



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 15th JUNE 2017 @ 7.30pm

Present: Cllr. Taylor (Chairman)
Cllr. Miss James
Cllr. Mrs Tyler
County Cllr. Egerton

Cllr. Elvy
Cllr. Jones
Cllr. Mrs Wells

Cllr. Freer
Cllr. Mrs Turner
Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome / Public Forum</u> – Cllr. Taylor opened the meeting and welcomed those present.	
70/2017	<u>Apologies for Absence</u> – none.	
71/2017	<u>Casual Vacancies</u> – Mrs Kathy Wells expressed a wish to join the PC. She has local connections to the village and now lives in Tannery Lane. She is involved in many of the village organisations. Cllr. Elvy arrived at this point. It was RESOLVED to co-opt Mrs Wells to the PC. The Clerk to inform CC.	Clerk
72/2017	<u>Newly Co-opted Members</u> – Mrs Wells duly signed her: i. Acceptance of Office form, and ii. Took the financial interests form for completion.	Cllr. Wells
73/2017	<u>Members' Declarations</u> – the Chairman reminded Members they should have returned their Declaration as to Election Expenses to the Returning Officer. If no expenses had been incurred Members still need to submit a “nil” return. a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	
74/2017	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 18 th May 2017, AGREED as a true record. b. <i>Heritage Committee Meeting</i> – 17 th May 2017, AGREED as a true record. c. <i>Planning Committee Meeting</i> – meeting cancelled.	
75/2017	<u>Outside Organisations and Reports</u> – a. <i>Police</i> – in the absence of PCSO Dingle there was no police report. b. <i>County Councillor</i> – Cllr. Egerton said the Cabinet had been formed. He is now the portfolio holder for 'Planning and Economy' and explained what this involves. Mixed plastics are being collected from tomorrow. There was some confusion as to what the final number of County Members would be. See also Minute 81c/2017. Cllrs. James, Jones and Turner had attended the Planning Training session at Camborne. Cllr. Egerton confirmed Grampound does not have a Neighbourhood Plan. This is up to the parish to compile. Cllr. Taylor said the PC had looked at doing this in the past and at that time the response to the questionnaire had been minimal.	

