



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL ON

THURSDAY, 18th MAY 2017 @ 7.30pm

Present: Cllr. Turner (Meeting Chair)
Cllr. Miss James
Mrs Thompson (Clerk)

Cllr. Elvy
Cllr. Jones

Cllr. Freer
Cllr. Mrs Tyler
County Cllr. Egerton

Minute	AGENDA ITEMS	Action
55/2017	<u>Election of Vice Chairman</u> – it was RESOLVED to elect Cllr. Turner as the Vice Chairman for 2017/18. In the absence of Cllr. Taylor she then took the Chair.	
	<u>Chairman's Welcome / Public Forum</u> – Cllr. Turner opened the meeting and welcomed those present. Mr Allan Webb, Grampound Football Club told Members the Club had a 'bit of a problem'. They have been running four or five teams each season. Since their budget was set, they had received an unexpected bill of £15 for each time the changing rooms are used. This will amount to approximately £600-700 additional costs. He asked Members to consider making a grant.	
56/2017	<u>Apologies for Absence</u> – Cllr. Taylor (personal commitment).	
57/2017	<u>Acceptance of Office</u> – i. Cllrs. Elvy Jones duly signed his Acceptance of Office form. ii. Vice Chairman – Cllr. Turner duly signed her Acceptance of Office form as Vice Chairman. Noted a poster advertising the two vacancies on the Council had been placed on the notice board. The Clerk advised that Mr Allan Webb had expressed interest in joining the PC.	
58/2017	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. Members were reminded they must complete their Financial Interests' forms and return them to the Clerk by 1 st June 2017. b. <i>Non-registerable Interests</i> – Cllr. Jones in Minute 65d/2017. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	Clerk
59/2017	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 20 th April 2017, AGREED as a true record. b. <i>Annual Council Meeting</i> – 9 th May 2017, AGREED as a true record. c. <i>Heritage Committee Meeting</i> – 17 th May 2017. Minutes to follow.	
60/2017	<u>Outside Organisations and Reports</u> – a. <i>Police</i> – PCSO Dingle had sent a report (circulated via email) outlining the changes to the PCSO system. b. <i>County Councillor</i> – Cllr. Egerton reported leadership of the new CC had yet to be decided. c. <i>Community Network Panel</i> – next meeting is the AGM and is scheduled to be held on Tuesday, 16 th June 2017, 7.00pm – 9.00pm. Venue TBC.	

