



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 20th JUNE 2013 @ 7.30 pm



Present: Cllr. Jenkins (Chairman) Cllr. Baines Cllr. Mrs Chapman
 Cllr. Freer Cllr. Paynter Cllr. Taylor
 Cllr. Mrs Tyler Cllr. Wootton County Cllr. Egerton
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – Cllr. Jenkins welcomed those present.	
71/2013	<u>Apologies for Absence</u> – Cllr. Davies (leave).	
72/2013	<p><u>Members' Declarations</u> – Cllr. Jenkins' report on the Code of Conduct training was circulated previously. He encouraged others to attend this training.</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-Pecuniary/Disclosable Interests</i> – Cllr. Taylor said he is the Treasurer of the Village Hall Committee and has an interest in a payment to be made to them.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – no written requests for dispensations had been received.</p> <p>e. <i>Candidates' Expenses Returns</i> – Members were reminded they must return their forms, even if no expenditure was incurred.</p>	
73/2013	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Parish Council Annual Meeting</i> – 16th May 2013. There was some discussion as to whether or not Cllr. Taylor had been elected to the Planning Committee. It was AGREED to accept the Minutes, as circulated, as a true record.</p>	
	<p>The meeting closed, to enable Members to meet with Mr Chris Towers, Mercian Developments Ltd., regarding the proposed Coyte Farm, St Austell development.</p> <p>There will be a shopping park (8 or 10 units), Sainsbury's, M&S, public house / hotel and Care Village. Next, River Island and Primark have all expressed an interest in the site. He said they have no plans to develop a residential scheme at this stage. The intention was to retain more of the non-food expenditure in the St Austell area. Currently it is being 'lost', predominantly to Truro and Plymouth. The scheme is funded and will go ahead if planning permission is granted. Up to 1,300 permanent jobs will be created. He pointed out that 35% of St Austell residents work outside the town. The development will be as 'green' as possible. It was his belief that support for the development is growing. An application was submitted in October 2012 and it is anticipated that a decision will be made in September / October.</p> <p>The development would bring benefits to the Golf Course, St Mewan School (this would be in the form of additional land for a playing pitch, on the same side of the road as the school and for parking to get vehicles off the road) and St Mewan church (extension to the burial ground and land for car parking).</p> <p>With regards to the Quaker Burial Ground, all the bodies have been</p>	

	<p>repatriated and a memorial garden will be created.</p> <p>He was asked how the development would link to the town centre. Mr Towers said the existing bus service would be subsidised and also possible subsidised car parking in St Austell town centre. They had undertaken not to poach any existing retailer from the White River Place Complex and none of the units would be less than 5,000 square metres.</p> <p>Mr Towers was thanked for attending and the meeting then reconvened.</p>	
	<p>b. <i>Full Council Meeting</i> – 16th May 2013, AGREED as a true record.</p> <p>c. <i>Planning Committee Meeting</i> – 11th June 2013, AGREED as a true record</p>	
74/2013	<p><u>Outside Organisations</u> –</p> <p>a. <i>Police</i> – no report had been received from PCSO Hemming. The Clerk to request one for the next meeting.</p> <p>b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). He advised that the last house next to the recreation ground had ingress of a few inches of water from surface run-off recently. See also 76b and 76i/2013 below.</p> <p>c. <i>Village Hall Committee</i> – Cllr. Freer reported the Village Hall Committee had discussed the possibility of listing the Victorian lamp and are happy for the Parish Council to go ahead, as long as there is no cost to them. Cllr. Taylor asked if it was listed would it be possible to move the lamp again. This was unclear. Cllr. Egerton said if the lamp were listed it could impact on the freedom of where to site any future community shop.</p> <p>It was RESOLVED to write to the Village Hall Committee and offer to 'adopt' the lamp. Cllr. Mrs Tyler will speak to her husband (a solicitor) as to the benefits of listing the lamp.</p> <p>Cllr. Freer said the hinges, that were part of the original contract for repairs to the gate, had not been supplied. The Clerk to check the invoice.</p> <p>d. <i>Community Network Meeting</i> – a report of the meeting held on 28th May 2013 was circulated previously and includes:</p> <ul style="list-style-type: none"> • Renewable energy (including the strategy for our Parish). • The Community Infrastructure Levy with a request to review priorities. A Needs Assessment had been circulated today. It was AGREED to defer this to the July agenda. <p>Cllr. Taylor said there is a possibility of an area of land on the recreation ground, for use as a MUGA. For further discussion in July.</p> <ul style="list-style-type: none"> • Next meeting scheduled for Tuesday, 23rd July 2013, 7-9pm. <p>e. <i>Community Shop and Post Office</i> – Minute 67c/2013 refers. Mr Neil Ennis, PO Services Ltd. had responded to Members' request to retain full PO services in Grampound (email previously circulated) and Ms Laura Tarling had proposed a meeting between the Parish Council, representatives from the Steering Group and PO. The Clerk to arrange a meeting as suggested.</p> <p>Noted a statement from the Steering Group was circulated previously via email.</p> <p>Noted Stephen Gilbert MP had acknowledged Members' letter and offered his support.</p>	<p>Clerk</p> <p>Clerk Cllr. Tyler</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
75/2013	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – Minutes of the meeting held on 11th June 2013 had been circulated via email. It was RESOLVED to co-opt Cllr. Taylor to the Planning Committee as a permanent Member.</p> <p>b. <i>Neighbourhood Development Plan (NDP)</i> – Minute 62b/2013 refers. Cllr. Taylor reported he had started to go through the paperwork, he inherited.</p>	

