



Grampound with Creed Parish Council

MINUTES OF THE ANNUAL COUNCIL MEETING

TO BE HELD IN THE TOWN HALL, ON

THURSDAY, 16th MAY 2019 @ 7pm

Present: Cllr. Taylor (Chairman)
Cllr. Miss James
Cllr. Mrs Tyler

Cllr. Bowden
Cllr. Jones
Cllr. Mrs Wells

Cllr. Freer
Cllr. Mrs Turner
County Cllr. Egerton

Minute	AGENDA ITEMS	Action
57/2019	<u>Election of Chairman</u> – it was RESOLVED to elect Cllr. Taylor as Chairman for 2019/20.	
	<u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present. In the absence of the Clerk, Cllr. Wells kindly took the Minutes.	
58/2019	Election of Vice Chairman – it was RESOLVED to elect Cllr. Turner as Vice Chairman for 2019/20.	
59/2019	<u>Acceptance of Office</u> – i. Cllr. Taylor duly signed his Acceptance of Office form. ii. Cllr. Turner duly signed her Acceptance of Office form.	
60/2019	<u>Apologies for Absence</u> – Cllr. McGuinness and the Clerk (ill health).	
61/2019	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	
62/2019	<u>Election of Planning Committee (five places)</u> – it was RESOLVED to appoint Cllrs. James, McGuinness and Turner to the Planning Committee for 2019/20. with Cllrs. Freer, Tyler and Taylor as 'back up'.	
63/2019	<u>Heritage Committee</u> – it was RESOLVED to appoint Cllrs. James, Tyler; Wells, Mrs Fisher and Mr Tyler to the Heritage Committee for 2019/20 with Cllr. Freer as 'back up'.	
64/2019	<u>New Hall and Recreation Ground Committee Representative</u> – it was RESOLVED to appoint Cllr. Bowden for 2019/20.	
65/2019	<u>Community Network Meetings</u> – it was RESOLVED to appoint Cllrs. McGuinness, Jones, Bowden and Taylor for 2019/20.	
66/2019	<u>Internal Auditor</u> – it was RESOLVED to appoint Mr Keith Blake to the post.	
67/2019	<u>Internal Verifier</u> – it was RESOLVED to appoint Cllr. Taylor to the post.	
68/2019	<u>Grampound Turbine Fund</u> – it was RESOLVED to appoint Cllr. Turner to the post for 2019/20. Cllr. Turner reported all applications were granted this year with some monies carried forward for next year.	

