



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 21st JUNE 2012 @ 7.30 pm



Present: Cllr. Webb (Chairman)
Cllr. Fisher
Cllr. Ms Westbrook

Cllr. Coode
Cllr. Mrs Tyler
Cllr. Egerton (CC)

Cllr. Mrs Davies
Cllr. Tyler
Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Ms Chandelie Randall, CC.</p> <p>Ms Randall outlined her role, as Community Network Manager for Truro & Roseland to Members. She explained that when CC was created, Community Networks were set up at the same time. She can help to resolve any issues with CC and can feedback information of potential interest.</p> <p>One of the areas she can help with is in devolving services, but her remit is quite wide, and she is willing to assist wherever she can.</p> <p>She was asked if she could help ascertain the position with the mushroom seller in the Sticker layby. It appears that the matter rests somewhere in CC. (See 84a/2012 below.)</p> <p>Cllr. Westbrook arrived at this point.</p>	
80/2012	<p><u>Apologies for Absence</u> – Cllr. Baines and Jenkins (both with family commitments). It was RESOLVED that the next Annual Report should show how many times a Member attends for part of the Meeting only. There is a presumption to attend Meetings whenever possible.</p>	Clerk
81/2012	<p><u>Members' Declarations:</u></p> <ol style="list-style-type: none"> Declarations of Interest, in Accordance with the Agenda – Cllr. Webb declared an interest in 88e/2012. Declarations of Gifts over £25 – none Members' Interests Forms – Cllrs. Mrs Tyler and Tyler and returned their updated forms. Cllr. Jenkins's is outstanding. <p>Agenda item 89e/2012 was taken at this point – see below.</p>	Clerk to record Cllr. Jenkins
82/2012	<p><u>Minutes of Meetings</u> –</p> <ol style="list-style-type: none"> <i>Full Council Meeting</i> – 17th May 2012, AGREED as a true record. <i>Council's Annual Meeting</i> – 17th May 2012, AGREED as a true record. It was AGREED to amend <i>Standing Order 26.2, to read:</i> The Planning Committee shall consist of five Members. It was confirmed the quorum is three. <i>Planning Meeting</i> – 12th June 2012, AGREED as a true record. 	
83/2012	<p><u>Outside Organisations</u> –</p> <ol style="list-style-type: none"> <i>Police</i> – PSO Tony Hemming sent his apologies and a written report. It was pointed out that this is for Pentewan Valley Parish Council. The Clerk to clarify with PSO Hemmings. Members wished to have meaningful information on the crime statistics, but recognise the limitations of the Data Protection Act. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). Some recompense will be made to those who did not receive their garden waste bins. He was thanked for his work in solving the waste issues. 	Clerk

