



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 21st SEPTEMBER 2017 @ 7.30pm

Present: Cllr. Taylor (Chairman)
Cllr. Miss James
Cllr. Mrs Turner

Cllr. Elvy
Cllr. Jones
Cllr. Mrs Tyler

Cllr. Freer
Cllr. McGuinness

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.	
100/2017	<u>Apologies for Absence</u> – Cllr. Wells, County Cllr. Egerton (leave) and the Clerk (ill health).	
101/2017	<u>Casual Vacancies</u> – Mr Robert McGuinness of Creed Ward offered himself for election. He introduced himself and his background and it was RESOLVED to co-opt him onto the Council. The Clerk to advise CC.	Clerk
102/2017	<u>Newly Co-opted Members</u> – i. Acceptance of Office form – papers were handed to Cllr. McGuinness to complete and return to the Clerk at the next meeting. ii. Financial Interests form – papers were handed to Cllr. McGuinness to complete and return to the Clerk at the next meeting.	Cllr. McGuinness Cllr. McGuinness
103/2017	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	
104/2017	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 20 th July 2017, AGREED as a true record. b. <i>Planning Committee Meeting</i> – 8 th August 2017, AGREED as a true record. c. <i>Planning Committee Meeting</i> – 12 th September 2017, AGREED as a true record. d. <i>Heritage Committee Meeting</i> – 19 th July 2017, AGREED as a true record.	
105/2017	<u>Outside Organisations and Reports</u> – a. <i>Police</i> – in the absence of PCSO Carpenter there was no police report. b. <i>County Councillor</i> – Cllr. Egerton sent a written report (copy on file) previously circulated via email. c. <i>Community Network Panel</i> – no-one had been available to attend the previous meeting. The next meeting is to be held on Tuesday, 26 th September 2017 at 7pm. Cllr. McGuinness indicated he might be able to attend. The Clerk to send him the agenda and previous Minutes. Draft notes from the meeting held on 18 th July 2017 previously circulated via email.	Clerk

	d. <i>Village Hall Committee (VHC)</i> – Cllr. Elvy gave a verbal report.	
106/2017	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Meeting</i> –</p> <p><u>PA17/00705/PREAPP, Arnewood, Creed Lane, Grampound</u> – County Cllr. Egerton advised planning permission was given last year for the application PA16/09621, and a subsequent pre-application request was put in back in March for a different scheme.</p> <p>b. <i>Enforcement Issues</i> – Members received the following updates:</p> <p>i. <u>EN17/01278, Land E of Pencoise Farm, Tregony</u> – alleged unauthorised stationing of a static caravan and shipping container on the land. Case officer, Donna Paull reported no shipping container on the land as such no breach of planning control. Case closed.</p> <p>ii. <u>EN17/01279, Land E of Pencoise Farm, Tregony</u> – alleged unauthorised change of use of the land for the stationing of various buildings, static caravans and chicken and pig pens.</p> <p>iii. <u>EN17/01794, Land E of Pencoise Farm, Tregony</u> – alleged unauthorised change of use of the land for the siting of a blue metal container with CCTV, woodburner and double glazing being used for residential occupation, various other sheds (metal and wooden), decking area and large-scale camp.</p> <p>c. <i>Planning Applications Refused by CC</i> – information only.</p> <p>i. <u>PA17/06326, Garage down lane off Fore Str., Grampound</u> – fell ash tree. CC decided not to create a TPO.</p> <p>d. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA17/03819, 2 Manor House, Fore Street, Grampound</u> – LBC for repair works to movement joints to front of property.</p> <p>ii. <u>PA17/05210, Trewinnow Vean Farm, Grampound</u> – to erect a temporary yurt and toilet block in an agricultural field.</p> <p>iii. <u>PA17/06418, Springfield, Fore Street, Grampound</u> – LBC for removal of render from front and side elevations. Application of lime render and painting.</p> <p>iv. <u>PA17/06423, Trevillick House, Fore Street, Grampound</u> – LBC for replacement of wood casement window with window with two glass rock fibre-board panes to accommodate boiler flue and two lower panes non-opening glass.</p> <p>v. <u>PA17/06522, Parc Latch, Fore Street, Grampound</u> – fell ash tree (T1) within a conservation area.</p> <p>e. <i>Town Hall</i> – Minute 93d/2017 refers. Item deferred from the July agenda. The original planning application had been circulated via email. The work did not seem to include a new vehicle hardstanding and it was noted that this was not applied for. The additional work does not seem to have raised the level of the ground higher than it was previously. The members of the Heritage Committee do not think it had made the damp on our adjacent wall any worse though they were asked to keep an eye and report back if there is any increased damp.</p>	<p>Information</p> <p>Information</p>
107/2017	<p><u>Highway Matters</u> –</p> <p>a. <i>Bosillion SatNav Sign</i> – Minute 92a/2017 refers. A new sign had been provided. The sign is more visible at the entrance to the road but the fixing is of a temporary nature. It was noted the old post that the previous sign was attached to was still in situ. It was felt the best option would be to cut the old post off below ground level and insert it into the wall just beyond Mr Dean Jenkin’s drive. The Clerk to approach Mr Jenkins and ask if he is willing to allow this.</p>	Clerk

