



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 16th NOVEMBER 2017 @ 7.30pm

Present: Cllr. Taylor (Chairman) Cllr. Freer Cllr. Miss James
 Cllr. McGuinness Cllr. Mrs Turner Cllr. Mrs Tyler
 Cllr. Mrs Wells Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.</p> <p>Mrs Liz Fisher addressed Members regarding The Limes project. She circulated a breakdown of costs for the project and said the Phase 1 bid is about to be submitted to the Heritage Lottery Fund. A 5% contribution will be required from the PC, which can include volunteer hours. A Development Plan forms part of the bid and will be evaluated by the Funders in March 2018. The outcome will either be either [1] a 'yes' we grant it with a start date, [2] reject outright or [3] defer the project to a future round of funding bids. If the bid is successful, then more volunteers will be sought. She said CC were being supportive</p> <p>Mrs Fisher will send the outline proposals for each individual element of the project to the Clerk for distribution to Members.</p> <p>Cllr. Taylor pointed out the total project cost is £344,708+VAT plus a 20% contingency. He said the overall total cost of £509,743 is the 'worst case scenario'. It was hoped that a cash injection from the PC would not be needed, but Members were asked to consider budgeting £5,000 in the budget for the next three years on a 'just in case' basis. He had reservations about cashflow, but he felt this could be managed.</p> <p>Cllrs. Turner and Wells said there was some concern amongst residents on The Tannery development about access during the build work and from visitors to the finished site. Mrs Fisher said if the Phase 1 bid is successful then there will discussion with the Residents Association about managing this.</p> <p>The top tier of the management structure is the PC, then there will be a Project Management Team, who will appoint a Project Development Manager. There will also be a Community Development Officer whose role will be to promote The Limes. The Clerk will deal with the finance.</p> <p>Mrs Fisher said it was hoped money will be raised for the duck pond, through crowd funding. It was RESOLVED to support the project and Mrs Fisher was authorised to continue with the bid to the Heritage Lottery Fund.</p>	Mrs Fisher
130/2017	<u>Apologies for Absence</u> – Cllrs. Elvy and Jones. Cllr. Egerton was not present.	
131/2017	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. Cllr. McGuinness provided his revised financial interests form to the Clerk, who will now submit it to Ms Helen Snell CC.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – no written requests for dispensations had been received by the Clerk.</p>	Clerk

132/2017	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 19th October 2017, AGREED as a true record.</p> <p>b. <i>Planning Committee Meeting</i> – 7th November 2017, AGREED as a true record.</p>	
133/2017	<p><u>Outside Organisations and Reports</u> –</p> <p>a. <i>Police</i> – PCSO Carpenter reported she had spoken to two of the four youths and their parents, involved in the recent spate of vandalism incidents (Minute 118a/2017 refers). She will speak to the other two as soon as possible.</p> <p>b. <i>County Councillor</i> – in the absence of Cllr. Egerton there was no report.</p> <p>c. <i>Community Network Panel</i> – no-one had been available to attend the meeting held on 14th November 2017.</p> <p>A copy of the document “Strengthening Community Networks” had previously been circulated via email</p> <p>d. <i>Village Hall Committee (VHC)</i> – no meeting had been held. The AGM is on Wednesday, 22nd November 2017.</p>	
