



Grampound with Creed Parish Council

MINUTES OF THE FULL COUNCIL MEETING,

HELD IN THE TOWN HALL, ON

THURSDAY, 18th JULY 2019 @ 7.30pm

Present: Cllr. Taylor (Chairman)
Cllr. Jones
Cllr. Mrs Tyler

Cllr. Bowden
Cllr. McGuinness
Cllr. Mrs Wells

Cllr. Miss James
Cllr. Mrs Turner
Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.</p> <p>Mr and Mrs Marcks and their architect Mr Charles Green spoke regarding planning application PA19/04882 (Minute 102a[i]/2019). Mr Green explained the garden is long and rises steeply. The building will be cut into the ground. Parking space has been allowed in the design and it is anticipated vehicles will reverse into the parking area. It is a small dwelling for the applicants' use and would be designed to ease living conditions for the existing owners, who have mobility problems. Mr Green said he thought the design did not impact on the neighbouring listed building (Tregoffe). High quality materials will be used throughout, including traditional stone. Mrs Marcks said it was likely Tregoffe itself would then be sold.</p> <p>Cllr. Jones said properties opposite already have difficulties reversing out of their homes and their homes would face the stone wall of the proposed property. Mr Marcks said the rooms facing the new property are not main living rooms. Mr Green said improvements would be made to the road because some detritus (mud and vegetation) would be removed.</p> <p>Mr and Mrs Welford of Gramercy spoke against the planning application PA19/04882 (Minute 102a[i]/2019). They had provided their objections in writing which had been circulated to all Members. Their concerns included potential harm to the setting of the Grade II Listed Building (Tregoffe); harm to the approach to the Grampound Conservation Area, insufficient visibility splays, the design of the proposed new property and the loss of an 18M length of existing hedging. Mr Welford said the road was used as a 'rat run' to Truro.</p> <p>The Public Forum then closed and Minute 102a[i]/2019 was taken at this point.</p> <p>Mrs Roberson spoke regarding the application for Primrose Cottage (Minute 102a[iii]/2019). She gave a presentation explaining the proposed improvements. There are problems with damp that this application would remedy. The proposal includes the removal of the existing cement render. The cottage is not listed but is within the conservation area. The intention is to restore with sympathetic, high-end UPVC doors and windows.</p> <p>Cllr. Turner said another application in the area had been refused planning permission because of access issues. Mrs Roberson did not believe this would be an issue in this instance.</p> <p>Cllr. James queried how the chimneys would be dealt with and it was explained these would be retained and refurbished.</p> <p>The meeting then closed and Minute 102a[iii]/2019 was taken at this point.</p> <p>Members met with Mrs Liz Fisher regarding The Limes (Minute 104b/2019 refers). She had provided a written report following the site meeting with PC representatives (previously circulated via email).</p> <p>The Public Forum then closed and Minute 104b/2019 was taken at this point.</p>	
98/2019	<u>Apologies for Absence</u> – Cllr. Freer and County Cllr. Egerton.	

99/2019	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
102/2019	<p>Minute 102a[i]/2019 was taken at this point.</p> <p>a. <i>Planning Meeting</i> – meeting held on 9th July 2019. The following application was deferred to the Full Council for decision:</p> <p>i. <i>PA19/04882, Land SW of Trengoffe, Old Hill, Grampound</i> – construction of a single detached self-build infill dwelling within extended rear domestic gardens and formation of a new vehicle access. Cllr. Turner said the Planning Committee had made a site visit and felt it was a carefully thought out proposal, but there were concerns about highway issues and they wished to ensure the Eucalyptus tree was protected. It was RESOLVED to support the application. Cllr. James, Bowden and Jones abstained.</p> <p>The Meeting then closed and the Public Forum re-opened</p> <p>ii. <i>PA19/04505, Primrose Cottage, Fore Street, Grampound</i> – proposed rear 2 storey extension. Works to include replacement windows to the street elevation and the removal of existing render to face stonework. It was RESOLVED to support the application. Cllrs. Tyler, Bowden and Wells abstained.</p> <p>The Meeting then closed and the Public Forum re-opened.</p>	<p>Clerk</p> <p>Clerk</p>
104/2019	<p>Minute 104b/2019 was taken at this point.</p> <p>b. <i>The Limes</i> – it was AGREED to hold a further site visit with residents whose properties border The Limes to explain what is proposed. There were problems with anti-social behaviour from some local children. Cllr. Wells to arrange. Cllr. McGuinness said he would only be willing to help clear The Limes if it was going to be available for everyone to use.</p> <ul style="list-style-type: none"> • It was AGREED, in principle, to tidy up The Limes (pond and meadow areas) to make it both manageable and safe, using some professional skilled workers and a team of volunteers. It was AGREED to carry out the work in late September. • It was AGREED that we deal with the settlement tank by puncturing holes in the base to allow drainage and then fill them. • It was AGREED to purchase eight panels of Heras fencing at a cost of £160. • It was AGREED to pay for the use of a digger and driver, up to a maximum of £300. Cllr. McGuinness to obtain a quotation. <p>Cllr. Wells abstained from voting.</p>	<p>Cllr. Wells</p> <p>Cllr. Taylor</p> <p>Cllr. McGuinness</p>
100/2019	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 20th June 2019, AGREED as a true record.</p> <p>b. <i>Planning Committee Meeting</i> – 9th July 2019, AGREED as a true record.</p>	
101/2019	<p><u>Outside Organisations and Reports</u> –</p> <p>a. <i>County Councillor</i> – Cllr. Egerton sent his apologies and a written report (copy on file).</p> <p>b. <i>Village Hall Committee (VHC)</i> – Cllr. Bowden reported Mr Keith Sutton had been appointed to carry out maintenance work, the fallen tree on the Ham Field had been removed and planning of ground maintenance had been discussed. Various events are planned, including:</p>	

