



# Grampound with Creed Parish Council

## MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 18<sup>th</sup> JANUARY 2018 @ 7.30pm

Present: Cllr. Taylor (Chairman)  
Cllr. Jones  
Cllr. Mrs Tyler  
County Cllr. Egerton

Cllr. Freer  
Cllr. McGuinness  
Cllr. Mrs Wells

Cllr. Miss James  
Cllr. Mrs Turner  
Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.</p> <p>Mr Paul Bateman, Influence Planning spoke i.r.o. PA17/10841, Greenbank, 2 Fore Street, Grampound (Minute 06a/2018). He said the application had gone through the pre-application process. The case officer, Mr Martin Woodley had deemed the original proposal for two dwellings left insufficient amenity space. The present application is for one property on the site. He felt the design met all of CC's design guide standards and was in keeping with nearby Victorian properties. The boundary hedge will remain.</p> <p>Mr Glen Brunsdon and Mrs Chris Raymond spoke i.r.o. the application. Both felt the parking for three cars was very tight. Mr Bateman said the allocated space met CC's guidelines. Mrs Raymond said her home and that of Mr Brunsdon's was right opposite and they would lose light and their bedrooms would be overlooked. This area of Grampound was already subject to poor air quality and they felt this proposal would make matters worse. Mrs Raymond said there was no footpath in front of the properties. Mr Brunsdon said there had been a number of accidents at this narrow part of the A390 / Fore Street. He pointed out vehicles exiting the site would have poor visibility.</p> <p>In answer to a question, Mr Bateman said there had been only one adverse comment about the proposal from Oak Vale residents.</p> <p>Mr Bateman said an impact assessment on the conservation area was not necessary in this instance.</p> <p>Mr Brunsdon said he had information pertaining the recent vehicular damage to his property. He was asked to provide a copy to the Clerk.</p> <p>Ms Tash Fowler addressed Members regarding her plans to raise funds for FLEET by running in the London Marathon. She hoped to raise funds for a second defibrillator in Grampound. She explained that it is FLEET's aim to provide a defibrillator in every town and village. Members were in favour of the proposal, but felt there might be an issue of where to site it. Cllr. Jones will raise the possibility of siting it near St Nun's with the PCC.</p>	Cllr. Jones
01/2018	<u>Apologies for Absence</u> – Cllr. Elvy.	
02/2018	<u>Casual Vacancy</u> – the Clerk apologised, it was not clear if Cllr. Elvy had actually resigned.	
03/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Cllr. Taylor in Minute 08d/2018.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	

06/2018	<p>Minute 06a/2018 was taken at this point.</p> <p>a. <i>Planning Meeting</i> – 9<sup>th</sup> January 2018 was cancelled. Members considered the following application:</p> <p><i>PA17/10841, Greenbank, 2 Fore Street, Grampound</i> – the construction of a single infill dwelling and associated parking and garden. Members felt the building would have a big impact on the street scene and was very close to the neighbouring properties. Mr Bateman said that in terms of planning, the 2.5 metre boundary was acceptable. He emphasised that there would be no overlooking issues for Oak Vale.</p> <p>Cllr. Turner said it seemed the application met the criteria set by CC. Cllr. Tyler said regardless of this Members could object if they didn't like the design, etc.</p> <p>Cllr. Turner proposed the application was accepted. This was not seconded.</p> <p><b>OBJECT</b> as it is not in keeping with the conservation area and there are issues regarding the parking and poor access, when exiting the site. Members point out there have been a number of accidents at this narrow section of the A390. Members would prefer a smaller footprint. Cllrs. Wells, McGuinness, Jones and Turner abstained.</p> <p>The meeting then closed for Members to meet with Ms Tash Fowler (see Public Forum above).</p>	Clerk
04/2018	<p><u>Minutes of Meetings</u> – it was <b>RESOLVED</b> the Minutes should read 'draft' before they are formally adopted at the next meeting.</p> <p>a. <i>Full Council Meeting</i> – 16<sup>th</sup> November 2017, <b>AGREED</b> as a true record.</p> <p>Cllr. Jones was not present at the meeting, but referred to the decision made i.r.o. the bypass (Minute 135/2017). The Clerk explained that Standing Order 11 states that once a decision is made the matter should not be put back on the agenda for six months, unless three Members sign a petition requesting this.</p> <p>b. <i>Heritage Committee</i> – 15<sup>th</sup> November 2017, <b>AGREED</b> as a true record.</p> <p>c. <i>Planning Committee</i> – 12<sup>th</sup> December 2017, <b>AGREED</b> as a true record.</p>	Clerk
05/2018	<p><u>Outside Organisations and Reports</u> –</p> <p>a. <i>Police</i> – PCSO Yasmin Barrott had sent a written report. During the period 17<sup>th</sup> December to 17<sup>th</sup> January there had been three crimes (1 burglary and 2 criminal damage).</p> <p>i. Burglary – offender entered a shed on private land which was left insecure and stole items.</p> <p>ii. Criminal Damage – two cars had been damaged.</p> <p>The Clerk to thank the PCSO.</p> <p>b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). He said work had started on repairs to the Mill Lane footpath, but had then stopped because of issues with flooding. A site meeting is to be held to try to seek a solution.</p> <p>In answer to a question, Cllr. Egerton said there had previously been a public consultation on the issue of Health and Social Care in Cornwall. There is no current consultation.</p> <p>c. <i>Community Network Panel</i> – no-one had been available to attend the meeting held on Tuesday 16<sup>th</sup> January 2018, 7pm.</p> <p>d. <i>Village Hall Committee (VHC)</i> – in the absence of Cllr. Elvy, Cllr. Taylor said financially everything is OK. The lighting globes in the car park had been damaged by high winds and repairs will be made.</p> <p>The Beer Festival will be held on 16-17<sup>th</sup> February. Volunteers needed.</p> <p>It was emphasised the car park is for use of those visiting the Hall, shop, coffee shop, using the play equipment / field, etc.</p>	Clerk

