



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 20th SEPTEMBER 2018 @ 7.30pm

Present: Cllr. Taylor (Chairman)
Cllr. Miss James
Cllr. Mrs Turner
Mrs Thompson (Clerk)

Cllr. Bowden
Cllr. Jones
Cllr. Mrs Tyler

Cllr. Freer
Cllr. McGuinness
Cllr. Mrs Wells

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.</p> <p>Two residents were present to raise concerns regarding Minute 116e/2018 below. They said that trees had been felled, which were thought to be in or 'straddling' the Conservation Area. A gabion wall had also been built in excess of 1m, which as it borders the highway is deemed to have needed planning permission. The gabion wall had been built without the reinforcements of metal rods, i.e. it had just been laid on bare earth. It is built on the top of a steep bank and is, in part, directly over a neighbour's property. The total weight of the wall is estimated at 120 tons. It was RESOLVED the Clerk should contact the Enforcement Officer and request that s/he and a Structural Engineer be asked to meet urgently with Members on site and look at all the issues raised.</p>	Clerk
112/2018	<u>Apologies for Absence</u> – County Cllr. Egerton.	
113/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. NOTE – Cllrs. Bowden, Jones and Wells had attended Code of Conduct training on 20th September 2018.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
114/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 19th July 2018, AGREED as a true record.</p> <p>b. <i>Heritage Committee Meeting</i> – 18th July 2018, AGREED as a true record.</p> <p>c. <i>Planning Committee Meeting</i> – 7th August, AGREED as a true record.</p> <p>d. <i>Planning Committee Meeting</i> – 11th September 2018, AGREED as a true record.</p>	
115/2018	<p><u>Outside Organisations and Reports</u> –</p> <p>a. <i>County Councillor</i> – Cllr. Egerton had provided a report, previously circulated via email (copy on file).</p> <p>b. <i>Network Panel Meeting</i> – Minutes of the meeting held on 17th July 2018 previously circulated via email. NOTE – the next meeting is scheduled to be held on 25th September 2018. Cllr. Taylor hoped to be able to attend.</p> <p>c. <i>Village Hall</i> – Cllr. Bowden had attended the meeting on 18th September 2018. He provided a written report (copy on file). NOTE – the next meeting (the AGM) will be held on 28th November 2018.</p>	Cllr. Taylor

116/2018	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Meeting</i> – meeting held on 7th August 2018. Cllr. McGuinness said the Planning Committee discussed the implications of continuing pressure on the boundaries of the village (as the two recent applications illustrate) and would like to understand the ‘building envelope’ of the village more clearly. Further discussion was deferred to the Full Council meeting, to include consideration of a Neighbourhood Plan.</p> <p>Cllr. Taylor said a Neighbourhood Plan (NDP) for Grampound had been considered previously, with minimal interest from residents. Members of the Planning Committee had thought it possible the proposal for Land North of Hillcrest, New Hill with access from Bonython Drive could be extended to provide housing in the adjoining field. Further consideration to be given as to the suitability of a NDP for Grampound.</p> <p>i. <u>PA18/06903, Kintyre, Fore Street, Grampound</u> – notification of proposed works to trees in a conservation area – felling of an Ash tree. The Clerk advised a provisional Tree Preservation Order (TPO) had subsequently been put on trees at Kintyre. The TPO expires on 10th March 2019.</p> <p>ii. <u>PA18/08033, The Woodlands, Old Hill, Grampound</u> – works to trees within a Conservation Area: Yew (T1, T2, T3) – felling 3 trees due to excessive shading and damp caused to house. This type of application is decided by CC under delegated authority.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only:</p> <p>i. <u>PA18/04910, Land S of Trewinnow Vean Farm, Grampound</u> – non-material amendment for corrugated roof covering to be natural slate, black wooden cladding to exterior of bedroom 1 and to back elevation of garage (stone wall below remaining) to decision PA17/03109.</p> <p>ii. <u>PA18/05723, Flat 2 Trenance House, Fore Street, Grampound</u> – retrospective Listed Building Consent for a new gas condensing boiler installed within existing kitchen.</p> <p>iii. <u>PA17/02955, Land NW of Pennans Farm, Grampound</u> – installation of an agricultural anaerobic digestion facility and associated plant including access off the A390 and landscaping.</p> <p>c. <i>North Cornwall Cluster Group (NCCG)</i> – correspondence with County Cllr. Egerton (planning portfolio holder) i.r.o. “Neighbourhood plans, affordable housing, and Cornwall Local Plan housing apportionment” had been previously emailed. Members AGREED to a request from the North Cornwall Cluster Group for a conference with Cornwall Council to discuss housing numbers, etc.</p> <p>d. <i>Planning Conferences for Local Councils</i> – events will take place in Penzance, St Austell and Liskeard. Dates and venues TBC. There is a charge of £12 per delegate and the deadline for expressions of interest is 10th September 2018. Details previously emailed.</p> <p>e. <i>Possible Planning Enforcement</i> – details previously emailed. Covered by the Public Forum above.</p>	Clerk
117/2018	<p><u>Highway Matters</u> –</p> <p>a. <i>Traffic Calming, Fore Street</i> – Minute 104a[ii]/2018 refers. Cllr. Taylor will reply to the response from Mr Marcus Laine, Peninsula Road Safety Partnership previously circulated via email.</p> <p>A petition in support of the proposal to have Average Speed Cameras installed in Fore Street contains 282 signatures from Grampound residents, plus 175 from outside the area who support the proposal.</p> <p>The children of Grampound School had drawn designs for a poster to encourage motorists to reduce their speed through the village. Members selected two. The Clerk to liaise with Ms Annie Abbott, School PTA.</p>	Cllr. Taylor / Clerk Clerk

