



Grampound with Creed Parish Council

MINUTES OF THE FULL COUNCIL MEETING,

HELD IN THE TOWN HALL, ON

THURSDAY, 20th JUNE 2019 @ 7.30pm

Present: Cllr. Taylor (Chairman)
Cllr. Jones
Cllr. Mrs Tyler

Cllr. Bowden
Cllr. McGuinness
Mrs Thompson (Clerk)

Cllr. Freer
Cllr. Mrs Turner
County Cllr. Egerton

| Minute | AGENDA ITEMS | Action |
|---------|--|--------------|
| | <u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present. | |
| 82/2019 | <u>Apologies for Absence</u> – Cllrs. James and Wells (both on leave). | |
| 83/2019 | <u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none. | |
| 84/2019 | <u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 16 th May 2019, AGREED as a true record. b. <i>Planning Committee Meeting</i> – Meeting cancelled. | |
| 85/2019 | <u>Outside Organisations and Reports</u> – a. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). He added that there were some small changes to the bus timetable with effect from 26 th May. See also Minutes 87c[i] and [ii]/2019 and 87d/2019. b. <i>Village Hall Committee (VHC)</i> – no meeting had been held. c. <i>Network Panel Meeting</i> – Cllr. Taylor had attended the meeting held on 4 th June 2019. There were minor amendments to the agreed highways road calming schemes and presentations on mental health. Cllr. Taylor suggested giving future consideration to applying for funding to the Network Highways Scheme for feasibility studies i.r.o. future traffic calming measures in Grampound. The existing speed visors would be defunct when the VASs are installed. There was a suggestion that the visors could be donated as a goodwill gesture to assist other parishes. Members considered hosting a Panel Meeting and it was AGREED Cllr. Taylor would speak to Mr Mark O'Brien, CC and suggest the Village Hall as a possible venue. d. <i>Environmental Growth for Rural Parishes Workshop</i> – Cllr. Bowden had provided a written report following the workshop held on 12 th June 2019. There are some areas, e.g. parts of the Recreation Ground and Ham Field that could be left 'wild' to encourage native flora and fauna. | Cllr. Taylor |
| 86/2019 | <u>Planning Matters</u> – a. <i>Planning Meeting</i> – the meeting scheduled to be held on 11 th June 2019 had been cancelled. | |