134/2017	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Meeting</i> – 7th November 2017. Several residents had been at the meeting to voice objections to planning application PA17/09307, Land and Garages E of Ashwood House. Cllr. Taylor will represent the PC should this application go to CC’s Planning Committee.</p> <p>The following applications had been received too late for inclusion on the Planning Committee agenda</p> <p>i. <u>PA17/10045, Pengelly’s Plant Centre, Hewaswater</u> – to extend the length of an existing polytunnel. SUPPORT.</p> <p>ii. <u>PA17/10070, Pengelly’s Plant Centre, Hewaswater</u> – erection of a polytunnel extension to form an unloading bay and wind protection for the outside sales area. SUPPORT.</p> <p><u>PA17/07894, The Hollies, Fore Street, Grampound</u> – this application is to go to CC’s Planning Committee for decision on Monday, 27th November 2017, 10.00 am. Members APPOINTED Cllr. Taylor to represent the PC. The Clerk to book him a slot to speak.</p> <p>b. <i>PA17/00030/NDP, St Mewan Neighbourhood Development Plan</i> – comments are invited on the draft plan, see http://www.planning.cornwall.gov.uk/online-applications for more information.</p> <p>c. <i>Planning Applications Decisions by CC:</i></p> <p>i. <u>PA17/00705/PREAPP, Land S of Arnewood, Creed Lane, Grampound</u> – pre-application advice for proposed new dwelling and associated works. CC had given advice on this pre-application.</p> <p>ii. <u>PA17/08318, Dolphin Close 1 Pepo Lane Grampound</u> – notification of proposed works to a tree in a conservation area. Decided not to make a TPO (TCA apps).</p> <p>iii. <u>PA17/10151, Parc House, Fore Street, Grampound</u> – notification of proposed works to a tree in a conservation area – proposed felling of beech tree. Decided not to make a TPO (TCA apps).</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Taylor Clerk</p>
135/2017	<p><u>Highway Matters</u> –</p> <p>a. <i>Bypass</i> – Minute 120b/2017 refers. Cllr. McGuinness said there was no point in doing any more work unless there is to be a referendum. Cllr. Taylor felt it was the mood of the Village meeting to hold one. Cllr. Turner said this wasn’t her view of events.</p>	

	<p>Cllr. McGuinness said the PC had not shown due diligence and was not ready to hold a referendum. He felt a bypass would be a disaster for the village and the environment. He said the current road through Grampound was ideally situated and had minimum impact on the landscape, whereas whichever route the bypass took would have a detrimental effect.</p> <p>Cllr. Taylor said there was a groundswell in the village for a bypass. Others did not feel this was to be the case.</p> <p>Cllr. Wells pointed out the proposed wind turbine on land to the SE of Grampound had been refused planning permission because it would be visible from the conservation area. A bypass to the north of the village would be have a far greater visual impact than one small turbine.</p> <p>It was RESOLVED unanimously that after due consideration of the potential impact to the local environment on whichever route was likely to be selected together with current changes to vehicle emissions proposed by central government, coupled with the likely difficulty in funding and attaining support from central government and CC Highways, Members concluded the time is not right to consider a bypass.</p> <p>Members believed a better solution would be the installation of average speed cameras. Cllr. Taylor said this had been requested in the past, but had not won the support of County Highways because part of the A390 through the village was subject to a 20mph speed limit during school start and finish times. It was RESOLVED to canvass CC to provide such a camera, even if this meant the loss of the 20mph speed restriction.</p> <p>b. <i>Bosillion Signage</i> – Minute 120a/2017 refers. In response to Members’ request for a sign “No large vehicles to Heligan / Mevagissey” near the entrance to Bosillion Lane, Mr Viv Bidgood, Cormac advised they must reserve such advisory signage for the narrowest roads with a history of problems where there is evidence that it is physically impossible for larger vehicles to pass/repass due to lack of available road width and not at a route simply causing a nuisance for motorists.</p> <p>The ‘SatNav’ sign had been affixed to Mr Jenkins’ wall. Cllr. Taylor said another one on the opposite side of the road might be needed. For further discussion in the Spring, when it should be possible to evaluate the impact of the first ‘SatNav’ sign.</p> <p>c. <i>Garlenick Farms</i> – Savills had written to advise roadside trees and overhanging branches around Garlenick will be dealt with in the next few weeks. Cllr. Tyler reported mud and straw remains on the road. The Clerk to respond accordingly to Savills.