



# Grampound with Creed Parish Council

## MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 15<sup>th</sup> NOVEMBER 2018 @ 7.30pm

Present: Cllr. Taylor (Chairman)  
Cllr. Jones  
Cllr. Mrs Tyler

Cllr. Bowden  
Cllr. McGuinness  
Cllr. Mrs Wells

Cllr. Miss James  
Cllr. Mrs Turner  
Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.	
138/2018	<u>Apologies for Absence</u> – Cllr. Freer and County Cllr. Egerton.	
139/2018	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	
140/2018	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 18 <sup>th</sup> October 2018, <b>AGREED</b> as a true record. b. <i>Heritage Committee Meeting</i> – 24 <sup>th</sup> October. The Minutes are awaited. The grant application form i.r.o. the <i>Grampound Story</i> film was signed. The Clerk to submit the application to Grantscape. The Committee had sought the Full Council's permission to dispose of a number of defunct hardware items. Permission was <b>GRANTED</b> , and they will now be removed from the Asset Register by the Clerk and the insurance brokers informed. The Clerk will provide more detail of the hardware stored in the Heritage Centre, i.e. make, model, serial number. Minute 133b/2018 refers. Cllr. James reported there is a museum that may be willing to store the Grampound banner. c. <i>Planning Committee Meeting</i> – 6 <sup>th</sup> November, <b>AGREED</b> as a true record.	Clerk  Clerk  Clerk
141/2018	<u>Outside Organisations and Reports</u> – a. <i>County Councillor</i> – in the absence of Cllr. Egerton there was no report. b. <i>Network Panel Meeting</i> – meeting scheduled to be held on 20 <sup>th</sup> November 2018. Agenda papers circulated via email. c. <i>Village Hall</i> – next meeting scheduled to be held on 28 <sup>th</sup> November 2018.	Cllr. Taylor  Cllr. Bowden
142/2018	<u>Planning Matters</u> – a. <i>Planning Meeting</i> – meeting held on 6 <sup>th</sup> November 2018. i. <u>PA18/09918, Kintyre, Fore Street, Grampound</u> – works to a tree within a Conservation Area, namely - fell a Conifer and Bronze Leaf Cherry Tree. As this application is for works to trees in a Conservation Area, it will be decided under delegated authority ii. <u>PA18/10290, Park Latch, Fore Street, Grampound</u> – demolition of	

	<p>existing garage and construction of double garage with store over. The Clerk to seek an extension to the Planning Meeting.</p> <p>iii. <u>PA18/10691, Hillside, Fore Street, Grampound</u> – various works to trees within a Conservation Area – Ash (T1), Yew Tree (T9), Oak Tree(T11) and Cedar Tree T14. As this application is for works to trees in a Conservation Area, it will be decided under delegated authority.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA17/10841, Greenbank, 2 Fore Street, Grampound</u> – amended plans for the construction of a single infill dwelling and associated parking and garden.</p> <p>ii. <u>PA18/07669, Land N of Hillcrest, New Hill Estate, Grampound</u> – proposed five new dwellings and removal of existing dwelling. The Clerk to report that debris from the site is being dumped in the field behind Bonython Drive.</p> <p>c. <i>Funding Appeal</i> – Minute 129c/2018 refers. Further correspondence from CALC regarding the legal position of Members financially supporting Crantock PC in their bid to fight CC’s decision to grant permission for a development contrary to Crantock’s NDP had been received and circulated. This had done little to clarify the situation. The Clerk advised that Crantock PC had been denied the right to go to appeal. No further action. A further communication from the North Cornwall Cluster Group / County Cllr. Egerton had been circulated via email.</p> <p>d. <i>Draft Housing Supplementary Planning Document</i> – consultation period between 19<sup>th</sup> October and 5pm 30<sup>th</sup> November 2018. Details emailed.</p> <p>e. <i>Planning Aid England Survey of Parish and Town Councils</i> – Planning Aid England is a charity associated with the Royal Town Planning Institute, which offers free, independent and professional support and advice to individuals and local communities over planning issues. Survey see: <a href="https://www.surveymonkey.co.uk/r/XQ57L5P">https://www.surveymonkey.co.uk/r/XQ57L5P</a>. Details emailed.</p> <p>f. <i>Neighbourhood Development Plan</i> – a place had been booked at the St Austell NP Surgery on 6<sup>th</sup> December for Cllrs. Taylor and McGuinness.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllrs. Taylor / McGuinness</p>
<p>143/2018</p>	<p><u>Highway Matters</u> –</p> <p>a. <i>Traffic Calming, Fore Street</i> – Minute 130a/2018 refers. Ms Jodie Boex, CC Transport Principal Officer advised that CC had agreed to investigate the use of average speed cameras. She will liaise with Members over the next month or so in investigating and developing the implementation of average speed cameras in Grampound. This had been a community effort and thanks were given to: Cllr. Taylor for his perseverance; those who had carried out the traffic survey/petition; and Cllrs. Turner &amp; Wells for their Radio Cornwall interview.</p> <p>Members felt many of the issues raised by Mr Jenkins (points [i] to [iv] below) would be covered by the use of average speed cameras and that other points, such as additional bollards could be discussed with Highways during the process.</p> <p>i. Remind residents, via the <i>Grampound Times</i>, that Grampound is NOT an urban clearway and that parking in areas without double yellow lines IS permitted.</p> <p>ii. Request Highways to consider the provision of additional black bollards, near Bosillion Lane, to indicate an approaching village centre and pedestrians.</p> <p>iii. Request the narrow double yellow lines on Fore Street are replaced with standard width double yellow lines.</p> <p>iv. Ask residents, through the <i>Grampound Times</i>, to consider capturing</p>	<p>Clerk</p>

