



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL

ON THURSDAY, 15th MARCH 2012 @ 7pm



Present: Cllr. Webb (Chairman)
Cllr. Fisher
Cllr. Tyler

Cllr. Coode
Cllr. Jenkins
Cllr. Westbrook

Cllr. Mrs Davies
Cllr. Mrs Tyler
Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Mr Mark Jones.</p> <p>Mr Jones, Project Officer, Superfast Cornwall gave a presentation on superfast broadband and its benefits, which for businesses includes increased productivity; a more reliable and consistent service; cutting down on energy use; and work flexibility. One 'green cabinet' has been installed in Grampound. He explained that only those connected to this cabinet will benefit (some 70-80%). Those linked direct to an exchange will not benefit (20-30%). For those who do not benefit immediately, solutions ⁽¹⁾ are being sought to increase speed. To check individual access, go to www.superfastcornwall.org.</p> <p>⁽¹⁾ He was asked what the time frames are for the alternative solutions. These should be delivered within the programme, which is due to end in 2014.</p> <p>Mr Jones referred to an educational scheme, details of which can be viewed on their website. Ms Jenny Milligan is the educational contact point, within the organisation.</p> <p>Cllr. Fisher said it was an opportunity to bring employment to the county, by teaching specialist skills to local people, based on what employers really need. Mr Jones wasn't aware of any such initiative, but he will check.</p> <p>Cllr. Webb will put something about the project on our website. Mr Jones advised that something will also appear in the <i>Grampound Times</i>.</p> <p>Ms Chandelle Randall, CC Community Network Manager, Truro & Roseland sent her apologies. She will now attend the June Meeting, to outline her role.</p>	
36/2012	<u>Apologies for Absence</u> – Cllr. Egerton (CC). Cllr. Baines was not present.	
37/2012	<u>Casual Vacancy</u> – Minute 35b/2012 refers. It was unanimously AGREED to co-opt Mrs Pauline Davies to fill the vacant seat, in the Town Ward. She duly signed her Acceptance of Office form and took the Register of Members' Interest form for completion. The Clerk to provide her with a copy of the Members' Handbook and advise Cornwall Council.	Clerk
38/2012	<p><u>Members' Declarations:</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – Cllr. Jenkins in 47/2012 and Cllr. Webb in 42/2012; the Clerk to record.</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p>	Clerk to record
39/2012	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 16th February 2012, AGREED as a true record.</p>	
40/2012	<p><u>Outside Organisations</u> –</p> <p>a. <i>Police</i> – PSO Tony Hemming, Police Support Officer, sent his apologies and a monthly report together with an annual report, covering the period 16th February 2011 to 11th March 2012 (copies on file). There were some anomalies in the figures he had provided.</p>	

