



# Grampound with Creed Parish Council

## MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 16<sup>th</sup> FEBRUARY 2017 @ 7.30pm

Present: Cllr. Jenkins (Chairman)                      Cllr. Ms Chapman                      Cllr. Freer  
 Cllr. Miss James                                      Cllr. Jones                                      Cllr. Taylor  
 Cllr. Mrs Turner                                      Cllr. Mrs Tyler                                      Mrs Thompson (Clerk)  
 County Cllr. Egerton

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.	
14/2017	<u>Apologies for Absence</u> – Cllr. Elvy (work commitment).	
15/2017	<u>Casual Vacancy</u> – it was <b>RESOLVED</b> to co-opt Mr Keith Jones to fill the casual vacancy. He duly signed his Acceptance of Office form and took his Members' Interests form for completion. The Clerk to advise CC and provide Cllr. Jones with a copy of the Standing Orders, Code of Conduct, etc.	Cllr. Jones Clerk Clerk
16/2017	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	
17/2017	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 19 <sup>th</sup> January 2017, <b>AGREED</b> as a true record. b. <i>Heritage Committee Meeting</i> – 13 <sup>th</sup> December 2016, <b>AGREED</b> as a true record. c. <i>Heritage Committee Meeting</i> – 15 <sup>th</sup> February 2017. Deferred to the March meeting. It was <b>RESOLVED</b> that Cllr. Jenkins should sign the various policy documents: Collections Management and Development Policy, Security Review and Emergency Plan. d. <i>Planning Committee Meeting</i> – 7 <sup>th</sup> February 2017, meeting cancelled.	
18/2017	<u>Outside Organisations and Reports</u> – a. <i>Police</i> – PCSO Yasmin Dingle is the new PCSO for the area. She reported that for the period 13 <sup>th</sup> December to 12 <sup>th</sup> January 2017, two crimes had been recorded: 1 x malicious communication and 1 x criminal damage. PCSO Dingle had made a security visit to the Heritage Centre and made a number of recommendations (copy on file). b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). He hoped to restart the Community Speedwatch in Grampound. The police say they will provide the resources for the recruitment and training of volunteers. c. <i>Village Hall Committee (VHC)</i> – Cllr. Chapman reported finances are very healthy and the shows are well attended, with more planned. A funding application to renew the ceiling lights is to be submitted. The 'Beer Festival' was a tremendous success. The VHC had donated an unopened box of wine to the parish for use at the Parish Meeting.	

19/2017	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – meeting cancelled.</p> <p>b. <i>Penans Farm Anaerobic Digester Proposal</i> – Mr Paul Thompson, Qila advised he is seeking to book the village hall for a public consultation week beginning 6<sup>th</sup> March.</p>	
20/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> – Minute 08a/2017 refers.</p> <p>i. Trees had been planted by Cllr. Elvy. The budleia shrubs will be available shortly.</p> <p>Noted invoices had been provided to CC to apply for the s.137 grant of £1,140.</p> <p>ii. Cllr. Jenkins took the sign advising that permission should be sought for any future organised events and will pass it to Mr Brunsdn for him to put up. Cllr. Turner said the gate had dropped on its hinges. She will get someone to look at it.</p> <p>b. <i>Grit Bins</i> – Minute 08b/2017 refers. In the absence of Cllr. Elvy, it was not known if the sites on Barteliver Hill and Nantellan had been inspected.</p> <p>NOTE – the Clerk to order two 0.28 m<sup>3</sup> bins, with salt at a cost of £164.87 each, once the above had been completed.</p> <p>c. <i>Flood Plan</i> – Minute 08c/2017 refers. Cllr. Chapman said the plan needed revising. Cllrs. Jenkins and Chapman will review the Plan and report to a future meeting.</p> <p>NOTE – a copy of the Minutes to be sent to Mr Mark O'Brien, as required under the terms of the grant application.</p> <p>d. <i>Public Rights of Way (PROWs)</i> – Minute 08d/2017 refers.</p> <p>i. <u>Pepo Lane Footpath Sign</u> – Cllr. Jenkins reported the bottom of the post had rotted at the bottom and a new one is needed. It was <b>RESOLVED</b> to provide a new post. Cllr. Jenkins will ask Mr Brunsdn if he can action this</p> <p>ii. <u>Nantellan Bridleway</u> – Cllr. Egerton said the gate should never be locked. Therefore, the stile should not be needed. Cllr. Tyler was asked to maintain a watching brief.</p> <p>iii. <u>Carwinnick Footpath</u> – Cllr. Jones reported the path is blocked by barbed wire. Deferred to the March meeting</p> <p>e. <i>Outreach Post Office</i> – Minute 13b/2017 refers. There had been no response from the Post Office, i.r.o. their complaint about the equipment provided to the PO in Grampound. Cllr. Freer will ask the Postmistress for a named PO contact.</p> <p>f. <i>Air Quality in Grampound</i> – Minute 05b/2017 refers. Cllr. Egerton reported CC will be starting a formal public consultation in the village from 20<sup>th</sup> February, with a drop-in session in the village hall on 8<sup>th</sup> March, 5-7pm. He will circulate a leaflet to every household in the parish.</p> <p>g. <i>Speed Survey</i> – Mr Viv Bidgood, Highways advised the Radarclass unit cannot be mounted on the same streetlight as the new VAS, in order to gauge the success of the new VAS. However, he had asked for a repeat survey to be undertaken as close to the existing permanent VAS as possible to provide some data for comparison. He will forward the results in due course.</p>	<p>Cllr. Jenkins</p> <p>Cllr. Turner</p> <p>Cllrs. Jenkins / Chapman</p> <p>Cllr. Jenkins</p> <p>Cllr. Tyler</p> <p>Clerk</p> <p>Cllr. Freer</p>
21/2017	<p><u>Administrative Matters</u> –</p> <p>a. <i>Chairman's Photographs</i> – Minute 09b/2017 refers. Mr Webb (former Chairman) had provided a photograph. The Clerk to arrange printing. Cllr. Jenkins will speak to Mr Fryer to get it framed. He will provide a photograph of himself.</p>	<p>Clerk</p> <p>Cllr. Jenkins</p>