	<p>video and photographic evidence of potentially hazardous driving:</p> <ul style="list-style-type: none"> <li>• Traffic driving on the opposite side of the road at the pedestrian island by the bus stop,</li> <li>• LGVs with 'head height' and steel reinforced wing mirrors travelling too near the kerb going uphill on Fore Street where the pavements are very narrow,</li> <li>• Agricultural vehicles apparently exceeding 30 MPH with trailers and / or exposed machinery that risk catching a pedestrian,</li> <li>• Dangerous overtaking on Fore Street especially of bicycles?</li> </ul> <p>NOTE – Mr Jenkins' request to install equipment to monitor pollution had already been covered, as this had been carried out as part of the Air Quality Study. Minute 130d/2018 refers.</p> <p>b. <i>Winnow Spring Cottage Flooding</i> – Minute 130c/2018 refers. There was no reply from DEFRA in response to Members' request for support in obliging the landowner to prevent soil / water running onto the highway. The Clerk to send a reminder.</p> <p>c. <i>Grit Bins</i> –</p> <ol style="list-style-type: none"> <li><u>Existing Grit Bins</u> – Members confirmed stocks are adequate and the signs are in situ.</li> <li><u>Old Hill</u> – the base had been installed. The Clerk to order a new bin and supply of grit / salt and provide Highways of Cllr. Wells' photographs showing the location site. Mr Wootton was thanked for giving permission for the bin to be sited on his property.</li> </ol> <p>d. <i>Pavement Parking</i> – Minute 130f/2018 refers. In the absence of Cllr. Freer there was no update i.r.o. parking outside Radnor House Antiques. There is also an issue with parking on Creed Lane. It was thought that installing double yellow lines would just move the parking problem elsewhere. The Clerk advised double yellow lines would require a Road Traffic Order. No further action.</p> <p>e. <i>School Crossing Patrol</i> – Members considered the response from Ms Amber Kerens-Bathmaker, Cormac, previously circulated via email. The Clerk had advised Cormac to place an advertisement in the <i>Grampound Times</i> and the School had been asked to deliver a safety message to the children. Deferred to January 2018 for a further update.</p> <p>f. <i>Fallen Leaves / Drains, Old Hill</i> – it was understood Highways had cleared the leaves and will return to remove the silt from the drains. The Clerk to circulate a copy of the 'Report It' list of contact addresses.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
144/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> – there were no issues.</p> <p>b. <i>Town Clock</i> – the clock is now working again and the annual clock service had been carried out. There had been an issue with dead flies, which it was thought might have contributed to the clock stopping.</p> <p>c. <i>PROW Leaflet Reprint</i> – Minute 131d/2018 refers. Cllr. Taylor had completed the revision of leaflets Nos.2 and 4. The Clerk had ordered a print-run of 200 for each leaflet at a cost of £60.</p> <p>d. <i>The Limes</i> – Members of the Heritage Committee had been asked to clarify the position regarding grant funding applications. When this is known, Members will consider a quotation for "an Extended Phase 1 Habitat Survey". Deferred to the January meeting.</p> <p>e. <i>Grampound Ceremonial Mace</i> – it was <b>RESOLVED</b> to renew the agreement with the Royal Cornwall Museum, whereby they store the mace</p>	<p>Clerk</p> <p>Clerk</p>
145/2018	<p><u>Administrative Matters</u> –</p>	

