



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 18th OCTOBER 2018 @ 7.30pm

Present: Cllr. Taylor (Chairman)
Cllr. Miss James
Cllr. Mrs Turner
Mrs Thompson (Clerk)

Cllr. Bowden
Cllr. Jones
Cllr. Mrs Tyler

Cllr. Freer
Cllr. McGuinness
Cllr. Mrs Wells
County Cllr. Egerton

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.	
125/2018	<u>Apologies for Absence</u> – all Members were present.	
126/2018	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	
127/2018	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 20 th September 2018. Cllr. Freer's name was added to the WWI Working Party (Minute 119b/2019). With this amendment, the Minutes were AGREED as a true record. b. <i>Planning Committee Meeting</i> – meeting cancelled.	Clerk
128/2018	<u>Outside Organisations and Reports</u> – a. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). There will be three-way traffic lights whilst work is carried out to the electricity sub-station on Fore Street. b. <i>Network Panel Meeting</i> – Minutes of the meeting held on 25 th September 2018 were previously circulated via email. Next meeting scheduled for 20 th November 2018. Cllrs. Taylor and McGuinness to attend if available. c. <i>Village Hall Committee</i> – AGM, 28 th November. New Trustees needed.	Cllrs. Taylor / McGuinness
129/2018	<u>Planning Matters</u> – a. <i>Planning Meeting</i> – meeting cancelled. i. <u>PA18/02405/PREAPP, Trevrea, Fore Street, Grampound</u> – pre-application advice for works to a listed building. ii. <u>PA18/06903, Kintyre, Fore Street, Grampound</u> – the owners had objected to the Tree Preservation Order made by CC. iii. <u>PA18/08033, The Woodlands, Old Hill, Grampound</u> – works to trees within a Conservation Area: Yew (T1, T2, T3) – felling 3 trees due to excessive shading and damp caused to house. CC decided not to make a Tree Preservation Order. b. <i>Neighbourhood Development Plan (NDP)</i> – Minute 116a/2018 refers. Members RESOLVED to defer a decision until the next round of NDP Surgeries, due to be held in December. Cllrs. Taylor and McGuinness to attend if available.	Cllrs. Taylor / McGuinness

	<p>NOTE – NALC report on the Future of Neighbourhood Plans – previously circulated via email.</p> <p>c. <i>Countywide Conference</i> – Cllr. Egerton left the meeting whilst this item was discussed. Members SUPPORTED a request from the North Cornwall Cluster Group for a conference with Cornwall Council to discuss housing numbers. Details previously emailed.</p> <p><i>Funding Appeal</i> – Members were minded to offer financial support towards the costs of fighting CC’s decision to grant permission for a development contrary to Crantock’s NDP. They do have concerns about a potential risk for any council in that they could become a party to the Judicial Review and so could be liable for a proportion of costs if judgement is awarded against Crantock. Further discussion deferred to the November meeting.</p> <p>d. <i>Site Meeting</i> – Cllrs. Taylor and McGuinness had attended a site meeting with Ms Donna Paul, CC to look at the gabion wall bordering the conservation area (CA). Ms Paul confirmed the wall is outside the CA. The walls are measured from the highest point and it is unlikely to contravene planning guidelines. No further action.</p> <p>e. <i>Street Trading Licence</i> – Members had no objection to the application to trade from the layby on A390, near Hewaswater. Nor did they have any objection to the catering van being left on site. Details previously emailed.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>130/2018</p>	<p><u>Highway Matters</u> –</p> <p>a. <i>Traffic Calming, Fore Street</i> – Minute 117a/2018 refers. An email to all Members had been received from Mr Dean Jenkins, outlining several traffic related issues, previously emailed. This item will be on the November agenda for further discussion.</p> <p>A petition in support of the proposal to have Average Speed Cameras installed in Fore Street contains 282 signatures from Grampound residents, plus 175 from outside the area and is continuing to grow.</p> <p>Cllr. Taylor had responded to Mr Marcus Laine, Peninsula Road Safety Partnership and the Police Commissioner.</p> <p>b. <i>Public Taps, Fore Street</i> – Minute 104b/2018 refers. Cllr. Freer reported the plumber had agreed to look at the taps.</p> <p>c. <i>Nantellan Flooding</i> – Minute 104c/2018 refers. Members considered the response from Ms Penny Hodgson, Cormac regarding a solution to water runoff problems.</p> <p>She had visited the site on 11th June and spoken to the owner of Winnow Spring Cottage who explained the issue to her.</p> <p>The excessive surface water and debris flowing down onto the road during the winter storms had worsened since the tenant farmer stopped digging out channels taking water straight into the stream behind the house. She understands the estate owner has refused to continue to do this, unfortunately, this is a civil matter which CC does not have any legal influence over and therefore can’t enforce on the landowner.</p> <p>With regards to the bridleway surface it is in an acceptable condition at the moment despite additional surface water flow and therefore CC do not plan to carry out any maintenance work. There is already a storm drain partway up the bridleway which catches surface water flowing down the track. CC cannot take into account irregular extreme weather events as part of their regular revenue maintenance programme.</p> <p>Cllr. Jones referred to an earlier email from Mr Viv Bidgood (6th March 18) pointing out that in terms of the land management issues, it is worth reporting this to the Environment Agency (particularly if there are run-off issues into watercourses) and also DEFRA, if the farmer is in receipt of land payments as one of the conditions of such payments is that they retain soil on their land. If this is not being managed the farmer will risk losing any land payments that he may be eligible to receive from DEFRA.</p>	<p>Clerk</p> <p>Cllr. Freer</p> <p>Clerk</p>

