



Grampound with Creed Parish Council

MINUTES OF THE ANNUAL MEETING

HELD IN THE TOWN HALL

ON THURSDAY, 16th MAY 2013 @ 7.30pm



Present: Cllr. Jenkins (Chairman) Cllr. Baines Cllr. Mrs Chapman
 Cllr. Mrs Davies Cllr. Freer Cllr. Paynter
 Cllr. Taylor Cllr. Mrs Tyler Cllr. Wootton
 County Cllr. Egerton Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome</u> – Cllr. Tyler, Vice Chairman 2012-13, took the Chair and welcomed those present.</p> <p><u>Acceptance of Office</u> – Members duly signed their acceptance of councillor office forms.</p>	
AGM/1	<u>Election of Chairman</u> – it was RESOLVED to elect Cllr. Jenkins as Chairman for 2013/14. The Clerk provided him with his Badge of Office and a set of keys for the town hall.	
AGM/2	<u>Acceptance of Office</u> – Cllr. Jenkins duly signed his acceptance of Chairman form and took the Chair.	
AGM/3	<u>Election of Vice Chairman</u> – it was RESOLVED to elect Cllr. Chapman as Vice Chairman for 2013/14.	
AGM/4	<u>Acceptance of Office</u> – Cllr. Chapman duly signed her acceptance of Vice Chairman form.	
AGM/5	<u>Acceptance of Office</u> – dealt with above.	
AGM/6	<u>Apologies for Absence</u> – Mr Webb.	
AGM/7	<u>Election of Planning Committee (five places)</u> – it was RESOLVED to elect Cllrs. Baines, Chapman, Jenkins and Wootton to serve on the Planning Committee for 2013/14. The Chairman to be elected at their June Meeting.	Clerk
AGM/8	<u>Election of Member to Serve on New Hall and Recreation Ground Committee (one place)</u> – it was RESOLVED to elect Cllr. Freer. The Clerk to inform the Committee Chairman, Mrs Jane Sloan.	Clerk
AGM/9	<u>Election of Members to Serve on the Heritage Centre Management Committee (two places)</u> – it was RESOLVED to elect Cllrs. Davies and Tyler. The Clerk to inform the Committee Chairman, Mr Peter Wootton.	Clerk
AGM/10	<u>Neighbourhood Plan Working Party</u> – it was RESOLVED to elect Cllrs. Baines, Jenkins and Taylor, to serve on the NDP Working Party for 2013/14.	
AGM/11	<u>Community Network Meetings</u> – it was AGREED that Cllrs. Jenkins would attend the Community Network Meetings for 2013/14, with back-up if required. The Clerk to inform Ms Helen Couch, CC.	Clerk
AGM/12	<u>Grampound Community Webmaster</u> – Cllr. Jenkins would look into what is involved in managing the Grampound website, with a view to taking on this task.	

	It was AGREED that Cllr. Wootton would manage the town hall notice board.	
AGM/13	<u>Internal Auditor</u> – it was RESOLVED to appoint Mr Keith Blake to the post of Internal Auditor for 2013/14.	
AGM/14	<u>Internal Verifier</u> – it was RESOLVED to appoint Cllr. Taylor to be the Council’s Internal Verifier for 2013/14.	

Signature: (Cllr. Jenkins)
Parish Chairman

Date: 20th June 2013