	<p>b. <i>County Councillor</i> – Cllr. Egerton sent a written report (copy on file). Members learned that the Truro Eastern District Centre (park and ride) planning application has been granted planning permission by CC.</p> <ul style="list-style-type: none"> • <u>Renewable Energy Seminar</u> – Wednesday, 25th April 2012, 7.30pm, Probus Village Hall. Organised by Cllr. Egerton. Noted this is on the same day as CC's Local Council Planning Forum (50f/2012 refers). <p>c. <i>Community Network</i> – next meeting scheduled for Tuesday, 27th March 2012. It was AGREED that an additional Community Network meeting to specifically look in depth at Neighbourhood Plans and their connection to CC's Core Strategy was desirable. The Clerk to advise Ms Chandelle Randall, CC.</p> <p>d. <i>Village Hall Committee</i> – Cllr. Jenkins reported that the budget is in a stable state. Snags with the building are moving slowly towards a conclusion. The re-hanging of the Recreation Ground gates and the provision of a commemorative plaque provoked some comment. Cllr. Jenkins advised the Village Hall Committee has this in hand. There is a possibility that Linden Homes may be willing to assist with the gate posts.</p>	<p>Clerk</p> <p>Cllrs. Fisher / Jenkins</p>
<p>41/2012</p>	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – no planning applications had been received.</p> <p>b. <i>The Tannery Development</i> – Minute 23c/2012 refers.</p> <p>i. <u>Issues</u> – in the absence of Cllr. Egerton, there was no update regarding any outstanding issues, including official notification of commencement of work on the site. Cllr. Jenkins reported that Cllr. Egerton has been very active in liaising with residents.</p> <p>ii. <u>Section 106 Agreement</u> – in the absence of Cllr. Egerton, there was no update regarding acquisition of the amenity land. Members were asked to come up with some possible ideas for what purpose the land could be used – for the May agenda.</p> <p>iii. <u>Affordable Housing</u> – public consultation evening, Tuesday, 3rd April, 3.30pm-7.30pm.</p> <p>c. <i>Outstanding Enforcement Issues</i> –</p> <ul style="list-style-type: none"> • <i>EN12/00105, Pencoise Farm, Tregony</i> – Ms Jenna Jasper, CC Officer reports a site visit has been made and it would appear that the pig sty is a moveable structure and therefore would be considered as chattel rather than development – falling under agricultural permitted development. The shed is a timber garden shed which is modest in size and appearance. If used ancillary to the farm holding for storage of animal feed or agricultural equipment then this would be permitted. She understands that it is being used in connection to a water bore-hole, and houses the equipment which provides water to the holding. • <i>EN12/00456, Pencoise Farm, Tregony</i> – a further case has been set up for the investigation of the static caravan that has now been brought on to the land. A Planning Contravention Notice will shortly be served in order to confirm the use of the caravan and agricultural holding. Once a response has been received, Ms Jenna Jasper should then be in a position to determine how the case should proceed. <p>NOTE – a planning application has recently been submitted for an agricultural dwelling on the land under reference PA12/02032</p> <ul style="list-style-type: none"> • <i>EN12/00317, Land adj. to Layby, Grampond</i> – CC are investigating a complaint of a “car, caravan and shipping container allegedly in field”. The Clerk to request an update. • <i>Hatherleigh, Fore Street, Grampond</i> – erection of a satellite dish, on the front of a ‘listed’ cottage. The Clerk to request an update. <p>d. <i>Planning Future Cornwall</i> – Minute 23f/2012 refers. Cllr. Webb reported that he had submitted a response to CC, regarding their Core Strategy document, based on Members’ earlier comments. He supplied a copy to the Clerk.</p>	<p>Cllr. Egerton</p> <p>Cllr. Egerton</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>e. <i>Neighbourhood / Grampound Plan</i> – Minute 23g/2012 refers. Members to consider any action. Noted an example of a Neighbourhood Plan can be seen at: http://www.cornwall.gov.uk/Default.aspx?page=17712. It was RESOLVED that Cllrs. Baines, Coode, Fisher and Jenkins will discuss this on the same date as the next Planning Committee Meeting.</p>	Clerk
42/2012	<p><u>Community Facility</u> – Cllr. Webb declared a personal interest because of his connection with Grampound Football Club. Members considered a discussion document (copy on file), regarding a proposal for a community-run coffee shop, meeting room and new shop/PO. Cllr. Jenkins felt this was a vision for Grampound, for which community support was essential. He said this could form part of the Neighbourhood Plan, i.e. what shopping facilities are wanted/ needed in the village. Cllr. Webb said there are three things that could happen (1) the status quo is maintained; (2) the shop closes and a community shop/facility opens or (3) a community shop/ facility opens in competition with the existing shop. The latter was not really a working possibility.</p> <p>It was RESOLVED to support the vision, in principle, of an extended community facility; with improved parking and access. We acknowledge the challenges of financing such a project. It was further RESOLVED to hold a public meeting and to invite interested parties to speak. Cllr. Webb to arrange hire of the village hall and set a date.</p>	Clerk Cllr. Webb
43/2012	<p><u>Environmental Matters / Street Furniture</u> –</p> <p>a. <i>Community Flood Plan</i> – Minute 24a/2012 refers. Members considered the draft Flood Plan, previously circulated to all Members. Cllr. Mrs Tyler felt that the rural community should be included in the plan. With this addition, it was RESOLVED to place a copy on the website and Cllr. Jenkins will send a copy to the <i>Grampound Times</i>. Residents will be invited to feedback their comments.</p> <p>b. <i>Public Rights of Way (PROW) 2012/13</i> –</p> <ul style="list-style-type: none"> • <u>PROW 1</u> – Minute 24b/2012 refers. Ms Terri Winchester, CC's Countryside Partnerships Officer confirms the path from Creed Church to the river has been upgraded to gold status. • <u>PROW 11</u> – Minute 24e/2012 refers. Mr Hamish Gordon, CC's Countryside Officer visited the Mill Lane path on 7th March 2012 and as a result has placed a 21 day emergency closure on the path stopping access from the area around the old mill. He has also fixed a 6-month closure (TRO) on this path whilst he waits to see what the Programming Team come back with as regards to how they wish to get the situation rectified. • <u>PROW Arrow Signs</u> – Minute 24b/2012 refers. A small supply of footpath 'arrow' signs has been received from CC and these were handed to Cllr. Westbrook, who will install them. <p>c. <i>Fore Street Flowerbeds</i> – Minute 24c/2012 refers. Cllr. Westbrook reported that Mr Tim Lobb is willing to assist Mrs Margie Lundie with managing the flowerbed by his car sales' site. It was RESOLVED to authorise the Clerk to liaise with those who tend the flowerbeds and purchase appropriate plants, up to a maximum of £200.</p> <p>d. <i>Dog Faeces</i> – Minute 32a/2012. Cllr. Tyler reported on the problem of dog faeces in the area from Quarry Parc, along Creed Lane to Fore Street. Cllr. Webb will write something for the <i>Grampound Times</i> to encourage responsible dog ownership. Members were in favour of a 'name and shame' campaign, if this fails to bring the desired result.</p> <p>e. <i>Public Conveniences</i> – CC Cllr. Julian German has written to advise that the additional £1M funding for public conveniences is insufficient to last the whole of the 2012/13 financial year. Members did not wish to meet with a representative from CC to discuss 'local management solutions'.</p> <p>f. <i>Refuse, Recycling and Garden Waste Services</i> – w.e.f. 1st April 2012, the way these services operate will change, details previously emailed. There was some concern that the recycling boxes may be too small.</p>	Cllr. Jenkins Cllr. Webb Cllr. Westbrook Clerk Cllr. Webb Clerk

