



# Grampound with Creed Parish Council

## MINUTES OF THE COUNCIL MEETING

### HELD IN THE TOWN HALL

ON THURSDAY, 19<sup>th</sup> APRIL 2012 @ 7.30pm



Present: Cllr. Webb (Chairman)                      Cllr. Baines                      Cllr. Coode  
 Cllr. Fisher    Cllr. Mrs Tyler                      Cllr. Tyler  
 Cllr. Westbrook                                      Cllr. Egerton (CC)                      Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman was detained, and the Vice Chairman, Cllr. Mrs Tyler, took the Chair and welcomed those present.	
53/2012	<u>Apologies for Absence</u> – Cllr. Jenkin (business commitment).	
54/2012	<u>Members' Declarations:</u> a. <i>Declarations of Interest, in Accordance with the Agenda</i> – Cllr. Fisher in 63/2012 b. <i>Declarations of Gifts over £25</i> – none c. <i>Register of Members' Interests</i> – Members were reminded of the need to keep their Register of Interests up-to-date Cllr. Westbrook arrived at this point.	Clerk to record
55/2012	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 15 <sup>th</sup> March 2012, <b>AGREED</b> as a true record.	
56/2012	<u>Outside Organisations</u> – a. <i>Police</i> – PSO Tony Hemming, Police Support Officer sent his apologies. Members were pleased to note that no crimes have been reported in the last month. b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). See also 63/2012 below. c. <i>Community Network</i> – Cllrs. Fisher and Webb had been unable to attend the meeting held on 27 <sup>th</sup> March 2012. The next meeting is scheduled for Tuesday, 22 <sup>nd</sup> May 2012, 7-9pm. d. <i>Village Hall Committee</i> – Cllr. Jenkins sent a written report (copy on file). Cllr. Fisher said the gates were nearly ready. It was regretted that work on the pillars had been put back and the gates could not be hung in time for the Jubilee Celebrations.	
57/2012	<u>Planning Matters</u> – a. <i>Planning Committee</i> – Cllr. Baines reported no planning applications had been received. b. <i>Neighbourhood / Grampound Plan</i> – Minute 41e/2012 refers. See 62/2012 below. The Working Party had met on 10 <sup>th</sup> April 2012 and Cllr. Fisher reported Members of the Group had reviewed all the documentation available to them. They had taken away the importance of affordable housing; maintaining historic value/character of the village. This Group will meet, following the scheduled Planning Meetings. c. <i>The Tannery Development</i> – Minute 41c/2012 refers. i. <u>Issues</u> – Members to consider any outstanding issues. Cllr. Egerton reported he was continuing in his liaison role between the developers and local residents.	

	<p>ii. <u>Section 106 Agreement</u> – Members were asked to give some thought to any possible uses for the amenity land.</p> <p>d. <u>Outstanding Enforcement Issues</u> –</p> <ul style="list-style-type: none"> <li>• <u>EN12/00456, Pencoise Farm, Tregony</u> – investigation of the static caravan that has now been brought on to the land. Mr Chris Cooper-Young CC's Principal Enforcement Officer reports a planning application for an agricultural workers dwelling on this parcel of land was made, then withdrawn. The caravan is still in situ on the land, and it is understood it is being occupied/used by the land owner. A Contravention Notice has now been issued.</li> <li>• <u>EN12/00317/00602, Land adj. to Layby, Grampound</u> – CC are investigating a complaint of a "<i>car, caravan and shipping container allegedly in field</i>". Ms Jo Patient, CC's Enforcement Officer reports she has seen the site and is aware of the planning breaches on the land. She is currently looking into land ownership and will be contacting the landowner in due course to discuss the situation and consider the course of action required to remedy the breach.</li> <li>• <u>EN11/02980, Hatherleigh, Fore Street, Grampound</u> – erection of a satellite dish, on the front of a 'listed' cottage. Mr Chris Cooper-Young advises the building is not listed. The property is managed by a property company, who have undertaken to contact the occupier (their tenant) to seek its removal. In the meantime Mr Cooper-Young has drafted a report to take legal action.</li> <li>• <u>EN12/00835, Trecaine Cottage, Grampound</u> – CC are investigating a complaint of alleged "<i>Unauthorised roof covering, cement render and windows.</i>" Mr Chris Cooper-Young reports a meeting is to be held with the new owner and dependent on the outcome of this there are two likely outcomes: (1) Listed Building Consent Application for new roof, or (2) Enforcement Notice requiring an appropriate re-slating of the roof. Noted an application has been lodged for LBC for the windows.</li> </ul> <p>e. <u>Planning Appeals by Parish Councils</u> – there is currently a Bill before Parliament that would give local councils the right to appeal against the granting of planning permission, where they have recommended refusal. It is supported by House of Commons Early Day Motion No.2824.</p> <p>It was <b>RESOLVED</b> to request our MP to support the EDM.</p> <p>f. <u>Planning Training</u> – details of training courses for 2012/3 were circulated at the Meeting for Members to select the courses they are interested in. The Clerk to advise Cornwall Council.</p>	<p>Clerk</p> <p>Clerk</p>
<p>58/2012</p>	<p><u>Environmental Matters / Street Furniture</u> –</p> <p>a. <u>Community Flood Plan</u> – Minute 43a/2012 refers. In Cllr. Jenkins' absence there was no update. Deferred to the May Meeting.</p> <p>b. <u>Fore Street Flowerbeds</u> – Minute 43c/2012. The Clerk reported she had written to those maintaining the flowerbeds and received a number of responses. As a result Mrs Jane Sloan had purchased and distributed packs of summer flowering bulbs. The Clerk will be purchasing petunias and pelargoniums to fill any gaps. Any remaining money will be used to purchase more permanent planting up to the agreed maximum of £200.</p> <p>c. <u>Grass Verge Cutting</u> – it was <b>RESOLVED</b> to accept the offer of £472.47 from CC towards the costs of cutting the grass verges. The Clerk to return the signed copy of the contract.</p>	<p>Clerk</p>
<p>59/2012</p>	<p><u>Traffic Matters/Street Furniture</u> –</p> <p>a. <u>Highways Maintenance Schedule</u> – standing item, placed on the agenda quarterly. The Clerk to establish if this system still applies.</p> <p>b. <u>Bypass</u> – standing item, placed on the agenda annually in October. There was nil to report.</p>	<p>Clerk</p>