	d. <i>Village Hall Committee (VHC)</i> – Members elected Cllr. Elvy as their representative to the Hall Committee for 2017/18.	Clerk
61/2017	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Applications</i> –</p> <p>i. <u>PA17/02974, Pencoise Farm, Tregony</u> – Certificate of Lawfulness for proposed siting of a mobile unit for health and safety purposes – to be used as a base for workers while working with animals, to store animal medicines as required and animal feed along with the associated farm equipment. This unit will be used for sterilisation and hygiene during animal birthing and husbandry and also contain first aid and clean water provision for overnight use when animals are birthing or are sick. See Minute 61b[i]/2017 below. NO COMMENT.</p> <p>b. <i>Enforcement Issues</i> – Minute 17c/2015 refers.</p> <p>i. <u>EN14/01770, Pencoise Farm, Tregony</u> – alleged breach of enforcement notice – still 2 caravans on the land, the shipping container and the sheds are still on site. Case officer: Ms Felicity Coplestone. Members to receive an update, following the site meeting. See Minute 61a[i]/2017 above.</p> <p>c. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA17/01287, Pengellys Plant Centre, Hewaswater</u> – new polytunnel and car park extension. Members supported this application.</p> <p>d. <i>Penans Farm Anaerobic Digester Proposal</i> – Minute 47a/2017 refers. Cllr. Turner said a public meeting had been promised, but what was delivered was a presentation. She was disappointed that this was the case. Cllr. Jones said people seemed to be most concerned that it could increase tractors travelling through the village. He said that 28 tractor movements a day were expected, which when compared with the 11,000 vehicle movements a day didn't seem significant, but he feared the impact on pollution. Pollution and traffic safety were of paramount concerns to Members.</p> <p>e. <i>Planning Induction Training</i> – details, including booking form, had been previously circulated via email:</p> <p>i. Tuesday, 6th June 2017, 5-7.30pm, CC Offices, Dolcoath Avenue, Camborne. This clashed with the Planning Committee Meeting. Cllrs. Freer and Tyler will stand in for Cllrs. Turner and James.</p> <p>ii. Wednesday, 13th June 2017, 5.30-8pm, CC Offices, Chy Trevail, Technology Park, Bodmin.</p>	
62/2017	<p><u>Highway Matters</u> –</p> <p>a. <i>Creed Burial Ground Extension</i> – the new extension is ready and awaiting consecration. It was RESOLVED to request Highways to install a new sign reading: "Drive Slowly Concealed Entrance".</p> <p>Complaints had been received about the standard of the work in creating the extension. Cllr. Jones will take the comments back to the PCC.</p>	<p>Clerk</p> <p>Cllr. Jones</p>
63/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> – Minute 08a/2017 refers.</p> <p>i. <u>Budleia Shrubs</u> – the shrubs are due to be delivered on Monday.</p> <p>b. <i>Grit Bins</i> – Minute 48b/2017 refers. It is not possible to re-site the bin on Barteliver Hill to behind the telegraph pole. There is no alternative site the bin will remain where it is.</p> <p>NOTE – the Clerk to order one 0.28 m³ bins, with salt at a cost of £164.87, once the bases had been completed.</p> <p>c. <i>Town Hall Clock</i> – Minute 49c/2017 refers. Ms Jane Fenton, Smith of Derby Ltd. Had advised the pivots of the hammer (and nowhere else) should be treated twice a year with copper grease.</p>	Clerk