44/2012	<p><u>Town Hall</u> –</p> <p>a. <i>Heritage Project</i> – Minute 25a/2012 refers. Cllr. Mrs Tyler spoke to her written report (copy on file). It was clarified that any photographs for the archive should be sent to Mr Peter Wootton.</p> <p><i>Heritage Centre</i> – it was RESOLVED that:</p> <ol style="list-style-type: none"> i. The HC should join the Parish Council's insurance policy as outlined in the Clerk's report (copy attached), at an annual cost of £79.50; ii. The parish council to pay the additional premium on behalf of the community of Grampound with Creed; iii. To review the decision on an annual basis (the first time being prior to October 2013); iv. To record in the Minutes: <i>“The potential financial penalty for sharing each other's insurance risk is small but is acknowledged by Members, who wish to demonstrate their strong support for, and a vote of confidence in the governance of the Heritage Project.”</i> <p>Noted Mr Peter Wootton has drafted a revised Agreement between the Parish Council and Friends of the Heritage Project. Deferred to April.</p> <p>b. <i>Public Indemnity Insurance: Outside Organisations</i> – Minute 25a/2012 refers. The following organisations are regular hirers of the Town Hall:</p> <ul style="list-style-type: none"> • <i>Carnival Committee</i> – takes out public liability insurance for the period of the carnival. They do not have year round insurance. • <i>Grampound Players</i> – do not hold PII. • <i>Grampound Gardening Club</i> – do not hold PII. • <i>PCC (Sunday Club)</i> – hold their own PII. • <i>Women's Institute</i> – insured through the CFWI. A copy has been provided for our records. <p>It was RESOLVED to accept the advice of Mr Andrew Bedding of Came & Co. (Clerk's report refers) to Minute that the extension of PII cover should apply to the Carnival Committee, Grampound Players and Grampound Gardening Club when they are using the Town Hall for their meetings; and that confirmation, in writing, should be sent to the various parties, stating that whilst they have Public Liability Insurance for £2 million in respect of their meetings at the Town Hall the Parish Council is not providing any cover beyond this.</p> <p>Noted a revision of the Town Hall Letting Policy may be necessary.</p> <p>c. <i>Town Hall WC</i> – Minute 25b/2012 refers. Cllr. Webb reported he had not had a chance to do anything about possible lagging of the pipes, but will look into this shortly.</p> <p>Cllr. Jenkins left the Meeting at this point.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Webb</p>
45/2012	<p><u>Traffic Matters</u> –</p> <p>a. <i>Grit Bin</i> – Minute 32b/2012 refers. It was RESOLVED to provide a grit bin at the junction near Creed Church. The Clerk to action</p> <p>b. <i>Highways Consultations</i> – the Engineering Design Group will no longer be issuing paper copies of consultations, they are now available online: https://www.engagespace.co.uk/cornwall. It was thought that the usual notices on lamp posts would continue to be posted by Highways.</p>	<p>Clerk</p>
46/2012	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.2011/12-11, to a value of £1,128.94 were APPROVED for payment.</p> <p>b. <i>2011/12 Income & Expenditure Account</i> – copy circulated at the Meeting. The Clerk reported that Mr Keith Blake had agreed to act as the Council's Internal Auditor, again, for the 2011/12 financial year.</p>	

