



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 19th SEPTEMBER 2013 @ 7.30 pm



Present: Cllr. Jenkins (Chairman) Cllr. Baines Cllr. Mrs Chapman
 Cllr. Mrs Davies Cllr. Freer Cllr. Paynter
 Cllr. Taylor Cllr. Mrs Tyler Mrs Thompson (Clerk)
 County Cllr. Egerton

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.	
114/2013	<u>Apologies for Absence</u> – Cllr. Wootton (clash of meetings).	
115/2013	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – no written requests for dispensations had been received.	
116/2013	<u>Minutes of Meetings</u> – a. <i>Extraordinary Council Meeting</i> – 15 th August 2013. August Public Forum, last para., delete: 'He asserted it will be much harder for the local community to get funding for local projects.' and replace with: 'He is concerned it will be much harder for the local community to get funding to support existing local projects than they were originally led to believe.' With this amendment, the Minutes were AGREED as a true record b. <i>Planning Committee Meeting</i> – 10 th September 2013, AGREED as a true record.	
117/2013	<u>Outside Organisations</u> – a. <i>Police</i> – PCSO Hemming sent his apologies and a written report (copy on file). He was unaware of any problem with the speed of traffic speed going into the New Hill Estate (Minute 92a/2013 refers), but will discuss the issue with PC Dorman. b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). • <u>Flooding</u> – Cllrs. Jenkins and Egerton had met with an Environment Service Officer to look at the leat running under the road and down to the river at the bottom of Old Hill. Highways will clear under the road and local landowners will clear their property to alleviate the situation. • <u>Footpaths</u> – Cllr. Egerton had met with Ms Penny Hodgson, the Cormac Footpaths Ranger and inspected the Mill Lane path. Major construction work will be needed, likely to cost tens of thousands of pounds. It may be a case for an application to be made to the turbines community fund. Ms Hodgson confirmed that it would be acceptable for the PC to arrange clearance of the mud from the Fal River footpath. Once cleared, she would try to arrange for a lorry-load of road planings to be provided to improve the surface (volunteers to spread them).	

	<p>(122c/2013 below refers.)</p> <ul style="list-style-type: none"> • <u>Bus Services</u> – in our area it is likely that First Direct will revert to an hourly service on the 27 route (as opposed to the current half-hourly during the daytime). • <u>Bus Shelters</u> – CC has confirmed it is not proceeding with the proposed shelter on the St Austell bound side of Fore Street and is scaling back the proposed shelter on the Truro bound side to a mini shelter. The exact position to be determined. • <u>Community Wind Turbine Fund</u> – further leaflet to be distributed inviting residents to put themselves forward for the panel. Close of nominations 11th October 2013. <p>He reported the repainting of white lines at the junction of Bosillion to Faircross Road had been completed (118i/2013 below refers).</p> <p>c. <u>Village Hall Committee</u> –</p> <ol style="list-style-type: none"> i. <u>Recreation Ground Gates Installation</u> – Minute 92b[iii]/2013 refers. The Clerk reported she had written to RSJ Wrought Iron twice, requesting the return of the gudgeons or offer a reduction in the price, but had not received a response. Cllr. Jenkins to make a personal visit and deliver a letter. ii. <u>Report from Village Hall Representative</u> – Cllr. Freer reported much work is being done towards the School Academy. The Hall Committee had offered to go halves with the PC in the purchase of a new mower. <p>d. <u>Community Shop and Post Office</u> – Minute 92c/2013 refers.</p> <p>A discussion about rent payable by the sub-postmistress (Ms Jacque Parkinson, who will be running the OutReach PO facility) took place. However, it was agreed that a site visit would be required to discuss the post office's exact requirements and it was RESOLVED to organise a site visit with Ms Parkinson and the PO Project Officers, Messrs Colin Pound and/or Matt Walls. Prior to the meeting, the Clerk had provided Members with a copy of the 'Agreement for the use of Hosted Premises' (provided by the PO).</p> <p>The Rural Services Network (RSN) is undertaking some research on Post Offices in rural areas for a report it plans to publish in a few month's time. Members can contribute by completing a short online survey: https://www.surveymonkey.com/s/KZRYWQ2. Deadline is 25 September. The Clerk to circulate the information.</p>	<p>Clerk / Cllr. Jenkins</p> <p>Clerk</p> <p>Clerk</p>
<p>118/2013</p>	<p><u>Maintenance Committee</u> – Minute 104c/2013 refers. Notes from the meeting held on 8th August 2013 were circulated via email and a hardcopy provided to the August Full Council. Members to consider the following recommendations / points from the Maintenance Committee (MC):</p> <ol style="list-style-type: none"> a. <u>Mill Lane Footpath</u> – covered by Minute 117b/2013 above. b. <u>Weighbridge</u> – private property. NFA. c. <u>Fal River Footpath</u> – it was RESOLVED that the Clerk writes to the Trewithen Estate and asks if the tree canopy, overhanging the footpath, can be thinned. See Minute 117b/2013 above. d. <u>Stream on Old Hill end of Fal Bridge</u> – CC attended but were unable to clear the drains with the tools they had. See Minute 117b/2013 above. e. <u>Drain Clearance</u> – <ul style="list-style-type: none"> ○ <u>Bottom of Old Hill</u> – dealt with by Minute 117b/2013 above. ○ <u>Miranda and Creed Lane</u> – Highways have this in hand. f. <u>Fore Street Flowerbeds</u> – it was RESOLVED the Clerk contacts the volunteers who maintain the beds and ask if they wish to continue. <p>It was RESOLVED that a prize (a token for £25) will be offered, awarded at the Carnival, to the volunteer who is judged to have reached the highest standard throughout the year. A cup or plaque to be given to be</p>	<p>Clerk</p> <p>Clerk</p>

