



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 17th JANUARY 2019 @ 7.30pm

Present: Cllr. Taylor (Chairman) Cllr. Bowden Cllr. Freer
 Cllr. Miss James Cllr. Jones Cllr. McGuinness
 Cllr. Mrs Turner Cllr. Mrs Tyler Cllr. Mrs Wells
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.</p> <p>Members met with Mrs Liz Fisher, Chair of the Heritage Committee, i.r.o. <i>The Limes</i> (Minute 7b/2019 refers). Her written report had been circulated via email. She asked Members if they had any questions. Cllr. Taylor said Members needed a clear understanding of the next steps. Mrs Fisher said Ms Ann Reynolds, CC is fully committed to the project and had pointed towards a new government funding pot to 'Support the Creation of Pocket Parks'. Applications need to be submitted To CC by Monday 21st January 2019. Mrs Fisher said the pond area would be ideal for this. Cllr. McGuinness offered to act as the Project Manager. Details of the fund can be found on: www.gov.uk/government/publications/pocket-parks-plus-supporting-parks-and-public-spaces.</p> <p>A plan of the site was circulated for Members information. Mrs Fisher said she believed it was essential for the historical element to be preserved. Minute 7b/j/2019 (recorded below) was taken at this point.</p>	
01/2019	<u>Apologies for Absence</u> – County Cllr. Egerton.	
02/2019	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
03/2019	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 15th November 2018, AGREED as a true record.</p> <p>b. <i>Heritage Committee Meeting</i> – 24th October, AGREED as a true record.</p> <p>c. <i>Planning Committee Meeting</i> – 11th December, AGREED as a true record</p> <p>d. <i>Planning Committee Meeting</i> – 8th January 2019, AGREED as a true record.</p>	
04/2019	<p><u>Outside Organisations and Reports</u> –</p> <p>a. <i>County Councillor</i> – in the absence of Cllr. Egerton there was no report.</p> <p>b. <i>Truro and Roseland Community Network Panel Meeting</i> – notes from the meeting held on 20th November 2018 previously emailed. Next meeting scheduled to be held on Tuesday 29th January 2019 @ 7pm, venue TBC.</p> <p>Noted the Cornwall Leadership Team representatives for the Community Network is Jon Lloyd-Owen (Service Director – Housing) and Karen Sawyer (Head of Cornwall Home Solutions) is the deputy.</p>	

	<p>c. <i>Village Hall</i> – Cllr. Bowden spoke to his written report (copy on file). Cllr. Freer asked for the VH Committee to consider putting a hook behind the door of the public WC. Cllr. James requested an update on the benefits for the VH Friends. Cllr. Bowden will take both matters forward.</p> <p>d. <i>Police</i> – a letter from the Police Commissioner i.r.o. proposal to increase the police element of the council tax had been circulated via email.</p>	Cllr. Bowden
05/2019	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Meetings</i> – held on 11th December 2018 and 8th January 2019. <i>Planning Appeal</i> – PA17/09307, Land and Garages E of Ashwood House, Grampound. Covered at the January Planning Meeting.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA18/07808, Rear of Mill Lane Surgery, Grampound</u> – proposed new two-bedroom dwelling with domestic garage.</p> <p>ii. <u>PA18/09701, Swallows Barn, Grampound</u> – proposed ground floor infill extension.</p> <p>iii. <u>PA18/09918, Kintyre, Fore Street, Grampound</u> – works to a tree within a Conservation Area, namely - fell a Conifer and Bronze Leaf Cherry Tree. CC decided not to make a TPO (TCA apps).</p> <p>iv. <u>PA18/10290, Park Latch, Fore Street, Grampound</u> – demolition of existing garage and construction of double garage with store over.</p> <p>v. <u>PA18/10691, Hillside, Fore Street, Grampound</u> – works to trees within a Conservation Area. Ash (T1), Yew Tree (T9), Oak Tree (T11) and Cedar Tree T14. CC decided not to make a TPO (TCA apps).</p> <p>c. <i>Planning Applications Refused by CC</i> – information only.</p> <p>i. <u>PA18/10029, Kintyre, Fore Street, Grampound</u> – felling of an ash tree.</p> <p>d. <i>Neighbourhood Plan</i> – Minute 142f/2018 refers. Cllrs. Taylor and McGuinness had attended an NP Surgery and met with Mr Ryan Searle. Members felt the benefits of an NP were outweighed by the work involved and it was agreed to take no further action.</p> <p>e. <i>Cornwall Local Plan Affordable Housing, Housing Apportionment, Rural Exception Sites and Conference Request</i> – report from N Cornwall Cluster Group previously circulated via email.</p>	
06/2019	<p><u>Highway Matters</u> –</p> <p>a. <i>Average Speed Cameras, Fore Street</i> – Minute 143a/2018 refers. Ms Natalie Warr, Transport Strategy Manager, CC advised the brief relating to the Average Speed Cameras and the wider issues discussed with Cllr. Taylor, Ms Fran Swanson and Mr Richard Pryor, had been sent to Cormac. When the Project Plan programme is received Ms Jodie Boex (who is the PC's key contact for this project) will provide an update. Traffic speed statistics had previously been circulated via email. <i>Speed Banners</i> – Ms Fran Swanson had advised the two children's school banners asking motorists to lower their speed had been taken down. Cormac had advised they were not responsible. The matter is being investigated.</p> <p>b. <i>Nantellan Flooding / Mud Issues</i> – Minute 130c/2018 refers. Cllr. Tyler reported that work had been undertaken and the flooding problem solved. Cllr. Wells reported the drains at the bottom of Old Hill had been cleared. Members were urged to report other issues using the 'Report It' advice sheet, such as the mud on Mill Lane.</p>	Clerk