69/2019	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 18th April 2019, AGREED as a true record. The minutes were duly signed by Cllr. Taylor.</p> <p>b. <i>Planning Committee Meeting</i> – the May meeting was cancelled.</p>	
70/2019	<p><u>Outside Organisations and Reports</u> –</p> <p>a. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). Members received a copy of the report.</p> <p>b. Village Hall Committee (VHC) - Cllr. Bowden reported:</p> <ol style="list-style-type: none"> i. The VH trustees have now organised a Bookers card to aid reducing cost of events. ii. VH currently investigating the use of card readers for use as method of show/activity purchase payment. iii. Grantscape bid made for the replacement of entrance doors rejected due to missed deadline. This will be re submitted next year iv. The wine tasting ‘Call my bluff’ made a profit. v. Village show on the 11th May ‘The Tragedian’ made a good profit and feedback as an excellent night. Further four scheduled shows booked. vi. Training for defibrillator to be scheduled. vii. VH trustees reviewed maintenance planning and agreed to undertake the cutting of the Ham field. Plus recruiting a suitable maintenance person/point to act as point of contact for emergency repairs etc. Dishwasher replaced in kitchen. viii. August craft fair has 26 stalls booked. ix. VH trustees looking into how the Ham field can be utilised better in the future i.e. encouraging wider village participation through planned events. The Ham Field is open to the community, apart from dog walkers <p>c. <i>Network Panel Meeting</i> – next meeting to be held on Tuesday 4th June 2019, 7pm. Venue TBC.</p> <p><i>Extraordinary Meeting of the Network Panel</i> – Wednesday 22nd May 2019 at 6.30pm, in the Trelawny Room, County Hall, to discuss the estimated costs for each of the highways schemes that the Panel agreed to take forward through this first tranche of expressions of interest. Cllr. Taylor will be attending this meeting. Details previously emailed.</p>	<p>Cllr. Egerton</p> <p>Cllr. Taylor</p>
71/2019	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Meeting</i> – meeting scheduled to be held on 7th May 2019 had been cancelled.</p> <p>b. <i>PA17/09307, Land and Garages East of Ashwood House Grampound</i> – an appeal against CC’s decision to refuse planning permission had been dismissed. Details previously emailed.</p> <p>c. <i>Planning Application Consultations</i> – a guide for Local Councils by application type and indicates whether or not consultations are required. Details previously emailed.</p>	
72/2019	<p><u>Highway Matters</u> –</p> <p>a. <i>Average Speed Cameras, Fore Street</i> – Minute 47a/2019 refers. Cllr. Taylor gave an update and reported the positioning of the cameras is being looked at present.</p> <p>b. <i>School Crossing Patrol (SCP)</i> – Minute 47c/2019 refers. Ms Amber Kerens-Bathmaker, Cormac advised she had replaced the smaller banner with the larger one. There has been no interest shown for the post of a crossing patrol person. Cllr. James mentioned the school signs are no longer visible, they are getting worn. Cllr. Taylor will request this will be looked at and rectified.</p>	<p>Cllr. Taylor</p>

	<p>c. <i>Signage</i> –</p> <p>i. <i>SatNav Signs</i> – Minute 45a/2019 refers. Cllr. Egerton will be meeting with the highways manager on 4th June to discuss the issue of signage to discourage satnav users following inappropriate routes.</p> <p>ii. <i>Brown Tourist Sign</i> – Members wish to support the position taken by Cllr. Egerton that any overall schemes include a sign to prevent any traffic going down Bosillion Lane. Again, Cllr. Egerton will discuss further at the meeting with Highways. It was RESOLVED that the Clerk would write to the Highways Manager to that effect.</p> <p>d. <i>Creed Lane ‘Pinch Point’</i> – Minute 47b/2019 refers. Cllrs. Jones and Egerton shared thoughts on the possible positioning of the parking bays. Cllr. Egerton is working on our behalf to resolve this issue.</p> <p>e. <i>Speed Light</i> – Minute 47e/2019 refers. Members were informed the speed light near Bosillion Lane is now working.</p> <p>f. <i>Mill Lane Footpath</i> – Minute 148e/2014 refers. The closure has been extended yet again. It is now seven years since it was first closed. Cllr. Egerton is chasing officers to find out when the promised remedial works will take place.</p>	<p>Cllr. Egerton</p> <p>Clerk</p> <p>Cllr. Egerton</p> <p>Cllr. Egerton</p>
<p>73/2019</p>	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> – Cllr. Turner reported there are no issues with The Tannery Field, it is looking fine and Cllr. Tyler had kindly donated some buddleia bushes for the site. It was AGREED to grant permission for a resident to use the Tannery Field for a birthday party on Saturday 17th August 2019 with a proviso the site is cleared of any rubbish following the event and any music will cease after 11pm. Cllrs. Turner and Wells to check the site, as requested by the PC, before and after the event.</p> <p>b. <i>The Limes</i> – there were no issues.</p> <p>c. <i>Public Taps</i> – Minute 48d/2019 refers. Cllr. James was to have sought the views of the adjacent homeowner i.r.o. repairs to the tap. This must be carried out as the situation regarding the dripping tap has to be addressed before it becomes a safety issue. Permission needs to be granted for access to allow a full inspection.</p> <p>d. <i>Waste Bin, Pepo Lane</i> – Minute 48e/2019 refers. Members received an update i.r.o. a solution to the difficulty in emptying the bin. Cllr. Taylor reported there is a “scrape” in the Cornish hedge just down the hill from where the bin is currently situated. He had spoken to the owners of Bonython Parc (the house which the scrape and the lamppost both adjoin) and they are happy for us to install a new post for the waste bin at the foot of the “scrape”. They regard themselves as responsible for maintenance of the Cornish Bank so the waste bin can be installed without troubling Highways. Mr Carl Davies had been asked for a quotation. Members were happy to accept Carl’s quote if it is reasonable and for him to carry out the work. Cllr. Taylor will share the quote other councillors for approval.</p> <p>e. <i>Bus Shelter</i> – Minute 48f/2019 refers. Members to receive an update i.r.o. having the shelter cleaned by CC. Cllr. Egerton has kindly cleaned and treated the bus shelter himself and was thanked by Cllr. Taylor.</p> <p>f. <i>Climate Change and Neighbourhood Planning</i> – Minute 48c/2019 refers. Cllr. Egerton to forward a copy of any clearer details from the government to Cllr. Taylor when appropriate. Cllr. Taylor will then bring proposals for an event in the village hall to seek the views of residents, to include declaring a possible Climate Emergency for the parish. This item will be held until Cllr. Taylor had received more information.</p> <p>g. <i>Fallen Tree, River Fal</i> – Minute 48i/2019 refers. Mr James Humphreys, Trewithen Estates had agreed to inspect the fallen tree and arrange for its removal, if appropriate. This item will be carried forward to next month’s agenda in order to chase up if nothing had happened.</p>	<p>Clerk Cllrs. Turner / Wells</p> <p>Cllr. James</p> <p>Cllrs. Taylor</p> <p>Cllr. Egerton</p> <p>Cllrs. Taylor / Egerton Clerk</p> <p>Clerk</p>