	<p>b. <i>Speed Bumps</i> – Members considered a suggestion for optical illusion speed bumps: https://agnate.co.uk/som/post.php?id=1601&t=London_s_optical_illusion_speed_bumps_BBC_News_Speed_bumps_have_been_painted_on, but it was not thought this would be terribly effective.</p> <p>c. <i>Bypass</i> – Minute 92c/2017 refers. Public meeting to be held in the Village Hall, on Saturday, 30th September 2017 at 2.30pm. Leaflets were distributed amongst Members for delivery.</p> <p>Discussion of what the event would entail was held. Although the historic routes were of interest, it was regarded as important that the meeting focusses on whether the Parish wishes to see a by-pass built rather than what route it would take. Cllr Taylor to Chair the meeting. The Clerk to book a stall for him at the produce market to publicise the event.</p> <p>d. <i>Rumble Strips</i> – it was RESOLVED to request Highways to renew the badly worn rumble strips on Fore Street as cars slow from over 60mph downhill on entering Grampound in both directions on the A390.</p> <p>e. <i>Grampound Air Quality Management Area</i> – CC formally declared the AQMA on 24th July. They will now produce an Action Plan of measures which could improve air quality in the village, this must be produced within 12 months. Once the action plan has been drafted CC will hold another public consultation to gain the views of local people.</p> <p>f. <i>Road Closure</i> – the Clerk to provide the Chairman with copies of road closure notices in the future.</p> <p>i. A390, Fore Street to Trewithen. From 25th September to 6th October 2017 (1900 to 0700 hours).</p> <p>ii. A390, closed for Remembrance Service.</p>	<p>Clerk</p> <p>Clerk</p>
<p>108/2017</p>	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> – there is a possible issue with dog fouling. Other than that, everything seems to be in order.</p> <p>b. <i>Grit Bins</i> – Minute 77b/2017 refers. Cllr. Elvy reported the Old Hill bin had been removed and concrete blocks put in place. The replacement bin and salt can now be ordered. The bin at Creed had been re-evaluated and is not regarded as requiring further attention.</p> <p>c. <i>Post Office</i> – Minute 93d/2017 refers. Mr Lewis Horn, PO, reported he was unaware of a problem with the equipment supplied to the Grampound Outreach PO and he would be happy to replace it with new equipment. He had asked Mrs Jacque Parkinson for an update.</p> <p>d. <i>Drains</i> – Minute 93e/2017 refers. Members considered the response from SW Water regarding the offensive smell at the corner of Creed Lane and Fore Street as inadequate as the smell returns periodically. The Clerk to remind SWW the problem had not gone away. Cllr. Jones had also contacted The Tannery Builders about the problem.</p>	<p>Clerk</p> <p>Clerk</p>
<p>109/2017</p>	<p><u>Administrative Matters</u> –</p> <p>a. <i>Town Hall</i> – information only items.</p> <p>i. <u>Water Supply</u> – Mr Colin Micklewright, Creed PCC advised that a bill (in excess of £4,000) had been received from SW Water. He is pursuing the matter with the company.</p> <p>ii. <u>Clock</u> – Minute 63c/2017 refers. Ms Annie Barlow, Smith of Derby Ltd. had been asked for a date when the technician will carry out the annual service, so Members can attend and discuss the ‘greasing’ requirements.</p> <p>iii. <u>Electric Meter</u> – a smart meter is to be installed, free of charge, on 27th September 2017, 1400-1600 hours. Cllr. Tyler will be in attendance.</p> <p>b. <i>Remembrance Service</i> – Council APPROVED the purchase of a wreath. Cllr. Taylor to represent the PC at the service.</p>	<p>Clerk</p>