	<p>Cllr. Jones said he felt it would be better to comment on planning applications, rather than make a 'No Comment' response.</p> <p>c. <i>Community Network Panel</i> – next meeting is the AGM and is scheduled to be held on Tuesday, 20th June 2017, 7pm – 9pm. Venue Trelawny Room, NCH. Details previously circulated via email.</p> <p>d. <i>Village Hall Committee (VHC)</i> – no meeting had been held. County Cllr. Egerton referred to the accident, where a small child had been injured using the roundabout. There was now a petition to remove this piece of equipment. He had immobilised the roundabout until the VHC can decide on its future. Cllr. Taylor had asked the RoSPA Inspector to pay particular attention to the roundabout when the annual inspection is carried out.</p>	
76/2017	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Applications</i> –</p> <p>i. <u>PA17/03819, 2 Manor House, Fore Street, Grampound</u> – LBC for repair works to movement joints to front of property. SUPPORT as it is a necessary repair to protect the future of a listed building.</p> <p>ii. <u>PA17/05140, Bonython House, Fore Street, Grampound</u> – felling of monkey puzzle tree. SUPPORT.</p> <p>iii. <u>PA17/02955, Land NW of Pennans Farm, Grampound</u> – installation of an agricultural anaerobic digestion facility and associated plant including access off the A390 and landscaping. Extension granted. Deferred to the July meeting.</p> <p>iv. <u>PA17/05210, Trewinnow Vean Farm, Grampound</u> – to erect a temporary yurt and toilet block in an agricultural field. Extension requested. Deferred to the July meeting.</p> <p>b. <i>Enforcement Issues</i> –</p> <p>i. <u>Springfield, Fore Street, Grampound</u> – County Cllr. Egerton confirmed Springfield is a listed building. A potential breach of planning had been reported to CC's enforcement team and the owners had been advised to submit a listed building consent application.</p> <p>ii. <u>Hillside, Fore Street, Grampound</u> – Cllr. Egerton was asked to establish of the work underway to the wall required LBC.</p> <p>iii. <u>t</u></p> <p>c. <i>Planning Policies</i> – CC will be consulting on the following planning policy and planning guidance documents from Monday, 12th June 2017. Details previously circulated via email.</p> <p>i. Allocations Development Plan Document (eight-week consultation): www.cornwall.gov.uk/allocationsplan. Relates to the larger towns.</p> <p>ii. Minerals Safeguarding Development Plan Document (eight-week consultation): www.cornwall.gov.uk/mineralsdspd. Does not apply to Grampound</p> <p>iii. Community Infrastructure Draft Charging Schedule (eight-week consultation): www.cornwall.gov.uk/cil. This replaces s.106 in part. Members may wish to look at this for themselves.</p> <p>iv. European Terrestrial Sites Mitigation Supplementary Planning Document (six-week consultation): www.cornwall.gov.uk/europeansitespd. Refers to Perran Sands.</p> <p>v. Biodiversity Supplementary Planning Document (six-week consultation): www.cornwall.gov.uk/biodiversityspd.</p> <p>d. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA17/03109, Land S of Trewinnow Vean Farm, Grampound</u> – the conversion of existing barn and farmyard into one unit of residential accommodation.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	e. <i>St Mewan Neighbourhood Development Plan</i> – the draft NDP can be viewed on www.wearestmewan.org.uk from 22 nd May to 3 rd July 2017.	
77/2017	<p><u>Highway Matters</u> –</p> <p>a. <i>Bosillion Sign</i> – Minute 53c/2017 refers. Cllr. Jones said the SatNav sign in Mr Richards’ field had resulted in vehicles reversing into The Tannery site and causing damage. Members felt the sign did a valuable job in stopping heavy goods vehicles from using the lane. Cllr. Jones was asked to take this back to the Tannery Residents’ Association and ask for their opinion as to a suitable alternative location for the sign.</p> <p>Cllr. Jones said the overgrown hedge outside Mr Jenkins and Mr Richards properties was causing problems, as vehicles are pulling out into the middle of the road and making it difficult to pass vehicles coming in the opposite direction. The Clerk to write to the property owners and request the hedge is cut back.</p> <p>b. <i>Speed Survey</i> – Mr Viv Bidgood, Highways had provided a report of the Radarclass unit survey dated 7th March 2017, previously circulated via email. Cllr. Taylor said this proved the new VAS had been a success as it had resulted in a reduction in overall traffic speed.</p> <p>c. <i>Countywide School Keep Clear Markings</i> – consultation ends 11th June 2017. Noted this applies to Grampound School. Details previously circulated via email.</p> <p>d. <i>‘Drive Slowly Concealed Entrance’ Sign, Creed</i> – Mr Viv Bidgood, Highways advised that such signage is not listed in the Traffic Signs Manual, and he cannot provide permission for such a sign in the highway. He advised that an alternative option could be to install signage to this effect within the curtilage of the church, as the signage would not be subject to highway criteria. Cllr. Jones had taken this to the PCC.</p>	<p>Cllr. Jones</p> <p>Clerk</p>
78/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> – Minute 08a/2017 refers.</p> <p>i. <u>Budleia Shrubs</u> – the shrubs had been delivered and planted.</p> <p>Cllr. Turner said her husband had been cutting the field on a regular basis. This was much appreciated and he was thanked for his public-spirited actions.</p> <p>b. <i>Grit Bins</i> – Minute 48b/2017 refers. Cllr. Elvy said he is in the process of emptying the bin. He will then install a new base on Old Hill.</p> <p>Cllr. James pointed out the one at Creed is full of water. Cllr. Elvy will check this and report back to a future meeting.</p> <p>c. <i>Creed Churchyard</i> – a complaint about the maintenance of the churchyard had been passed to Creed PCC. Cllr. Jones said the grass had since been cut.</p> <p>d. <i>Footpath Leaflets</i> – it was RESOLVED to have a reprint of 500 copies of Leaflet No.3.</p>	<p>Cllr. Elvy.</p> <p>Clerk</p>
79/2017	<p><u>Administrative Matters</u> –</p> <p>a. <i>Website</i> – Minute 64b/2017 refers. The Clerk reported the new website is now ‘live’.</p>	
80/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Bank Signatures</i> – Minute 22b/2017 refers. Santander confirmed the bank signatures had been changed. Cllrs. Turner and James are now able to sign cheques and Mr Jenkins had, therefore, been removed as a signature.</p> <p>b. <i>Budget Monitor</i> – copy made available at the Meeting. Members had no queries.</p>	

