



# Grampound with Creed Parish Council

## MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 19<sup>th</sup> JULY 2012 @ 7.30 pm



Present: Cllr. Webb (Chairman)                      Cllr. Baines                      Cllr. Coode  
 Cllr. Fisher    Cllr. Mrs Tyler                      Cllr. Tyler  
 Cllr. Ms Westbrook                                  Cllr. Egerton (CC)                      Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.	
95/2012	<u>Apologies for Absence</u> – Cllrs. Davies (leave) and Jenkins (prior commitment).	
96/2012	<p><u>Members' Declarations:</u></p> <p>a. <i>Members' Interests Forms</i> – the Clerk circulated the new version of the Register of Financial Interests forms to those Members present and asked that they be returned to her by 31<sup>st</sup> July 2012. She will post the form to those not at the meeting.</p> <p>b. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>c. <i>Non-Pecuniary/Disclosable Interests</i> – none.</p> <p>d. <i>Declaration of Gifts</i> – noted Members must not accept any gift or hospitality with a value in excess of fifty pounds.</p>	All Members Clerk
97/2012	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 21<sup>st</sup> June 2012, <b>AGREED</b> as a true record.</p> <p>b. <i>Planning Meeting</i> – not held.</p>	
98/2012	<p><u>Outside Organisations</u> –</p> <p>a. <i>Police</i> – PSO Tony Hemming sent his apologies and a written report (copy on file) and had given some background information to each incident. He had corrected the crime figures for June, which were provided to Members previously. (Minute 83a/2012 refers.)</p> <p>It was understood the Police are considering issuing a ticket to the owner of the camper van, who parks on the pavement on the New Hill Estate.</p> <p>b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). He indicated that it is almost certain that the incinerator at St Dennis will go ahead. Cllr. Coode referred to the campaign against the location of the incinerator and the excellent document proposing alternatives.</p> <p>Free loft and cavity wall insulation is available through Cornwall Council. Details on <a href="http://www.bobegerton.info">www.bobegerton.info</a>.</p> <p>c. <i>Village Hall Committee</i> – in the absence of Cllr. Jenkins there was no report.</p> <p>d. <i>Community Network Meeting</i> – noted the next meeting is scheduled for Tuesday, 24<sup>th</sup> July 2012, 7-9pm, in the Trelawney Room, County Hall.</p>	Cllrs. Webb / Fisher
99/2012	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – no meeting was held.</p> <p>b. <i>Neighbourhood Development Plan (NDP)</i> – meeting held on 10<sup>th</sup> July 2012. Cllr. Fisher had previously circulated, via email, a work schedule for this project. An article, seeking assistance with the project has been</p>	