	<p>h. <i>Flowerbeds</i> – Minute 55/2019 refers. The Clerk had sent a Purchase Order to Ms. Shelley Thomson i.r.o. maintenance of the flowerbeds and had provided her with a risk assessment. The flowerbeds had been tidied and were looking good, although more time weeding will be needed around the beds. For future consideration.</p> <p>i. <i>Public Rights of Way (PROWs)</i> – placed on the agenda quarterly. Update, regarding reopening of:</p> <p>i. <i>Mill Lane Footpath</i> – Minute 148e/2014 refers. Cllr. Egerton reported the closure has been extended yet again and he is chasing officers to find out when the promised remedial works will take place.</p> <p>ii. <i>River Fal Footbridge/Footpath</i> – standing item, placed on the agenda annually in September. This is a permissive path and it is difficult to get funding in these circumstances. Cllr. Taylor and the Hall Committee thought it would be very helpful if we could link the Ham Field and the Hall Field enabling more use to be made of the Ham Field, by both the public and school.</p> <p>j. <i>Town Hall Bench</i> – Mr Brunsdon is unable to secure the bench. Cllr. Turner's husband had looked at the bench fittings and concluded they are not appropriately sized for the current bench. However, several members had been using this seat and felt there are no further issues, it appears safe enough.</p>	<p>Clerk</p> <p>Cllr. Egerton</p> <p>Cllrs. Taylor/ Bowden</p>																								
74/2019	<p><u>Administrative Matters</u> –</p> <p>a. <i>Town Hall Fire Protection</i> – Minute 36b/2019 refers. Cllr. Taylor had asked Mr Carl Davies to quote for installing three 'glow in the dark' exit signs and self-closing fittings for the two internal doors in the Town Hall. Members happy for Mr Davis to do this work for a reasonable price.</p> <p>b. <i>Community Governance Review</i> – Minute 49g/2019 refers. Deferred from the April Meeting. Members considered a proposal from St Mewan PC to incorporate an area of Hewaswater, currently within our boundary, into that covered by St Mewan PC. Cllr Taylor had made Sarah Daniels aware of the proposal. It was RESOLVED to neither support nor oppose this suggestion. The Clerk to advise St Mewan PC.</p> <p>c. <i>Annual Report</i> – The Chairman circulated his report to the Committee and comments were requested. It was AGREED to grant delegated authority to the Chairman and Clerk based on any suggestions from Members. When the report is ready the Clerk will leave them in St Nun's for Members to collect and distribute.</p>	<p>Cllr. Taylor</p> <p>Clerk</p> <p>Members/ Clerk</p>																								
75/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2019/20-02 to a value of £902.62 was APPROVED for payment.</p> <table border="1" data-bbox="325 1547 1267 1742"> <thead> <tr> <th>EXPENDITURE</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries</td> <td>406.48</td> <td></td> <td>406.48</td> </tr> <tr> <td>Administration</td> <td>142.62</td> <td>8.53</td> <td>151.15</td> </tr> <tr> <td>Heritage Project</td> <td>17.00</td> <td>3.40</td> <td>20.40</td> </tr> <tr> <td>Town Hall</td> <td>309.14</td> <td>15.45</td> <td>324.59</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£902.62</td> </tr> </tbody> </table> <p>The bank reconciliation was made available for inspection.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p>	EXPENDITURE	Price	VAT	Total	Salaries	406.48		406.48	Administration	142.62	8.53	151.15	Heritage Project	17.00	3.40	20.40	Town Hall	309.14	15.45	324.59				£902.62	
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76/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Clerks and Councils Direct</i> – May 2019.</p>																									
77/2019	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 20th June 2019.</p>																									

