



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 18th APRIL 2013 @ 7.30 pm



Present: Cllr. Webb (Chairman)
Cllr. Fisher
County Cllr. Egerton

Cllr. Baines
Cllr. Mrs Tyler

Cllr. Mrs Davies
Cllr. Tyler
Mrs Thompson (Clerk)

| Minute | AGENDA ITEMS | Action |
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| | <u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Mr & Mrs Kendall. | |
| 44/2013 | <u>Apologies for Absence</u> – Cllrs. Coode (prior engagement), Jenkins (business commitment) and Westbrook. | |
| 45/2013 | <u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – Cllr. Webb declared an interest in 53a/2013. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – no written requests for dispensations had been received. Cllr. Fisher signed his dispensation. | |
| 46/2013 | <u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 21 st March 2013, AGREED as a true record. b. <i>Planning Meeting</i> – 9 th April 2013. The Clerk apologised Minute PL16a/2013 should read '...none' and PL16b/2013 should read '...Cllr. Webb declared an interest in PL17a/2013. With these amendments to the circulated Minutes, they were AGREED as a true record. | |
| 47/2013 | <u>Outside Organisations</u> – a. <i>Police</i> – PCSO Hemming sent his apologies and a written report (copy on file). Cllr. Davies said there had also been a theft of oil from a property in New Hill. The Police advise that things to look out for are 'oil lorries', which are actually extracting oil and not delivering it; or window cleaners – they could be using their hoses to extract oil. Cllr. Webb will put details on the website and a notice to be placed on the notice board and the village hall. See also 49a/2013 and 49b/2013 below. b. <i>County Councillor</i> – Cllr. Egerton advised that as it is so near to the election there isn't much to report. CC now has a new constitution. c. <i>Village Hall Committee</i> – Cllr. Jenkins reported the hall committee had not discussed the issue about the Victorian Lamp and listing it with English Heritage. He had requested that it go on their May agenda. The committee has undertaken further legal advice on the 'leaseback' contract with Cornwall Council. The gates are undergoing adjustments. He thanked Cllr. Fisher for his expertise. Cllr. Fisher said there had been an issue with the hinges, which is being resolved. There will be a cost issue. Who will bear this is not clear. The plaque needs to be ordered and this, too, will be an extra cost. For further discussion when the new Council is | Cllr. Webb / Clerk |

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| | <p>in position.</p> <p>d. <i>Community Network Meeting</i> – Cllr. Fisher reported he had attended the meeting. He mentioned the proposed ‘time banking’, he thought this was something which could benefit the whole community.</p> | |
| 48/2013 | <p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – Cllr. Baines reported on the planning meeting.</p> <p>b. <i>Neighbourhood Development Plan (NDP)</i> – Minute 35b/2013 refers. Cllr. Webb advised some funding, up to £7,000 per neighbourhood area, is now available (details previously circulated). Cllr. Fisher said that it was vital to be able to show the resulting NDP is ‘evidence based’. He reported a statement outlining the wishes of the Grampound Garden Club had been received (copy circulated to all Members). He expressed his disappointment that no other local group had made an official response.</p> <p>c. <i>The Tannery Development</i> – Minute 35c/2013 refers.</p> <p>i. <u>Issues</u> – Cllr. Egerton reported a liaison meeting had been held with Linden Homes on 4th April 2013. He apologised that he had not raised the issue of the disposal of the grass cuttings.</p> <p>ii. <u>Amenity Land</u> – Clerk’s report refers. Members deferred making a decision on the potential use for the amenity land, until the new Council is in position.</p> <p>d. <i>Public Consultation</i> – Minute 35d/2013 refers. Noted a hard copy of the documents is held by Cllr. Webb.</p> <ul style="list-style-type: none"> • <u>Cornwall Local Plan: Strategic Policies Pre-submission</u> – contains CC’s planning policies and proposals to direct, manage and influence development over the period to 2030. Cllr. Webb expressed amazement that almost half of the identified number of houses needed had already been built / committed. He also had an issue with the use of written English, in many cases ‘should’ <i>should</i> be ‘must’. Cllr. Fisher referred to a workshop he had attended, when the number of homes was discussed. He had pointed out that it is not possible to see how this impacts on Grampound. He pointed out the NDP has a role to play in the process. It was RESOLVED to authorise Cllrs. Fisher and Webb to draw up a response, based on these comments. • <u>The Draft Gypsy and Travelling Communities Strategy and Delivery Plan</u> – provides the evidence base for the Draft Local Plan policy for Gypsies and Travellers, including identification of pitch requirements to 2020 and sets out CC’s priorities for delivery of sites. Members felt that CC had not adhered to their own policy in a local case. It was AGREED to authorise Cllr. Tyler to draw up a draft response. • <u>The Community Infrastructure Levy (CIL) Preliminary Draft Charging Schedule</u> – the first formal step towards adopting a CIL for Cornwall. <p>e. <i>Homechoice Register</i> – it was AGREED to request details of those on the Homechoice Register within the parish. A decision on the agendered proposal was deferred.</p> | <p>Cllrs. Webb / Fisher</p> <p>Cllr. Tyler</p> <p>Clerk</p> |
| 49/2013 | <p><u>Highways Matters</u> –</p> <p>a. <i>Fore Street Speed Enforcement</i> – March Public Forum refers. Cllr. Dorman had spoken to MPC Trowt, who had indicated that it is unlikely he would support an extension to the 20mph zone.</p> <p>b. <i>Pedestrian Crossing, Fore Street</i> – March Public Forum refers. Cllr. Dorman reports that MPC Trowt would support the possibility of the crossing and would be happy to meet up. The Clerk had requested that when the site visit is held, Members are invited to attend. The Clerk had</p> | |

