



Grampound with Creed Parish Council

NOTICE AND AGENDA OF THE ANNUAL COUNCIL MEETING, TO BE HELD IN THE TOWN HALL, ON THURSDAY, 16th MAY 2019 @ 7pm

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
57/2019	<u>Election of Chairman</u> – Cllr. Taylor currently in post	
	<u>Chairman's Welcome / Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting. NOTE – in the absence of the Clerk, Cllr. Wells will take the Minutes.	
58/2019	Election of Vice Chairman – Cllr. Turner currently in post	
59/2019	<u>Acceptance of Office</u> – i. Newly appointed Chairman to sign his / her Acceptance of Office form ii. Newly appointed Vice Chairman to sign his / her Acceptance of Office form.	
60/2019	<u>Apologies for Absence</u> –	
61/2019	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any written requests for dispensations.	
62/2019	<u>Election of Planning Committee (five places)</u> – Cllrs. James, Taylor and Turner currently serve, with Cllrs. Freer and Tyler as 'back up'.	
63/2019	<u>Heritage Committee</u> – Cllrs. James, Tyler; Mrs Fisher and Mr Tyler currently serve.	
64/2019	<u>New Hall and Recreation Ground Committee Representative</u> – post vacant.	
65/2019	<u>Community Network Meetings</u> – Cllrs. McGuinness and Taylor in post.	
66/2019	<u>Internal Auditor</u> – Mr Keith Blake currently in post.	
67/2019	<u>Internal Verifier</u> – Cllr. Taylor currently in post.	
68/2019	<u>Truro and Roseland Community Network Panel Meeting</u> – representative and deputy to be appointed.	

69/2019	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 18 th April 2019. b. <i>Planning Committee Meeting</i> – 7 th May 2019.	
70/2019	<u>Outside Organisations and Reports</u> – a. <i>County Councillor</i> – Members to receive a report. b. <i>Village Hall Committee (VHC)</i> – Members to receive a report. c. <i>Network Panel Meeting</i> – next meeting to be held on Tuesday 4 th June 2019, 7pm. Venue TBC. <i>Extraordinary Meeting of the Network Panel</i> – Wednesday 22 nd May 2019 at 6.30pm, in the Trelawny Room, County Hall, to discuss the estimated costs for each of the highways schemes that the Panel agreed to take forward through this first tranche of expressions of interest. Details previously emailed.	Cllr. Egerton Cllr. Bowden
71/2019	<u>Planning Matters</u> – a. <i>Planning Meeting</i> – meeting scheduled to be held on 7 th May 2019 was cancelled.	
72/2019	<u>Highway Matters</u> – a. <i>Average Speed Cameras, Fore Street</i> – Minute 47a/2019 refers. Members to receive an update. b. <i>School Crossing Patrol (SCP)</i> – Minute 47c/2019 refers. Ms Amber Kerens-Bathmaker, Cormac advised she had replaced the smaller banner with the larger one. c. <i>Signage</i> – i. <i>SatNav Signs</i> – Minute 45a/2019 refers. Members to receive an update, i.r.o. County Cllr. Egerton’s request for a Sat/Nav sign on Bosillion Lane. ii. <i>Brown Tourist Sign</i> – Members to consider a proposal from Highways to discourage lorries, coaches, etc. using the road to Treswallon. d. <i>Creed Lane ‘Pinch Point’</i> – Minute 47b/2019 refers. Members to receive an update, following discussion with Highways to find a solution to vehicles parking and causing width problems on Creed Lane. e. <i>Speed Light</i> – Minute 47e/2019 refers. Members to receive an update regarding the sign near Bosillion Lane which is not working. f. <i>Mill Lane Footpath</i> – Minute 148e/2014 refers. The road closure on this path has been renewed until October 2019.	Cllr. Taylor Cllr. Egerton Cllr. Egerton
73/2019	<u>Environmental / Amenity Matters</u> – a. <i>The Tannery Field</i> – Members to consider any issues. b. <i>The Limes</i> – Members to consider any issues. c. <i>Public Taps</i> – Minute 48d/2019 refers. Members to consider the views of the adjacent homeowner i.r.o. repairs to the tap. d. <i>Waste Bin, Pepo Lane</i> – Minute 48e/2019 refers. Members to receive an update i.r.o. a solution to the difficulty in emptying the bin. e. <i>Bus Shelter</i> – Minute 48f/2019 refers. Members to receive an update i.r.o. having the shelter cleaned by CC. f. <i>Fallen Tree, River Fal</i> – Minute 48i/2019 refers. The Clerk had asked Mr James Humphreys, Trewithen Estates to have the tree removed.	 Cllrs. Taylor / Bowden Cllr. Egerton

