> May.</p> <p>d. <i>Clerk's Leave</i> – 21<sup>st</sup> December 2019 – 5<sup>th</sup> January 2020 (inclusive).</p> <p>e. <i>Community Road Safety Forum</i> – 3<sup>rd</sup> December 2019, 1.30pm. Launceston Town Hall. Details previously emailed.</p> <p>f. <i>Trago Mills Ltd.</i> – details of the annual Pensioners' Week, 25<sup>th</sup>–29<sup>th</sup> November 2019.</p> <p>g. <i>Cornwall Association of Local Councils AGM</i> – Tuesday 26<sup>th</sup> November at County Hall, Truro, 7.15pm, postponed until 27<sup>th</sup> January 2020.</p>	
<b>152/2019</b>	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Paperless Meetings</i> – Members <b>AGREED</b> they were happy to receive agendas, etc. electronically. The Clerk to provide three hardcopies of the agenda at meetings.</p> <p>b. <i>Garlenick Manor</i> – Cllr. Tyler reported there had been an accident near the Manor involving two cars.</p> <p>c. <i>Nantellan Lane</i> – Cllr. Tyler said she had fallen into two potholes. Cllr. Egerton will report this to Highways.</p> <p>d. <i>Mill Lane</i> – the hedge, on the right, just before the Doctors' Surgery, is overgrown forcing vehicles into the muddy grass verge opposite. The Clerk advised she had already reported this to Highways. Cllr. Egerton will speak to the landowner.</p> <p>Cllr. Bowden raised concerns about the grass verge (opposite the hedge), which had been churned to mud by passing vehicles. Cllr. Egerton will speak to Highways to see if there is a solution.</p> <p>e. <i>Grampound Times</i> – Cllr. Taylor will deliver to New Hill Estate.</p> <p>f. <i>Grit Bins</i> – Members to inspect the grit bins.</p> <p>g. <i>Tree, Fal Footpath</i> – the tree is still lying in the river. The Clerk to write to Mr James Humphreys, Trewithen Estate and ask for it to be removed.</p> <p>h. <i>Dog Bin, Fal Footpath</i> – Minute 119b[i]/2019 refers. The Clerk to remind Probus PC regarding Members' request that they provide a bin at their end of the footpath.</p> <p>i. <i>Pavement</i> – Cllr. Freer referred to the sunken pavement running from Trevillick House to Mill Lane, which is in a poor state. Cllr. Egerton to speak to Highways.</p> <p>j. <i>Potholes</i> – Cllr. Egerton advised that individual potholes should be reported online. This will ensure Highways deals with the problem. He will send a link to Members.</p> <p>k. <i>Speaking at Meetings</i> – Councillors were reminded that there is a limit on the time allowed for members of the public to speak (Standing Order No.3 refers).</p>	<p>Clerk</p> <p>Cllr. Egerton</p> <p>Cllr. Egerton</p> <p>Cllr. Egerton</p> <p>Members</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Egerton</p> <p>Cllr. Egerton</p>
<b>153/2019</b>	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it was <b>RESOLVED</b> the press and public be excluded and they are instructed to withdraw.</p>	
<b>154/2019</b>	<p><u>Town Hall Window</u> – it was <b>RESOLVED</b> to accept the quotation from Mr Steve Butter to repair the window sill on a "like for like" basis at a total cost of £150.</p>	Clerk
<b>155/2019</b>	<p><u>Meeting Closed</u> – 21.12pm.</p>	

Signature: ..... (Cllr. Taylor)  
Parish Council Chairman

Date: 16<sup>th</sup> January 2020

DRAFT