



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 20th JULY 2017 @ 7.30pm

Present: Cllr. Taylor (Chairman)
Cllr. Jones
Mrs Thompson (Clerk)

Cllr. Freer
Cllr. Mrs Turner

Cllr. Miss James
Cllr. Mrs Tyler
County Cllr. Egerton

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome / Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.</p> <p>Mrs Fisher, Chair of the Heritage Project, gave a report to the. The Limes project is going ahead and an application is being drawn up to apply for a grant from the Heritage Lottery Fund.</p> <p>Mrs Fisher reported the Ron Hicks' Collection had been left to the Heritage Project. The collection consists of over 3,000 slides, including many of Grampound, and is of significant local importance. She asked Members to consider purchasing a scanner to digitise the collection (Minute 95b/2017 refers). Cllr. Taylor queried what would happen to the scanner after the slides had been digitised. It was thought there would still be a use for it.</p> <p>In answer to a question Mrs Fisher said it was likely that Mr Eliot Wells would digitise the slides at his home. She will ensure the family has insurance cover. The Clerk to ensure the scanner is covered by the PC's insurance and added to the Asset Register.</p> <p>The lock on the main door to the Town Hall isn't working properly. Mrs Fisher said she will ask her husband to take a look.</p> <p>Representatives from Qila Energy Ltd. were present to answer any questions about the Pennans planning application. Minute 91a[i] and [iii]/2017 refers.</p> <p>Cllr. Tyler said at the Pennans exhibition the comment had been made that not many people were living close to the digester, she felt this made it seem as if those few don't count.</p> <p>Cllr. Jones asked what the daily number of traffic movements were during August. Traffic to the site would be at a peak of 28 movements per day in October. Cllr. Jones said he was concerned about tractor traffic going through the village. He was told that 60% of those using the site would be doing so.</p> <p>Cllr. Egerton reported the case officer had decided an Environmental Impact Assessment wouldn't be needed, but in fact much of the information had already been provided.</p>	<p>Mrs Fisher Clerk</p> <p>Clerk</p>
85/2017	<u>Apologies for Absence</u> – Cllr. Elvy (work commitment).	
86/2017	<u>Casual Vacancies</u> – no candidates had come forward to fill the remaining vacancy on the Parish Council.	
87/2017	<u>Newly Co-opted Members</u> – not applicable to this meeting. <ul style="list-style-type: none"> i. Sign their Acceptance of Office form. ii. Complete their financial interests form. 	
88/2017	<u>Members' Declarations</u> – <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. 	