	<p>b. <i>Town Crier</i> – Minute 09c/2017 refers. Members <b>APPROVED</b> the JD for Town Crier’s post. Copy previously circulated via email.</p> <p>An advertisement had been submitted for inclusion in the <i>Grampound Times</i> and the website.</p> <p>An inventory of the Town Crier’s equipment had been made.</p> <p>c. <i>Town Hall</i> – cross it to be removed from the building a.s.a.p.</p> <p>d. <i>New Website</i> – Minute 09a/2017 refers. Mr Robert Lawrence reported he had finally resolved all the new features that were being designed for supporting the new websites. The final testing had now been completed and he hoped to commence populating the new websites with the remaining information on 4<sup>th</sup> February. When the new website is live, local organisations will be sent details of how to update their sections.</p> <p>e. <i>Community Event / Parish Meeting</i> – Minute 13c/2017 refers. Cllr. Jenkins will liaise with Mr Simon Fann to arrange a date for this event, to start at 7:30pm. It was <b>AGREED</b> nibbles and drinks will be available. Local organisations will be invited to have a display and make any reports. Cllr. Jenkins will write his Chairman’s report. Discussion on recipients of the Citizen’s Awards was deferred to the March meeting.</p>	<p>Cllr. Jenkins</p> <p>Clerk</p>																																							
<p>22/2017</p>	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2016/17-10, to a value of £875.37 was <b>APPROVED</b> for payment.</p> <p>NOTE – the bank reconciliation was made available for inspection.</p> <table border="0" style="width: 100%;"> <tr> <td colspan="2"><b>INCOME</b></td> <td style="text-align: right;"><b>Total</b></td> </tr> <tr> <td>Bank interest</td> <td></td> <td style="text-align: right;">10.81</td> </tr> <tr> <td>CC - PROW grant</td> <td></td> <td style="text-align: right;">572.82</td> </tr> <tr> <td>GrantScape - VAS grant</td> <td></td> <td style="text-align: right;">3,400.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;"><b>£3,983.63</b></td> </tr> </table> <table border="0" style="width: 100%;"> <tr> <td><b>EXPENDITURE</b></td> <td style="text-align: center;"><b>Price</b></td> <td style="text-align: center;"><b>VAT</b></td> <td style="text-align: center;"><b>Total</b></td> </tr> <tr> <td>Mrs Thompson - salary</td> <td style="text-align: right;">258.21</td> <td></td> <td style="text-align: right;">258.21</td> </tr> <tr> <td>Mr Brunnsden - salary</td> <td style="text-align: right;">103.60</td> <td></td> <td style="text-align: right;">103.60</td> </tr> <tr> <td>Mrs Thompson - stamps</td> <td style="text-align: right;">13.56</td> <td></td> <td style="text-align: right;">13.56</td> </tr> <tr> <td>Bristol City Council - match funding for banner</td> <td style="text-align: right;">500.00</td> <td></td> <td style="text-align: right;">500.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£875.37</b></td> </tr> </table> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p> <p>b. <i>Bank Signatures</i> – Minute 10b/2017 refers. Cllr. Jenkins had obtained a form to remove Mr Wootton and himself as signatures on the accounts. It was <b>RESOLVED</b> to add Cllrs. Turner and James. The Clerk to circulate the form.</p>	<b>INCOME</b>		<b>Total</b>	Bank interest		10.81	CC - PROW grant		572.82	GrantScape - VAS grant		3,400.00			<b>£3,983.63</b>	<b>EXPENDITURE</b>	<b>Price</b>	<b>VAT</b>	<b>Total</b>	Mrs Thompson - salary	258.21		258.21	Mr Brunnsden - salary	103.60		103.60	Mrs Thompson - stamps	13.56		13.56	Bristol City Council - match funding for banner	500.00		500.00				<b>£875.37</b>	<p>Clerk</p>
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<p>23/2017</p>	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Notice of Intention</i> – regarding the re-adoption of legislation. The resolution will have the effect of confirming the area of the CC as a ‘controlled district’ for the purposes of the 1976 Act, thus empowering the Council to control the licensing of Hackney Carriage and Private Hire Vehicles, Drivers and Operators. Details previously circulated via email.</p> <p>b. <i>NALC Tree Charter Survey</i> – details previously circulated via email. The survey will be open until Tuesday 28<sup>th</sup> February 2017.</p> <p>c. <i>Better Planning : Better Farming</i> – leaflet from the NFU. Details previously circulated via email.</p> <p>c. <i>Parish Council Elections</i> – 4<sup>th</sup> May 2017. Timetable previously circulated via email. The Clerk reported the nomination papers will be available from 20<sup>th</sup> March and must be completed and returned to CC by 4<sup>th</sup> April. The Clerk to inform Members when the packs are received.</p>	<p>Clerk</p>																																							