	<p>a. <i>Remembrance Service</i> – Minute 132b/2018 refers. The WWI Commemorative Event had been a huge success.</p> <p>The soldier silhouettes will be removed after two weeks. It was <b>AGREED</b> to retain two silhouettes and all the poppies for future years. The banner, too, will be re-used and will be stored.</p> <p>It was <b>RESOLVED</b> to give a £40 gift token to Ms Amber Still who had painted the banner. The left-over paint will be disposed of.</p> <p>Letters of thanks had been sent to Mr Dennis Keam and Mr Roger Gluyas who had produced the soldiers; Ms Amber Still who painted the banner; Mrs Pauline Davies and Mr Alan Smith who each made fourteen metal poppies, which were on display.</p> <p>Cllr. Wells suggested having a permanent metal soldier made.</p> <p>The Chairman had agreed the PC would pay £40 for additional pages in <i>The Grampound Times</i> so the Remembrance Article could be included.</p>																																					
146/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2018/19-07 to a value of £6,656.63 was <b>APPROVED</b> for payment.</p> <table border="1"> <thead> <tr> <th>EXPENDITURE</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries - incl. HMRC</td> <td>1,282.40</td> <td></td> <td>1,282.40</td> </tr> <tr> <td>Administration</td> <td>135.00</td> <td></td> <td>135.00</td> </tr> <tr> <td>WW1 Commemorative event</td> <td>57.40</td> <td></td> <td>57.40</td> </tr> <tr> <td>Flowerbeds, Fore Street</td> <td>119.95</td> <td>23.99</td> <td>143.94</td> </tr> <tr> <td>Grampound Recreation - WC costs</td> <td>1,205.94</td> <td></td> <td>1,205.94</td> </tr> <tr> <td>Grampound Film DVD</td> <td>3,750.00</td> <td></td> <td>3,750.00</td> </tr> <tr> <td>Town Hall - electricity</td> <td>78.05</td> <td>3.90</td> <td>81.95</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>£6,656.63</b></td> </tr> </tbody> </table> <p>NOTE – the bank reconciliation was made available for inspection.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p> <p>b. <i>2019/20 Budget</i> – Members <b>DEFERRED</b> considering their budgetary requirements and setting the precept for the next financial year until January 2019.</p> <p>c. <i>Business Rates</i> – The Chancellor of the Exchequer had announced that public toilets will receive new mandatory business rates relief.</p>	EXPENDITURE	Price	VAT	Total	Salaries - incl. HMRC	1,282.40		1,282.40	Administration	135.00		135.00	WW1 Commemorative event	57.40		57.40	Flowerbeds, Fore Street	119.95	23.99	143.94	Grampound Recreation - WC costs	1,205.94		1,205.94	Grampound Film DVD	3,750.00		3,750.00	Town Hall - electricity	78.05	3.90	81.95				<b>£6,656.63</b>	Clerk
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147/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Clerks &amp; Councils Direct</i> – November 2018.</p>																																					
148/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – it was <b>AGREED</b> not to hold a meeting in December. Should there be any urgent matters then an Extraordinary Meeting will be held on 11<sup>th</sup> December 2018.</p> <p>b. <i>Heritage Committee Meeting</i> – TBC.</p> <p>c. <i>Planning Committee Meeting</i> – 11<sup>th</sup> December 2018.</p> <p>d. <i>Clerk's Leave</i> – 22<sup>nd</sup> December 2018 to 1<sup>st</sup> January 2019 inclusive.</p>																																					
149/2018	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Chestnut Trees, Top of Fore Street</i> – the Clerk to report to Highways that branches have been cut off and left on the bank. it is believed the trees are shading out the Camelias that are also growing on the site. The Clerk to ask for the trees to be thinned,</p>	Clerk																																				
150/2018	<p><u>Meeting Closed</u> – 20.43pm.</p>																																					

Signature: ..... (Cllr. Taylor)  
Parish Council Chairman

Date: 17<sup>th</sup> January 2019

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