	<p>He sought guidance on where to go from here. He will bring to the next meeting the results of the consultation for further discussion.</p> <p>c. <i>The Tannery Development</i> – Minute 62c/2013 refers.</p> <ul style="list-style-type: none"> i. <u>Issues</u> – Cllr. Egerton reported residents of Creed Lane are delighted with the newly constructed stone walls at the rear of their properties, courtesy of Linden Homes. ii. <u>Amenity Land</u> – Mr Mark Ball, CC case officer had written to the landowners seeking their agreement for the transfer of the ‘Car Parking and Allotment Land’ to the Parish Council for the use as an open space for general use. <p>d. <i>New Enforcement Issues</i> – noted CC had received the following:</p> <ul style="list-style-type: none"> i) <u>EN13/01061, Sunnyside, Fore Street, Grampound</u> – alleged unauthorised works to a listed building. ii) <u>EN13/01087, Perran House, Fore Street, Grampound</u> – alleged works to a tree within a conservation area. Case officer: Sarah-Jane Page. iii) <u>EN13/01286, Fal Valley Tannery Weighbridge, Grampound</u> – works to trees within the conservation area. Case officer: Sarah-Jane Page. Cllr. Egerton said he thought this site is in Probus Parish. 	Cllr. Taylor
76/2013	<p><u>Highways Matters</u> –</p> <p>a. <i>20mph Proposal for Cornwall</i> – Minute 63a/2013 refers. Mr Ben Dickinson, Highways Manager advised that Cornwall Council had conducted a speed limit review of the A and B road network in accordance with government guidelines. The speed limit review advised that Grampound should remain under a 30mph speed limit. This view was confirmed by Ms Chloe Lorraine, CC Transport Policy Officer (copy of her email previously circulated to Members).</p> <p>Cllr. Paynter recalled that when the 20mph limit by the school was introduced, the Council had pressed for it to cover the whole village. At the time Government advice was that 20mph speed limits did not work for short distances and that the distance quoted covered the majority of Fore Street. The Clerk to enquire if this guidance is still relevant.</p> <p>Cllr. Egerton will provide data of the recent ‘covert’ speed survey.</p> <p>b. <i>Pedestrian Crossing, Fore Street</i> – Minute 63b/2013 refers. A report of the site meeting with Mr Peter Tatlow, Cornwall Highways was circulated previously. Cllr. Jenkins said it may be possible to release some of the available funds (the total amount is £44,800) to explore likely crossing points in coming weeks. A further study (probably in 2014) of pedestrian and vehicle numbers would be required when The Tannery development is complete.</p> <p>c. <i>Mevagissey Road to Tregony</i> – Minute 70c/2013 refers. Cllr. Egerton had reported the white lines at the junction will be reinstated next time the work gang are in the area.</p> <p>d. <i>Speedwatch</i> – Cllr. Egerton said there are only certain areas in which the voluntary Speedwatch Team can operate. Outside Radnor House is the highest spot on Fore Street they can cover.</p> <p>e. <i>Fore Street Pavement</i> – Members sought a solution, regarding the step down from the path onto Moor View in Fore Street. This is something that can be included on the Village Walk.</p> <p>f. <i>HGV Traffic</i> – Cllr. Tyler said that many years ago the Council had written to the appropriate HGV Association, and request that the HGV traffic uses the A30 wherever possible and this had worked for a while. It was unanimously RESOLVED the Clerk to send a similar request.</p> <p>g. <i>Road Surface</i> – Cllr. Tyler will provide the Clerk with details of a number of potholes for her to report to CC.</p>	Clerk Clerk Cllr. Tyler / Clerk

