



Grampound with Creed Parish Council

MINUTES OF THE FULL COUNCIL MEETING,

HELD IN THE TOWN HALL, ON

THURSDAY, 20th JUNE 2019 @ 7.30pm

Present: Cllr. Taylor (Chairman)
Cllr. Jones
Cllr. Mrs Tyler

Cllr. Bowden
Cllr. McGuinness
Mrs Thompson (Clerk)

Cllr. Freer
Cllr. Mrs Turner
County Cllr. Egerton

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.	
82/2019	<u>Apologies for Absence</u> – Cllrs. James and Wells (both on leave).	
83/2019	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	
84/2019	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 16 th May 2019, AGREED as a true record. b. <i>Planning Committee Meeting</i> – Meeting cancelled.	
85/2019	<u>Outside Organisations and Reports</u> – a. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). He added that there were some small changes to the bus timetable with effect from 26 th May. See also Minutes 87c[i] and [ii]/2019 and 87d/2019. b. <i>Village Hall Committee (VHC)</i> – no meeting had been held. c. <i>Network Panel Meeting</i> – Cllr. Taylor had attended the meeting held on 4 th June 2019. There were minor amendments to the agreed highways road calming schemes and presentations on mental health. Cllr. Taylor suggested giving future consideration to applying for funding to the Network Highways Scheme for feasibility studies i.r.o. future traffic calming measures in Grampound. The existing speed visors would be defunct when the VASs are installed. There was a suggestion that the visors could be donated as a goodwill gesture to assist other parishes. Members considered hosting a Panel Meeting and it was AGREED Cllr. Taylor would speak to Mr Mark O'Brien, CC and suggest the Village Hall as a possible venue. d. <i>Environmental Growth for Rural Parishes Workshop</i> – Cllr. Bowden had provided a written report following the workshop held on 12 th June 2019. There are some areas, e.g. parts of the Recreation Ground and Ham Field that could be left 'wild' to encourage native flora and fauna.	Cllr. Taylor
86/2019	<u>Planning Matters</u> – a. <i>Planning Meeting</i> – the meeting scheduled to be held on 11 th June 2019 had been cancelled.	

87/2019	<u>Highway Matters –</u> <p>a. <i>Average Speed Cameras, Fore Street</i> – Minute 73a/2019 refers. The cameras are expected to be installed shortly.</p> <p>b. <i>School Crossing Patrol (SCP)</i> – Minute 47c/2019 refers. Ms Amber Kerens-Bathmaker, Cormac confirmed there had been no interest in the SCP post for Grampound.</p> <p>c. <i>Signage</i> – Minute 72c/2019 refers.</p> <p>i. <i>SatNav Signs</i> – Cllr. Egerton said the meeting with the Highways Managers to discuss the issue of signage to discourage satnav users following inappropriate routes was not very satisfactory. He is waiting to hear back from them.</p> <p>ii. <i>Brown Tourist Sign</i> – Members want any overall scheme to include a sign to prevent any traffic going down Bosillion Lane. Covered by 87c[i]/2019 above.</p> <p>d. <i>Creed Lane ‘Pinch Point’</i> – Minute 72d/2019 refers. Cllr. Egerton reported the Highways Manager agreed it would be acceptable to have white lines painted to indicate preferred parking areas and for the PC to put up informal signs asking vehicle owners not to park on the narrowest part of the road. He is exploring ways of getting this done economically.</p>	<p>Cllr. Taylor</p> <p>Cllr. Egerton</p>
88/2019	<u>Environmental / Amenity Matters –</u> <p>a. <i>The Tannery Field</i> – there were no issues.</p> <p>b. <i>The Limes</i> – Cllr. Jones said the site was in a very poor state. Cllr. Taylor said little could be done in the bird nesting season, but agreed action was needed to clear the site.</p> <p>c. <i>Public Taps</i> – Minute 73c/2019 refers. In the absence of Cllr. James the views of the adjacent homeowner were not known i.r.o. repairs to the tap. Cllr. Taylor will speak to Mrs Liz Fisher, who it was thought might have some background information. Failing that the Chairman and Clerk will write to the landowner.</p> <p>d. <i>Waste Bin, Pepo Lane</i> – Minute 73d/2019 refers. Cllr. Taylor had reached an agreement with the landowner to place the bin on his hedge and Mr Davies had been asked to prioritise this task.</p> <p>e. <i>River Fal Footpath</i> – Cllr. Jones reported the fallen tree still lies in the river. Mr James Humphreys, Trewithen Estates Director advised he had instructed this work some time ago, but the tree surgeon involved was very busy at the time. He will pursue.</p> <p>f. <i>Mill Lane Footpath</i> – Cllr. Egerton said he is meeting with the CC officer to find out when the promised remedial works on the path will take place.</p>	<p>Cllr. Taylor / Clerk</p>
89/2019	<u>Administrative Matters –</u> <p>a. <i>Town Hall Fire Protection</i> – Minute 74a/2019 refers. Mr Carl Davies had been asked to provide and install three ‘glow in the dark’ exit signs and self-closing fittings for the two internal doors. Noted that priority is to be given to re-siting the Pepo Lane waste bin (see Minute 88d/2019 above).</p> <p>b. <i>Annual Report</i> – Members had delivered the report.</p> <p>c. <i>Community Governance Review</i> – four Members had requested this item be placed on the June agenda in accordance with Standing Order 7.</p> <p>Cllr. Taylor had contacted the only two residents affected by this proposal and they would prefer to remain within Grampound with Creed PC’s area. Members RESOLVED to support the parishioner in objecting to this small portion being merged with St Mewan’s area. Cllr. Taylor will write the submission.</p> <p>Cllr. Taylor will liaise with Cllr. Egerton regarding submitting a formal</p>	<p>Cllr. Taylor</p>

