



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 15th DECEMBER 2016 @ 7.30pm

Present: Cllr. Jenkins (Chairman) Cllr. Ms Chapman Cllr. Elvy
 Cllr. Freer Cllr. Miss James Cllr. Taylor
 Cllr. Mrs Turner Cllr. Mrs Tyler Mrs Thompson (Clerk)
 County Cllr. Egerton

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present. He provided mince pies and a glass of wine.	
150/2016	<u>Apologies for Absence</u> – none.	
151/2016	<u>Casual Vacancy</u> – Members received the resignation of Cllr. Wootton with much regret. The Clerk to advise CC and advertise the vacancy. It was RESOLVED to appoint Cllr. Turner to the Planning Committee, in place of Mr Wootton. Cllr. Elvy offered to manage the notice board.	Clerk
152/2016	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	
153/2016	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 17 th November 2016, AGREED as a true record. b. <i>Planning Committee Meeting</i> – 6 th December 2016, AGREED as a true record.	
154/2016	<u>Outside Organisations and Reports</u> – a. <i>Police</i> – in the absence of the PCSO there was no report. Cllr. Egerton reported that the break-in into an allotment shed, reported at the last meeting, was not in Grampound. b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report, copy on file. In answer to a question he said the number on the Electoral Roll for Grampound was 496 in the Town Ward and 125 in the Creed Ward. c. <i>Village Hall Committee (VHC)</i> – no meeting had been held.	
155/2016	<u>Planning Matters</u> – a. <i>Planning Committee</i> – meeting held on 6 th December 2016. i. <u>Pre-Application Planning Protocol</u> – the Committee had resolved to join the voluntary pre-application agreement scheme. The Clerk had submitted the registration form. The revised Penans application (PA16/11176) had been considered and had been supported by the Planning Committee ii. <u>PA16/10051, Carwinnick Barn, Grampound</u> – construction of new detached garage with integral wood store. It was RESOLVED Members of the Planning Committee would deal with this via email.	Cllr. Taylor

	<p>b. <i>Planning Applications Approved by CC</i> – for information only.</p> <p>i. <u>PA16/08530, Merlin Centre, Hewaswater</u> – new hydrotherapy pool building and associated development.</p> <p>ii. <u>PA16/09621, Land S. of Arnewood, Creed Lane, Grampound</u> – outline application for proposed new dwelling and associated works.</p> <p>c. <i>Enforcement Issues</i> – Minute 17c/2015 refers.</p> <p>i. <u>EN14/01770, Pencoise Farm, Tregony</u> – alleged breach of enforcement notice – still 2 caravans on the land, the shipping container and the sheds are still on site. The Case officer: Ms Felicity Coplestone had been asked to provide a further update, to include details of the promised court date but there had been no response.</p> <p>d. <i>Cornwall Council Local Plan</i> – CC adopted its Plan on the 22nd November 2016: www.cornwall.gov.uk/localplancornwall.</p>	
156/2016	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>The Tannery Field</i> – Minute 143a/2016 refers. Members to receive an update, i.r.o.:</p> <p>i. Trees and shrubs for the site are on order.</p> <p>ii. A sign, advising that permission should be sought for any future organised events, had been obtained but at 3m x 2m was deemed to be too large. It was RESOLVED to purchase another sign 30cm x 50cm. Cllr. Turner will recycle the old sign for a donation to PC funds. Cllr. Chapman arrived at this point.</p> <p>b. <i>Grit Bins</i> – Minute 128c/2016 refers. Cllr. Elvy reported a new bin is needed to replace the one on Barteliver Hill. Cllr. Tyler said the bin at Nantellan also needed replacing. Members will then level the sites. The Clerk to order two 0.28 m³ bins, with salt at a cost of £164.87 each, once the above had been completed.</p> <p>c. <i>Post Offices Consultation</i> – the Dept. for Business, Energy and Industrial Strategy has published a consultation on the post office network: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/566186/beis-16-36-post-office-network-consultation.pdf. Members prefer the crown Post Offices to remain where they are.</p> <p>d. <i>Flood Plan</i> – Minute 143h/2016 refers. Cllrs. Chapman and Jenkins will revise the revised Flood Plan. NOTE – a copy of the Minutes to be sent to Mr Mark O'Brien, as required under the terms of the grant application.</p> <p>e. <i>Local Maintenance Partnership</i> – Members duly completed the questionnaire. The Clerk to submit to CC. A possible gate to replace the stile at Nantellan to be considered at the January meeting.</p>	<p>Clerk Cllr. Turner</p> <p>Members Clerk</p> <p>Clerk</p> <p>Cllrs. Jenkins / Chapman</p> <p>Clerk</p> <p>Clerk</p>
157/2016	<p><u>Administrative Matters</u> –</p> <p>a. <i>New Website</i> – Minute 144a/2016 refers. Several changes to the demo website had been passed to Mr Lawrence. The Clerk to send the link to Cllr. Egerton. When his comments had been received, the new website to 'go live'.</p> <p>b. <i>Chairman's Photographs</i> – Minute 101d/2016 refers. Photographs to be provided of Cllr. Jenkins and Mr Webb (former Chairman).</p> <p>c. <i>Town Hall PAT Testing</i> – F&K Electrical had carried out the PAT testing.</p> <p>d. <i>Town Crier</i> – Minute 101a/2016 refers. A new town crier is needed. Deferred to the January meeting.</p>	<p>Clerk</p> <p>Cllrs. Elvy / Jenkins</p> <p>Clerk</p>
158/2016	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2016/17-8, to a value of £1,421.07 was APPROVED for payment.</p>	