	<p>held by the winner for a year. The Carnival Committee members at the meeting gave their consent.</p> <p>g. <i>Overhanging Trees / Bushes</i> – it was RESOLVED that the Clerk writes to the owners and CC/Highways, regarding the overhanging trees at:</p> <ul style="list-style-type: none"> o <u>Lobbs Garage</u> – o <u>Penbetha</u> – o <u>5 Mill Lane</u> – <p>h. <i>Seats and Notice Boards</i> – covered by Minute 1302013 below.</p> <p>i. <i>Other Matters</i> –</p> <ul style="list-style-type: none"> o <u>Bossilion to Faircross Road</u> – covered by Minute 117b/2013 above. o <u>Old Roman Road</u> – there has been an improvement in the amount of dog excrement. It was RESOLVED to put a notice in the <i>Grampound Times</i> pleading for responsible dog ownership, to keep their animals on leads and to 'pick up the poop'. <p>It was RESOLVED to the Maintenance Committee should be a Standing Committee, with delegated powers to handle similar issues to those above. Cllrs. Davies, Freer, Tyler and Wootton currently serve (see Minute 93/2013 July). A budget to be considered at a future date.</p>	<p>Clerk</p> <p>Clerk</p>
<p>119/2013</p>	<p><u>Youth Council</u> – Minute 79/2013 refers. Cllr. Chapman reported that the young people are back at school and are a 'captive audience'. Members wished to pursue this initiative. A public meeting for young people to be called. Cllrs. Chapman and Jenkins to take this forward.</p>	<p>Cllrs. Jenkins / Chapman</p>
<p>120/2013</p>	<p><u>Town Hall</u> –</p> <p>a. <i>Heritage Project</i> – Minute 94a/2013 refers. Cllr. Tyler said the Scout Display, held on Carnival Day was quite successful. She thanked Cllr. Paynter for loaning his Scout memorabilia.</p> <p>b. <i>Town Hall Repairs</i> – see 116a/2013 refers. The repairs to the woodwork had been completed and the repainting is under way.</p> <p>c. <i>Review of Town Hall Hiring Charges</i> – Clerk's report refers. It had recently come to light that there is a discrepancy in the published rates of hire. It was RESOLVED that the advanced hire charge for the lower room should be £7 for the first hour all other charges to remain the same.</p>	
<p>121/2013</p>	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – there was some discussion about Sunnyside and its impact on the Town Hall of any exterior works to this property. The Clerk handed planning application PA13/08122 to Cllr. Baines. An extension to deal with the application had been granted.</p> <p>b. <i>Neighbourhood Development Plan (NDP)</i> – Minute PL31/2013 refers. Cllr. Taylor said more involvement from the village was essential. It was RESOLVED that he will take a table at the Transition Grampound monthly sale.</p> <p>c. <i>Amenity Land, The Tannery Development</i> – Minute 62c/2013 refers. Cllr. Egerton reported that a deed of acknowledgement in respect of Members' request to lease the land for use as an open space is under consideration, but may not be necessary.</p> <p>d. <i>Enforcement Cases Closed by CC</i> –</p> <ul style="list-style-type: none"> i. <u>EN13/01061, Sunnyside, Fore Street, Grampound</u> – alleged unauthorised works to a listed building. Case closed, planning application submitted. Cllr. Egerton said the planning application had been refused, so this may need to be re-opened. ii. <u>EN13/01087, Perran House, Fore Street, Grampound</u> – alleged works 	<p>Cllr. Taylor</p>