	<p>It was RESOLVED to grant permission for the siren to be used at the service. The Clerk to advise Mr Bryan Coode.</p> <p>It was further RESOLVED to reimburse Mr Bryan Coode for the cost of the road closure training course. No travel costs had been claimed.</p> <p>c. <i>Welcome Packs</i> – Mrs Jane Sloan had retired from the Welcome Pack duties. The Clerk to thank Mrs Sloan. A volunteer is needed. Cllr. Freer will speak to Mrs Sloan to confirm what is required and take it forward.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Freer</p>																																																																																
110/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2017/18-05 to a value of £5,754.30 was APPROVED for payment.</p> <table border="1"> <thead> <tr> <th></th> <th>PRICE</th> <th>VAT</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Mrs Thompson - litter bags + photos + stamps</td> <td>43.42</td> <td></td> <td>43.42</td> </tr> <tr> <td>Mr B. Coode - road closure course</td> <td>42.00</td> <td></td> <td>42.00</td> </tr> <tr> <td>Printout - bypass leaflets</td> <td>75.00</td> <td></td> <td>75.00</td> </tr> <tr> <td>Mrs Fisher - scanner</td> <td>387.08</td> <td>77.41</td> <td>464.48</td> </tr> <tr> <td>Grant Thornton - external audit</td> <td>200.00</td> <td>40.00</td> <td>240.00</td> </tr> <tr> <td>Mr J.D. Fryer - framing photos</td> <td>25.00</td> <td></td> <td>25.00</td> </tr> <tr> <td>Mr Brunsdon - mower repairs & petrol</td> <td>20.55</td> <td>4.11</td> <td>24.66</td> </tr> <tr> <td>Grampound Recreation - public WCs</td> <td>1,556.13</td> <td></td> <td>1,556.13</td> </tr> <tr> <td>Came & Co - insurance</td> <td>1,664.37</td> <td></td> <td>1,664.37</td> </tr> <tr> <td>British Gas - town hall</td> <td>321.87</td> <td>16.09</td> <td>337.96</td> </tr> <tr> <td>Cllr. Tyler - ink cartridges</td> <td>24.00</td> <td></td> <td>24.00</td> </tr> <tr> <td>Mrs Fisher - artwork + flier</td> <td>93.98</td> <td></td> <td>93.98</td> </tr> <tr> <td>Cllr. Wells - recorder + memory card</td> <td>97.33</td> <td>1.66</td> <td>98.99</td> </tr> <tr> <td>Mr Brunsdon - salary</td> <td>134.10</td> <td></td> <td>134.10</td> </tr> <tr> <td>Mrs Thompson - salary</td> <td>258.21</td> <td></td> <td>258.21</td> </tr> <tr> <td>HMRC</td> <td>540.00</td> <td></td> <td>540.00</td> </tr> <tr> <td>Mrs Moorcroft - salary</td> <td>32.00</td> <td></td> <td>32.00</td> </tr> <tr> <td>GwC PCC – replaced cancelled chq 122574</td> <td>100.00</td> <td></td> <td>100.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-top: 1px solid black; border-bottom: 3px double black;">£5,754.30</td> </tr> </tbody> </table> <p>The bank reconciliation was made available for inspection.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques are being signed.</p> <p>b. <i>2016/17 Annual Return</i> – the External Auditors, Grant Thornton, had passed the 2016/17 Accounts without comment. A copy had been provided for the website and notice board.</p>		PRICE	VAT	TOTAL	Mrs Thompson - litter bags + photos + stamps	43.42		43.42	Mr B. Coode - road closure course	42.00		42.00	Printout - bypass leaflets	75.00		75.00	Mrs Fisher - scanner	387.08	77.41	464.48	Grant Thornton - external audit	200.00	40.00	240.00	Mr J.D. Fryer - framing photos	25.00		25.00	Mr Brunsdon - mower repairs & petrol	20.55	4.11	24.66	Grampound Recreation - public WCs	1,556.13		1,556.13	Came & Co - insurance	1,664.37		1,664.37	British Gas - town hall	321.87	16.09	337.96	Cllr. Tyler - ink cartridges	24.00		24.00	Mrs Fisher - artwork + flier	93.98		93.98	Cllr. Wells - recorder + memory card	97.33	1.66	98.99	Mr Brunsdon - salary	134.10		134.10	Mrs Thompson - salary	258.21		258.21	HMRC	540.00		540.00	Mrs Moorcroft - salary	32.00		32.00	GwC PCC – replaced cancelled chq 122574	100.00		100.00				£5,754.30	
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111/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Individuals in Crisis</i> – Sainsbury's Business Direct had recently launched an initiative to work with local authorities and housing associations supporting individuals in crises. Details previously circulated via email.</p> <p>b. <i>Neighbourhoods Overview and Scrutiny Committee Waste Collection and Cleansing Contract Inquiry</i> – CALC will attend this CC meeting, to be held on Friday, 29th September 2017. The Inquiry session involves the five Panel Members asking the witnesses/experts a number of questions in order to gain knowledge and enable them to recommend a preferred service delivery and shortlisted service design for future waste collections after 2020. Members are invited to make their views known.</p> <p>c. <i>Clerks & Councils Direct</i> – September 2017.</p> <p>d. <i>Heating Oil Club</i> – a free to use service, see www.oil-club.co.uk. Leaflets provided for circulation.</p> <p>e. <i>Countryside Alliance Awards 2017</i> – nominated by the public, the Awards recognise and honour those who routinely go the extra mile for their community. Nominations are open from now until 13th November 2017. Details previously circulated via email.</p>																																																																																	