	It was AGREED Members would meet with a representative from Smiths when the annual service is carried out. The Clerk to arrange.	Clerk																																								
64/2017	<p><u>Administrative Matters</u> –</p> <p>a. <i>Town Crier</i> – Minute 21b/2017 refers. No applications had been received for the Town Crier's post, although an advertisement had been included in the <i>Grampound Times</i> and placed on the website.</p> <p>b. <i>Parish Council Website</i> – Minute 49d/2017 refers. The website is due to go live shortly.</p> <p>Cllr. Freer will speak to Mr Eliot Well, regarding managing the Facebook and Twitter websites. Cllr. Jenkins had closed the LinkedIn page.</p> <p>c. <i>Chairman's Photographs</i> – Minute 21a/2017 refers. The photographs of Mr Jenkins and Mr Webb are being framed and will then be hung in the Council Chamber.</p>	Cllr. Freer Information																																								
65/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Grampound FC</i> – it was RESOLVED to make a grant of £500 for one year, to be reviewed in 2018/19. Members noted that they had made a £500 grant of the FC for the past</p> <p>b. <i>Accounts for Payment</i> – schedule No.2017/18-01 to a value of £2,304.99 was APPROVED for payment.</p> <table border="1" data-bbox="327 851 1268 1243"> <thead> <tr> <th>EXPENDITURE</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Mrs Thompson - salary</td> <td>258.21</td> <td></td> <td>258.21</td> </tr> <tr> <td>Mrs Moorcroft - salary</td> <td>32.00</td> <td></td> <td>32.00</td> </tr> <tr> <td>Mr Brunsdon - salary</td> <td>133.60</td> <td></td> <td>133.60</td> </tr> <tr> <td>Mrs Thompson - litter bags + photos + stamps</td> <td>39.40</td> <td></td> <td>39.40</td> </tr> <tr> <td>Mr Keith Blake - internal audit</td> <td>60.00</td> <td></td> <td>60.00</td> </tr> <tr> <td>Mrs Moorcroft - consumables + plants</td> <td>25.00</td> <td></td> <td>25.00</td> </tr> <tr> <td>Bristol City Council - match funding for banner</td> <td>580.00</td> <td></td> <td>580.00</td> </tr> <tr> <td>David Attwell - The Limes</td> <td>980.65</td> <td>196.13</td> <td>1,176.78</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£2,304.99</td> </tr> </tbody> </table> <p>The bank reconciliation was made available for inspection.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches are working, whilst the cheques are being signed.</p> <p>c. <i>Bank Signatures</i> – Minute 22b/2017 refers. The Clerk reported the bank signatures still had not been changed. Mr Jenkins had agreed to sign the cheques as an interim measure until this could be sorted. Cllr. Freer offered to take the cheque book and supporting paperwork to him.</p> <p>d. <i>End of Year Accounts 2016/17</i> – the accounts had been signed off by the Internal Auditor.</p> <p>i. <u>Annual Governance Statement 2016/17</u> – Members considered and APPROVED the statement.</p> <p>ii. <u>Accounting Statement for 2016/17</u> – Members RESOLVED to accept the 2016/17 accounts. The Clerk to submit them to the External Auditor.</p> <p>The 2017/18 Budget and the 2016/17 Financial Statement to be made available on the website, together with a pie-chart of previous year's expenditure.</p> <p>e. <i>St Nun's Refurbishment</i> – a report from Cllr. Jones had been previously circulated via email. Members were fully supportive of the project to repair St Nun's, but they were mindful that £500 had just been pledged from the 'Grant' budget to the FC. It was RESOLVED to make an immediate grant of £100. The decision to be reviewed towards the end of the year.</p>	EXPENDITURE	Price	VAT	Total	Mrs Thompson - salary	258.21		258.21	Mrs Moorcroft - salary	32.00		32.00	Mr Brunsdon - salary	133.60		133.60	Mrs Thompson - litter bags + photos + stamps	39.40		39.40	Mr Keith Blake - internal audit	60.00		60.00	Mrs Moorcroft - consumables + plants	25.00		25.00	Bristol City Council - match funding for banner	580.00		580.00	David Attwell - The Limes	980.65	196.13	1,176.78				£2,304.99	Clerk Cllr. Freer Clerk Clerk Clerk
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66/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Village of the Year Competition</i> – a Channel 4 programme. Details circulated previously, see: http://www.villageoftheyear.co.uk/.</p> <p>b. <i>Tour of Britain</i> – progress report i.r.o. Cornwall possibly hosting a stage of the Tour of Britain in 2020. Previously circulated via email.</p> <p>c. <i>Clerks & Councils Direct</i> – May 2017. Taken by Cllr. Freer.</p>	
67/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 15th June 2017.</p> <p>b. <i>Planning Committee Meeting</i> – 6th June 2017.</p> <p>c. <i>Code of Conduct Training</i> – CC has organised the following free training courses:</p> <ul style="list-style-type: none"> • 18th May 2017, 2-4pm, GW:03, Council Offices, Dolcoath Avenue, Camborne, TR14 8SX • 19th May 2017, 2-4pm, Trelawny Room, New County Hall, Truro, TR1 3AY • 11th September 2017, 2-4pm, Council Chamber, St Austell One Stop Shop, 39 Penwinnick Road, St Austell, PL25 5DW • 19th October 2017, 6-8pm, Trelawny Room, New County Hall, Truro, TR1 3AY <p>d. <i>Clerk's Leave</i> – 25th May to 4th June 2017.</p>	
68/2017	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Heritage Committee</i> – the committee are to organise an exhibition entitled the 'Gardens of Grampound'. Cllr. Jones indicated his willingness to join the Heritage Committee. The Clerk to advise Mrs Fisher.</p> <p>b. <i>County Councillor</i> – Cllr. Egerton was congratulated on winning the seat in the CC election.</p>	Clerk
69/2017	<p><u>Meeting Closed</u> – 20.46pm.</p>	

Signature: (Cllr. Taylor)
Parish Council Chairman

Date: 15th June 2017