	<p>c. <i>Village Hall Committee</i> – in Cllr. Jenkins' absence, there was no report. Cllr. Webb advised that a contractor has been on site to carry out repairs to the floor.</p> <p>d. <i>Community Network Meeting</i> – meeting scheduled for Tuesday, 24th July.</p>	
84/2012	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – Minutes of the meeting held on 12th June 2012 had been circulated previously.</p> <p><i>Sticker Layby</i> – Minute 73e/2012 refers. The Planning Committee had discussed the possible extension of trading activities in the layby. Cllr. Fisher will collate some information, to be forwarded to Ms Randall (see Public Forum above).</p> <p><i>PA12/01315, Lay-by on A390 between Grampound and Hewaswater</i> – the planning application to site a self-contained portable retail unit has been withdrawn.</p> <p>b. <i>Neighbourhood Development Plan (NDP)</i> – meeting held on 12th June 2012. Cllr. Webb reported that Ms Chandelle Randall had attended the last meeting and offered her assistance. Cllr. Fisher had drawn up a 'Mindjet map', circulated at the Meeting, which sets out the topics relevant to creating an NDP. He sought Members' views on it.</p> <p>c. <i>The Tannery Development</i> – Minute 41c/2012 refers.</p> <p>i. <u>Issues</u> – no outstanding issues were mentioned.</p> <p>ii. <u>Section 106 Agreement</u> – Cllrs. Jenkins and Westbrook had both tried to visit the area, but weren't able to go through the development site. An alternative would be to go through the adjacent farmer's field. Cllr. Tyler will try to organise a visit for either this Saturday or next.</p> <p>d. <i>Outstanding Enforcement Issues</i> – Minute 72f/2012 refers.</p> <ul style="list-style-type: none"> • <u>EN12/00602, Land adj. to Layby, Grampound</u> – CC are investigating a complaint of a "car, caravan and shipping container allegedly in field". Ms Jo Patient, Case Officer reports she has some information from the Land Registry, regarding the landowner and will be contacting them shortly. She will keep Members informed. • <u>EN12/00835, Trecaine Cottage, Grampound</u> – CC are investigating a complaint of alleged "Unauthorised roof covering, cement render and windows." Mr Chris Cooper-Young, Case Officer has emailed to say he will be 'enforcing this in due course'. 	<p>Cllr. Fisher / Clerk</p> <p>All Members</p> <p>Cllr. Tyler</p>
85/2012	<p><u>Highways Matters</u> –</p> <p>a. <i>Road Closure</i> – 30th July to 13th August (0730 to 1800 hours), Creed Lane for its entire length. This restriction is for surface dressing works.</p> <p>b. <i>New Hill Estate</i> – Members were concerned to receive a report that a camper van has been parking on the pavement here, for more than 2 years. The Police had been asked to take action, but claimed that the land was not an adopted highway. However, proof has since been provided that this is not the case. There are other incidences of pavement parking in the village.</p> <p>Cllr. Egerton clarified that if there are 'yellow lines', then it is a civil matter, and is the responsibility of CC. However, if there are no such lines, then it is a Police matter, and they have the discretion on whether or not to take action. It is not, as such, an offence to park on the pavement.</p> <p>It was RESOLVED that the Council is opposed, in principle, to parking on pavements. Cllr. Westbrook voted against. It was further RESOLVED that the Clerk should contact the Police and ask that suitable action is taken and to write the owner of the camper van to request that it is removed, pointing out that the Police have been informed.</p>	<p>Clerk</p>