	<p>b. <i>Public Taps, Fore Street</i> – Minute 104b/2018 refers. Cllr. Freer said he had not heard from the plumber.</p> <p>c. <i>Nantellan Flooding</i> – Minute 104c/2018 refers. There had been no update from Ms Penny Hodgson, Cormac regarding a solution to water runoff problems. The Clerk to remind Ms Hodgson.</p> <p>d. <i>Visibility Splay</i> – Minute 104d/2018 refers. Cllr. Freer reported Highways had cut back the weeping beech tree near the Old Hill / A390 junction.</p> <p>e. <i>Grampound Air Quality</i> – Ms Eloise Travis, CC had advised that the commencement of consultation on the Air Quality Action Plan, due to be produced by 24th July 2018, had yet to be agreed. Minute 110d/2018 refers.</p> <p>f. <i>Grit Bin, Barteliver / Old Hill</i> – Minute 38c/2018 refers. Cllr. Wells said making a base for the bin was not straightforward. Cllr. Taylor offered to assist with moving materials to the site. NOTE – Cllr. Wells had provided photographs indicating where the new bin is to be placed as requested by Cormac.</p> <p>g. <i>Traffic Incident</i> – County Cllr. Egerton had replied to the email from Mr Dean Jenkins (previously circulated via email), following a road accident near Bosillion Lane junction. No further action.</p> <p>h. <i>Pavement Parking</i> – Cllr. Taylor said that currently it is not illegal to park on pavements, unless it is causing an obstruction. He said there were two places where pavement parking does cause an obstruction [1] outside Radnor House and [2] by the phone box in Fore Street. It was RESOLVED to approach Highways to and request bollards at the above locations. It was further RESOLVED to have some handouts to put on 'offending' vehicles. Cllr. Taylor will liaise with Cllr. Egerton i.r.o. suitable wording. It was noted there is no available spare parking on The Tannery.</p> <p>i. <i>Road Closure</i> – A3058 Between Menna Vean and District Boundary, Scarcewater, Grampound Road; A3058 Between Scarcewater Farm and Terras Road, Grampound Road; Terras Road, St Stephen: Gwindra Road, St Stephen; Long Lane, High Street. 22nd to 26th October 2018 (09:30 to 16:30) and 29th October to 2nd November 2018 (09:30 to 14:30).</p>	<p>Clerk</p> <p>Cllrs. Wells / Taylor</p> <p>Clerk Cllr. Taylor</p>
<p>118/2018</p>	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> – Cllr. Turner reported she had purchased daffodil bulbs, which her husband had planted. Minute 54a/2018 refers. A private event had been held on The Tannery and whilst permission was sought, it was at very short notice.</p> <p>b. <i>The Limes</i> – there were no issues.</p> <p>c. <i>Dog Waste Bins</i> – Minute 105c/2018 refers. A post-mounted external litter bin had been purchased and Mr Brunsdon asked to put it up. NOTE – Mr Luke Daniel, Biffa to be asked to arrange weekly emptying of the bin at a cost of £218.92+VAT p.a..</p> <p>d. <i>PROW Leaflet Reprint</i> – Minute 105d/2018 refers. Cllr. Taylor had done some work on the leaflets No.2. This and leaflet No.4 should be ready for reprinting shortly.</p> <p>e. <i>General Maintenance</i> – Members received an update:</p> <ol style="list-style-type: none"> i. <u>Telephone Kiosk</u> – Mr Brunsdon to clean. ii. <u>Road Traffic Bollards</u> – Mr Brunsdon to clean. iii. <u>Town Hall</u> – <ol style="list-style-type: none"> a. <i>War Memorial</i> – needs cleaning and [possibly] re-staining. b. <i>Window Frames</i> – Mr Brunsdon will repaint the ground floor windows in September. 	<p>Cllr. Taylor / Clerk</p>

