



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 20th APRIL 2017 @ 7.30pm

Present: Cllr. Jenkins (Chairman)
Cllr. Miss James
Mrs Thompson (Clerk)

Cllr. Elvy
Cllr. Jones

Cllr. Freer
Cllr. Mrs Tyler
County Cllr. Egerton

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.</p> <p>Mrs Fisher reported the Heritage Centre is now a fully accredited museum. A Meeting had been held about Heritage Funding for The Limes. She will give a presentation to the June meeting.</p> <p>Cllr. Tyler said an article had been found about the Grampound banner and a search is being made now for the book that it referred to.</p>	Clerk
43/2017	<u>Apologies for Absence</u> – Cllrs. Taylor and Turner (personal commitments) and Chapman (work commitment).	
44/2017	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
45/2017	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 16th March 2017, AGREED as a true record.</p> <p>b. <i>Extraordinary Council Meeting</i> – 11th April, AGREED as a true record.</p>	
46/2017	<p><u>Outside Organisations and Reports</u> –</p> <p>a. <i>Police</i> – PCSO Dingle was present and introduced herself as the new PCSO for the area. She advised one crime had been reported in the previous month – a burglary. She advised keeping doors and windows locked. A Neighbourhood Watch in Grampound would also be a good idea. She circulated some 'No cold callers' signs.</p> <p>b. <i>County Councillor</i> – Cllr. Egerton said as we are in 'election purdah', he had not made a report.</p>	
47/2017	<p><u>Planning Matters</u> –</p> <p>a. <i>Penans Farm Anaerobic Digester Proposal</i> – Minute 32b/2017 refers. Cllr. Egerton will deliver leaflets about the planned Public meeting to be held on Friday, 28th April. Members' had made a site visit.</p> <p>b. <i>PA17/03109, Land S of Trewinnow Vean Farm, Grampound</i> – the conversion of existing barn and farmyard into one unit of residential accommodations. No plans were available. The Clerk will request a time extension to comment on this application.</p> <p>c. <i>Enforcement Issues</i> – Minute 17c/2015 refers.</p> <p>i. <u>EN14/01770, Pencoise Farm, Tregony</u> – alleged breach of enforcement notice – still 2 caravans on the land, the shipping container and the sheds are still on site.</p>	Clerk