	<p>g. <i>Climate Change and Neighbourhood Planning</i> – Minute 48c/2019 refers. Cllr. Taylor to bring proposals for an event in the village hall to seek the views of residents, to include declaring a possible Climate Emergency for the parish. See also: https://zerocarboncornwall.wordpress.com/.</p> <p>h. <i>Flowerbeds</i> – Minute 55/2019 refers. The Clerk had provided Ms Thomson with a copy of the risk assessment i.r.o. maintenance of the flowerbeds.</p> <p>i. <i>Public Rights of Way (PROWs)</i> – placed on the agenda quarterly. Update, regarding reopening of:</p> <ul style="list-style-type: none"> i. <i>Mill Lane Footpath</i> – Minute 148e/2014 refers. The road closure on this path has been renewed until October 2019. ii. <i>River Fal Footbridge/Footpath</i> – standing item, placed on the agenda annually in September. This is a permissive path and it is difficult to get funding in these circumstances <p>j. <i>Town Hall Bench</i> – Mr Brunsdon is unable to secure the bench.</p>	
74/2019	<p><u>Administrative Matters</u> –</p> <p>a. <i>Town Hall Fire Protection</i> – Minute 36b/2019 refers. Members to receive a verbal report i.r.o. the purchase of three ‘glow in the dark’ exit signs and self-closing fittings for the two internal doors.</p> <p>b. <i>Community Governance Review</i> – Minute 49g/2019 refers. Members to consider a proposal from St Mewan PC to incorporate an area of Hewaswater, currently within our boundary, into that covered by St Mewan PC. Deferred from the April Meeting.</p> <p>c. <i>Annual Report</i> – Members to approve the draft report. To be circulated before the meeting.</p>	Cllr. Taylor
75/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2019/20-02. NOTE – the bank reconciliation to be made available for inspection. <i>Fire Protection</i> – Members to test and confirm the smoke detectors and torches are working, whilst the cheques are being signed.</p>	
76/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Clerks and Councils Direct</i> – May 2019.</p>	
77/2019	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 20th June 2019.</p> <p>b. <i>Planning Committee Meeting</i> – 11th June 2019.</p> <p>c. <i>Heritage Committee Meeting</i> – TBC.</p> <p>d. <i>Vitality of Town Centres</i> – Mr Bill Grimsey, author of “It’s Time to Reshape our Town Centres” is speaking at County Hall on 10th May 2019, 10am. Details previously emailed.</p>	
78/2019	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a.</p>	
79/2019	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.</p>	
80/2019	<p><u>Resignation</u> – Mr Brunsdon has resigned from the work he had undertaken for the PC, w.e.f. 2nd June 2019. Members to consider a proposal to award a temporary contract to Ms Shelly Thomson to carry out the following tasks:</p>	

	<p>a. <i>Town Hall Cleaner, incl. Heritage Centre and WC</i> – 2 hours, twice p.m.</p> <p>b. <i>Footpath Warden</i> – cutting all footpaths twice p.a. He is paid as per his timesheet as some years the growth is more and takes longer to cut. We receive a grant from CC to cover the cost and usually make a 'profit'.</p> <p>c. <i>Street Maintenance</i> –</p> <ul style="list-style-type: none"> • cleaning bus shelter and benches – 1 hours twice p.m.; • Litter picking, 3 hours p.m.; • Cutting grass verges (April to October only) approx. 4 hours p.m. 	
81/2019	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 9th May 2019

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