	d. <i>Dispensations</i> – none.	
91/2017	<p><u>PA17/02955, Land NW of Pennans Farm, Grampound</u> – installation of an agricultural anaerobic digestion facility and associated plant including access off the A390 and landscaping. This application was taken at this point.</p> <p>Cllr. Jones said he thought tractor traffic through the village would add to the traffic pollution problem that we already have. Cllr. Taylor said, on the other hand, tractors would slow the traffic down – speeding traffic being another issue for the village.</p> <p>Quila had reviewed the request for a Community Fund, similar to the Garlenick Turbine Fund, and were considering contributing towards a ‘traffic’ fund.</p> <p>Cllr. Freer said he was in favour because it would support a local farming family. Cllr. Taylor proposed support of the application. Cllrs. Freer and Turner voted in favour. Cllrs. James, Jones, Tyler and Wells abstained.</p>	Clerk
89/2017	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 15th June 2017, AGREED as a true record.</p> <p>b. <i>Planning Committee Meeting</i> – meeting cancelled.</p>	
90/2017	<p><u>Outside Organisations and Reports</u> –</p> <p>a. <i>Police</i> – PCSO Julie Carpenter reported that due to staff shortages she was unable to provide a crime report. It may be possible to obtain the crime figures through the Devon and Cornwall police website.</p> <p>b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file).</p> <p>c. <i>Community Network Panel</i> – no-one had been available to attend the meetings held on 20th June and 18th July 2017. Details previously circulated via email.</p> <p>d. <i>Village Hall Committee (VHC)</i> – in the absence of Cllr. Elvy there was no report. The press continues to take an interest in the incident with the roundabout. RoSPA had been asked to take a close look at this piece of equipment. The VHC is inviting comments from the public on its future.</p>	
91/2017	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Applications</i> –</p> <p>i. <u>PA17/02955, Land NW of Pennans Farm, Grampound</u> – see above.</p> <p>ii. <u>PA17/05210, Trewinnow Vean Farm, Grampound</u> – to erect a temporary yurt and toilet block in an agricultural field. SUPPORT.</p> <p>iii. <u>PA17/05479, Land NW of Pennans Farm, Grampound</u> – screening opinion relating to the installation of an agricultural anaerobic digestion facility and associated plant including access off the A390 and landscaping (planning application PA17/02955). Members do not need to comment on this application.</p> <p>iv. <u>PA17/06418, Springfield, Fore Street, Grampound</u> – LBC for removal of render from front and side elevations. Application of lime render and painting. SUPPORT.</p> <p>b. <i>Enforcement Issues</i> –</p> <p>i. <u>Garden Wall, Fore Street, Grampound</u> – Cllr. Egerton said he didn’t know if the wall required LBC. No further action.</p> <p>ii. <u>EN17/01278, Land E of Pencoise Farm, Tregony</u> – alleged unauthorised stationing of a static caravan and shipping container on the land. New case, see 91c/2017 below.</p> <p>iii. <u>EN17/01279, Land E of Pencoise Farm, Tregony</u> – alleged unauthorised change of use of the land for the stationing of various buildings, static caravans and chicken and pig pens. New case, see 91c/2017 below.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>c. <i>Planning Applications Refused by CC</i> – information only.</p> <p>i. <u>PA17/02974, Pencoise Farm, Tregony</u> – Certificate of Lawfulness for proposed siting of a mobile unit for health and safety purposes – to be used as a base for workers while working with animals, to store animal medicines as required and animal feed along with the associated farm equipment. This unit will be used for sterilisation and hygiene during animal birthing and husbandry and also contain first aid and clean water provision for overnight use when animals are birthing or are sick. Members made no comment.</p> <p>d. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA17/02111, Land N or Hillcrest, New Hill, Grampound</u> – outline planning with some matters reserved: construction of three dwellings.</p>	
92/2017	<p><u>Highway Matters</u> –</p> <p>a. <i>Bosillion Sign</i> – Minute 77a/2017 refers. Cllr. Jones reported he had spoken to Mr Jenkins, who had no objection to a new SatNav sign being affixed to his wall on the corner of Bosillion Lane / Fore Street.</p> <p>Noted the overgrown hedge in Bosillion Lane had been cut. Cllr. Taylor stressed that we can ask the owners to cut back hedges, but the PC has no authority to compel someone to do so.</p> <p>b. <i>Off-street Parking Orders</i> – consultation i.r.o. CC’s proposal to consolidate all current off-street parking orders.</p> <p>c. <i>Bypass</i> – a report from Cllr. Jones had previously been circulated via email, together with a copy of CC’s paper ‘Grampound Bypass Options 2004’. Since then he had done further research. He was concerned with pollution, which had been identified as an issue in parts of Grampound and referred to the government’s National Road Fund Scheme. Cllr. Turner pointed out the cheapest route was the southern route, but since the time of CC’s report in 2004, The Tannery development had been built. Cllr. Wells said it might lead to ‘infill’ development like that at Probus.</p> <p>It was RESOLVED to hold a public meeting in the village hall to gauge opinion on the desirability or otherwise of a bypass for Grampound. Letters will be delivered to every household, to include the 2004 route option map. The Clerk to draw up a draft invitation ready for distribution in September and to book the village hall for early October.</p> <p>d. <i>Town Hall</i> – work had been done to Sunnyside, including the creation of a parking stand, abutting the town hall. The Clerk to circulate the original planning application. For further consideration.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
93/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> – Minute 08a/2017 refers. It was RESOLVED to authorise Cllr. Turner to spend up to £50 to provide a compost bin for the corner of the field. The BBQ had been a success, raising £537 for charity.</p> <p>b. <i>Grit Bins</i> – Minute 77b/2017 refers. In the absence of Cllr. Elvy there was no update regarding the provision of a new bin on Old Hill and a solution to the waterlogged bin at Creed.</p> <p>c. <i>Footpath Leaflets</i> – Minute 77b/2017 refers. A reprint of 500 copies of Leaflet No.3 had been received.</p> <p>d. <i>Post Office</i> – Minute 83b/2017 refers. Mr Lewis Horn, PO, reported he was unaware of a problem with the equipment supplied to the Grampound Outreach PO and he would be happy to replace it with new equipment. He has asked Mrs Jacquie Parkinson for an update. The equipment was not work for a week recently. Cllr. James will speak to the postmistress and update the Clerk.</p> <p>e. <i>Drains</i> – Minute 77db/2017 refers. Ms Sue Richards, SW Water reported the offensive smell at the corner of Creed Lane and Fore Street had been investigated by use of a CCTV Survey of the sewer and sealed the covers and no problems were identified.</p>	<p>Cllr. Turner</p> <p>Cllr. James / Clerk</p>