	<p>c. <i>Bench</i> – Mr Brunsdon will strip back and re-stain.</p> <p>iv. <i>Bus Shelters</i> – Fore Street and bottom of Old Hill. Mr Brunsdon advised a mobile power washer is needed for these.</p> <p>v. <i>Flowerbeds</i> – the exceptionally dry weather had resulted in many plant casualties. It was RESOLVED to set a budget of £100 for replanting.</p> <p>vi. <i>Drains</i> – the smell is intermittent, work on The Tannery drains is ongoing.</p> <p>Cllr. Wells will ask the management company to remove the Tannery advertising sign.</p> <p>f. <i>Cycle Leaflets</i> – Minute 92c/2018 refers. There was no update regarding leaflets to promote cycle routes around the parish.</p> <p>g. <i>Public Rights of Way (PROWs)</i> – placed on the agenda annually. Update, regarding reopening of:</p> <p>i. <i>Mill Lane Footpath</i> – Minute 148e/2014 refers. In his report Cllr. Egerton advised he understood Cormac are close to finalising a scheme to do works that would enable it to be brought back into use.</p> <p>ii. <i>River Fal Footbridge/Footpath</i> – standing item, placed on the agenda annually in September. This is a permissive path and it is difficult to get funding in these circumstances.</p>	<p>Clerk</p> <p>Cllr. Wells</p> <p>Cllr. McGuinness</p>
119/2018	<p><u>Administrative Matters</u> –</p> <p>a. <i>Website</i> – Cllr. Bowden had provided a photograph for the website. Cllr. McGuinness will do so.</p> <p>Cllr. Taylor to provide a framed photograph of himself (as Chairman) for display in the Town Hall.</p> <p>The Clerk to add Members' phone numbers (with their permission) to the PC report in the <i>Grampound Times</i>.</p> <p>b. <i>Remembrance Service</i> – Members approved the purchase of fourteen life size silhouettes of soldiers. One to be put out on Fore Street on each of the 14 days leading up to 11th November to commemorate the end of World War I. The silhouettes that had been sourced were unsuitable to be left outside, however, there is a possibility of having them specially made from plywood. Members RESOLVED to set a budget of £500 to purchase the silhouettes, poster explaining the project and a poppy wreath. It was further RESOLVED to give authority to Cllrs. Wells, Tyler, Freer, James and Mrs Fisher to carry the project to fruition.</p> <p>Cllr. Tyler said there would be a display in the Heritage Centre.</p> <p>Cllr. Taylor to lead the Remembrance Service.</p> <p>c. <i>Freedom of Information</i> – revised Publication Scheme previously circulated. A copy to be placed on the website.</p> <p>d. <i>Clerk's Handover Notes</i> – a revised copy had been supplied to the Chair and Vice Chair.</p>	<p>Cllr. McGuinness</p> <p>Cllr. Taylor</p> <p>Clerk</p> <p>Working Party</p> <p>Clerk</p>
120/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Grampound School PTA</i> – Minute 107b/2018. <i>Grampound School PTA</i> – Minute 107b/2018 and 117a/2018 above refers. It was RESOLVED to make a grant of £50 to Grampound with Creed PTA for the road safety poster to be placed near the school.</p> <p>b. <i>Insurance Policy</i> – a copy of the insurance schedule and renewal options were circulated prior to the meeting. It was RESOLVED to accept the long-term premium at a cost of £1,694.40 for 2018/19.</p> <p>c. <i>Accounts for Payment</i> – schedule No.2018/19-05 to a value of £3,652.34 was APPROVED for payment.</p> <p>Cllr. Taylor took the accounts paperwork to carry out an Audit Check.</p>	<p>Clerk</p> <p>Cllr. Taylor</p>