	<p>to a tree within a conservation area. Case closed, the tree had been growing in the immediate proximity of the front wall of the building, ruling out its long-term retention.</p> <p>iii. <u>EN13/01413, 9 New Hill Estate, Grampond</u> – old furniture, rubbish being dumped on site. Case officer: Felicity Copplestone. Case closed, no breach found.</p>	
122/2013	<p><u>Highways Matters</u> –</p> <p>a. <i>20mph Proposal for Cornwall</i> – Minute 96a/2013 refers. Members to received the response from Ms Chloe Lorraine, CC Transport Policy Officer (Clerk's report refers). It was RESOLVED to place this on the agenda quarterly.</p> <p>b. <i>Bridleway No.6</i> – from Nantellan to Garlenick will be closed for the erection of wind turbines from 16th September 2013 – 16th March 2014 (24 hours, weekends included).</p> <p>c. <i>Footpath No.11</i> – from Mill Lane to Pepo Lane covered by Minute 117b/2013 above.</p> <p>d. <i>Stopping Up of Highway</i> – Minute 76i/2013 refers. The Dept. of Transport has issued a draft order to stop up the highway on the layby off the A390 at Hewaswater. Members had no objection to this proposal.</p> <p>e.</p>	<p>Clerk</p> <p>Information</p>
123/2013	<p><u>Administrative Matters</u> –</p> <p>a. <i>Community Network Meeting</i> – Cllr. Jenkins and Paynter had attended this meeting and a report is posted on the website.</p> <p>b. <i>Fire Protection</i> – the smoke detectors needs a new battery, Cllr. Jenkins to action. The torches were working.</p> <p>c. <i>Standing Orders</i> – Cllr. Jenkins proposed that the Standing Orders should be amended to include an informal agreement that a Chairman will not serve more than two consecutive years. It was pointed out that the Chairman is elected annually now. For further consideration at the June meeting 2014.</p> <p>d. <i>Code of Conduct Consultation</i> – Members were invited to comment on the effectiveness of the Code. Consultation ends on 4th October 2013 (previously circulated via email).</p> <p>e. <i>Good Councillor's Guide</i> – copy provided for each Member.</p>	<p>Cllr. Jenkins</p> <p>Clerk</p>
124/2013	<p><u>CC Consultants</u> – it was RESOLVED to apply, under the Freedom of Information Act, for details of the amount spent over the last 2 years on outside consultants for CC work / schemes (details previously circulated via email). Cllr. Jenkins voted against, Cllrs. Chapman and Taylor abstained.</p>	<p>Clerk</p>
125/2013	<p><u>Financial Matters</u> –</p> <p>125c/2013 was taken at this point.</p> <p>a. <i>Accounts for Payment</i> – Schedule No.2013/14-6, to a value of £4,632.77 was APPROVED for payment.</p> <p>The Clerk explained her salary is set at Local Government Scale Point 21, so her backdated salary increase is awarded automatically.</p> <p>Bank statements had been received and the Clerk will hand the relevant paperwork to Cllr. Taylor, for him to complete an Internal Audit Check.</p> <p>b. <i>Online Banking</i> – Minute 81b/2013 refers.</p> <ul style="list-style-type: none"> <u>Bank Signatories</u> – Clerk's report refers. It was formally RESOLVED that the following: Messrs. Peter Hardaker, Tim Lobb, Allan Webb, Paul Fisher, John Sharman and T.S. Ford should be removed as signatories to the bank accounts. 	<p>Clerk / Cllr. Taylor</p>