	<p>Case officer: Ms Felicity Coplestone advised: <i>Due to information recently received from the owner of the land and on advice from CC Legal Dept., we have arranged a site meeting in early May to establish the facts of the case and the current use of the mobile home. At present it is being alleged the mobile home, container and shed may be in use in conjunction with the authorised use of the land (agriculture).</i></p> <p>d. <i>Planning Applications Approved by CC – information only.</i></p> <p>i. <i>PA17/00871, Port Blakes, Fore Street, Grampound – replacement of a garage / studio with a 2-storey, 1-bedroom studio home, with garage, shower room, kitchen/dining and lounge.</i></p> <p>e. <i>PA17/02467, Tregonjohn Farm Cottage, Creed – non-material amendment to amend the materials for the kitchen and utility room to standing seam and timber cladding to match the other elements following grant of planning permission. PA14/05387. CC had decided this could not be accepted as a ‘non-material amendment’.</i></p>	
48/2017	<p><u>Environmental / Amenity Matters –</u></p> <p>a. <i>The Tannery Field – Minute 08a/2017 refers.</i></p> <p>i. <u>Buddleia Shrubs</u> – in the absence of Cllr. Turner, an update was unavailable.</p> <p>b. <i>Grit Bins – Minute 08b/2017 refers. Cllr. Elvy had emptied the bin at Nantellan, levelled the ground and replaced the grit. A more level site was needed for the bin on Barteliver Hill. The Clerk to speak to Mr Roger Paynter and ask if it would be possible to place it behind the telegraph pole on land he uses.</i></p> <p>The Clerk to order one 0.28 m³ bins, with salt at a cost of £164.87, once the bases had been completed</p> <p>c. <i>Flood Plan – Minute 08c/2017 refers. Cllrs. Jenkins and Chapman had looked at the Flood Plan and only names and addresses needed amending. They will do this and circulate the revised Plan.</i></p> <p>NOTE – a copy of the Minutes to be sent to Mr Mark O’Brien, as required under the terms of the grant application.</p> <p>d. <i>Public Rights of Way (PROWs) – Minute 08d/2017 refers.</i></p> <p>i. <u>Pepo Lane Footpath Sign</u> – Cllr. Jenkins had spoken to Mr Brunsdon, i.r.o. the provision of a new post, but it was thought this had not been done. Cllr. Jenkins will speak to Mr Brunsdon again.</p> <p>e. <i>Outreach Post Office – Minute 33e/2017 refers. Mr Lewis Horn Post Office had responded to Members’ complaint about the equipment provided, by saying: “He will contact the operator to try and understand the issues and hopefully find a way to resolve”.</i></p> <p>f. <i>Air Quality in Grampound – Minute 33f/2017 refers. Ms Jennifer Graham, CC advised: Our next step will be to finalise the boundary of the Air Quality Management Area and make the formal legal declaration of the AQMA. We will then begin work on an action plan of measures which could improve air quality in the village. We will look further into the suggestions made below, particularly in working with our colleagues in Strategic Transport who will be able to advise us on the more specific road/speed/traffic volume issues. The draft action plan will be subject to a further public consultation.</i></p> <p>Cllr. Jones said poor air quality was a proven contribution to many deaths each year. He felt the PC should press for a bypass. Cllr. Tyler said this was just moving the problem from one location to another.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllrs. Jenkins / Chapman</p> <p>Cllr. Jenkins</p>
49/2017	<p><u>Administrative Matters –</u></p> <p>a. <i>Chairman’s Photographs – Minute 21a/2017 refers. Photographs had been provided of Cllr. Jenkins and Mr Webb. The Clerk will now arrange printing and framing.</i></p>	<p>Clerk</p>