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| | <p>informed Mr James Hatton / Ms Chloe Lorraine, CC (Minute 35c(iii)/2013 refers) of MPC Trowt's support for this project.</p> <p>c. <i>Sustainable Transport Solutions and Highways' Considerations in Planning</i> – Members received a written report from Cllr. Westbrook, following the training session held on 27th March 2013. Members felt that they must keep pushing for improved highway safety.</p> <p>d. <i>Creed Lane 30mph Speed Signs</i> – Minute 43b/2013 refers. Cllr. Egerton reported he had visited the site and the signs had been erected correctly.</p> | |
| 50/2013 | <p><u>Environmental Matters / Street Furniture</u> –</p> <p>a. <i>Grampound Flood Plan</i> – Minute 37a/2013 refers. Cllr. Jenkins reported he had not received a response from the Environment Agency's local group for Community Flood Plans despite contacting them several times. A list of local vulnerable citizens, local builders, etc. is being worked on by Cllrs. Tyler and Mrs Tyler.</p> <p>b. <i>Natural England</i> – Minute 37b/2013 refers. Cllr. Webb said the 'Paths for Communities' scheme is for new footpaths and cannot be used for repairs to re-open the Mill Lane to Pepo Lane footpath. The Clerk to check the classification of the path, e.g. bronze. The Clerk to write to CC and urge the path is reopened, and to enquire which department is responsible for the drainage. This is a popular footpath and is featured on one of our footpath leaflet, for which we received funding.</p> <p>c. <i>Grass Verges</i> – it was RESOLVED to accept a grant offer from Cornwall Council of £472.47 to cut the grass verges for 2013. Noted this is the same as the grant paid in 2011 and 2012. Clerk to sign acceptance form.</p> | <p>Clerk Clerk</p> <p>Clerk</p> |
| 51/2013 | <p><u>Town Hall</u> –</p> <p>a. <i>Heritage Project</i> – Minute 38a/2013 refers. Cllr. Mrs Tyler spoke to her written report (copy on file).</p> <p>b. <i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches are working.</p> <p>c. <i>Electricity Meter</i> – there is a problem with the meter, in that the meter reading did not change, although electricity had been used. This has been reported to the supplier.</p> | |
| 52/2013 | <p><u>Administrative Matters</u> –</p> <p>a. <i>Parish Meeting</i> – there were no issues raised at the meeting, which require follow-up action.</p> <p>b. <i>Members' Handbook</i> – Members were asked to provide the Clerk with their Handbooks, for updating.</p> | |
| 53/2013 | <p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.2013/14-01, to a value of £2,735.65 was APPROVED for payment.</p> <p>The Clerk explained that the payment to HMRC was for the 2012/13 tax year and represented an underpayment of NI.</p> <p>Cllr. Webb declared an interest in the cheque to Football Club and in: The Clerk reported she had received a letter from Grampound Football Club, requesting that Members consider making a grant towards the control of moles/rabbits in the playing field. It was reported that the improvement work to the playing pitch should cure the mole problem, but a rabbit-proof fence might well be necessary. Deferred until more information is available. The Clerk to advise the Club's secretary.</p> <p>b. <i>End of Year 2012/13</i> – Clerk's report refers. The Clerk reported she was unable to complete the end of year accounts, as she was still awaiting one of the bank statements. Cllr. Fisher is pursuing this with the bank.</p> | <p>Clerk</p> |