	<p>d. <i>Grampound Air Quality</i> – Ms Eloise Travis, CC had advised the consultation on the Air Quality Action Plan will commence on 15th October and close on 10th December 2018.</p> <p>As part of the consultation CC will hold a public drop in session at Grampound Village Hall on Tuesday 13th November from 4pm to 7pm.</p> <p>e. <i>Grit Bins</i> –</p> <p>i. <u>Exisiting Grit Bins</u> – Members to check stocks are adequate and signs in situ. Cllr. Jones reported the Creed bin is fine.</p> <p>ii. <u>Barteliver / Old Hill</u> – Minute 38c/2018 refers. Cllr. Wells reported it would be necessary to pay someone to prepare the site for a new bin. It was AGREED to approach Mr Carl Davis.</p> <p>NOTE – Cllr. Wells had provided photographs indicating where the new bin is to be placed as requested by Cormac. The Clerk to order a new bin and supply of grit / salt when the base is built.</p> <p>f. <i>Pavement Parking</i> – Members considered the response of Mr Viv Bidgood, Cormac regarding Members request for bollards to be placed:</p> <p>i. <u>Outside Radnor House Antiques</u> – Mr Bidgood advised this location is subject to the adjacent “no waiting at any time” double yellow line restrictions, therefore he had forwarded this for enforcement consideration to his colleagues in parking enforcement. Cllr. Freer had spoken to Ms Fiona Dawes and will have more to discuss at the next meeting.</p> <p>ii. <u>By the Phone Box, Fore Street</u> – Mr Bidgood advised this is a particularly wide section of footway, therefore a vehicle parking to the rear of the footway would not cause an obstruction and it would be difficult to justify physical works here to prevent parking. The police may consider the act of driving on a footway a moving traffic offence under the Road Traffic Act, but it is thought unlikely they would act.</p> <p>Members considered a suggestion of putting ‘polite notices’ asking drivers to park considerately, but there were a number of negative issues. No further action i.r.o. this proposal.</p> <p>Cllr. Jones reported a recent incident involving children on their way to school. It is clear that a replacement School Crossing Patrol ‘lollypop’ person is urgently needed. Cllr Egerton said responsibility for this lies with Cormac. The Clerk to request an urgent update.</p> <p>g. <i>Mill Lane Footpath</i> – Mr Colin Bayes, Cormac advised the scheme design is almost complete and will need to be signed off by Cornwall Council, then programmed for work on site. The aim is to start work as soon as possible and complete before weather causes problems for working at this location.</p> <p>h. <i>Water Leak</i> – Cllr. Jones referred to the excessive bill from SW Water received by the Parochial Church Council. The Clerk to search for the date when the road was closed for repairs to the water mains.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Freer</p> <p>Clerk</p> <p>Clerk</p>
<p>131/2018</p>	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> – there were no issues.</p> <p>b. <i>The Limes</i> – Members considered a quotation for “an Extended Phase 1 Habitat Survey”. Members of the Heritage Committee will clarify the position regarding grant funding is known. Further discussion deferred until the outcome of this is known.</p> <p>Mrs Fisher had suggested arranging a working party to clear undergrowth from the dangerous area now that the leaves are falling.</p> <p>c. <i>Dog Waste Bins</i> – Minute 105c/2018 refers. Mr Brunsdn had fitted the new waste bin on Pepo Lane.</p> <p>The Clerk to ask Mr Luke Daniel, Biffa/Cory to arrange weekly emptying of the bin at a cost of £218.92+VAT p.a..</p>	<p>HC Members Clerk</p> <p>Clerk</p>