The Clerk explained Mr Brunsdens's November salary cheque was missing in the post. It was **RESOLVED** to treat this cheque as cancelled and issue a replacement.

Noted the bank reconciliation was available for inspection.

INCOME

Tannery residents - room hire	8.00
	8.00

EXPENDITURE

	Price	VAT	Total
Mrs Thompson - expenses incl. SLCC fee (pro rata) + stamps	57.97		57.97
Information Commissioner	35.00		35.00
Phoenix Signs - Tannery sign	40.00	8.00	48.00
Mrs Thompson - salary	258.21		258.21
Mr Brunsdens - Oct + Nov	147.20		147.20
HMRC	510.60		510.60
British Gas - town hall electricity	346.76	17.33	364.09
			£1,421.07

Fire Protection – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques are being signed.

- b. *2017/18 Budget* – Members considered their budgetary requirements for the next financial year, and it was **RESOLVED** to adopt the budget discussed at the meeting. It was further **RESOLVED** to set the precept at £18,500. The Clerk to advise CC.

Water Supply to the Town Hall and St Nun's Church – Minute 129e/2016 refers. Members **RESOLVED** to make a grant of £50 p.a.

- c. *Bank Signatures* – Members reviewed the signatures on the bank accounts and it was **RESOLVED** that Cllrs. Turner, Jenkin and Tyler should be authorised to act in this capacity. The Clerk to provide Cllr. Turner with the relevant forms for completion.

Clerk

Clerk

159/2016

Documentation / Correspondence – not covered elsewhere on the agenda.

- a. *Remembrance Service* – thank you response email from Mr Coode.
- b. *Sustainability and Transformation Plan (STP)* – shaping the future of health and care services. To read more about the local health and social care plans and all the related documents, including survey and community engagement events visit the shape the future web page or use the following link, <https://www.cornwall.gov.uk/shapethefuture>.
- c. *Community Governance and Locality Working* – this group will support work to review governance and engagement issues with a view to making the relationship between Cornwall Council and Local Councils positive and productive for the benefits of residents. The group will also undertake a comprehensive review of Community Network Panels.

Up to 14 representatives are needed. Anyone interested should check the Community Governance and Locality Working Group terms of reference and the member role profile for more information. Email applications should include about 250 words on your interest and experience in this area and be sent to the CALC office no later than 5pm on 20th December.

- d. *Local Agency Agreements* – this practitioners group will support CC to undertake a review of the administration and payment system used in the various agency agreements in place for Town and Parish Councils who undertake work on behalf of the Council. The initial work will focus on a review of the Local Maintenance Partnership, a new area of activity in respect of closed churchyards and the lengthsman scheme before looking at potential new areas including street cleansing.

Please see the Agency Agreement Task and Finish Group terms of reference and the member role profile for more information. Applications, similar to above, should be sent by email to Sarah Mason (CALC) who will liaise by Friday 13th January 2017.

160/2016	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 19th January 2017.</p> <p>Schedule of Meetings in 2017 was provided to Members. It was confirmed the Parish Meeting would be held on 19th April 2017.</p> <p>b. <i>Planning Committee Meeting</i> – 10th January 2017.</p> <p>c. <i>Clerk's Leave</i> – 24th December 2016 to 2nd January 2017 inclusive.</p> <p>d. <i>Network Meeting</i> – next meeting is scheduled for Tuesday, 17th January 2017, 7.00pm at the CHAOS Café in Truro.</p>	
161/2016	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Footpath Sign</i> – Cllr. Tyler reported the footpath sign on Pepo Lane is leaning out onto the road and may fall onto a passing vehicle. The Clerk to ask Mr Brunsdon to action.</p> <p>b. <i>Bollard to Tannery Development</i> – Minute 148b/2016 refers. Cllr. Turner reported reflective triangles are to be affixed to the sign to make it more visible to pedestrians.</p>	Clerk
162/2016	<p><u>Meeting Closed</u> – 20.49pm.</p>	

Signature: (Cllr. Jenkins)
Parish Council Chairman

Date: 19th January 2017