| | d. <i>CALC Training</i> – Cllrs. Bowden and Taylor had expressed an interest in attending the Chairmanship training session. | | | | | | | | | | | | | | | | | | | | | | | | | |
|----------------------|--|---|------------------|-----|-------|----------------------|--------|--|--------|----------------|--------|------|--------|---------------|--------|-------|--------|------------|-------|--|-------|--|--|--|------------------|------------------------|
| 90/2019 | <p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2019/20-03 to a value of £1,147.28 was APPROVED for payment.</p> <table border="1"> <thead> <tr> <th>EXPENDITURE</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, incl. HMRC</td> <td>817.68</td> <td></td> <td>817.68</td> </tr> <tr> <td>Administration</td> <td>118.00</td> <td>7.60</td> <td>125.60</td> </tr> <tr> <td>Weed spraying</td> <td>120.00</td> <td>24.00</td> <td>144.00</td> </tr> <tr> <td>Flowerbeds</td> <td>60.00</td> <td></td> <td>60.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-top: 1px solid black; border-bottom: 3px double black;">£1,147.28</td> </tr> </tbody> </table> <p>The bank reconciliation was made available for inspection.</p> <p>Cllr. Jones queried the weed spraying. He felt the operator drove too quickly for the spraying to be effective. Members to maintain a watching brief and the Clerk to speak to the contractor. There was also some concern about the use of weed spray at all.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p> | EXPENDITURE | Price | VAT | Total | Salaries, incl. HMRC | 817.68 | | 817.68 | Administration | 118.00 | 7.60 | 125.60 | Weed spraying | 120.00 | 24.00 | 144.00 | Flowerbeds | 60.00 | | 60.00 | | | | £1,147.28 | All Members / Clerk |
| EXPENDITURE | Price | VAT | Total | | | | | | | | | | | | | | | | | | | | | | | |
| Salaries, incl. HMRC | 817.68 | | 817.68 | | | | | | | | | | | | | | | | | | | | | | | |
| Administration | 118.00 | 7.60 | 125.60 | | | | | | | | | | | | | | | | | | | | | | | |
| Weed spraying | 120.00 | 24.00 | 144.00 | | | | | | | | | | | | | | | | | | | | | | | |
| Flowerbeds | 60.00 | | 60.00 | | | | | | | | | | | | | | | | | | | | | | | |
| | | | £1,147.28 | | | | | | | | | | | | | | | | | | | | | | | |
| 91/2019 | <p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Polling Districts & Polling Places Review</i> – no changes are proposed for Grampond’s polling places. Details emailed previously.</p> <p>b. <i>Climate Change</i> - you can read more about climate change, carbon neutral Cornwall and complete our online survey by visiting our website www.cornwall.gov.uk/climatechange. Details emailed previously.</p> <p>c. <i>Rural Housing Enabler</i> – Ms Noreen Jefferies, CC has recently been appointed and offers assistance with Affordable and/or Community-led housing.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| 92/2019 | <p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 18th July 2019. NOTE – no meeting will be held in August except that the Chairman may call an Extraordinary Meeting to deal with any urgent matters.</p> <p>b. <i>Planning Committee Meeting</i> – 9th July 2019.</p> <p>c. <i>Heritage Committee Meeting</i> – 24th June 2019.</p> <p>d. <i>West Cornwall Search and Rescue Team</i> – 30th June 2019, 10.30-3pm, Unit 10 United Downs Ind. Est., St Day. Details emailed previously.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| 93/2019 | <p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Precepts</i> – Cllr. Taylor referred to a news item about the services cascaded down from the higher tier councils and the impact this is having on precepts. For Information only.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| 94/2019 | <p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p> <p>Cllr. Egerton left the meeting at this point.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| 95/2019 | <p><u>Contractor</u> – Members considered the draft Work Schedule for the temporary contract awarded to Ms. Shelley Thomson (copy previously circulated), and AGREED the following amendments / comments:</p> <p>a. <i>Public Rights of Way (PROWs)</i> – there was some discussion about the footpaths that need cutting. It was AGREED Cllrs. Taylor, Bowden and the Clerk would discuss this with Ms Thomson.</p> | Cllrs. Taylor, Bowden and the Clerk | | | | | | | | | | | | | | | | | | | | | | | | |

| | | |
|---------|--|--------------|
| | <p>b. <i>Grass Verges</i> – reference was made to Cllr. Bowden’s report following the “<i>Environmental Growth for Rural Parishes Workshop</i>”. It was AGREED:</p> <ul style="list-style-type: none"> • To keep the verges within the village well-trimmed and to leave those outside the village boundary to grow ‘wilder’. The wilder areas to be trimmed in the Autumn. • As a one-off, to ask Ms Thomson to cut back all the grass growing over the tarmac areas. • To ask Ms Thomson to cut back the camelia that is partially blocking the Fal Valley Pet sign on the weighbridge verge. Cllr. Tyler offered to advise Ms Thomson, if needed. <p>Members felt it would be good to meet with Ms Thomson in September to review her temporary contract and discuss any issues she may have.</p> | Cllr. Tyler |
| 96/2019 | <p><u>Parish Clerk</u> – after answering Members’ questions, the Clerk left the meeting whilst this item was discussed.</p> <p>It was explained the Clerk works for three other Parish Councils, which amount to a total of 52 hours p.w. It was AGREED to support the Clerk’s request to ‘opt out’ of the 48-hour working week directive. Members also AGREED to carry out an evaluation of her role to ensure she is being paid on the correct Salary Scale.</p> | Cllr. Taylor |
| 97/2019 | <u>Meeting Closed</u> – 20.40pm. | |

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 18th July 2019