</p> <p>d. <i>Road Closure</i> – Pepo Lane, Grampound, 18th – 20th December 2017. Closed to allow SW Water to repair the mains. Cllr. Taylor had attended a site meeting and it had been AGREED the road would only be closed between 9.30am and 3.30pm. The £4,000 water bill will be cancelled because SW Water accept the usage was due to the water leak.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>136/2017</p>	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> – no issues were raised.</p> <p>A complaint had been received i.r.o. grass clippings, etc. being dumped in The Limes. This had been reported to the Tannery Residents Committee meeting and to Mr Michael Seaton-Burridge at Belmont (Management). It was RESOLVED to provide a sign to go on the fence reading “Please do not dispose of your garden waste on this site” and to provide another “No entry” sign.</p> <p>b. <i>Grit Bins</i> – Minute 121b/2017 refers. A new bin, together with grit, had been ordered for Old Hill. The Clerk to arrange for delivery.</p> <p>c. <i>Buckets</i> – Minute 126a/2017 refers. Mrs Charlotte Obie, Carnival Committee advised that they do not own the two buckets full of cement currently stored in the entrance of the Town Hall.</p> <p>Cllr. Tyler reported they had been used by Mrs Fisher during the carnival.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>Cllr. Taylor will speak to her and request they are removed.</p> <p>d. <i>Public Rights of Way (PROWs)</i> – placed on the agenda quarterly.</p> <p>i. <i>Mill Lane Footpath</i> – Minute 148e/2014 refers. In May 2015 Cllr. Egerton advised CC’s Environment Service and Cormac had drawn up a plan for a walkway to be constructed to take walkers over and above the damaged section of path. He later reported repair work had been carried out on the old mill building, but Cormac and Building Control had inspected and agreed the work done is insufficient to allow safe use of the footpath. The Clerk to request an update.</p> <p>ii. <i>River Fal Footbridge/Footpath</i> – standing item, placed on the agenda annually.</p> <p>Members deferred a decision on whether to arrange to borrow the Village Hall Committee’s leaf blower to clear fallen leaves from the Fal River / other? Footpaths, until Cllr. Egerton was present. Minute 08/2014 refers.</p> <p>e. <i>Community Right to Bid</i> – Minute 23b/2013 refers. Members RESOLVED to apply for the renewal of the Dolphin Inn listing, which expires in February 2018.</p> <p>f. <i>Seat by School</i> – Minute 121d/2017 refers. The damaged seat had been re-concreted into the ground.</p>	<p>Cllr. Taylor</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																																												
137/2017	<p><u>Administrative Matters</u> –</p> <p>a. <i>PAT Testing</i> – F&K Electrical had been asked to PAT test the town hall equipment. Their operative is currently off sick, but is due back shortly.</p>																																													
138/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2017/18-07 to a value of £953.23 was APPROVED for payment.</p> <table border="1"> <thead> <tr> <th></th> <th>PRICE</th> <th>VAT</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Mrs Thompson - salary (incl. annual increase)</td> <td>283.73</td> <td></td> <td>283.73</td> </tr> <tr> <td>Mr Brunsdon - salary</td> <td>76.00</td> <td></td> <td>76.00</td> </tr> <tr> <td>Mrs Moorcroft - salary</td> <td>32.00</td> <td></td> <td>32.00</td> </tr> <tr> <td>Jonnie J. Bullock – re-concrete bench by school</td> <td>30.00</td> <td></td> <td>30.00</td> </tr> <tr> <td>Mr Carl Davies – erecting SatNav sign</td> <td>25.00</td> <td></td> <td>25.00</td> </tr> <tr> <td>Poppy Appeal - poppy wreath</td> <td>20.00</td> <td></td> <td>20.00</td> </tr> <tr> <td>CC - election expenses</td> <td>426.52</td> <td></td> <td>426.52</td> </tr> <tr> <td>Cllr. Tyler - ink cartridges</td> <td>23.00</td> <td></td> <td>23.00</td> </tr> <tr> <td>Mrs Fisher - ink cartridges</td> <td>30.81</td> <td>6.17</td> <td>36.98</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£953.23</td> </tr> </tbody> </table> <p>The bank reconciliation was made available for inspection.