	<p>b. <i>Planning Committee Meeting</i> – 11th June 2019. Chair needed to be elected.</p> <p>c. <i>Heritage Committee Meeting</i> – TBC.</p> <p>d. <i>Vitality of Town Centres</i> – Mr Bill Grimsey, author of “It’s Time to Reshape our Town Centres” is speaking at County Hall on 10th May 2019, 10am. Already taken place. Details previously emailed.</p>	
78/2019	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. None.</p>	
79/2019	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
80/2019	<p><u>Resignation</u> – Mr Brunsdon had resigned from the work he had undertaken for the PC, w.e.f. 2nd June 2019. It was RESOLVED to award a temporary contract to Ms. Shelley Thomson to carry out the following tasks. She uses her own lawn mower and equipment.</p> <p>It is an appropriate time with a new contractor to set the standards of exactly what is needed in future and to agree any rubbish and weeds will be removed. Cllr. Egerton suggested a few extra hours initially will be needed to tidy up existing weeds etc. For information, the Council mower is kept at Cllr. Egerton’s property.</p> <p>a. <i>Town Hall Cleaner, incl. Heritage Centre and WC</i> – 2 hours, twice p.m. Members felt this was too many hours for such a small building, and it was RESOLVED to reduce to 2 hours once a month</p> <p>b. <i>Footpath Warden</i> – cutting all footpaths twice p.a. Mr Brunsdon was paid as per his timesheet as some years the growth is more and takes longer to cut. We receive a grant from CC to cover the cost and usually make a ‘profit’.</p> <p>Philip Hoskin (a qualified tree surgeon and also NPTC qualified in strimming and brush cutting) has been asked for a quotation to cut the footpaths. Depending on what final contract is agreed with Ms Shelly Thomson, this will be borne in mind.</p> <p>c. <i>Street Maintenance</i> –</p> <ul style="list-style-type: none"> • cleaning bus shelter and benches – 1 hours twice p.m.; • Litter picking, 3 hours p.m.; • Cutting grass verges (April to October only) approx. 4 hours p.m. 	Clerk Cllr. Taylor
81/2019	<p><u>Meeting Closed</u> – 20:24 pm.</p>	

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 20th June 2019