	<p>b. <i>Community Event / Parish Meeting</i> – the meeting had been held on Thursday, 13th April 2017. Cllr. Elvy said better advertising was needed in future years, perhaps, a leaflet drop.</p> <p>Recipients of the Citizen’s Award 2017 were Mr Geoff Hodgson, Mrs Sylvia McKay and Mrs Stella Thomas.</p> <p>c. <i>Town Hall Clock Tower</i> – Marvel Roofing had replaced the tile that had fallen from the roof of the tower.</p> <p>There was some discussion about greasing the joint in the bell tower and when this needed to be done. The Clerk to clarify the position with Smith of Derby.</p> <p>d. <i>Website</i> – apart from the Google Calendar, the website is ready to ‘go live’. Mr Lawrence suggested Monday 1st May, for scheduling the DNS changes on the current server so that they are pointed to ICT Connect server. Cllr. Jenkins will speak to Mr Lawrence and get this organised.</p>	<p>Clerk</p> <p>Cllr. Jenkins</p>																																												
<p>50/2017</p>	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2017/18-01 to a value of £991.53 was APPROVED for payment.</p> <p>NOTE – the bank reconciliation was made available for inspection.</p> <table border="1" data-bbox="325 779 1268 1160"> <thead> <tr> <th>EXPENDITURE</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Mrs Thompson - 2 x files</td> <td>8.58</td> <td></td> <td>8.58</td> </tr> <tr> <td>CALC - annual fee</td> <td>231.07</td> <td>22.67</td> <td>253.74</td> </tr> <tr> <td>J.E. Morford - mower repairs</td> <td>73.00</td> <td></td> <td>73.00</td> </tr> <tr> <td>Mrs Moorcroft - plants</td> <td>22.50</td> <td></td> <td>22.50</td> </tr> <tr> <td>Complete Weed Control (SW) - weed spraying</td> <td>120.00</td> <td>24.00</td> <td>144.00</td> </tr> <tr> <td>Mrs Fisher - HP expenses</td> <td>79.75</td> <td>6.85</td> <td>86.60</td> </tr> <tr> <td>Mrs Thompson - salary</td> <td>258.21</td> <td></td> <td>258.21</td> </tr> <tr> <td>Mrs Moorcroft - salary</td> <td>32.00</td> <td></td> <td>32.00</td> </tr> <tr> <td>Mr Brunsden - salary</td> <td>112.90</td> <td></td> <td>112.90</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-top: 1px solid black; border-bottom: 3px double black;">£991.53</td> </tr> </tbody> </table> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p> <p>b. <i>Bank Signatures</i> – Minute 22b/2017 refers. The Clerk reported the Bank had requested additional proof of identity for Cllr. Turner, in order to change the bank signatures.</p> <p>c. <i>2016/17 End-of-Year Accounts</i> – copy circulated at the meeting. The Internal Auditor will pick up the accounts on Monday. The Clerk clarified the meaning of ‘Section 137 grants’ showing in the accounts.</p> <p>d. <i>Chairs</i> – Members AGREED to the donation of three beech chairs (currently stored in Cllr. Jenkins’ loft) to the community coffee shop. The Clerk to amend the Asset Register.</p>	EXPENDITURE	Price	VAT	Total	Mrs Thompson - 2 x files	8.58		8.58	CALC - annual fee	231.07	22.67	253.74	J.E. Morford - mower repairs	73.00		73.00	Mrs Moorcroft - plants	22.50		22.50	Complete Weed Control (SW) - weed spraying	120.00	24.00	144.00	Mrs Fisher - HP expenses	79.75	6.85	86.60	Mrs Thompson - salary	258.21		258.21	Mrs Moorcroft - salary	32.00		32.00	Mr Brunsden - salary	112.90		112.90				£991.53	<p>Clerk</p>
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<p>51/2017</p>	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>CC Draft Customer Promise</i> – Members are invited to comment: https://www.cornwall.gov.uk/media/25031152/cornwall-council-draft-customer-promise.pdf. Deadline for comments is 12th May 2017.</p> <p>b. <i>Cornwall Countryside Access Forum</i> – closing date for applications to join the Forum is Friday, 19th May 2017. Details previously circulated via email</p> <p>c. <i>Cornwall 4 Change</i> – newsletter. Previously circulated via email.</p>																																													
<p>52/2017</p>	<p><u>Diary Dates</u> –</p> <p>a. <i>Annual Council Meeting</i> – 18th May 2017 @ 7pm. It was AGREED to defer Mrs Fisher’s presentation to the June meeting.</p> <p>NOTE – Cllr. Jenkins is the PC Chairman until the new Chairman is elected.</p>	<p>Cllr. Fisher</p>																																												

	<ul style="list-style-type: none"> b. <i>Full Council Meeting</i> – 18th May 2017. c. <i>Planning Committee Meeting</i> – 9th May 2017. 	
53/2017	<p><u>Information Only / Future Agenda Items</u> –</p> <ul style="list-style-type: none"> a. <i>Grampound Tapestry</i> – Cllr. Tyler said she had not mentioned this at the Parish Meeting. b. <i>Football Field</i> – local children had been told forcefully not to play on the field. Cllr. James said the Village Hall Committee is dealing with this matter. c. <i>Bosillion Sign</i> – Cllr. Jones referred to the SatNav sign in Mr John Richards' field. He said The Tannery Residents' Association wanted to replace a damaged sign on their land, but felt the SatNav sign needed to be re-sited first. Deferred to the May meeting. d. <i>BT Line</i> – Cllr. Tyler reported BT will be working on repairs to the line next week. 	Clerk
54/2017	<u>Meeting Closed</u> – 20.20pm.	

Signature:

Parish Council Chairman

Date: 18th May 2017