	<p>INCOME</p> <p>Bank interest 17.45 CC - precept 9,500.00 CC - CTS grant 251.27 Grampound Archive - donation 5.00</p> <hr/> <p>£9,773.72</p> <p>EXPENDITURE</p> <table> <thead> <tr> <th></th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries - incl. HMRC</td> <td>914.75</td> <td></td> <td>914.75</td> </tr> <tr> <td>The Tannery / The Limes</td> <td>418.50</td> <td>83.70</td> <td>502.20</td> </tr> <tr> <td>Weed Spraying</td> <td>120</td> <td>24</td> <td>144.00</td> </tr> <tr> <td>Heritage Centre</td> <td>72.06</td> <td>14.42</td> <td>86.48</td> </tr> <tr> <td>Maintenance - various</td> <td>212.71</td> <td>27.90</td> <td>240.61</td> </tr> <tr> <td>Grampound School PTA - grant</td> <td>50</td> <td></td> <td>50.00</td> </tr> <tr> <td>Insurance</td> <td>1,694.40</td> <td></td> <td>1,694.40</td> </tr> <tr> <td>Town Hall</td> <td>18.96</td> <td>0.94</td> <td>19.90</td> </tr> </tbody> </table> <hr/> <p>£3,652.34</p> <p>The bank reconciliation was made available for inspection.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p>		Price	VAT	Total	Salaries - incl. HMRC	914.75		914.75	The Tannery / The Limes	418.50	83.70	502.20	Weed Spraying	120	24	144.00	Heritage Centre	72.06	14.42	86.48	Maintenance - various	212.71	27.90	240.61	Grampound School PTA - grant	50		50.00	Insurance	1,694.40		1,694.40	Town Hall	18.96	0.94	19.90	
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121/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Gambling Act 2005</i> – consultation on draft revised Statement of Principles. Deadline for comments 12th October 2018. Details emailed.</p> <p>b. <i>Litter Innovation Fund</i> – £300,000 is now available for community projects that get tough on litter. Details previously emailed.</p> <p>c. <i>Grampound Times</i> – Mr Roger Paynter had written to thank Members for their support during his tenure as Editor and to advise that Mr Elliott Wells is the new Editor of the <i>Times</i>. Copy previously circulated via email. The new email address is: grampoundtimes@btinternet.com.</p> <p>A group photograph to be taken at the October meeting.</p> <p>d. <i>Clerks and Councils Direct</i> – September 2018. Taken by Cllr. Freer.</p> <p>e. <i>Statement of Licensing Act Policy</i> – the revised draft policy was previously emailed. Deadline for comments is 5th December 2018.</p> <p>f. <i>CPRE</i> – summer magazine.</p> <p>g. <i>Scam Mail</i> – poster and information from Royal Mail.</p>	All Members																																				
122/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 18th October 2018.</p> <p>b. <i>Planning Committee Meeting</i> – 9th October 2018, TBC.</p> <p>c. <i>GrowthFest 2018</i> – 20th September 2018, Royal Cornwall Show Ground, Wadebridge. Details previously emailed.</p> <p>d. <i>CC Neighbourhood Planning 'Surgeries'</i> – the Clerk to resend the information to Cllrs. Taylor and McGuinness. (Minute 116a/2018 refers.)</p> <p>e. <i>Cornwall Rural Housing Assoc. Ltd</i> – annual review, Monday 17th September 2018, 10.30am, Royal Cornwall Showground, Wadebridge.</p> <p>f. <i>Cornwall Community Land Trust</i> – event invitation on Wednesday, 17th October 2018, Duloe Jubilee Centre. Details previously emailed.</p>	Clerk																																				
123/2018	<u>Information Only / Future Agenda Items</u> – none.																																					
124/2018	<u>Meeting Closed</u> – 21.32pm.																																					

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 18th October 2018