	f. <i>Cornwall Rural Housing Assoc. AGM</i> – Friday, 29 th September 2017, 10.45am at The Pavilion Centre, Royal Cornwall Showground.	
112/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 19th October 2017.</p> <p>b. <i>Planning Committee Meeting</i> – 10th October 2017.</p> <p>c. <i>Heritage Committee Meeting</i> – TBC.</p> <p>d. <i>Clerk’s Leave</i> – 24th – 30th October 2017.</p> <p>e. <i>Electoral Reviews of CC and the PCs of Cornwall</i> – Saturday, 14th October 2017 at New County Hall, Truro (10am-4pm). The event is open to member and non-member councils and is your opportunity to find out how this will affect your council and your community. Lunch and Refreshments will be provided. The cost for the day is £10/person.</p> <p>f. <i>Merlin MS Centre</i> – Art Auction, 5th October 2017, 6.30pm, Truro Arts, 26 River Street, Truro.</p> <p>g. <i>Consecration of the New Extension to Creed Churchyard</i> – Monday 9th October 2017. Members are invited to attend. There will be tea and light refreshments before the service at Creed Church starting at 4.45 pm and the service will start at 5.30 pm, and will be finished around 6.00 pm.</p>	
113/2017	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Garden Club Books</i> – Cllr. James to ask the Garden club to remove their books from the bookcase to make more room for the Clerk’s papers.</p> <p>b. <i>Garlenick Farms</i> – significant amounts of straw is being dropped on the road as Garlenick Farm transport their straw about and it is knocked out of their trailer by overhanging branches. It is then getting wet and slippery and is clogging the drains. The Clerk to write and request that they ensure that straw dropped or dislodged from their trailer is cleared up.</p>	<p>Cllr. James</p> <p>Clerk</p>
114/2017	<u>Meeting Closed</u> – 9.30pm.	

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 19th October 2017