	<p>d. <i>PROW Leaflet Reprint</i> – Minute 105d/2018 refers. Cllr. Taylor reported he had made amendments to leaflets Nos.2 and 4a and they should be ready for a reprint shortly.</p> <p>e. <i>Christmas Tree Festival</i> – it was understood that Mr Roger Paynter and Cllr. Freer would place a Christmas Tree in St Nun’s church on behalf of the Parish Council as part of the festival.</p> <p>f. <i>Town Clock</i> – Smith of Derby had liaised with the Clock Winder but the clock is still not working. The Clerk to speak to Smiths.</p>	Clerk																												
132/2018	<p><u>Administrative Matters</u> –</p> <p>a. <i>Photographs</i> –</p> <p>i. Cllr. McGuinness to provide a photograph for the website.</p> <p>ii. Cllr. Taylor to provide a framed photograph for the Council Chamber.</p> <p>iii. Group photograph to be provided for the <i>Grampound Times</i>.</p> <p>b. <i>Remembrance Service</i> – Minute 119b/2018 refers. Cllr. Wells gave an update i.r.o. the project to commemorate the end of World War I. She said fourteen ‘silhouettes’ had been made and painted. Mr Dennis Keam, who made the silhouettes, had been given tickets to a show in the Village Hall as a ‘thank you’.</p> <p>A banner is to be made and placed on St Nun’s railings. Cllr. Tyler will be mounting a display in the Town Hall.</p> <p>Members expressed their gratitude to the Working Party, Mr Dennis Keam and Mr Roger Gluyas for their work on the project.</p> <p>c. <i>General Data Protection Regulations</i> – Minute 106a/2018 refers. Members to receive an update.</p> <p>i. <u>Data Audit</u> – copy previously circulated. Members RESOLVED to adopt the Data Audit. The Clerk to submit a copy for the website.</p> <p>d. <i>Schedule of Meetings 2019</i> – copy previously circulated.</p>	<p>Cllrs. McGuinness / Taylor</p> <p>Clerk</p> <p>Clerk</p>																												
133/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2018/19-06 to a value of £783.27 was APPROVED for payment.</p> <p>The Clerk explained the cheque to Came & Co authorised in September had been made out to the wrong amount, hence there is £9.99 to pay. Cllr. Turner will ring the bank and request a new cheque book.</p> <p>Cllr. Taylor said he had carried out a check of the accounts and there were no issues.</p> <table border="1"> <thead> <tr> <th>EXPENDITURE</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries</td> <td>426.55</td> <td></td> <td>426.55</td> </tr> <tr> <td>Website</td> <td>75.00</td> <td>15.00</td> <td>90.00</td> </tr> <tr> <td>Cllr. Wells - WWI soldier silhouettes</td> <td>204.45</td> <td></td> <td>204.45</td> </tr> <tr> <td>Insurance premium (balance)</td> <td>9.99</td> <td></td> <td>9.99</td> </tr> <tr> <td>Cllr. Wells - WWI banner</td> <td>52.28</td> <td></td> <td>52.28</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£783.27</td> </tr> </tbody> </table> <p>NOTE – the bank reconciliation was made available for inspection.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p> <p>b. <i>Asset Register</i> – Cllr. Bowden said more detail should be included, e.g. make / model of the hardware stored in the Heritage Centre. The Clerk to action.