



# Grampound with Creed Parish Council

## MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 21<sup>st</sup> MARCH 2013 @ 7.30 pm



Present: Cllr. Webb (Chairman)  
Cllr. Jenkins  
County Cllr. Egerton

Cllr. Baines  
Cllr. Mrs Tyler

Cllr. Mrs Davies  
Cllr. Tyler  
Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.</p> <p>Members met with PC Dorman. He apologised for the time between his visits. Matters discussed included:</p> <ul style="list-style-type: none"> <li>• <u>Fore Street Speed Enforcement</u> – Members requested a more robust approach to this problem (see Minute 36a/2013 below); and a possible future request for the implementation of a 20mph speed restriction on Fore Street, for its entire length. PC Dorman said the local Speedwatch team were the ones to ask. Cllr. Egerton said 90+% do slow down when the 20mph signs are on. He said that generally it does have an impact, but he thought this might be because they see the school crossing patrol. Members felt that 30mph does 'feel' too fast. He will refer this to PC David Trout, the Motor PC, for his feedback.</li> <li>• <u>Pedestrian Crossing</u> – (see Minute 35c(iii)/2013 below). There is possible section 106 funding for this. PC Dorman felt this was a good idea but, again, will refer this to MPC Trout.</li> <li>• <u>Pavement Parking</u> – (see Minute 36b/2013 below). PC Dorman said each incident is dealt with on an individual basis. Some 8 special Constables are currently being trained up and will assist in traffic management in Grampound. It is anticipated they will have the ability to issue 'tickets'.</li> <li>• <u>Rural Traffic</u> – there is a local vehicle which regularly exceeds 30mph on narrow country lanes, on blind bends. It had been reported to the Police, but there had been no improvement. He will look into this.</li> </ul> <p>Mrs Linda Easy read a statement (copy on file). She had attended the Parish Council meeting on 16<sup>th</sup> February 2012 to listen to the debate on planning application PA11/10327. She had subsequently made a complaint about the behaviour of a Member at that meeting. She had now been told the complaint had been thoroughly investigated and dismissed. She was dismayed at Cornwall Council's handling of the case and the 'selective' Members who had been asked to comment.</p> <p>Mr &amp; Mrs Kendall attended as observers, as Mr Kendall is standing for County Council in the forthcoming elections.</p> <p>Mr Simon Hoare, from the Coyte Farm Development, St Austell did not attend.</p>	<p>PC Dorman</p> <p>PC Dorman</p> <p>PC Dorman</p>
31/2013	<p><u>Apologies for Absence</u> – Cllrs. Coode, Fisher and Westbrook (all with personal commitments).</p>	
32/2013	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-Pecuniary/Disclosable Interests</i> – none.</p> <p>NOTE – Cllrs. Webb and Fisher had a dispensation to speak but not vote on matters pertaining to the Community Shop and PO. Both have since resigned from the Steering Group.</p>	