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| | <p>c. <i>Community Shop and Post Office</i> – Minute 40c/2013 and Clerk’s report refers. The Steering Group are not yet in a position to put a formal request for funding to the Parish Council. There was concern that there is a real possibility the existing shop will close before the community shop is up and running. There is much work to be done.</p> <p>d. <i>Online Banking</i> – Minute 40d/2013 refers.</p> <ul style="list-style-type: none"> • <u>Online Banking Facility</u> – Cllr. Fisher reported the original request has been ‘misaid’, but he is following this up with the local branch. • <u>Removal of Signatories</u> – removal of T. Lobb, J.S. Sharman, T.S. Ford, P. Hardaker and R. Paynter as signatories. Cllr. Fisher reported that two of these individuals had left the area and cannot be contacted. However, he was confident that the Parish Council had not done all that is reasonably practicable to have them removed as bank signatories. • <u>Read Only Signatory</u> – addition of the Clerk. <p>e. <i>Insurance Premium</i> – Came & Co. advised there is a pro-rata additional premium due until 30th September 2013 (including 6% Insurance Premium Tax), following an increase in the valuation of the town hall and the removal from the policy of the pine kneehole desk, pine box and pine 3-drawer cabinet. A cheque for £25.45 was paid at the meeting.</p> <p>f. <i>The Hub Radio</i> – Members declined to make a grant towards their set-up costs at this stage. The Clerk to advise the applicant.</p> <p>g. <i>PROW Grant</i> – it was RESOLVED to accept a grant of £377.56 (the same as for 2012) from CC to cut the vegetation on the parish footpaths.</p> | | |
| 54/2013 | <p><u>Documentation</u> – the following documents had been received:</p> <p>a. <i>Power Cuts and Improving the Electricity Network</i> – newsletter from Western Power Distribution. It was AGREED the Clerk would provide an article for the <i>Grampound Times</i> based on the information it contains.</p> | | Clerk |
| 55/2013 | <p><u>Diary Dates</u> –</p> <p>a. <i>Full Council & Annual Meeting</i> – 16th May 2013, 7.30pm in the Town Hall.</p> <p>b. <i>Planning Committee Meeting</i> – no meeting can be held as the new Council will not be in position.</p> <p>c. <i>Neighbourhood Plan Working Party</i> – held on an ad hoc basis.</p> <p>d. <i>Meet the Candidates Event</i> – Sunday, 28th April 2013 in the village hall. Time TBC. Several Members were unable to make this date and suggested an evening meeting during the preceding week.</p> <p>Cllr. Webb thanked the Members who had served on the Council during the current term. There had been a number of contentious issues, which had been dealt with in a professional manner. He, in turn, was given a vote of thanks for the able manner in which he had led the Council.</p> | | Clerk |
| 56/2013 | <p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.</p> | | |
| 57/2013 | <p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Code of Conduct</i> – discussion ensued, regarding the findings of CC’s Standards Committee. In particular there was concern at the inference that untruths had been told. Various suggestions were made to ensure the Parish Council is not subjected to anything similar in the future, e.g. changing the layout of the room and clarifying when members of the public can/cannot speak.</p> | | |

Signature: (Cllr. Allan Webb)
Parish Chairman

Date: 16th May 2013