</p> <p>c. <i>Grant Requests</i> – declined to make a donation to:</p> <p>i. <i>Cornwall Hospice</i> – details previously emailed.</p> <p>ii. <i>Cruse Bereavement Care in Cornwall</i> – details previously emailed.</p>	EXPENDITURE	Price	VAT	Total	Salaries	426.55		426.55	Website	75.00	15.00	90.00	Cllr. Wells - WWI soldier silhouettes	204.45		204.45	Insurance premium (balance)	9.99		9.99	Cllr. Wells - WWI banner	52.28		52.28				£783.27	<p>Cllr. Turner</p> <p>Clerk</p>
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134/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Merlin MS Centre</i> – urgently need volunteers.</p> <p>b. <i>Grampound Website</i> – it was not known who maintains ‘The Places to Stay’ section of the website. The Clerk had contacted the webmaster.</p>	Clerk
135/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 15th November 2018.</p> <p>b. <i>December Full Council Meeting</i> – a suggestion not to hold a meeting in December was deferred to the November meeting.</p> <p>c. <i>Heritage Committee Meeting</i> – 24th October 2018.</p> <p>d. <i>Planning Committee Meeting</i> – 6th November 2018.</p> <p>e. <i>Clerk’s Leave</i> – 27th October to 4th November 2018 inclusive.</p> <p>f. <i>Localism Summits 2018</i> – opportunity to discuss issues with County Cllr. Hannaford. Bookings to communitynetworks@cornwall.gov.uk. Details previously circulated:</p> <ul style="list-style-type: none"> • 1 November – 1230-1700hrs: Bodmin (Shire House Suite, Shire House, Mount Folly, Bodmin, PL31 2DQ) • 13 November – 0930-1300hrs: Helston (Council Chamber, The Guildhall, Helston, TR13 8ST) • 15 November – 1230-1700hrs: Truro (Old Cathedral School, Cathedral Close, Truro, TR1 2FQ) <p>Light refreshments and lunch will be provided at each event.</p> <p>g. <i>CC Stakeholder Budget Briefing</i> – Wednesday, 7th November 2018, Council Chamber, 6.30-8pm. Details previously emailed</p> <p>h. <i>Truro Carers’ Forum</i> – 1st November 2018, 1.30-3.30pm, Cornwall Mobility, North Buildings, Treliske. Details previously emailed.</p>	
136/2018	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Flowerbed</i> – comments had been received about the new bed. Cllr. Egerton said he had received a complaint about the Phormium restricting drivers’ visibility when exiting Pepo Lane, but those who use the road regularly did not find it a problem. No further action.</p> <p>b. <i>30mph Flashing Sign</i> – Cllr. Egerton had reported the sign at the western side of Fore Street is not working.</p> <p>c. <i>Bosillion Lane</i> – cars are parked on the double yellow lines. Cllr. Bowden to report this to Highways for possible enforcement.</p> <p>d. <i>Dog Waste</i> – Cllr. Bowden reported he had received complaints about dog waste on the New Hill Estate. Cllr. Egerton to provide signs, similar to those on Pepo Lane.</p>	<p>Cllr. Bowden</p> <p>Cllr. Egerton</p>
137/2018	<p><u>Meeting Closed</u> – 21.12pm.</p>	

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 15th November 2018