	<p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – no written requests for dispensations had been received.</p>	
33/2013	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 21<sup>st</sup> February 2013, <b>AGREED</b> as a true record.</p> <p>b. <i>Planning Meeting</i> – 12<sup>th</sup> March 2013, <b>AGREED</b> as a true record.</p>	
34/2013	<p><u>Outside Organisations</u> –</p> <p>a. <i>Police</i> – PC Jay Dorman spoke to his written report (copy on file). Covered by discussion in the public forum.</p> <p>b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file).</p> <p>c. <i>Village Hall Committee</i> – Cllr. Jenkins reported he had been unable to attend the last Committee meeting and so the Committee's views on applying for listed building status for the Victorian lamp is not known.</p> <p>d. <i>Community Network Meeting</i> – the next meeting is scheduled for Tuesday, 26<sup>th</sup> March 2013, 7-9pm, New County Hall.</p> <p>e. <i>Community Shop and Post Office</i> – Minute 18d/2013 refers. Covered by 40c/2013 below.</p>	<p>Cllr. Jenkins</p> <p>Cllrs. Webb / Fisher</p> <p>Cllr. Webb</p>
35/2013	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – meeting held on 12<sup>th</sup> March 2013.</p> <p>b. <i>Neighbourhood Development Plan (NDP)</i> – Minute 19b/2013 refers. Cllr. Webb reported he and Cllr. Fisher had attended the NDP Workshop held on 8<sup>th</sup> March 2013. It was very informative. He said that a meeting will be held, hopefully, before Easter to move this forward.</p> <p>c. <i>The Tannery Development</i> – Minute 19c/2013 refers.</p> <p>i. <u>Issues</u> – Cllr. Egerton had arranged a liaison meeting with Linden Homes for 4<sup>th</sup> April 2013. The Clerk to book the Town Hall. He was asked to speak to the developers, regarding how the grass cuttings are being disposed of. The neighbouring farmer believed they are being dumped in his field.</p> <p>ii. <u>Amenity Land</u> – questionnaires had been delivered to the new residents on the development, seeking their views on potential uses for the amenity land and a number of responses received. The Clerk had circulated a report, which outlined the findings. It was <b>AGREED</b> to defer this to the April Meeting. One of the responders had volunteered to help. The Clerk to liaise with her.</p> <p>iii. <u>Pedestrian Crossing</u> – Clerk's report refers. See also the discussion in the Public Forum. This was identified as being desirable in the Parish Plan in 2003, to improve safety and slow traffic. The proposal had the support of the (then) PCSO. Members pointed out there will be an increased number of people crossing the road to reach the various community facilities. The Clerk to report back to CC's Mr James Hatton.</p> <p>d. <i>Public Consultation</i> – from Monday 11<sup>th</sup> March to Monday, 22<sup>nd</sup> April 2013. Details previously emailed. Cllr. Webb will circulate a hard copy.</p> <ul style="list-style-type: none"> <li>• <u>Cornwall Local Plan: Strategic Policies Pre-submission</u> – contains CC's planning policies and proposals to direct, manage and influence development over the period to 2030.</li> <li>• <u>The Draft Gypsy and Travelling Communities Strategy and Delivery Plan</u> – provides the evidence base for the Draft Local Plan policy for Gypsies and Travellers, including identification of pitch requirements to 2020 and sets out CC's priorities for delivery of sites.</li> <li>• <u>The Community Infrastructure Levy (CIL) Preliminary Draft Charging Schedule</u> – the first formal step towards adopting a CIL for Cornwall.</li> </ul>	<p>Cllrs. Webb / Fisher</p> <p>Clerk</p> <p>Cllr. Egerton</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Webb</p>