	<p>h. <i>Road Closure</i> – from junction south of Penans to Bosillion Lane and Road from Grampound Hill to Junction west of Carwinnick from 29th July to 9th August 2013 (0730 to 1800 hours weekends included); closed for carriageway repair works.</p> <p>i. <i>Stopping Up of Highway</i> – Clerk’s report refers. CC intends to apply for a stopping up order to remove highway rights from layby off the A390 at Hewaswater. Cllr. Egerton said the only issue should be whether this section of the highway is necessary. The Clerk to inform CC that Members have NO OBJECTION.</p>	Clerk
77/2013	<p><u>Environmental Matters / Street Furniture</u> –</p> <p>a. <i>Fal Footpath</i> – Minute 07c/2013 and Clerk’s report refers. Members considered a complaint, regarding the accumulated leaf mould / mud. It was RESOLVED that Members would walk the Public Rights of Way (PROWs) as part of the ‘Village Walk’ (see 77b/2013 below). The Clerk to inform the complaint of this decision.</p> <p>b. <i>Village Walk</i> – it was RESOLVED to hold a walk around the village and the Fal and Mill Lane footpaths, with a view to compiling a priority list of work needed. The Clerk to draw up an itinerary and circulate with a choice of dates.</p> <p>The Clerk provided copies of the PROW map to the Chairman.</p>	Clerk Clerk
78/2013	<p><u>Town Hall</u> –</p> <p>a. <i>Heritage Project</i> – Minute 65a/2013 refers. Cllr. Tyler spoke to her written report (copy on file). Cllr. Wootton will submit a formal proposal to the July meeting, regarding the Heritage Project Committee, coming under the direct umbrella of the Council. Cllr. Wootton said that if the Museum is to acquire accreditation they need to either own artefacts or hold them on formal loan.</p> <p>b. <i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working.</p> <p>c. <i>Clock Winder</i> – Minute 70b/2013 and Clerk’s report refers. Mr Jacomb had undertaken to see if the winder could be repaired locally. Cllr. Freer will wind the clock, if Mr Jacomb is unavailable.</p> <p>d. <i>Hoover</i> – Cllr. Wootton reported that there is a second hoover and a replacement is not needed. Cllr. Wootton will take the broken hoover to the dump.</p> <p>e. <i>Meter</i> – Minute 51c/2013 refers. The Clerk reported that she had arranged with the electricity supplier that the broken meter will be replaced on 3rd July 2013.</p>	Cllr. Wootton Cllr. Wootton
79/2013	<p><u>Youth Council</u> – Minute 70e/2013 refers. Cllr. Chapman’s report was previously circulated. Cllr. Chapman said that it would be run by the young people, but would mirror the Parish Council. She thought it would involve a significant section of our community. St Enoder is looking into doing something similar.</p> <p>She thought the first step was to sound out the young people themselves and see what they think. There would be costs involved, e.g. a budget for the Youth Council to manage, the costs of CRB checks for whoever is mentoring them. There was general support for the idea. It was AGREED that Cllr. Chapman would take this forward and report to the July meeting.</p>	Cllr Chapman
80/2013	<p><u>Administrative Matters</u> –</p> <p>a. <i>Annual Reports</i> – Cllr. Jenkins will collect them from the Clerk for Members to distribute.</p> <p>b. <i>August Meeting</i> – Members RESOLVED not to hold a Meeting in August, except that the Clerk, in liaison with the Chairman, may call an</p>	Cllr. Jenkins