	<p>c. <i>Pavement Parking</i> – Minute 130f/2018 refers. Cllr. Taylor had reported the pavement parking outside Radnor House Antiques.</p> <p><i>Public Taps</i> – Cllr. Freer will speak to Mr Tony Davies i.r.o. repairs.</p> <p>d. <i>School Crossing Patrol (SCP)</i> – Ms Amber Kerens-Bathmaker, Cormac, advised no interest had been received regarding a SCP for Grampound. She had updated the web job advert and the school had included a large printout but to no avail to date.</p> <p>She had also attached a small banner to the school playground railings facing the road. Which will be replaced with a larger version of the same banner design once she receives it as it will have a greater presence at approx. 1m x 2m.</p> <p>e. <i>Chestnut Trees, Top of Fore Street</i> – Minute 149a/2015 refers. Highways had removed the branches that had been left on the bank, but advised it is not their policy to thin the trees to prevent shading of the Camelias.</p> <p>f. <i>Old Hill Bin</i> – the Clerk had ordered this in November and sent a reminder, but it had yet to be delivered by Cormac.</p>	Cllr. Freer
07/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> – there were no issues.</p> <p>b. <i>The Limes</i> – Public Forum refers. It was RESOLVED [1] Cllr. Wells and Mrs Fisher will consult the near neighbours to seek their views on the proposal to reinstate the duck pond; [2] Cllr. McGuinness to join the Working Party as Project Manager for the duck pond project; [3] details will be placed on the Grampound ‘What’s On’ website page. In the meantime, given the deadline for applications to the ‘Pocket Parks’ fund, this will be progressed.</p> <p>Cllr. McGuinness said the outcome of the survey is only relevant for a limited period. Further consideration of the quotation for “an Extended Phase 1 Habitat Survey” was deferred pending outcome of the above.</p> <p>c. <i>Community Asset</i> – it was understood the Dolphin Inn is being offered for sale. Cllr. Turner said it would be an ideal location for the community shop, post office, etc. The Clerk to check the terms of the Community Asset registration.</p> <p>d. <i>Mill Lane to Pepo Lane Footpath</i> – Ms Penny Hodgson, Cormac advised she had written to the landowner to insist the whole length of the footpath is open and usable ready for the closure order to be lifted early next year.</p> <p>e. <i>Bus Shelter, Old Hill</i> – the Chairman and Clerk had authorised Mr Carl Davies to replace the broken pane of glass and the work is completed.</p> <p>f. <i>Grampound Air Quality</i> – a summary of the comments on the draft Grampound Action Plan had been produced and can be viewed on: https://www.cornwall.gov.uk/environment-and-planning/environmental-protection/environmental-protection-air-quality/grampound-air-quality/. CC are considering the comments received and will produce a final version of the Action Plan in early 2019.</p> <p>g. <i>PROW Leaflets</i> – printed and ready for distribution in the Town Hall.</p>	Cllr. Wells / Mrs Fisher Mrs Fisher / Cllr. McGuinness Clerk Clerk
08/2019	<p><u>Administrative Matters</u> –</p> <p>a. <i>Mr Roger Paynter</i> – former Parish Clerk, died peacefully at his home on 20th November 2018.</p> <p>b. <i>New Residents’ Welcome Pack</i> – Minute 09b/2018 refers. Cllr. Freer had looked at the contents and said they should be simplified. It was AGREED the Clerk would send a copy to local organisations when she sends the invitations to the Parish Meeting.</p> <p>c. <i>Cornwall Boundary Review</i> – the final recommendations from the Boundary Commission had been circulated via email.</p>	Clerk