<p><b>06/2018</b></p>	<p><u>Planning Matters –</u></p> <p>a. <i>Planning Meeting – covered above.</i></p> <p>b. <i>Enforcement Cases –</i></p> <p>i. <u>EN17/02207, 19 New Hill Estate Grampound – alleged untidy site.</u> Case officer: Donna Paull reported the site is not considered to be untidy it is evident that recent works had been undertaken to bring the property back up to a reasonable condition. New case, since closed.</p> <p>c. <i>Planning Cases Approved by CC –</i></p> <p>i. <u>PA17/07894, The Hollies, Fore Street, Grampound – LBC for installation of through-floor lift to benefit disabled person.</u></p> <p>ii. <u>PA17/10045, Pengelly’s Plant Centre, Hewaswater – to extend the length of an existing polytunnel.</u></p> <p>iii. <u>PA17/10070, Pengelly’s Plant Centre, Hewaswater – erection of a polytunnel extension to form an unloading bay and wind protection for the outside sales area.</u></p> <p>iv. <u>PA17/10126, Trewinnow Vean, Grampound – demolition of existing outbuildings and formation of single-storey rear extension, two-storey side extension including new dormer and Juliet balcony, velux roof lights, including ground floor annex accommodation, internal alterations and formation of parking to front.</u></p> <p>v. <u>PA17/11154, 17 Bonython Drive, Grampound – proposed entrance porch and Utility Room.</u></p> <p>d. <i>Cornwall Statement of Community Involvement for Planning – 6-week consultation from Monday 27<sup>th</sup> November and 5pm Monday 22<sup>nd</sup> January 2018. Details previously circulated via email.</i></p>	
<p><b>07/2018</b></p>	<p><u>Highway Matters –</u></p> <p>a. <i>Speed Camera, Fore Street, Grampound – Minute 135a/2017 refers.</i> Members to consider how to proceed with the resolution to canvas CC for average speed cameras.</p> <p>It was <b>RESOLVED</b> to approach Highways, pointing out there is a pressing need for speed cameras covering the whole of Fore Street (extending the area covered at either end of the village). There had been at least three incidents of overtaking on the wrong side of the bollards at the bottom of Fore Street and, of course, there had been a recent incident, that had damaged Mr Brunsden’s home and the hedge opposite. Members understand there are issues with part of Fore Street having a 20mph speed limit during school opening / closing times, but they believed there must be a way around this.</p> <p>b. <i>Karensa, Mill Lane, Grampound – Minute 141c/2017 refers.</i> Ms Sara Hooper, Cormac advised a site inspection had determined the work that had recently been carried out is in fact resurfacing of an area that has always historically existed. Although this area is technically “highway” there is no obstruction or safety issues and as such they will not be taking any further action regarding this issue.</p>	<p>Clerk</p>
<p><b>08/2018</b></p>	<p><u>Environmental / Amenity Matters –</u></p> <p>a. <i>The Tannery Field / The Limes –</i></p> <p>i. <u>Signage – Minute 136a/2017 refers.</u> Two signs had been provided, one reading “Please do not dispose of your garden waste on this site” and the other “No entry”. Cllr. Taylor will erect them.</p> <p>ii. <u>Dog Fouling – Cllr. Turner sought advice from Cllr. Egerton i.r.o.</u> creating a dog free zone on The Tannery Field (owned by the managing company).</p>	<p>Cllr. Taylor</p>