86/2012	<p><u>Environmental Matters / Street Furniture –</u></p> <p>a. <i>Fore Street Flowerbeds</i> – Minute 58b/2012 refers. The Clerk reported that small flags had been purchased to decorate the flowerbeds for the Jubilee</p> <p><i>Bed by Lobb’s Car Sales</i> – Mrs Margie Lundie has been managing this bed, but is unable to continue for the foreseeable future. It was AGREED that Cllr. Webb would produce a flyer requesting assistance from residents. Cllrs. Fisher, Webb and Westbrook offered to deliver them.</p> <p>b. <i>Grass Cutting</i> – Minute 73f/2012 refers. Members felt that with this wet weather, the grass needs cutting fortnightly. The Clerk to liaise with Mr Brunsdan.</p> <p>c. <i>River Fal Footbridge</i> – Minute 73g/2012 refers. Cllr. Westbrook advised that she had not gone any further, regarding the possibility of using the ‘Conservation Volunteers’ to take this project forward.</p> <p>d. <i>Paths for Communities (P4C)</i> – Cornwall Countryside Access Forum draw Members’ attention to this grant scheme (details previously emailed). See www.naturalengland.org.uk/ourwork/access/rightsofway/p4c.aspx. Cllr. Westbrook will look into this, in conjunction with the above.</p> <p>e. <i>Ancient Tree Forum</i> – are seeking ‘verifiers’ to check the data being placed on their database, i.e. people to check the tree recorded is accurate, by making a site visit. Currently some help with travel expenses is available. The Clerk to forward details to Cllr. Westbrook.</p> <p>f. <i>Dog Waste Bin</i> – CC has been asked to arrange for the bin, on the Fal River footpath, to be emptied.</p> <p>g. <i>Local Maintenance Partnership</i> – Ms Terri Winchester, CC advises that the footpath cutting map has been reviewed by the Countryside Ranger and CC is awaiting re-classification of paths. The grant will be the same as last year, i.e. £377.56. The paperwork will follow. The Clerk to establish which paths are classified gold and silver.</p>	<p>Cllr. Webb</p> <p>Clerk</p> <p>Cllr. Westbrook</p> <p>Cllr. Westbrook</p> <p>Clerk</p> <p>Clerk</p>
87/2012	<p><u>Town Hall –</u></p> <p>a. <i>Heritage Project</i> – Minute 74a/2012 refers. Cllr. Mrs Tyler spoke to her written report (copy on file).</p> <p>b. <i>Heater</i> – Minute 74a/2012 refers. F&K Electricians have inspected the heater and could find nothing amiss.</p>	
88/2012	<p><u>Financial Matters –</u></p> <p>a. <i>Accounts for Payment</i> – Schedule No.2012/13-3, to a value of £1,931.97 was APPROVED for payment. It was pointed out that cheque 122066 was for the flag and pole, not for the jubilee mugs.</p> <p>Cllr. Tyler took the accounts’ file for checking.</p> <p>b. <i>Budget Monitor</i> – a copy was circulated at the Meeting. No issues were raised.</p> <p>c. <i>New Bank</i> – Minute 75c/2012 refers. In Cllr. Jenkins’ absence, there was no update, regarding a third signature for the current account.</p> <p>d. <i>External Auditor</i> – Members had no objection to the appointment of Grant Thornton UK LLP to audit the annual return for 2012/13 and future years.</p> <p>e. <i>Grampound Football Club</i> – Cllr. Webb advised Members that a grant application is to be made to carry out improvements to the playing field. He then declared an interest and took no further part in the discussion. It was RESOLVED to support this project and to pledge a donation of £2,000. The Clerk to send a supporting letter. Cllr. Egerton said that some funding may be available from the s.106 money from The Tannery development.</p> <p>The Clerk to provide a report highlighting the level of the last three years’ general expenditure against the reserves.</p>	<p>Cllr. Tyler</p> <p>Clerk</p> <p>Clerk</p>

	<p>g. <i>Cornwall Young Carers</i> – Saturday, 7th July 2012, sponsored zip wire in aid of this Action for Children project. Further details from Jamie Lee at jamie.lee@actionforchildren.org.uk.</p> <p>h. <i>Renewable Energy Show</i> – 26th and 27th July 2012, Former Gaia Centre, Delabole. Further details available from the Clerk.</p> <p>i. <i>Cruse in Cornwall AGM</i> – 19th July 2012, 7.30pm, Council Chamber, New County Hall, Truro.</p>	
92/2012	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Policing in the Future</i> – Cllr. Tyler read a report he had written, following a meeting held on 13th June 2012 (copy on file).</p> <p>b. <i>Renewable Energy Seminar</i> – organised by Cllr. Egerton. It was not possible to obtain a copy of the slides used. Cllr. Westbrook said it was a well attended meeting and very interesting.</p> <p>c. <i>Neighbourhood Development Plan</i> – Cllr. Fisher asked for Members to give some feedback, prior to the next meeting.</p> <p>d. <i>Understanding Planning Applications and Plans</i> – Cllr. Westbrook had this attended training event last night.</p>	All Members
93/2012	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded. The Clerk left the Meeting at this point.</p>	
94/2012	<p><u>Clerk's Hours and Remuneration</u> – the Chairman advised that the Clerk had kept a log of her hours since 9th February 2012 and it was evident that she is actually working some 8 hours p.w., but is paid for only 5 hours.</p> <p>Members were unanimous in wanting to reward the Clerk properly and recognised how much they rely on her and her work. There was also a feeling that she should receive some back pay to take account of the work that has been done, during the months when the log was kept.</p> <p>It was RESOLVED that the Clerk should provide the Chairman with an average monthly figure for the actual hours spent. He then will work on a new package, to be presented to Members at their July Meeting.</p>	Clerk

Signature: (Cllr. Allan Webb)
Parish Chairman

Date: 19th July 2012