



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 19th JULY 2018 @ 7.30pm

Present: Cllr. Taylor (Chairman) Cllr. Bowden Cllr. Freer
 Cllr. Miss James Cllr. Jones Cllr. McGuinness
 Cllr. Mrs Turner Cllr. Mrs Tyler Cllr. Mrs Wells
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.	
99/2018	<u>Apologies for Absence</u> – County Cllr. Egerton.	
100/2018	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. NOTE – Cllrs. Bowden, Jones and Wells had been booked to attend Code of Conduct training on 20 th September 2018. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	
101/2018	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 21 st June 2018, AGREED as a true record. b. <i>Planning Committee Meeting</i> – 21 st June, AGREED as a true record. c. <i>Planning Committee Meeting</i> – 10 th July 2018, AGREED as a true record.	
102/2018	<u>Outside Organisations and Reports</u> – a. <i>County Councillor</i> – in the absence of Cllr. Egerton there was no CC report. b. <i>Network Panel Meeting</i> – no-one had been available to attend the meeting held on 17 th July. Agenda and paperwork previously emailed. Members APPROVED the Clerk's action in submitting an expression of interest to the Network Highways' Budget for average speed cameras to cover Fore Street, Grampound. c. <i>Village Hall / Shop</i> – instances of vandalism had been reported to the Police and representatives of the shop had met with the PCSO. The Police will offer advice on CCTV and had suggested the creation of a Neighbourhood Watch. An area had been identified that could be used for a 'half-pipe' (skateboard ramp). Cllr. McGuinness was given the contact details of a local cyclists who might be able to assist with the planned leaflet promoting cycle routes in / around the village. The next meeting of the VH Committee is scheduled for 25 th July 2018.	
103/2018	<u>Planning Matters</u> – a. <i>Planning Meeting</i> – meeting held on 10 th July 2018. <u>PA18/05972, The Coal Yard, Grampound</u> – proposed residential development of 5 detached dwellings with associated infrastructure and landscape works.	

	<p>Outline planning had previously been granted for three dwellings on the site, this is an increase to five properties There had been no visual impact study and Members felt this was essential. Mr Moseley, case officer to be asked to secure this. Concerns had been raised about drainage and sewage. Further discussion deferred to the Planning Committee.</p> <p>b. <i>Planning Applications Refused by CC</i> – information only:</p> <ol style="list-style-type: none"> i. <u>PA18/04383, Hawthorne, Pepo Lane, Grampound</u> – non-material amendment in respect of decision notice PA15/05415. Change cladding material used on the NE facing wall of the house to feather board instead of slate. ii. <u>PA17/09307, Land and Garages E of Ashwood House, Grampound</u> – erection of new dwelling. <p>c. <i>Neighbourhood Plans, Affordable Housing, and Cornwall Local Plan Housing Apportionment</i> – letter from the N Cornwall Cluster Group, previously circulated via email.</p> <p>d. <i>Draft Planning Validation Guide</i> – consultation ends 5pm Friday 24th August 2018. Details previously emailed.</p>	<p>Clerk Clerk</p>
<p>104/2018</p>	<p><u>Highway Matters</u> –</p> <p>a. <i>Traffic Calming, Grampound</i> –</p> <ol style="list-style-type: none"> i. <u>Proposed Pedestrian Refuge</u> – by Grampound School. Members welcomed the principle of the crossing however they felt it is likely to interfere with the free flow of traffic as it turns into Mill Lane and the village hall / school. A traffic management scheme would be needed to make this work. Details previously circulated via email. ii. <u>Fore Street</u> – Minute 91a/2018 refers. There had been no response from Mr Marcus Laine, Peninsula Road Safety Partnership. Noted Cllr. Taylor’s letter regarding traffic speed was sent to Mr Laine, the Police Commissioner and Ms Jodie Boex, CC. Members RESOLVED to support Cllr. Jones proposal to use social media to start a petition for an average speed camera. Cllr. Jones will take this forward. <p>b. <i>Public Taps, Fore Street</i> – Minute 91b/2018 refers. Cllr. Freer had spoken to the plumber who will provide a quotation.</p> <p>c. <i>Nantellan Flooding</i> – Minute 91d/2018 refers. Ms Penny Hodgson, Cormac advised she had visited the site to look at the flooding issue adjacent to Winnow Spring Cottage and had spoken to the owner. She is now liaising with her colleagues in the Highways Team to see what can be done to reduce the winter flooding. Noted volunteers may be needed.</p> <p>d. <i>Visibility Splay</i> – Members considered a complaint i.r.o. the weeping willow/birch tree near the Old Hill / A390 junction, which is causing problems for traffic at this point. The Clerk to report this to Highways.</p>	<p>Cllr. Jones Clerk</p>
<p>105/2018</p>	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> –</p> <ol style="list-style-type: none"> i. Cllr. Turner had placed an order for a ‘No dog fouling’ notice. ii. Belmont Property Management had been asked to remove the ‘For Sale’ sign from the Fore Street / Bosillion Lane junction. <p>b. <i>The Limes</i> – a copy of the reports from Ian Farmer Associates had been circulated to Members. Mrs Fisher had said she was hoping the farmer who helped before would scoop the contents out so that the PC only pays for the actual disposal skips and carting it away. There was concern at the ongoing costs and Members recalled that when the lease was acquired they understood the costs would be minimal. A complaint had been received about Parish Councils funds being used for this purpose.</p>	