	<p>submitted to the Grampound Times. The Clerk had requested an electronic copy of the Electoral Roll. Cllr. Fisher said we need to look at new ways of engaging with residents, e.g. email.</p> <p>c. <i>The Tannery Development</i> – Minute 41c/2012 refers.</p> <p>i. Issues – Cllr. Egerton has organised a further liaison meeting with Linden Homes on Wednesday, 8<sup>th</sup> August 2012, 3pm in the Heritage Centre.</p> <p>It is believed that some 10 properties have been occupied / sold.</p> <p>ii. Section 106 Agreement – Cllr. Tyler will approach the neighbouring landowner, with a view to organising a visit to the amenity land. Members then to consider any possible uses for the land.</p> <p>iii. Site Contacts – new Build Manager, Jason Hamer (07980 908722) and new Site Manager, Gary O’Gorman (07900 078305).</p> <p>d. <i>Sticker Layby</i> – Minute 84a/2012 refers. The information, collated by Cllr. Fisher, had been forwarded to Ms Randall. Her response had been superseded by the information in Cllr. Egerton’s report, in which he advised that CC has secured funding from central government to provide traveller and gypsy sites. CC proposes to provide for a single traveller unit on the site of the existing unlawful encampment at Hewaswater layby. This will require a highways’ stopping-up order (on land beyond the gate only) – this will go out to consultation; and a planning application, which will also go through the usual consultation process before being determined by the Planning Committee. If permissions are secured, a tenancy would be offered to the current occupier.</p> <p>e. <i>EN12/01679, 2 Lea Hurst, Fore Street, Grampound</i> – alleged erection of large pottery studio without planning permission. CC recently received this enforcement complaint and advise they will be taking no action.</p>	<p>Cllr. Tyler</p> <p>NFA</p>
100/2012	<p><u>Highways Matters</u> –</p> <p>a. <i>Road Closure</i> – A390 between Old Hill and Fore Street for the Carnival on 1<sup>st</sup> September 2012, 1800-1930 hours. Cllr. Egerton was asked to arrange for a street clean, prior to the Carnival. The Clerk to ask Mr Brunsdon to cut the grass for Carnival week.</p> <p>b. <i>Remembrance Service 2012</i> – Cllr. Coode and Cllr. Egerton are working on a road closure order. The Parish Council will need to supply four signs at an approx. cost of £111+VAT, to advertise the road closure. Members considered a letter from Mrs Haddy, Head of Grampound School, proposing that the service is held inside St Nun’s Church. This was thought to be a good idea. Cllr. Coode will liaise with her about the final arrangements.</p>	<p>Cllr. Egerton Clerk</p> <p>Cllr. Coode</p>
101/2012	<p><u>Environmental Matters / Street Furniture</u> –</p> <p>a. <i>Fore Street Flowerbeds</i> – Minute 86a/2012 refers. No offers of help with the bed near Mill Lane had been forthcoming. The Clerk to seek a volunteer through the <i>Grampound Times</i> and to add something similar to the new residents’ Welcome Pack.</p> <p>b. <i>River Fal Footbridge</i> – Minute 86c/2012 refers. Cllr. Westbrook wondered if it was possible to introduce a new footpath linking the village hall to The Tannery development. Members wished to pursue the bridge over the River Fal option. The Clerk to express an interest in pursuing possible funding through “Paths for Communities (P4C)”. The Clerk to provide the bridge plans to Cllr. Westbrook.</p> <p>c. <i>Local Maintenance Partnership</i> – Minute 86g/2012 refers. It was <b>AGREED</b> to accept the maintenance grant offer of £377.56 for 2012. The Clerk to action. The Public Rights of Way (PROWs) in the parish has been re-evaluated by CC, which has the effect of reducing the grant for 2013 onwards to £285.</p> <p>d. <i>PROW 11</i> – Minute 43b/2012 refers. Mr Hamish Gordon, Cormac’s Countryside Officer, advises he has passed this to CC. No update had</p>	<p>Clerk</p> <p>Clerk Clerk</p> <p>Clerk</p>

	<p>been received, regarding when the footpath will be re-opened. He is pursuing through his line manager. Cllr. Webb will speak to Ms Terri Winchester, Cormac Environment.</p>	Cllr. Webb
102/2012	<p><u>Town Hall</u> –</p> <p>a. <i>Heritage Project</i> – Minute 87a/2012 refers. Cllr. Mrs Tyler spoke to her written report (copy on file).</p>	
103/2012	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.2012/13-4, to a value of £906.53 were <b>APPROVED</b> for payment. <i>Jubilee Mugs</i> – Cllr. Webb reported there are 6-8 Jubilee mugs left. <i>Welcome Pack</i> – the Clerk to request Hollies Stores return the materials they hold and Members will manage this in-house. Cllr. Webb will ask Linden Homes to contribute towards the costs and/or help compile the packs. There was a suggestion that the Village Hall Committee may be willing to help.</p> <p>b. <i>Internal Accounts Checker</i> – Minute 88a/2012 refers. Cllr. Tyler reported the accounts were in good order.</p> <p>c. <i>New Bank Signature</i> – Minute 88c/2012 refers. In the absence of Cllr. Jenkins there was no update, regarding a third signature for the bank accounts.</p> <p>d. <i>SLCC Branch Conference</i> – 18<sup>th</sup> September 2012, Green Lawns Hotel, Falmouth. It was <b>AGREED</b> to fund the Clerk's attendance (£39+VAT and travel), pro rata with the other Councils, for which she is the Parish Clerk.</p> <p>e. <i>Remembrance Service</i> – it was <b>RESOLVED</b> to purchase four road closure signs at a cost of £111+VAT. Cllr. Coode agreed to store them.</p>	<p>Clerk Cllr. Webb</p> <p>Cllr. Jenkins</p> <p>Clerk to book</p>
104/2012	<p><u>Administration</u> –</p> <p>a. <i>Risk Assessments</i> – Members considered and <b>RESOLVED</b> to adopt the revised Risk Assessments (copies previously circulated), subject to a comment being added about fire extinguishers.</p> <ul style="list-style-type: none"> <li>• Grass Cutting / Litter Picking</li> <li>• Cutting of Public Rights of Way</li> <li>• Flowerbed Maintenance</li> <li>• Town Hall, Council Chamber</li> <li>• Town Hall, Heritage Centre</li> </ul> <p>The Clerk to provide copies to relevant personnel.</p> <p>b. <i>Rural Open Spaces Audit</i> – the Clerk reported she had received, and dealt with, a request to audit the open spaces in the Parish.</p>	Clerk
105/2012	<p><u>Documentation</u> – the following documents had been received:</p> <p>a. <i>Inter-Link Newsletter</i> – June 2012, previously emailed to Members.</p> <p>b. <i>Clerks &amp; Councils Direct</i> – July 2012.</p> <p>c. <i>The Clerk Magazine</i> – July 2012.</p> <p>d. <i>CC Governance Review</i> – the enquiry was held on 17<sup>th</sup> July 2012. Members were informed the deadline for Parish Council's to submit their written responses had been extended to 27<sup>th</sup> July 2012. Cllr. Webb to collate.</p> <p>e. <i>2012 Cornwall Sports Awards</i> – closing date for nominations is August 31<sup>st</sup> 2012. Further information on <a href="http://www.cornwallsportspartnership.co.uk">www.cornwallsportspartnership.co.uk</a></p> <p>f. <i>Review of Polling Districts and Places</i> – the draft review makes no changes to the polling places serving Grampound.</p>	