	<p>A follow-up visit was made and this time there was a smell in the air, however after undertaking the sealing of the covers the smell disappeared. Members reported the problem persists. The Clerk to advise SW Water.</p> <p>f. <i>Social Housing Unit to Let</i> – Ms Lara Thorn, Ocean Housing had sought Members help in finding a couple or single working person with a local connection the parish of Grampound with Creed. Posters had been put on the notice board and the website and the word passed to possible suitably qualified individuals.</p>	Clerk																																																				
94/2017	<p><u>Administrative Matters</u> –</p> <p>a. <i>Risk Assessment</i> – Members considered and adopted risk assessments for the following activities:</p> <p>i. Flowerbed Maintenance – the lavender on the bed by the school is blocking the view when exiting the playing field.</p> <p>ii. Public Rights of Way</p> <p>iii. Grass Cutting / Litter Picking</p> <p>iv. Town Hall, including Administrative Systems</p> <p>Copies had previously been provided to employees and appropriate volunteers.</p>																																																					
95/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2017/18-04, to a value of £1,591.73 was APPROVED for payment. The Clerk pointed out there are three post-dated cheques to cover August salaries.</p> <p>A bank statement for the deposit account hadn't been received for some time. Cllr. Turner to request a copy is received quarterly in future.</p> <table border="1"> <thead> <tr> <th></th> <th>PRICE</th> <th>VAT</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>ICT Connect - website design + monthly fee</td> <td>325.00</td> <td>65.00</td> <td>390.00</td> </tr> <tr> <td>Printout - PROW leaflet No.3</td> <td>120.00</td> <td></td> <td>120.00</td> </tr> <tr> <td>Grampound Times</td> <td>30.00</td> <td></td> <td>30.00</td> </tr> <tr> <td>Complete Weed Control (SW)</td> <td>120.00</td> <td>24.00</td> <td>144.00</td> </tr> <tr> <td>Mrs Fisher - heritage project</td> <td>101.38</td> <td>8.19</td> <td>109.57</td> </tr> <tr> <td>Mrs Thompson - salary</td> <td>258.21</td> <td></td> <td>258.21</td> </tr> <tr> <td>Mrs Moorcroft - salary</td> <td>32.00</td> <td></td> <td>32.00</td> </tr> <tr> <td>Mr Brunsdon - salary</td> <td>108.14</td> <td></td> <td>108.14</td> </tr> <tr> <td>Mrs Thompson - salary</td> <td>257.81</td> <td></td> <td>257.81</td> </tr> <tr> <td>Mrs Moorcroft - salary</td> <td>32.00</td> <td></td> <td>32.00</td> </tr> <tr> <td>Mr Brunsdon - salary</td> <td>110.00</td> <td></td> <td>110.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£1,591.73</td> </tr> </tbody> </table> <p>The bank reconciliation was made available for inspection.</p> <p>Cllr. Taylor took the account papers to carry out an Internal Audit Check.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques are being signed.</p> <p>b. <i>The Ron Hicks (Memorial) Collection</i> – it was RESOLVED to authorise Mrs Fisher to purchase an Epson Perfection V800 scanner at an approximate cost of £550, including VAT.</p>		PRICE	VAT	TOTAL	ICT Connect - website design + monthly fee	325.00	65.00	390.00	Printout - PROW leaflet No.3	120.00		120.00	Grampound Times	30.00		30.00	Complete Weed Control (SW)	120.00	24.00	144.00	Mrs Fisher - heritage project	101.38	8.19	109.57	Mrs Thompson - salary	258.21		258.21	Mrs Moorcroft - salary	32.00		32.00	Mr Brunsdon - salary	108.14		108.14	Mrs Thompson - salary	257.81		257.81	Mrs Moorcroft - salary	32.00		32.00	Mr Brunsdon - salary	110.00		110.00				£1,591.73	<p>Clerk / Cllr. Turner</p> <p>Cllr. Taylor</p> <p>Cllr. Fisher</p>
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96/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>M&S Energy Community Fund</i> - M&S Energy has made £300,000 available to support community groups like across the UK. It is aimed at those seeking to raise money for a renewable energy based project in the community. See www.mandseenergyfund.com/signup. Details previously circulated via email.</p> <p>b. <i>Grampound FC</i> – thank you letter i.r.o. Members' grant, together with details as to what the money will be used for.</p>																																																					

	<p>c. <i>Cornwall Takes Tea with the World</i> - Town and Parish Councils, churches and community groups are asked to come together to help in bringing our Immigrants and Migrant Workers into the communities they are working in during this post Brexit time. Contact Bev Wilson on 07772565655 or email bwilson@inclusioncornwall.co.uk. Details previously emailed.</p> <p>d. <i>Clerks & Councils Direct</i> – July 2017. Taken by Cllr. Freer.</p> <p>e. <i>Vital Signs Questionnaire</i> – research questionnaire from Cornwall Community Foundation (CCF). Details previously emailed. Cllr. Well reported the website link doesn't work.</p>	
97/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 21st September 2017. Noted no meeting to be held in August, except that an Extraordinary Meeting may be called, if necessary.</p> <p>b. <i>Planning Committee Meeting</i> – 8th August 2017.</p> <p>c. <i>Heritage Committee Meeting</i> – TBC.</p> <p>d. <i>Clerk's Leave</i> – 31st July to 4th August 2017 and 21st August to 1st September 2017.</p>	
98/2017	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Mr Paul Brewer</i> – Mr Brewer, who had cut the PROWs on behalf of the PC for some 25 years, died on 17th June 2017.</p> <p>b. <i>Town Clock</i> – Cllr. James said the clock had stopped, but had since restarted.</p>	
99/2017	<p><u>Meeting Closed</u> – 21.15pm.</p>	

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 21st September 2017