	run coffee shop, meeting room and new shop/PO. It is understood that no grant funding would be available, whilst the existing shop is extant.	
63/2012	<u>Grampound Surgery</u> – Minute 47/2012 refers. Covered by Cllr. Egerton's report. It appears likely that the PCT Board will decide that the doctors must maintain comparable level of provision of doctors' and nurses' clinics at Grampound and Merlin as is currently provided at Grampound. Cllr. Webb was unhappy with the way the consultation process had been held. He pointed out that the decision had been made without accurate demographic data.	
64/2012	<u>Administration</u> – a. <i>Queen's Diamond Jubilee, 2012</i> – Minute 48a/2012 refers. Members received an update, on the following: <ul style="list-style-type: none"> <li>• <u>Souvenir Mugs</u> – Cllr. Webb reported he had placed an item in the <i>Grampound Times</i> asking parents of primary school age children, not attending Grampound School and/or are too young to attend school, to contact him to ensure their child receives a mug.</li> <li>• <u>Jubilee Committee</u> – Cllr. Baines gave details of the Jubilee programme. An article has been placed in the <i>Grampound Times</i>. The question was asked if the Victoria Jubilee Lamp could be renovated. It is not known whether this is owned by the Village Hall Committee. Cllr. Webb said the Football Club will help steward the construction and burning of the beacon on Mr Harvey Jones' field. He reported that he had booked a page in the Jubilee Programme. He asked that event timings are advertised.</li> <li>• <u>Jubilee Commemorative Medal</u> – it was <b>RESOLVED</b> that the medal, received from Vaughtons, should be donated to the Heritage Centre.</li> </ul> b. <i>London Olympics</i> – Minute 48b/2012 refers. The PCC are considering ringing the bells at Creed and St Nun's Churches, to mark the opening of the Olympics. An article has been submitted to the <i>Grampound Times</i> .	
65/2012	<u>Documentation</u> – the following documents had been received: <ol style="list-style-type: none"> <li>a. <i>First Services Newsletter</i> – outlining changes to First Bus Services in Cornwall and West Devon from 1<sup>st</sup> April 2012. Can be emailed on request</li> <li>b. <i>Grampound with Creed PCC</i> – thank you letter, in respect of the grant made by the Parish Council, towards the maintenance of the churchyard.</li> <li>c. <i>Guide to Winter Wellbeing</i> – three booklets for distribution?</li> <li>d. <i>Cornwall Countryside Access Forum</i> – annual recruitment. The Clerk holds further information, if anyone is interested in joining the Forum.</li> <li>e. <i>Affordable Housing in Cornwall</i> – summary report, compiled by CRCC for CC and can be emailed, on request. Cllr. Webb requested a copy.</li> </ol>	Clerk
66/2012	<u>Diary Dates</u> – <ol style="list-style-type: none"> <li>a. <i>Council Meeting</i> – 17<sup>th</sup> May 2012, 7.30pm in the Town Hall. <i>Parish Meeting</i> – 3<sup>rd</sup> May 2012, 7.30pm in the Town Hall. The Clerk reported she had circulated the usual invitation letters.</li> <li>b. <i>Planning Committee Meeting</i> – 8<sup>th</sup> May 2011, 7.30pm in the Town Hall. The Clerk to convene if necessary; followed by a Meeting of the Neighbourhood Plan Working Party.</li> <li>c. <i>Renewable Energy Seminar</i> – Wednesday, 25<sup>th</sup> April 2012, 7.30pm, Probus Village Hall. Organised by Cllr. Egerton.</li> <li>d. <i>CALC Courses</i> – cost is £15+VAT per person, with a 10% discount for 3 or more delegates per council. A booking form must be completed. <ul style="list-style-type: none"> <li>• <i>Preparing for Year End</i> – 25<sup>th</sup> April 2011, 7-9pm, Bodmin. For new Clerks / Councillors, to give them an understanding of the year end process.</li> </ul> </li> </ol>	