	<ul style="list-style-type: none"> • Beer festival provisionally set for weekend of 28th February 2020. • Craft Fair to be held w/c 12th August 2019. • Defibrillator training planned for August. <p>The Trustees praised Grampound Football Club for its continued maintenance of the pitch and surrounding areas.</p> <p>c. <i>Network Panel Meeting</i> – Cllr. Jones had attended the meeting held on Tuesday 16th July 2019. His written report had been emailed to Members.</p> <p>NOTE – Minutes, etc. of the meeting held on 4th June had been emailed.</p>	
102/2019	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Meeting</i> – see also 102a[i]/2019 above.</p> <p>The following applications had been received too late for inclusion on the Planning agenda:</p> <p>iii. <i>PA19/05853, Land N of Hillcrest New Hill Estate Grampound</i> – non-material amendment of Plot 2 footprint and roof form, Plots 4 and 5 roof form and removal of tree T9 to decision PA18/07669 dated 2nd November 2018. Members OBJECT to the loss of the tree, which they feel it should be referred to the Tree Officer and also to the changes to the roof form of Plots 4 and 5 as it would impact on the privacy of neighbouring properties.</p> <p>Cllr. Bowden declared an interest.</p> <p>iv. <i>PA19/04844. 1-6 Tybesta, New Hill Estate, Grampound</i> – replacement of timber casement windows with PVCu units. Replacement of doors with PVCu Units. SUPPORT.</p>	<p>Clerk</p> <p>Clerk</p>
103/2019	<p><u>Highway Matters</u> –</p> <p>a. <i>School Crossing Patrol (SCP)</i> – Minute 47c/2019 refers. Ms Kerens-Bathmaker, Cormac advised she had successfully interviewed for the role in Grampound and is currently awaiting on the checks to come in.</p> <p>b. <i>Creed Lane ‘Pinch Point’</i> – Minute 87d/2019 refers. Cllr. Egerton reported he had installed a white lane to indicate the limit of acceptable parking and had placed a sign on the wall to discourage car owners from parking at the narrowest section. Cllr. James pointed out that the sign did not mention the inconvenience to emergency vehicles and Cllr. Egerton will be asked to add this.</p>	Cllr. Egerton
104/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> – it was AGREED to remove as Standing Items on the Agenda. Cllr. Turner reported there had been some vandalism to the Buddlejas on the site.</p> <p>b. <i>The Limes</i> – see 104b/2019 above. It was AGREED to remove as Standing Items on the Agenda.</p> <p>c. <i>Public Taps</i> – Minute 73c/2019 refers. Cllr. James said she believed at least one of the public taps is connected to the mains. Cllr. Taylor reported that at Kresen Kernow, in the Croggon Archives there is a paper about the Public Water Supply which can't be accessed until after 11th September. Deferred to the September meeting.</p> <p>d. <i>Waste Bin, Pepo Lane</i> – Minute 73d/2019 refers. Mr Carl Davies had installed the post and moved the bin. Cllr. Bowden had reported the bin needs emptying to Biffa. No further action.</p> <p>e. <i>PROW Issues</i> – Cllr. Bowden had provided a list of remedial work required by PC with respect to the PROWs within the parish. There were also a number of missing PROW signs. It was RESOLVED to report this to Countryside Access Team. Copy to be sent to County Cllr. Egerton.</p> <p>i. 405/5/1 – Footpath sign at Trewinnow Farm needs remedial work as its falling over.</p>	Clerk