	<p>c. <i>Accounts for Payment</i> – schedule No.2017/18-02 to a value of £2,053.69 was APPROVED for payment.</p> <table border="1"> <thead> <tr> <th></th> <th>PRICE</th> <th>VAT</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Mrs Thompson - salary</td> <td>258.21</td> <td></td> <td>258.21</td> </tr> <tr> <td>Mrs Moorcroft - salary</td> <td>32.00</td> <td></td> <td>32.00</td> </tr> <tr> <td>Mr Brunsdan - salary</td> <td>138.20</td> <td></td> <td>138.20</td> </tr> <tr> <td>HMRC</td> <td>540.40</td> <td></td> <td>540.40</td> </tr> <tr> <td>British Gas - town hall</td> <td>367.46</td> <td>18.37</td> <td>385.83</td> </tr> <tr> <td>Marvel Roofing - town hall roof repair</td> <td>70.00</td> <td></td> <td>70.00</td> </tr> <tr> <td>St Nun's PCC - grant towards church refurbishment</td> <td>100.00</td> <td></td> <td>100.00</td> </tr> <tr> <td>Grampound FC - grant</td> <td>500.00</td> <td></td> <td>500.00</td> </tr> <tr> <td>Mrs Moorcroft - plants</td> <td>23.00</td> <td></td> <td>23.00</td> </tr> <tr> <td>Mr Brunsdan - petrol</td> <td>5.04</td> <td>1.01</td> <td>6.05</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£2,053.69</td> </tr> </tbody> </table> <p>NOTE – the bank reconciliation was made available for inspection.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p> <p>d. <i>Heritage Committee</i> – Cllr. Taylor explained that the Heritage Project had been a stand-alone organisation but is now a Committee of the PC.</p> <p>It was RESOLVED to authorise Mrs Fisher to commission Mr David Attwell's advice and support through the actual bid writing and submission. The cost would be approximately £2,000.</p> <p>The Heritage Committee has £500 p.a. for day-to-day running of the project. Cllr. Taylor will speak to Mrs Fisher and ensure that the HC draws up a budget in future.</p>		PRICE	VAT	TOTAL	Mrs Thompson - salary	258.21		258.21	Mrs Moorcroft - salary	32.00		32.00	Mr Brunsdan - salary	138.20		138.20	HMRC	540.40		540.40	British Gas - town hall	367.46	18.37	385.83	Marvel Roofing - town hall roof repair	70.00		70.00	St Nun's PCC - grant towards church refurbishment	100.00		100.00	Grampound FC - grant	500.00		500.00	Mrs Moorcroft - plants	23.00		23.00	Mr Brunsdan - petrol	5.04	1.01	6.05				£2,053.69	Clerk
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81/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>St Nun's PCC</i> – thank you, i.r.o. Members' grant towards repairs.</p> <p>b. <i>Grampound FC</i> – thank you, i.r.o. Members' grant towards repairs.</p> <p>c. <i>Cornwall Electoral Review</i> – the Local Government Boundary Commission for England has today formally commenced an electoral review in CC. Members are invited to comment on the number of County Councillors. Details previously circulated via email.</p>																																																	
82/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 20th July 2017.</p> <p>NOTE – no meeting is scheduled to be held in August.</p> <p>b. <i>Planning Committee Meeting</i> – no meeting to be held in July.</p> <p>c. <i>Tannery Field</i> – the Tannery Residents' Association will be holding a BBQ, in aid of church funds on 15th July 2017. Minute 25b/2017 refers</p> <p>d. <i>CC's Legal Event</i> – Monday, 10th July 2017, 9.30-12.30, Trevithick Suite, Pool Innovation Centre. Details previously circulated via email.</p> <p>e. <i>Cruse Cornwall 2017 AGM</i> – to be held on Monday 17th July 2017, at The Council Chambers, New County Hall, Truro at 7.30pm.</p> <p>f. <i>Cornwall CLT Annual Review</i> – 21st June 2017, 10.30am, Town Hall, Truro.</p>																																																	
83/2017	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Photograph Library</i> – Cllr. Tyler reported the late Mr Ron Hicks had left his collection of photographic slides to the Heritage Project. Mr Elliott Wells will digitise the slides relating to Grampound.</p> <p>b. <i>Post Office</i> – Cllr. James said there are still problems with the equipment supplied to the Outreach PO facility. The Clerk to contact Mr Lewis Horn.</p>	Clerk																																																

	<ul style="list-style-type: none"> c. <i>Citizen's Award</i> – Mrs Sylvia McKay had sent a card to thank Members for her award. d. <i>Drains</i> – Cllr. Jones reported there is an offensive smell at the corner by Penwyn, as you come out of Creed Lane and turn left. The Clerk to report this to SW Water. e. <i>Turbine Fund</i> – Cllr. Egerton reported there had been five applications made to the fund and all had been awarded a grant. 	Clerk
84/2017	<u>Meeting Closed</u> – 20.57pm.	

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 20th July 2017