24/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 16<sup>th</sup> March 2017.</p> <p>b. <i>Planning Committee Meeting</i> – 7<sup>th</sup> March 2017. Cllr. James gave her apologies. Cllr. Freer will attend in her place.</p> <p>c. <i>Fuel Poverty Awareness Day</i> – Council Chamber, New County Hall, Truro on Friday 17<sup>th</sup> February 2017 from 10am to 1.00pm and the guest speaker is Louise Evans, Project Development Coordinator, National Energy Action. Refreshments will be available on the day. To book a free place, <a href="https://www.eventbrite.co.uk/e/fuel-poverty-local-action-perspectives-tickets-31121754004?aff=es2">https://www.eventbrite.co.uk/e/fuel-poverty-local-action-perspectives-tickets-31121754004?aff=es2</a></p> <p>d. <i>Free War Memorials Workshop</i> – 8<sup>th</sup> March 2017, 9.45am – 1pm. To reserve a free place at the workshop visit <a href="http://www.eventbrite.co.uk/e/war-memorials-condition-survey-workshop-truro-tickets-28287176707">www.eventbrite.co.uk/e/war-memorials-condition-survey-workshop-truro-tickets-28287176707</a> or contact Civic Voice on 0151 707 4319 or email <a href="mailto:info@civicvoice.org.uk">info@civicvoice.org.uk</a>. The Clerk to inform Mrs Liz Fisher.</p> <p>e. <i>Environmental Growth Challenge</i> – Eden Project, Wednesday 8<sup>th</sup> March 9am-4pm. Tickets £10 including lunch. Details previously emailed. See: <a href="https://www.eventbrite.co.uk/e/cornwalls-environmental-growthchallenge-2017-tickets-31056522896">https://www.eventbrite.co.uk/e/cornwalls-environmental-growthchallenge-2017-tickets-31056522896</a></p>	<p>Cllr. Freer</p> <p>Clerk</p>
25/2017	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Grampound Tapestry</i> – to be discussed further in March.</p> <p>b. <i>Tannery Field</i> – the Tannery Residents’ Association will be holding a BBQ, in aid of church funds on 15<sup>th</sup> July 2017.</p> <p>c. <i>Tannery Lighting</i> – Cllr. Jones said better lighting is needed as several people had bumped into the bollard. The Tannery Residents’ Association are pursuing this with the Tannery developers.</p>	<p>Cllr. Tyler</p> <p>Clerk</p>
26/2017	<p><u>Meeting Closed</u> – 20.44pm.</p>	

Signature: ..... (Cllr. Jenkins)  
Parish Council Chairman

Date: 16<sup>th</sup> March 2016