106/2012	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meeting</i> – 20<sup>th</sup> September 2012, 7.30pm in the Town Hall.</p> <p>b. <i>August Council Meeting</i> – no Meeting will be held in August, except that the Clerk, in liaison with the Chairman, may call an Extraordinary Meeting, if required.</p> <p>c. <i>Planning Committee Meeting</i> – 7<sup>th</sup> August 2012, 7.30pm in the Town Hall. The Clerk to convene if necessary. Cllr. Egerton said there is a planning application in the pipeline for work on trees in the recreation ground.</p> <p>d. <i>Neighbourhood Plan Working Party</i> – 7<sup>th</sup> August 2012 in the Town Hall, following the Planning Committee Meeting (see above).</p> <p>e. <i>Clerk's Leave</i> – 30<sup>th</sup> July – 3<sup>rd</sup> August 2012.</p> <p>f. <i>Planning Training</i> – Members are reminded of the following:</p> <ul style="list-style-type: none"> <li>• <u>Introduction to Planning</u> – 12<sup>th</sup> September 2012, Committee Room 1, St Clare, Penzance. Cllr. Fisher booked to attend.</li> <li>• <u>Planning Scenarios</u> – 18<sup>th</sup> September 2012, Trelawney Room, County Hall. Cllr. Fisher booked to attend.</li> <li>• <u>Planning for Good Design</u> – 26<sup>th</sup> September 2012, The Parkhouse Centre, Bude. Cllr. Fisher booked to attend.</li> </ul> <p>g. <i>Clerk of the House Commons</i> – Wednesday, 25<sup>th</sup> July 2012, 1130-1300. Opportunity to meet with Mr Robert Rogers, the Clerk of the House of Commons. Cllr. Fisher wished to attend. The Clerk to book a place.</p> <p>h. <i>Club Support Evening</i> – 24<sup>th</sup> July 2012, Cornwall FA Offices, Bodmin. An opportunity to speak to Cornwall Sports Partnership's experienced officers. Further details from the Clerk.</p> <p>i. <i>Be Active Truro Festival</i> – 6<sup>th</sup> to 10<sup>th</sup> August, Lemon Quay, Truro. information on <a href="http://www.cornwallsportspartnership.co.uk">www.cornwallsportspartnership.co.uk</a>.</p> <p>j. <i>Join In Weekend</i> – 18<sup>th</sup> to 19<sup>th</sup> August 2012. Opportunity to benefit from the Olympic summer of sport by, registering at <a href="http://www.joininuk.org">www.joininuk.org</a>.</p>	Clerk
107/2012	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Crypto Cards</i> – Members <b>RESOLVED</b> to purchase this card from Cornwall Council, which should improve communications with CC.</p> <p>b. <i>Ancient Tree Forum</i> – Minute 86e/2012 refers. Cllr. Westbrook reported she has volunteered to be a 'verifier' to check the data received.</p> <p>c. <i>PA12/02972, Plot adj. Chapel House, Fore Street, Grampound</i> – Cllr. Fisher had attended CC's Planning Meeting when this application was discussed. He was disappointed that County Cllr. Egerton was not present. He felt that the Parish Council's opportunity to put a complicated legal point to the Committee was limited and that there should be more flexibility in these cases.</p>	Clerk
108/2012	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.</p>	
109/2012	<p><u>Clerk's Hours and Remuneration</u> – the Clerk's hours and contract were discussed and it was <b>AGREED</b> that they would be amended to take account of an increased workload.</p>	

Signature: ..... (Cllr. Allan Webb)  
Parish Chairman

Date: 20<sup>th</sup> September 2012