	<p>submission i.r.o. the proposed changes to the western boundary.</p> <p>d. <i>CALC Training</i> – Cllrs. Bowden and Taylor had expressed an interest in attending the Chairmanship training session.</p>	Cllr. Taylor																								
90/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2019/20-03 to a value of £1,147.28 was APPROVED for payment.</p> <table border="1"> <thead> <tr> <th>EXPENDITURE</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, incl. HMRC</td> <td>817.68</td> <td></td> <td>817.68</td> </tr> <tr> <td>Administration</td> <td>118.00</td> <td>7.60</td> <td>125.60</td> </tr> <tr> <td>Weed spraying</td> <td>120.00</td> <td>24.00</td> <td>144.00</td> </tr> <tr> <td>Flowerbeds</td> <td>60.00</td> <td></td> <td>60.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-top: 1px solid black; border-bottom: 3px double black;">£1,147.28</td> </tr> </tbody> </table> <p>The bank reconciliation was made available for inspection.</p> <p>Cllr. Jones queried the weed spraying. He felt the operator drove too quickly for the spraying to be effective. Members to maintain a watching brief and the Clerk to speak to the contractor. There was also some concern about the use of weed spray at all.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p>	EXPENDITURE	Price	VAT	Total	Salaries, incl. HMRC	817.68		817.68	Administration	118.00	7.60	125.60	Weed spraying	120.00	24.00	144.00	Flowerbeds	60.00		60.00				£1,147.28	All Members / Clerk
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91/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Polling Districts & Polling Places Review</i> – no changes are proposed for Grampound's polling places. Details emailed previously.</p> <p>b. <i>Climate Change</i> - you can read more about climate change, carbon neutral Cornwall and complete our online survey by visiting our website www.cornwall.gov.uk/climatechange. Details emailed previously.</p> <p>c. <i>Rural Housing Enabler</i> – Ms Noreen Jefferies, CC has recently been appointed and offers assistance with Affordable and/or Community-led housing.</p>																									
92/2019	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 18th July 2019. NOTE – no meeting will be held in August except that the Chairman may call an Extraordinary Meeting to deal with any urgent matters.</p> <p>b. <i>Planning Committee Meeting</i> – 9th July 2019.</p> <p>c. <i>Heritage Committee Meeting</i> – 24th June 2019.</p> <p>d. <i>West Cornwall Search and Rescue Team</i> – 30th June 2019, 10.30-3pm, Unit 10 United Downs Ind. Est., St Day. Details emailed previously.</p>																									
93/2019	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Precepts</i> – Cllr. Taylor referred to a news item about the services cascaded down from the higher tier councils and the impact this is having on precepts. For Information only.</p>																									
94/2019	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p> <p>Cllr. Egerton left the meeting at this point.</p>																									
95/2019	<p><u>Contractor</u> – Members considered the draft Work Schedule for the temporary contract awarded to Ms. Shelley Thomson (copy previously circulated), and AGREED the following amendments / comments:</p> <p>a. <i>Public Rights of Way (PROWs)</i> – there was some discussion about the</p>	Cllrs. Taylor,																								

	<p>footpaths that need cutting. It was AGREED Cllrs. Taylor, Bowden and the Clerk would discuss this with Ms Thomson.</p> <p>b. <i>Grass Verges</i> – reference was made to Cllr. Bowden’s report following the “<i>Environmental Growth for Rural Parishes Workshop</i>”. It was AGREED:</p> <ul style="list-style-type: none"> • To keep the verges within the village well-trimmed and to leave those outside the village boundary to grow ‘wilder’. The wilder areas to be trimmed in the Autumn. • As a one-off, to ask Ms Thomson to cut back all the grass growing over the tarmac areas. • To ask Ms Thomson to cut back the camelia that is partially blocking the Fal Valley Pet sign on the weighbridge verge. Cllr. Tyler offered to advise Ms Thomson, if needed. <p>Members felt it would be good to meet with Ms Thomson in September to review her temporary contract and discuss any issues she may have.</p>	<p>Bowden and the Clerk</p> <p>Cllr. Tyler</p>
96/2019	<p><u>Parish Clerk</u> – after answering Members’ questions, the Clerk left the meeting whilst this item was discussed.</p> <p>It was explained the Clerk works for three other Parish Councils, which amount to a total of 52 hours p.w. It was AGREED to support the Clerk’s request to ‘opt out’ of the 48-hour working week directive. Members also AGREED to carry out an evaluation of her role to ensure she is being paid on the correct Salary Scale.</p>	Cllr. Taylor
97/2019	<u>Meeting Closed</u> – 20.40pm.	

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 18th July 2019