- *General Power of Competence* – two sessions. The Localism Act 2011 has created the opportunity for local councils to adopt the Power of General Competence. This training session will explain the role of the new power and guide Clerks wishing to undertake the relevant qualification.
  - 10<sup>th</sup> May 2012, 7-9pm, Venue TBC (likely to be Redruth).
  - 21<sup>st</sup> May 2012, 7-9pm, Shire House Suite, Bodmin.
- *Chairmanship Training* – 14<sup>th</sup> June 2012, 7-9pm, Committee Room, St Austell Town Council. An introduction to basic chairmanship skills, chairing difficult meetings, the use of the casting vote and the role of the Chairman outside of council meetings.
- *Councillor Skills' Day* – 26<sup>th</sup> May 2012, 10am-4pm, Shire House Suite, Bodmin. Sessions will include roles and responsibilities, understanding council procedures, the Code of Conduct and law affecting first tier councils. An excellent induction event for new Members and Clerks.

The following events are free to Members, but booking is necessary.

- *Localism Act Update* – an informal meeting, with updates and discussion about the various elements of the Localism Act 2011 and how they affect parish and town councils. There will be the chance to explore some of the issues arising from the Community Rights to Buy and Challenge, and consideration of the impact of the changes to the Code of Conduct.
  - 18<sup>th</sup> June 2012, 7-9pm, Otho Peter Suite, Launceston Town Hall
  - 18<sup>th</sup> July 2012, 7-9pm, Bolton Room, Ludgvan Community Centre
- *Informal Meetings* – CALC will be holding a number of informal meetings around the county throughout this year. We are inviting members to come along and join us for a chance to meet CALC Executive Members. We will be discussing updates on current topics, with the chance to ask questions and network with other Councils.
  - 30<sup>th</sup> April 2012, 10.30-12.30, Refreshment Room, Public Hall, Liskeard Town Council
  - 30<sup>th</sup> April 2012, 2.30-4.30, Committee Room, Callington Town Council
  - 18<sup>th</sup> June 2012, 2-4, Bangors Methodist Chapel Hall, Poundstock
  - 18<sup>th</sup> July 2012, 2-4, Recreational Hall, Mawgan-in-Meneage

67/2012	<p><u>Information Only Items</u> –</p> <p>a. <i>PAT Testing</i> – the Clerk to arrange for testing to be carried out, to include the heaters. Cllr. Webb will ask the WI to remove their unused heaters from the Heritage Centre.</p> <p>b. <i>PROW Way Markers</i> – Cllr. Westbrook reported she had erected five of the way markers she had been given. Where metal posts are the most suitable place for the signs, she will glue them.</p> <p>c. <i>Garlenick Wind Turbines</i> – Cllr. Mrs Tyler said there was a rumour that the electricity link would go across country towards St Stephens. Cllr. Egerton stated that he understood from Mr. Ben Lundie, that Airvolution are looking into the possibility of an alternative route across country to connect into the main electricity supply, as this would be more cost effective than digging up the main road.</p> <p>d. <i>Penans Farm Wind Turbine</i> – letters had been received indicating that a planning application for a single wind turbine is expected to be made. This will bring the total to four in the area to the east of Grampound.</p>	Clerk Cllr. Webb
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Signature: ..... (Cllr. Allan Webb)  
Parish Chairman

Date: 17<sup>th</sup> May 2012