	<ul style="list-style-type: none"> ii. 405/6/1 – Bridleway at Nantallen to A390 the post needs repair located opposite Winnow cottage. A390 end has no bridleway signpost and needs erecting. iii. 405/4/1 – Bridleway sign from Carwinnick lane to Luney Barton has no signage and requires new one to be erected. iv. 405/3/1 – Footpath sign not in existence and new one requires erecting at Tregideo farm. v. 405/2/1 – no evidence of bridleway sign at Penans farm entrance possibly fallen over and requires replacement. vi. 405/1/1/ - possible replacement of footpath sign at the end of Creed church field end as none could be seen. 																																	
105/2019	<u>Administrative Matters</u> – none.																																	
106/2019	<p><u>Financial Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Grampound Banner</i> – Members RESOLVED to make a donation of £50 to Harvey's Foundry Trust to store the banner temporarily. b. <i>Accounts for Payment</i> – schedule No.2019/20-04 to a value of £1,095.96 was APPROVED for payment. It was RESOLVED to authorise Cllrs. Tyler and Turner to sign any urgent cheques due in August. Details to be sent to all Members. <table border="1"> <thead> <tr> <th>EXPENDITURE</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, incl. HMRC</td> <td>545.36</td> <td></td> <td>545.36</td> </tr> <tr> <td>Administration</td> <td>68.00</td> <td>7.60</td> <td>75.60</td> </tr> <tr> <td>Town Hall - repairs to lock</td> <td>55.00</td> <td></td> <td>55.00</td> </tr> <tr> <td>Flowerbeds, verges, cleaning</td> <td>240.00</td> <td></td> <td>240.00</td> </tr> <tr> <td>Harvey's Foundry Trust - Grampound banner storage</td> <td>50.00</td> <td></td> <td>50.00</td> </tr> <tr> <td>Pepo Lane waste bin installation</td> <td>130.00</td> <td></td> <td>130.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-top: 1px solid black;">£1,095.96</td> </tr> </tbody> </table> <p>The bank reconciliation was made available for inspection.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p>	EXPENDITURE	Price	VAT	Total	Salaries, incl. HMRC	545.36		545.36	Administration	68.00	7.60	75.60	Town Hall - repairs to lock	55.00		55.00	Flowerbeds, verges, cleaning	240.00		240.00	Harvey's Foundry Trust - Grampound banner storage	50.00		50.00	Pepo Lane waste bin installation	130.00		130.00				£1,095.96	
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107/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <ul style="list-style-type: none"> a. <i>Sowenna Appeal</i> – thank you letter i.r.o. Members' grant. b. <i>Clerks and Councils Direct</i> – July 2019. Cllr. James to give to Cllr. Freer. c. <i>Discover</i> – Cornwall disability magazine, Summer 2019. 																																	
108/2019	<p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 19th September 2019. NOTE – no meeting will be held in August except that the Chairman may call an Extraordinary Meeting to deal with any urgent matters. b. <i>Planning Committee Meeting</i> – 6th August 2019. Cllr. James gave her apologies. c. <i>Heritage Committee Meeting</i> – TBC. d. <i>Tackling Littering, Flytipping and Dog Fouling</i> – CC offer free training in how to use the new enforcement tool to all Parish Councils. To book a place email Neighbourhoods and Public Protection Service at cep@cornwall.gov.uk or ring 01209 616990. Details emailed. e. <i>Code of Conduct Training</i> – offered by CC: <ul style="list-style-type: none"> • 4th September 2019 - 14.00-16.00, GW:03, Council Offices, Dolcoath Avenue, Camborne • 3rd October 2019 - 10:00-12:00, Public Hall, Liskeard Town Hall. 																																	

	<ul style="list-style-type: none"> • 17th October 2019 - 18:00-20:00, Council Chamber, New County Hall. To book contact: hannah.mccomb@cornwall.gov.uk. Details emailed. <p>f. <i>Cornwall Community Flood Forum</i> – are holding three flood warden training events in September designed to complement the development of your community flood plan:</p> <ul style="list-style-type: none"> i. Tuesday 24th September – St Pirans Hall, Goldsithney. ii. Wednesday 25th September – Tremayne Community Centre, Mylor. iii. Saturday 28th September – ‘One for All’ Community Centre, Lanivet. 	
109/2019	<p><u>Information Only / Future Agenda Items</u> –</p> <ul style="list-style-type: none"> a. <i>Flowerbed by School</i> – a request had been received to cut back the Lavender to improve traffic visibility. It was AGREED to ask Ms Thomson to do this immediately after flowering. b. <i>Grass Verge by Weighbridge</i> – the owners of Fal Valley Pets had asked for the Camelia bushes to be trimmed back harder. It was AGREED to ask Ms Thomson to do this immediately after flowering in Spring 2020. They had also asked for the grass verge to be cut. Members had previously agreed to leave to grow longer to encourage wildlife. NFA. c. <i>Boundary Review</i> – Probus PC had opposed Members’ proposal to include properties close to Grampond within its boundary. They had pointed out the proposed boundary change does not follow any obvious natural or manmade boundary markings such as roads or watercourses. d. <i>Town Crier’s Uniform</i> – a request had been received to loan the uniform for display in a Truro shop. It is worth a great deal of money and Members though the risk too high and declined to lend it. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
110/2019	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
111/2019	<p><u>PROW Contract</u> – the Clerk had sought quotations from three contractors. It was RESOLVED to accept the quote from Mr Philip Hoskin to give the footpaths one cut at a cost of £177, subject to a satisfactory reference (<i>from St Breward Parish Council</i>). It was noted the Fal Footpath may need additional cuts, which would be at an additional cost.</p>	<p>Clerk</p>
112/2019	<p><u>Meeting Closed</u> – 21.31pm.</p>	

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 19th September 2019