	<p>c. <i>Bank Signatories</i> – the paperwork to include Cllr. Baines as cheque signatory did not appear to have been activated by the Bank. The Clerk to liaise with Mr Baines to get the process repeated.</p> <p>d. <i>Fidelity Indemnity Insurance</i> – Minute 27b/2012 refers. The Clerk reported that the insurers now advise that failure to provide references for the Clerk and bank signatories would not invalidate our insurance cover. It was RESOLVED that the Clerk would provide a fresh, personal reference for herself, to be kept on file.</p>	<p>Clerk</p> <p>Clerk</p>
47/2012	<p><u>Grampound Surgery</u> – Minute 28/2012 refers. Cllr. Webb reported that he had attended CC's Health and Adults' Scrutiny Committee meeting on 6th March 2012, at which the future of the Surgery was considered. He was disappointed that he was not given the opportunity to respond to the Doctors' comments. The Clerk to establish the outcome of the discussion.</p>	<p>Clerk</p>
48/2012	<p><u>Administration</u> –</p> <p>a. <i>Queen's Jubilee, 2012</i> – Minute 29b/2012 refers.</p> <ul style="list-style-type: none"> • <u>Recreation Ground Gates / Pillars</u> – covered by 39d/2012 above. • <u>Souvenir Mugs</u> – Cllr. Webb produced a sample of the mugs to be presented to the children in the Grampound Primary School and possibly to the Rainbows, Brownies and Guides. He will attend the next meeting of the Jubilee Committee, but he envisages handing out the mugs on the afternoon of Grampound's jubilee celebration. • <u>Jubilee Committee</u> – in the absence of Cllr. Baines, there was no update. The Clerk reported that she had reminded the Committee that there was money in the budget for a flag pole/flag. She was asked to obtain a quotation for a pole and Union Jack flag. <p>b. <i>London Olympics</i> – Members liked the idea of promoting the ringing of bells for 3 minutes at 8am on 27th July 2012, to mark the opening of the Olympics. The Clerk to write to the PCC to ask if the bells at Creed and St Nun's Churches could be rung. All Members were willing to ring bells.</p>	<p>Cllr. Webb</p> <p>Clerk</p> <p>Clerk</p>
49/2012	<p><u>Documentation</u> – the following documents have been received:</p> <p>a. <i>Cornwall's Registration Service</i> – w.e.f. 14th February 2012, CC's Registration Service offers a new service to the recently bereaved. Now when someone registers a death, they are able to inform government departments and other council services on your behalf, so it is only necessary to 'Tell Them Once' and they will do the rest: 0300-1234-181.</p> <p>b. <i>Olympic Torch Relay</i> – 19th May 2012. Community Newsletter Nos.8 can be emailed to Members on request.</p> <p><u>Civic Reception</u> – 19th May 2012. Nominations are invited to attend CC's Civic Reception, hosted by Cllr. Pat Harvey, CC Chairman.</p> <p>c. <i>Wind Turbine E-petition</i> – anyone concerned about onshore wind turbines/farms are urged to register their objection to the Government: http://epetitions.direct.gov.uk/petitions/22958.</p> <p>d. <i>Cycle Routes/Infrastructure</i> – £15m funding is available for cycling projects, e.g. linking in with local train stations. http://www.dft.gov.uk/news/press-releases/dft-press-20120207/</p> <p>e. <i>Clerks & Councils Direct</i> – March 2012.</p>	
50/2012	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meeting</i> – 19th April 2012, 7.30pm in the Town Hall.</p> <p>b. <i>Clerk's Leave</i> – 26th – 30th March 2012.</p> <p>c. <i>Tree Recording Day</i> – Saturday, 17th March 2012, 10am – 4pm, Trebartha, Nr. Launceston. Booking essential: Tim Kellett, 07554 277012.</p> <p>d. <i>Cornwall Landscape Character</i> – 19th March 2012, Dolcoath Avenue One Stop Shop, Camborne. Two sessions either 10am-12.30 OR 2-4.30pm.</p>	