	<p>c. <i>Dog Waste Bins</i> – Minute 94b/2018 refers. Cllr. Bowden had provided the Clerk with the size of the pole. She will now order a post-mounted external litter bin.</p> <p>NOTE – Mr Luke Daniel, Biffa to arrange weekly emptying of the bin at a cost of £218.92+VAT p.a.</p> <p>d. <i>PROW Leaflet Reprint</i> – it was RESOLVED to have a reprint of leaflets Nos.2 and 4. The Clerk to send the PDF files to Cllr. Taylor, who will try to amend leaflet No.2 to include a mention of the Heritage Centre and improve the map.</p> <p>e. <i>Cross, Junction with Mevagissey Turn</i> – the Clerk to ask Mr Brunsdon to cut around the cross.</p>	<p>Clerk</p> <p>Clerk / Cllr. Taylor</p> <p>Clerk</p>																																												
106/2018	<p><u>Administrative Matters</u> –</p> <p>a. <i>General Data Protection Regulations</i> – Minute 93c/2018 refers.</p> <p>i. <u>Data Asset Register</u> – RESOLVED to adopt the Register. Copy to be placed on the website.</p> <p>ii. <u>Data Audit</u> – on hold pending further guidance.</p> <p>b. <i>Risk Assessment</i> – Members RESOLVED to adopt the risk assessments for the following activities:</p> <p>i. Flowerbed Maintenance</p> <p>ii. Public Rights of Way</p> <p>iii. Grass Cutting / Litter Picking</p> <p>iv. Town Hall, including Administrative Systems</p> <p>NOTE – copies to be provided to employees and appropriate volunteers.</p>	<p>Clerk</p> <p>Clerk</p>																																												
107/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2018/19-04 to a value of £1,935.64 was APPROVED for payment. The Clerk pointed out the invoice from Ian Farmer Assoc. was £50 more than the quotation. She is looking into this and the cheque will not be released until the difference is clarified.</p> <table border="0"> <tr> <td colspan="3">INCOME</td> <td style="text-align: right;">Total</td> </tr> <tr> <td colspan="3">British Gas – refund</td> <td style="text-align: right;">871.50</td> </tr> <tr> <td colspan="3">EXPENDITURE</td> <td style="text-align: right;">Total</td> </tr> <tr> <td></td> <td style="text-align: right;">Price</td> <td style="text-align: right;">VAT</td> <td></td> </tr> <tr> <td>Salaries - July and August</td> <td style="text-align: right;">811.10</td> <td></td> <td style="text-align: right;">811.10</td> </tr> <tr> <td>The Limes</td> <td style="text-align: right;">440.00</td> <td style="text-align: right;">88.00</td> <td style="text-align: right;">528.00</td> </tr> <tr> <td>Weed Spraying</td> <td style="text-align: right;">120.00</td> <td style="text-align: right;">24.00</td> <td style="text-align: right;">144.00</td> </tr> <tr> <td>Heritage Centre</td> <td style="text-align: right;">57.18</td> <td style="text-align: right;">11.44</td> <td style="text-align: right;">68.62</td> </tr> <tr> <td>Administration</td> <td style="text-align: right;">118.92</td> <td style="text-align: right;">15.00</td> <td style="text-align: right;">133.92</td> </tr> <tr> <td>Cornwall Air Ambulance - grant</td> <td style="text-align: right;">250.00</td> <td></td> <td style="text-align: right;">250.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">£1,935.64</td> </tr> </table> <p>The bank reconciliation was made available for inspection.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p> <p>b. <i>Grampond School PTA</i> – Minute 97a/2018. Cllr. Bowden is liaising with the School PTA regarding a possible grant towards a poster to be placed near the school warning of the need to reduce traffic speed. Members AGREED to the project in principle.</p>	INCOME			Total	British Gas – refund			871.50	EXPENDITURE			Total		Price	VAT		Salaries - July and August	811.10		811.10	The Limes	440.00	88.00	528.00	Weed Spraying	120.00	24.00	144.00	Heritage Centre	57.18	11.44	68.62	Administration	118.92	15.00	133.92	Cornwall Air Ambulance - grant	250.00		250.00				£1,935.64	<p>Clerk</p>
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108/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Clerks & Councils Direct</i> – July 2018. Taken by Cllr. Freer.</p>																																													
109/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 20th September 2018.</p> <p>NOTE – no meeting to be held in August, except that an Extraordinary Meeting can be called if needed.</p>																																													

	<p>b. <i>Planning Committee Meeting</i> – 7th August 2018.</p> <p>c. <i>Clerk's Leave</i> – 18th August to 2nd September inclusive.</p>	
110/2018	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Grampound Times</i> – there was a danger the Grampound Times might cease to be published. Various suggestions were made regarding its future.</p> <p>b. <i>General Maintenance</i> – several issues were raised for discussion at the next meeting:</p> <p>i. <u>Telephone Kiosk</u> – needs cleaning.</p> <p>ii. <u>Road Traffic Bollards</u> – needs cleaning.</p> <p>iii. <u>Town Hall</u> –</p> <p>a. <i>War Memorial</i> – needs cleaning and [possibly] re-staining.</p> <p>b. <i>Weeds</i> – the Clerk to ask Mr Brunsdon to clear the weeds from around the cross and the town hall.</p> <p>c. <i>Window Frames</i> – needs repainting.</p> <p>d. <i>Bench</i> – needs stripping back and re-staining.</p> <p>iv. <u>Bus Shelters</u> – Fore Street and bottom of Old Hill.</p> <p>v. <u>Flowerbeds</u> – the exceptionally dry weather had resulted in many plant casualties.</p> <p>vi. <u>Drains</u> – smell persists.</p> <p>c. <i>Drone</i> – there had been complaints about drones being flown around the village. In one instance this was to assist with the making of a revised version of the Grampound DVD.</p> <p>d. <i>Grampound Air Quality</i> – the report is due at the end of July. The Clerk to send a reminder on 1st August if the report had not been received.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
111/2018	<u>Meeting Closed</u> – 21.03pm.	

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 20th September 2018