	e. <i>Coyte Farm Development, St Austell</i> – NFA.	
36/2013	<p><u>Highways Matters</u> –</p> <p>a. <i>Speed Enforcement on Fore Street</i> – Minute 28c/2013 refers. Covered by discussion in the Public Forum.</p> <p>b. <i>Pavement Parking</i> – Minute 166a/2012 refers. Covered by discussion in the Public Forum.</p> <p>c. <i>Treswallen Culvert</i> – Minute 135a/2012 and Clerk’s report refers. Mr Viv Bidgood, Cormac Area Manager advises the culvert in this area will be investigated further, to try to find a solution to the poor drainage issue.</p> <p>d. <i>B3287: Hewaswater to Tregony Road</i> – Clerk’s report refers. Fly tipping had taken place in the layby near the Meadow Lakes holiday complex and is to be removed by CC’s contractor. Further fly tipping had taken place. The Clerk to report this second incidence.</p> <p>e. <i>Potholes</i> – the Clerk had reported the potholes in Fore Street. She was asked to report another, just beyond Trewinnow Farm House, towards St Austell.</p> <p>f. <i>Road Closure</i> – Luney Lane and road from Hewas Farm to junction west of Trudgian Farm, Lower Sticker, from 21<sup>st</sup> to 25<sup>th</sup> March (24 hours weekends included). Road closed because of severe flooding.</p>	<p>Clerk</p> <p>Clerk</p>
37/2013	<p><u>Environmental Matters / Street Furniture</u> –</p> <p>a. <i>Grampound Flood Plan</i> – Minute 21a/2013 refers. Cllr. Jenkins had not received any information, regarding identification of local vulnerable citizens, local builders, etc. He sought Members assistance with this. He will attend meetings of the Flood Forum group.</p> <p>Noted a draft plan had been provided to the <i>Grampound Times</i> and to the Grampound website for publication.</p> <p>b. <i>Natural England</i> – a funding scheme had been set up to develop and enhance Public Rights of Way in England. The scheme, Paths for Communities, allows Parish Councils to bid for funds. <a href="http://www.naturalengland.org.uk/ourwork/access/rightsofway/p4c.aspx">http://www.naturalengland.org.uk/ourwork/access/rightsofway/p4c.aspx</a></p> <p>Cllr. Webb said the Mill Lane to Pepo Lane needs urgent attention to open it up again. He will look into this to see if this fund can assist.</p> <p>c. <i>Weighbridge</i> – Minute 23a(ii)/ 2013 refers. No response had been received from the owners of the site, to the Parish Council’s request for the land to be transferred to their ownership.</p> <p>d. <i>Countryside Access Forum</i> – applications are sought for 5 positions on the forum. Deadline for applications is Friday, 19<sup>th</sup> April 2013. Contact: <a href="mailto:ccaf@cornwall.gov.uk">ccaf@cornwall.gov.uk</a> for further information and an application form.</p>	<p>All Members</p> <p>Cllr. Webb</p>
38/2013	<p><u>Town Hall</u> –</p> <p>a. <i>Heritage Project</i> – Minute 22a/2013 refers. Cllr. Mrs Tyler spoke to her written report (copy on file). The Heritage Centre will re-open on 3<sup>rd</sup> April.</p> <p>b. <i>Town Hall Valuation</i> – Minute 22b/2013 refers. The Town Hall had been valued at £452,000. Our insurance cover is for £426,680. It was <b>RESOLVED</b> to inform Came &amp; Co. (insurance brokers).</p> <p>c. <i>Flood Damage</i> – Minute 22c/2013 refers. The gully, to assist in future flood protection had been completed. Cllr. Mrs Tyler reported the replacement carpet will be fitted on 22<sup>nd</sup> March 2013. Cllr. Webb thanked Cllrs. Mr &amp; Mrs. Tyler for giving the Heritage a ‘spring clean’.</p> <p>d. <i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working.</p> <p>e. <i>Letting Policy</i> – Clerk’s report refers. It was <b>RESOLVED</b> not to make an amendment to the concessionary rates policy.</p>	<p>Clerk</p>

39/2013	<p><u>Administrative Matters</u> –</p> <p>a. <i>Members’ Financial Interests</i> – Minute 24a/2013. Cllr. Webb confirmed that Members’ interests are now available via Grampound’s website.</p> <p>b. <i>Local Council Elections</i> – Clerk’s report refers. Cllr. Fisher had collected nomination packs and Members were asked to collect their pack from him. Cllr. Webb reminded Members their nomination forms had to be returned to the Chamber Foyer, Carrick House, Pydar Street, Truro on 27<sup>th</sup> March 2013 between 9am–1pm and 2pm–6pm. Posters had been issued for the notice board.</p> <p>c. <i>Truro &amp; Roseland Children’s Centre</i> – Clerk’s report refers. Members identified a number of additional children’s services in the area. The Clerk to provide details to the Truro and Roseland Children’s Centre.</p>	<p>All Members</p> <p>Clerk</p>
40/2013	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.2012/13-11, to a value of £1,834.01 was <b>APPROVED</b> for payment.</p> <p>Cllrs. Webb and Mrs Tyler signed the letter to the Bank, requesting end of year bank statements. The Clerk reported that Mr Keith Blake had indicated his willingness to act as the Internal Auditor for 2012/13.</p> <p>b. <i>Income &amp; Expenses 2012/13</i> – copy circulated at the meeting. The Clerk advised it was unlikely anything else would change before the end of the financial year.</p> <p>c. <i>Community Shop and Post Office</i> – Minute 25b/2013 refers. Mr Peter Wootton and Mrs Margie Lundie had been elected joint Chairmen for the Steering Group. They are working on a proposal to be put to Members at their April Meeting.</p> <p>d. <i>Online Banking</i> – Minute 25c/2013 and Clerk’s report refers. Members considered the following:</p> <ul style="list-style-type: none"> <li>• <u>Online Banking Facility</u> – noted Cllrs. Webb and Fisher to make a written request.</li> <li>• <u>Removal of Signators</u> – noted paperwork will be completed to remove T. Lobb, J.S. Sharman, T.S. Ford, P. Hardaker and R. Paynter as signators on the bank accounts.</li> <li>• <u>Retention of Signator</u> – Members <b>RESOLVED</b> to retain Cllr. Mrs Davies as a signator.</li> <li>• <u>Read Only Signator</u> – Members <b>RESOLVED</b> to include the Clerk as a read only signator, i.e. without the ability to sign cheques, but able to view the accounts, request statements, deal with queries, etc.</li> </ul> <p>e. <i>Asset Register</i> – Minute 25d/2013 refers. Cllr. Webb reported he had spoken to Linden Homes, regarding items missing from their Asset Register, namely the items stored in the old tannery buildings (the pine kneehole desk, pine box and pine 3-drawer cabinet). They had no knowledge of the items, but they will make a search and confirm this on Monday. If they cannot be found, it was <b>RESOLVED</b> to write off these items and to inform Came &amp; Co. (insurance brokers).</p>	<p>Clerk</p> <p>Cllr. Fisher</p> <p>Cllr. Webb / Clerk</p>
41/2013	<p><u>Documentation</u> – the following documents had been received:</p> <p>a. <i>Clerks &amp; Councils Direct</i> – March 2013.</p> <p>b. <i>Parish Matters</i> – spring edition of Came &amp; Company’s (insurance brokers) newsletter, previously circulated via email.</p> <p>c. <i>Town &amp; Parish Newsletter</i> – edition 13 previously emailed.</p> <p>d. <i>The Clerk Magazine</i> – March 2013.</p> <p>e. <i>Action for a Safer Cornwall</i> – online survey to gather information about local community concerns on: <a href="http://www.surveymonkey.com/s/RFSK7CZ">www.surveymonkey.com/s/RFSK7CZ</a>. Deadline for comments is end of March. Details previously emailed.</p>	