	<p>d. <i>Community Governance Reviews</i> – the review, which will be conducted by CC, can look at the name of the PC, the warding arrangements within the area, the number of members on your council as well as the external boundaries of your parish. Details emailed. Further information: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/8312/1527635.pdf.</p> <p>Members felt that there was no need for two Wards within the Parish and that it would be preferable if they were merged into one. The Clerk to advise CC.</p>	Clerk																												
09/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2018/19-08 to a value of £3,604.57 was APPROVED for payment.</p> <table border="1" data-bbox="327 539 1262 763"> <thead> <tr> <th>EXPENDITURE</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries - incl. HMRC</td> <td>331.41</td> <td></td> <td>331.41</td> </tr> <tr> <td>Administration</td> <td>105.39</td> <td>15.00</td> <td>120.39</td> </tr> <tr> <td>Maintenance - incl. new grit bin</td> <td>1,115.70</td> <td>144.64</td> <td>1,260.34</td> </tr> <tr> <td>Heritage Project</td> <td>17.43</td> <td></td> <td>17.43</td> </tr> <tr> <td>Grampound Film DVD</td> <td>1,875.00</td> <td></td> <td>1,875.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£3,604.57</td> </tr> </tbody> </table> <p>The bank reconciliation was made available for inspection.</p> <p><i>Fire Protection</i> – it was RESOLVED to purchase three new smoke alarms. Cllr. Bowden to action.</p> <p>b. <i>2019/20 Budget</i> – Members' considered their budgetary requirements and a budget for 2019/20 was AGREED. The Clerk to send a copy of the revised budget to Members.</p> <p>It was further RESOLVED to set the precept for the next financial year at £19,500. The Clerk to advise CC.</p> <p>c. <i>Grant Requests</i> – details previously emailed.</p> <ul style="list-style-type: none"> • <u>Newquay Surf Lifesaving Club</u>. • <u>The Sowenna Appeal</u> – it was RESOLVED to make a grant of £300. <p>d. <i>Asset Register</i> – Minute 133b/2018 refers. Members RESOLVED to accept the Revised Asset Register.</p> <p>e. <i>2018/19 External Audit</i> – as the Council's turnover was less than £25,000 the Clerk had submitted an Exemption Certificate and no review had been carried out by the External Auditor.</p> <p>NOTE: each year the Council will have the opportunity to exempt themselves from the review, should they still meet the exemption criteria. However, the Council can choose to pay for the review if it wishes next year with a basic fee of £200+VAT.</p> <p>f. <i>PROW Grants</i> – CC had offered £344.59 to maintain the footpaths in the parish for 2019/20, which had been accepted by the Clerk.</p>	EXPENDITURE	Price	VAT	Total	Salaries - incl. HMRC	331.41		331.41	Administration	105.39	15.00	120.39	Maintenance - incl. new grit bin	1,115.70	144.64	1,260.34	Heritage Project	17.43		17.43	Grampound Film DVD	1,875.00		1,875.00				£3,604.57	<p>Cllr. Bowden</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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10/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Grampound Community Benefit Fund</i> – closing date for applications is 6th March 2019. See: www.grantscape.org.uk/fund/garlenickwindfarmLtd/.</p> <p>b. <i>Cornwall Minerals Safeguarding Development Plan</i> – the document was adopted by CC on 4th December 2018. The DPD now carries full weight as part of the policy framework for Cornwall. Details previously emailed.</p> <p>c. <i>Clerks and Councils Direct</i> – January 2019. Taken by Cllr. Freer.</p> <p>d. <i>“Role of Parish Councils in the post-Brexit Local Government Landscape”</i> – theme of NALC Annual Conference. Further information to follow.</p> <p>Members will consider this further at their April meeting.</p>	Clerk																												

	<p>e. <i>CC 2019 Off-Street Parking Order</i> – www.cornwall.gov.uk/trafficconsult. Deadline for responses 1st February 2019.</p> <p>f. <i>Cornwall Rural Housing Association</i> – a charitable housing association which builds and manages affordable housing throughout Cornwall and the Isles of Scilly. Candidates are invited to put their name forward to join the management committee. Details previously emailed.</p>	
11/2019	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 21st February 2019.</p> <p>b. <i>Planning Committee Meeting</i> – 12th February 2019.</p> <p>c. <i>Heritage Committee Meeting</i> – TBC.</p> <p>d. <i>Community Governance Review</i> – CALC is holding a conference to help PCs understand the process on Saturday, 16th February 2019. Cost £15 per delegate. Booking essential.</p> <p>e. <i>Western Power Annual Stakeholder Event</i> – with lunch. 7th February 2019, Royal Cornwall Showground</p> <p>f. <i>Merlin MS Centre, Hewaswater</i> – the Countess of Wessex will visit the Centre on 7th February and Cllr. Taylor will attend.</p> <p>g. <i>CRCC Community Buildings Conference</i> – to be held on 12th February at Lanivet Village Hall, 9.45am – 4pm. Cost per delegate is £10. The Clerk will send details to the Village Hall Committee.</p>	Clerk
12/2019	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>The Christmas Cross</i> – Cllr. Taylor will ask the PCC to take the cross down from the Town Hall.</p> <p>b. <i>Good Citizen Awards</i> – put date and nominees on next agenda.</p>	Cllr. Taylor Clerk
13/2019	<u>Meeting Closed</u> – 21.30pm.	

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 21st February 2019