	<p>To celebrate the launch of the CLC Best Practise Guidance. Booking essential.</p> <p>e. <i>Planning Committee Meeting</i> – 10th April 2011, 7.30pm in the Town Hall. The Clerk to convene if necessary.</p> <p>f. <i>CC Local Council Planning Forum</i> – Wednesday, 25th April 2012, 5.30pm, Council Chamber, New County Hall. One (possibly two) Members may attend. Deadline for responses is 11th April 2012.</p>	Planning Committee
51/2012	<p><u>Information Only Items</u> –</p> <p>a. <i>Heater, Council Chamber</i> – there appears to be a problem with the heater. Cllr. Webb will check to see if the fuse has broken. If there is another problem, the Clerk will seek the services of an electrician.</p> <p>b. <i>Cornwall Conversations</i> – Cllrs. Coode and Fisher had attended. They felt it was a very positive meeting. Cllr. Westbrook will attend the session at Saltash.</p> <p>c. <i>Remembrance Service</i> – Cllr. Coode reported he had undertaken the Highway training, which now enables him to act as a Marshal to close the road for the duration of the service.</p>	Cllr. Webb Clerk
52/2012	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.</p>	
53/2012	<p><u>Freedom of Information Request</u> – the Clerk gave Members details of email correspondence regarding a FoI request. Acting on the advice of NALC's solicitor, she had issued a refusal letter. The enquirer had subsequently asked for the decision to be reconsidered.</p> <p>It was AGREED the Clerk's handling of the matter should stand and to notify the enquirer accordingly.</p>	Clerk

Signature: (Cllr. Allan Webb)
Parish Chairman

Date: 19th April 2012