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques are being signed.</p> <p>b. <i>Asset Register</i> – it was RESOLVED to adopt the Asset Register.</p> <p>c. <i>The Limes</i> – it was RESOLVED to earmark £5,000 in the next three year’s budgets for this project.</p> <p>The Clerk advised she would circulate a draft budget for 2018/19 for discussion at the December meeting.</p>		PRICE	VAT	TOTAL	Mrs Thompson - salary (incl. annual increase)	283.73		283.73	Mr Brunsdon - salary	76.00		76.00	Mrs Moorcroft - salary	32.00		32.00	Jonnie J. Bullock – re-concrete bench by school	30.00		30.00	Mr Carl Davies – erecting SatNav sign	25.00		25.00	Poppy Appeal - poppy wreath	20.00		20.00	CC - election expenses	426.52		426.52	Cllr. Tyler - ink cartridges	23.00		23.00	Mrs Fisher - ink cartridges	30.81	6.17	36.98				£953.23	<p>Clerk</p>
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139/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Clerks & Councils Direct</i> – November 2017.</p> <p>b. <i>NALC Smaller Councils’ Committee 2018 and 2019</i> – closing date 28th November 2017.</p> <p>c. <i>Wheal Martyn China Clay Heritage Centre</i> – details of a ‘Locals’ Pass’, previously circulated via email.</p>																																													

	<p>d. <i>Cornwall Records Office</i> – receipt i.r.o. the Minutes, etc. recently deposited with them.</p> <p>e. <i>Winter Wellbeing Guide</i> – copies can be obtained and distributed to vulnerable people in the community, from phdesk@cornwall.gov.uk.</p>	
140/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 21st December 2017.</p> <p>b. <i>Planning Committee Meeting</i> – 12th December 2017.</p> <p>c. <i>Heritage Committee Meeting</i> – TBC.</p> <p>d. <i>Preventing Violent Extremism and Terrorism Conference</i> – 13th November 2017, St John’s Hall, Penzance. Only one delegate per organisation. Details previously circulated via email.</p> <p>e. <i>CC Localism Summits</i> – the summits will give you a chance to hear about, and question, a number of Council initiatives including strengthening the community network panels, devolution, the new Council budget and business plan and the work we are doing to improve waste and recycling, including work to issue a new waste contract for Cornwall by 2020:</p> <p style="padding-left: 40px;">i. 28th November 2017, 1200-1630, Pool Innovation Centre.</p> <p style="padding-left: 40px;">ii. 29th November 2017, 1200-1630, Liskeard Town Council Offices.</p> <p style="padding-left: 40px;">iii. 30th November 2017, 1200-1630, Council Chamber, St Austell.</p> <p style="padding-left: 40px;">iv. 19th December 2017, 1100-1530, Parkhouse Centre, Bude.</p> <p>f. <i>CC Planning Conferences</i> – cost per delegate £12:</p> <p style="padding-left: 40px;">i. 28th November 2017, 1630, Chy Trevail Office, Bodmin.</p> <p style="padding-left: 40px;">ii. February 2018, west location, date and time to be confirmed.</p> <p>g. <i>Physical Activity Summit</i> – 17th November 2017, Cornwall College, St Austell.</p>	
141/2017	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>New Residents’ Welcome Pack</i> – the contents were discussed briefly</p> <p>b. <i>New Wall, Top of Fore Street</i> – Members felt it will ‘bed in nicely’.</p> <p>c. <i>Kerenza, Mill Lane, Grampound</i> – a drive had been built out onto the public footpath. The Clerk to report this to Highways.</p> <p>d. <i>Email Addresses</i> – the Clerk to speak to Mr Robert Lawrence i.r.o. dedicated PC addresses for each Member.</p>	<p>Clerk</p> <p>Clerk</p>
142/2017	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely quotations, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
143/2017	<p><u>Handyperson’s Contracted Hours</u> – the Clerk reported Mr Brunsdon estimated it would take an additional hour to collect and dispose of the grass trimmings. Members didn’t consider the grass trimmings were a problem and a decision on this was deferred to the March meeting.</p>	<p>Clerk</p>
144/2017	<p><u>Meeting Closed</u> – 21.32pm.</p>	

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 21st December 2017