



Grampound with Creed Parish Council

MINUTES OF THE

HERITAGE COMMITTEE MEETING

WEDNESDAY, 23rd MAY 2018 @ 7.30pm



Present: Mrs Fisher (Chair)
Mr Tyler

Cllr. Miss James
Cllr. Wells

Cllr. Mrs Tyler

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chair opened the meeting and welcomed those present.	
HP23/2018	<u>Apologies for Absence</u> – Cllr. Jones and Ms Bryony Robins	
HP24/2018	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.	
HP25/2018	<u>Forward Plan</u> – Mrs Fisher had forwarded the 2015-18 plan for Members to view. Cllr Wells asked for the oral history proposal to be included in the new plan. Outreach is again important and groups who have not visited for some time should be invited to come along. (We need someone prepared to (a) do a slide/talk show and (b) take people on a walking tour (one of several routes). One U3A group have recently asked for a visit.) After some discussion Mrs Fisher elected to write out the new proposals and distribute before the next meeting for discussion.	Mrs Fisher
HP26/2018	<u>The Limes</u> – Clerk has sent out a works request to Mike Austin of Ian Famer Assoc. Mike Austin has contacted Mrs Fisher and will send a technician to take samples from the settlement tank within the next week to 10 days. Mrs Fisher to contact Cllr. MacGuinness to set up a meeting on the site to discuss the environmental/habitat/tree reports. Cllr. Wells reported that Ian Berridge who lives on the Tannery has offered to cut the grass inside the Meadow area free of charge and will remove the cuttings. Members accepted the offer and asked Cllr. Wells to thank him.	Mrs Fisher Cllr. Wells
HP27/2018	<u>Volunteer Base</u> – all members to continue to seek new members from the village community.	
HP28/2018	<u>Heritage Committee Secretary</u> – no volunteer for this. Mrs Fisher continuing to act as Secretary.	
HP29/2018	<u>Exhibitions and Displays</u> – Cllr Tyler apologised for not having changed the standing display in the display cabinet, she will try to do so shortly. Mrs Fisher has spoken with the Carnival Committee and asked for room inside the Village Hall this year to put on the End of WWI exhibition. Requests to be sent to those people who loaned material in 1914 for the Start of WWI display. Mrs Fisher to ask Elliott if he will use the coffee shop and keep the Heritage Centre on his display rather than make it a Grampound in Pictures display.	Mrs Fisher
HP30/2018	<u>The Ron Hicks Memorial Collection</u> – Elliott has now scanned and stored over 1200 slides. The projector from Ron Hicks stopped working and Mrs Fisher loaned hers which is also struggling with the mixture of slides to be scanned.	

	Emma Wells contacted, she said they will carry on but if we could find another one it would be good. Mrs Fisher told the committee that it was time to have a security copy of the database held away from the Wells house. A proposal to purchase data storage (probably a usb stick) was agreed by the members. Mrs Fisher to advise and purchase.	Mrs Fisher
HP31/2018	<p><u>Garlenick Windfarm Fund</u> – £3700 has been granted for us to make a new Grampond Film – updating the information on the original film and taking the opportunity to take and add some new photographs. Mitch Adams of 3SFilms gave the original quote and has been informed. Filming will be in September when the light is better. In the meantime the script, the sequencing and the content to be verified.</p> <p>Mrs Fisher has had a conversation with a photographer in the village, Spike (Mark) Hughes who is going to take photographs for The Town Trail which is on our old, and will be on our new, Forward Plan. He will speak with a neighbour who has experience of QR codes and we will discuss costs. Funds will then be sought to create the Town Trail. This is not urgent in 2018 but it is appropriate to start working on it. It may supersede the current wall maps produced by the Parish Council. Clerk to be asked if Mrs Fisher should speak with the PC.</p>	<p>Spike Hughes</p> <p>Mrs Fisher</p>
HP32/2018	<u>Next Meeting</u> – July	
HP33/2018	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <u>Banner Storage</u> – Mrs Fisher has had a conversation with the Director of the Royal Cornwall Museum, Ian Wall, who will talk with their Collections Committee and get back to us.</p> <p>b. <u>Indexing of our Collection</u> – we have instigated an index for the research files which currently have no easy access to the huge amount of information available. It follows the requirements of SPECTRUM and will work in Modes or an Access database. Volunteers on open days have been invited to fill out the pre-printed forms and Peter Wootton will collate onto a spreadsheet. An index will be printed as well as being available online.</p> <p>c. It was suggested that we should produce some postcards/cards for sale at various outlets. Each member to choose a photograph from the archive and tell us at the next meeting. Tea towels could also be made.</p> <p>d. Mrs Fisher pointed out that we have only a few Heritage Centre/Project leaflets left and should consider printing a new version.</p>	<p>Mrs Fisher</p> <p>Mr Wootton</p> <p>All members</p>

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 21st June 2018