	<p>b. <i>Grit Bins, Baretliver Hill</i> – Minute 136b/2017 refers. Cllr. Taylor reported Mr Peter Wootton had offered to have the grit bin sited on land adjacent to his home. Cllr. Wells will speak to a local resident who may be able to help prepare the site for the bin.</p> <p>NOTE – Cormac had requested a photograph and map indicating where the new bin is to be placed.</p> <p>c. <i>Public Rights of Way (PROWs)</i> – Members received an update, i.r.o.:</p> <p>i. <i>Mill Lane Footpath</i> – Minute 148e/2014 refers. Covered by Cllr. Egerton's report.</p> <p>ii. <i>Leaf Blower</i> – Minute 136d/2017 refers. To be removed from future agendas.</p> <p>d. <i>Community Right to Bid</i> – Minute 136e/2017 refers. Cllr. Taylor, having declared an interest in this item, took no part in the discussion. Cllr. Turner took the Chair.</p> <p>An application form and supporting documentation i.r.o. the renewal of the Dolphin Inn had been submitted to Community Rights, CC. Mr David Read, CC had emailed to say more information is needed. Members provided details of regular events held in the Dolphin, which will be forwarded to Mr Read.</p> <p>NOTE – the listing expires in February 2018.</p> <p>e. <i>Dog Waste Bin, Creed Lane</i> – Mr Luke Daniel, Cormac had been asked to have the bin emptied weekly, as previously agreed.</p>	<p>Cllr. Wells</p> <p>Clerk</p> <p>Clerk</p>																																				
<p><b>09/2018</b></p>	<p><u>Administrative Matters</u> –</p> <p>a. <i>PAT Testing</i> – F&amp;K Electrical had been asked to PAT test the equipment, but had yet to do so. Cllr. Jones will supply the Clerk with an alternative provider.</p> <p>b. <i>New Residents' Welcome Pack</i> – Minute 141a/2017 refers. It was <b>AGREED</b> to continue to provide the packs. Cllr. Freer will put an item in the Grampound Times requesting local businesses to keep us up-to-date. The Clerk to provide him with a copy of the main inserts.</p> <p>c. <i>Website</i> – Minute 141d/2017 refers. Mr Robert Lawrence, ICT Connect Ltd. had provided dedicated email addresses for Cllrs. Jones, McGuinness and Wells. NOTE – Members to provide photographs.</p> <p>d. <i>Schedule of Meetings</i> – copy provided to all Members.</p>	<p>Cllr. Jones / Clerk</p> <p>Cllr. Freer / Clerk</p> <p>Cllrs. Jones / McGuinness / Wells</p>																																				
<p><b>10/2018</b></p>	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2017/18-09 to a value of £1,014.03 was <b>APPROVED</b> for payment.</p> <p>The Clerk explained that Complete Weed Control had sent two late invoices (pertaining to the 2014/15 financial year). She added that she had calculated Mr Brunsdens' salary by averaging his last two (winter) salary payments.</p> <table border="1" data-bbox="304 1630 1273 1921"> <thead> <tr> <th></th> <th>PRICE</th> <th>VAT</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Mrs Thompson - salary</td> <td>261.15</td> <td></td> <td>261.15</td> </tr> <tr> <td>Mr Brunsdens - salary</td> <td>77.10</td> <td></td> <td>77.10</td> </tr> <tr> <td>Smith of Derby - clock service</td> <td>197.00</td> <td>39.40</td> <td>236.40</td> </tr> <tr> <td>Information Commissioner - DPA</td> <td>35.00</td> <td></td> <td>35.00</td> </tr> <tr> <td>ICT Connect Ltd - website</td> <td>86.98</td> <td>17.40</td> <td>104.38</td> </tr> <tr> <td>Phoenix Signs - The Limes</td> <td>50.00</td> <td>10.00</td> <td>60.00</td> </tr> <tr> <td>Complete Weed Control - weed spraying</td> <td>200.00</td> <td>40.00</td> <td>240.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>£1,014.03</b></td> </tr> </tbody> </table> <p>The bank reconciliation was made available for inspection.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p> <p>b. <i>2018/19 Budget</i> – Members considered their budgetary requirements and</p>		PRICE	VAT	TOTAL	Mrs Thompson - salary	261.15		261.15	Mr Brunsdens - salary	77.10		77.10	Smith of Derby - clock service	197.00	39.40	236.40	Information Commissioner - DPA	35.00		35.00	ICT Connect Ltd - website	86.98	17.40	104.38	Phoenix Signs - The Limes	50.00	10.00	60.00	Complete Weed Control - weed spraying	200.00	40.00	240.00				<b>£1,014.03</b>	