	<p>Extraordinary Meeting, if required.</p> <p>c. <i>Formal Letter of Appreciation</i> – it was RESOLVED unanimously to send a formal letter of appreciation to the immediate past Chairman, Mr Allan Webb for his many years of service and to past Councillors Fisher, Tyler, Westbrook and Coode for their work as Members.</p> <p>d. <i>Website Strategy</i> – it was RESOLVED to adopt the proposals in Cllr. Jenkins' report (copy previously circulated), except that the stored emails over six years old should be saved on disks before deletion. He paid tribute to the work done by Mr Allan Webb on the website.</p> <p>e. <i>Members' Photographs</i> – it was AGREED that Members' photographs should be published in the <i>Grampound Times</i> (GT) and on the Grampound website. Members to provide their photograph to the Clerk for the GT and Cllr. Jenkins for the website.</p> <p>f. <i>CRCC Questionnaire</i> – the hardcopy of the form was passed to Cllr. Paynter for completion.</p>	<p>Clerk</p> <p>Members</p> <p>Cllr. Paynter</p>
81/2013	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> –</p> <p><u>Recreation Ground Gates</u> – Members were reminded a total of £3,000 (of which £1,000 was the remainder of the Calor prize money) was originally earmarked for the refurbishment of the recreation gates. £1,100 was released in May 2012, leaving £1,900. However, in light of later figures provided, it was agreed this was insufficient and the sum increased to £2,200. Cllr. Taylor then declared an interest and withdrew from the Meeting. The invoice from the Village Hall Committee was for £2,738.25. It was RESOLVED to release £2,200 as previously agreed. Members will consider making a further contribution to the project at their next meeting.</p> <p>Schedule No.2013/14-3, to a total of £3,049.38 was APPROVED for payment. The Cheques could not be signed because only one existing signatory was present (see 81b/2013 below). The Clerk to liaise with Cllr. Davies on her return.</p> <p>Cllr. Taylor had given notice that he wanted clarification on items relating to the Town Hall:</p> <ul style="list-style-type: none"> ▪ <u>Rates</u> – nil in 2012/13, £280 in 2013/14 budget. The Clerk explained that there is always a question mark as to whether or not CC will exempt village halls, etc. from paying rates, so the sum had to be budgeted for. However, notice had since been received that rates will not be due for the current year. ▪ <u>Repairs & Renewals</u> – £2,500 in budget against £223 spend last year. The Clerk explained that it is not earmarked for anything specific, but is a contingency sum. <p>b. <i>Online Banking</i> – Minute 67d/2013 refers.</p> <ul style="list-style-type: none"> • <u>Bank Signatories</u> – Cllr. Jenkins reported the paperwork to add himself and Cllr. Wootton as additional signatories had been delivered to Santander Ltd. • <u>Online Banking Facility</u> – on hold until the new signatories are in place. • <u>Read Only Signatory</u> – the addition of the Clerk is on hold until the new signatories are in place. <p>c. <i>Grampound Shopping Bags</i> – it was RESOLVED to purchase half of the remaining stock of bags at cost price, i.e. 120 bags at £1 each. A bag to be included as part of all New Resident Packs.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Jenkins</p>
82/2013	<u>Documentation</u> – no documents had been received.	

83/2013	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council</i> – 18th July 2013.</p> <p>b. <i>Planning Committee Meeting</i> – 9th July 2013.</p> <p>c. <i>Neighbourhood Plan Working Party</i> – held on an ad hoc basis.</p> <p>d. <i>Code of Conduct Training</i> – CC had added further dates / venues, details previously circulated.</p> <p>e. <i>Community Renewables at the Green Cornwall Show</i> – 27th June, 9am – 7pm and 28th June, 9am – 4pm at Heartlands, Pool. There will be seminars, trade stands and information for community groups, local businesses and householders. The event is free to attend.</p> <p>f. <i>CRUSE Bereavement Care</i> – invitation to their AGM on Thursday, 18th July 2013, 7.30pm in The Council Chamber, New County Hall.</p>	
84/2013	<p><u>Information Only / Future Agenda Items</u> – nil.</p> <p>Cllr. Egerton left the meeting at this point.</p>	
85/2013	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.</p>	
86/2013	<p><u>Town Hall Repairs</u> – agenda item 137b/2012 refers. Members RESOLVED to accept a quotation i.r.o. repairs to the window frames and door for £520. Noted repainting will then be necessary. Cllr. Freer to provide the Clerk with Mr Steve Butter’s address.</p>	<p>Clerk Cllr. Freer</p>
87/2013	<p><u>Notice Board</u> – Cllr. Wootton reported that Mr Steve Butter would carry out repairs to the notice board at a cost of £50. A decision, regarding re-staining of this and any other items of street furniture was deferred until the Village Walk had taken place.</p>	<p>Cllr. Wootton</p>
88/2013	<p><u>Bosillion Lane Pavement</u> – Cllr. Tyler advised Members of an incident when an elderly resident had been given inappropriate advice, when he had expressed concern that he could not use the pavement because it is too high. It was AGREED that Cllr. Jenkins would speak to the elderly resident on Bosillion Lane about the kerbs, so that he could get his full perspective and then to the Site Manager of The Tannery to see if there is anything that can be done..</p>	<p>Cllr. Jenkins</p>

Signature: (Cllr. Jenkins)
Parish Chairman

Date: 18th July 2013