	<p>Noted this will leave Cllrs. Davies, Jenkins, Paynter, Tyler and Wootton as signatories.</p> <ul style="list-style-type: none"> • <u>Online Banking Facility</u> – on hold until the above is resolved. • <u>Read Only Signatory</u> – adding the Clerk as a read only signatory is on hold until the new signatories are in place. <p>c. <i>Insurance Premium</i> – Clerk's report refers. Members considered their renewal options and it was RESOLVED to sign a new long-term agreement to 30th September 2016 to take advantage of a 5% reduction in the premium. The Clerk to action.</p>	Clerk
126/2013	<p><u>Documentation</u> –</p> <ol style="list-style-type: none"> <i>The Clerk Magazine</i> – September 2013. <i>Clerks & Councils Direct</i> – September 2013. <i>Police and Crime Commissioner Small Grant Scheme</i> – apply to: pccsmallgrantscheme@gmail.com. <i>Cornwall and West Devon Mining Landscape World Heritage Site</i> – progress reports, January to June 2013, see web pages: http://www.cornwall.gov.uk/default.aspx?page=27274 for details. <i>Superfast Broadband</i> – Cornwall Development Co. has funding available for businesses that are making changes to the company, which are based on the use of superfast broadband. See: www.superfastcornwall.org/fund. 	
127/2013	<p><u>Diary Dates</u> –</p> <ol style="list-style-type: none"> <i>Full Council</i> – 17th October 2013. <i>Planning Committee Meeting</i> – 8th October 2013, if necessary. <i>Neighbourhood Plan Working Party</i> – for the Planning Meeting <i>Clerk's Leave</i> – 23rd to 27th September 2013. <i>Driving Safer for Longer Workshops</i> – free workshops, aimed at older drivers. Various venues throughout the county. The Clerk has more info. <i>CC Budget Consultation Event</i> – Friday, 4th October 2013, 6.30 – 8pm, Council Chamber, New County Hall. Details previously emailed. <i>Code of Conduct Consultation</i> – CALC are holding two general meetings: <ul style="list-style-type: none"> • Tuesday, 24th September 2013, 7-9pm, Council Chamber, Truro. • Wednesday, 25th September 2013, 7-9pm, Bodmin Town Council. <i>2nd Town/Parish Council Annual Summit</i> – Saturday, 21st September, 10am, Kingsley Village Exhibition Hall. Topic: How Town & Parish Councils and Cornwall Council can work to benefit local communities. <i>Cornwall Community Flood Forum Conference</i> – Thursday, 10th October 2013, St Austell One Stop Shop, 9.30am – 3.30pm. Details were emailed. <i>Community Emergency Plan</i> – to outline the benefits of producing an local emergency plan. Various venues and dates. Details were emailed. 	<p>Cllr. Jenkins to attend</p> <p>Cllr. Jenkins to attend</p>
128/2013	<p><u>Information Only / Future Agenda Items</u> –</p> <ol style="list-style-type: none"> <i>Bus Stop</i> – additional stop at the top of Fore Street. <i>Dolphin Inn</i> – landlord's party on 1st November 2013. <i>Council's Mower</i> – 117c(ii)/2013 above refers. Having just spent £300 on repairs to the Council's mower, the shared cost of a mower with the Village Hall Committee was deferred to the budget setting meeting. <i>Clock</i> – the clock is 3 minutes fast, the Clerk to liaise with Ms Cairns. 	Clerk
129/2013	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, namely contracts, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	

130/2013	<p><u>Quotations</u> – Members considered the following:</p> <p>a. <i>Notice Board Outside the School</i> – Members assumed ownership of the notice board outside the school. It was RESOLVED to use Mr Brunsdon to rub down and re-varnish the board.</p> <p>b. <i>Benches on Fal Bridge and Outside Town Hall</i> – It was RESOLVED to use Mr Brunsdon to rub down and re-varnish the benches.</p>	<p>Clerk</p> <p>Clerk</p>
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Signature: (Cllr. Jenkins)
Parish Chairman

Date: 17th October 2013