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	<p>made the following decisions:</p> <p>i. <u>Traffic Calming</u> – Members <b>AGREED</b> to Cllr. Taylor's proposal to build up the fund by carrying forward the unspent budget in this financial year (£975) and adding £1k to the fund in 2018/19 and subsequent years.</p> <p>ii. <u>Heritage Committee</u> – <b>AGREED</b> that as the Heritage Project is a committee of the Council, and does not require an annual grant. Their budget for day-to-day running costs was set at £300. Any other purchase should be referred to the Full Council.</p> <p>With these decisions, Members <b>RESOLVED</b> to accept the draft budget as produced by the Clerk. It was further <b>RESOLVED</b> to set the precept for the next financial year at £19,000.</p> <p>Cllr. Egerton left the meeting at this point.</p> <p>c. <u>Town Hall Electricity Supply</u> – in liaison with the Chair and Vice Chair and on the recommendation of Unility Wise, the Clerk had renewed the contract with British Gas. The new contract is for 36 months, 27p Standing Charge, 14.99p per unit.</p> <p>d. <u>Dollar Cheque</u> – a bank signature needs to visit a branch with identification and complete a process for foreign payments, where a fee will be taken for this service. Cllr. Turner to action.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Turner</p>
11/2018	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Mr John Croggon</i> – thank you note for Members' support for his planning application.</p> <p>b. <i>Clerks &amp; Councils Direct</i> – November 2017 and January 2018. Taken by Cllr. Freer.</p> <p>c. <i>Coastline Housing</i> – Members' views on any potential sites for affordable housing development within the Parish.</p>	
12/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 15<sup>th</sup> February 2018.</p> <p>b. <i>Planning Committee Meeting</i> – 6<sup>th</sup> February 2018.</p> <p>c. <i>Heritage Committee Meeting</i> – 17<sup>th</sup> January 2018.</p> <p>d. <i>St Austell Carers Forum</i> – 26<sup>th</sup> January 2018 from 1.00 to 3.00 pm, The Community Fire Station, St Austell. All Carers are welcome and expenses will be considered to enable them to attend.</p> <p>e. <i>Truro Carers' Forum</i> – Thursday, 1<sup>st</sup> February 2018, 1.30-3.30pm, Council Chamber, City Hall, Truro.</p> <p>f. <i>Planning Conference</i> – Tuesday, 27<sup>th</sup> February 2018, 4.30pm at St Johns Hall, Penzance. Cost £12 per person. Details previously emailed.</p> <p>g. <i>Crowdfunding Events</i> – CC had arranged a series of events. Details previously circulated via email</p> <ul style="list-style-type: none"> <li>• Monday 5<sup>th</sup> February 2018, 7pm to 8.30pm. The Guildhall, Launceston Town Hall.</li> <li>• Wednesday, 7<sup>th</sup> February 2018, 7pm to 8.30pm, Rooms GW02 &amp; GW03, Camborne One Stop Shop.</li> <li>• Tuesday, 13<sup>th</sup> February 2018, 7pm to 8.30pm, Crowdfunder HQ, 11 Cliff Road, Newquay.</li> <li>• Wednesday, 21<sup>st</sup> February 2018, 5.30pm to 7pm, RIO, 26 Fore Street, Liskeard.</li> </ul>	
13/2018	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Garlenick</i> – Cllr. Tyler reported neither she nor the Clerk had received a reply from Savills i.r.o. complaints about the state of the road / drains. The Clerk to send a reminder.</p>	<p>Clerk</p>

	<p>b. <i>Pepo Lane</i> – Cllr. Tyler reported there is a flooding issue on Pepo Lane (uphill from the entrance to Bonython Drive). She said the water has lain here for some weeks. The Clerk to report to Highways.</p> <p>c. <i>Manhole Cover</i> – Cllr. Freer reported the manhole cover on the pavement outside 2 Leahurst, Fore Street appeared to be unsafe as it rattles and moves when walked on. The Clerk to report to Highways.</p> <p>d. <i>Pavement Parking</i> – Members complained the pavement parking by the telephone kiosk on Fore Street is getting worse. Vehicles had always parked at this location, but recently the number of vehicles had increased, which of course makes access by pedestrians difficult on occasions. The Clerk to report to Highways.</p> <p>e. <i>New Bus Shelter</i> – the Clerk to report to Highways that the shelter needs cleaning.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
14/2018	<u>Meeting Closed</u> – 21.54pm.	

Signature: ..... (Cllr. Taylor)  
Parish Council Chairman

Date: 15<sup>th</sup> February 2018