42/2013	<p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Council Meeting</i> – 18<sup>th</sup> April 2013, 7.30pm in the Town Hall.</li> <li>b. <i>Planning Committee Meeting</i> – 9<sup>th</sup> April 2013, 7.30pm in the Town Hall. The Clerk to convene if necessary.</li> <li>c. <i>Neighbourhood Plan Working Party</i> – held on an ad hoc basis.</li> <li>d. <i>Clerk’s Leave</i> – 22<sup>nd</sup> March to 28<sup>th</sup> March 2013.</li> <li>e. <i>Sustainable Transport Solutions and Highways’ Considerations in Planning</i> – 27<sup>th</sup> March 2013, Trelawney Room, County Hall. Cllr. Westbrook booked to attend and submit a written report.</li> <li>f. <i>Get Cornwall Building</i> – 20<sup>th</sup> March 2013, 10am – 3pm, Heartlands, Pool. CC event aimed at removing the barriers preventing the construction of projects that have gained planning permission or fall under permitted development. Free, booking not necessary.</li> <li>g. <i>Cancer Research UK’s Race for Life</i> – various events around the county, Falmouth – 12<sup>th</sup> May 2013; Penzance – 29<sup>th</sup> May 2013; Wadebridge – 23<sup>rd</sup> June 2013 and Truro – 14<sup>th</sup> July 2013. Ladies only. Further details at <a href="http://www.raceforlife.org.uk">www.raceforlife.org.uk</a>.</li> <li>h. <i>Parish Meeting</i> – Thursday, 4<sup>th</sup> April 2013, Heritage Centre, 7.30pm.</li> </ul>	Cllr. Westbrook
43/2013	<p><u>Information Only / Future Agenda Items</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Ghost Hunting Event</i> – an email had been received from a group ‘...looking for some new venues to hold some nights of paranormal investigation and / or public events and didn't know if this would be something of interest to you...’ Members did not consider the town hall to be a suitable venue.</li> <li>b. <i>Creed Lane 30mph Speed Signs</i> – Cllr. Davies reported the signs had been erected so that they extend over the highway. Cllr. Egerton will investigate the matter and report it to Highways, if necessary.</li> </ul>	Clerk  Cllr. Egerton

Signature: ..... (Cllr. Allan Webb)  
Parish Chairman

Date: 18<sup>th</sup> April 2013