



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 18th FEBRUARY 2016 @ 7.30pm

Present: Cllr. Jenkins (Chairman) Cllr. Ms Chapman Cllr. Elvy
 Cllr. Freer Cllr. Miss James Cllr. Taylor
 Cllr. Mrs Turner Cllr. Mrs Tyler Mrs Thompson (Clerk)
 County Cllr. Egerton

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.	
16/2016	<u>Apologies for Absence</u> – Cllr. Wootton (ill health).	
17/2016	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. a. <i>Dispensations</i> – none.	
18/2016	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 21 st January, were APPROVED as a true record. b. <i>Heritage Committee Meeting</i> – 20 th January 2016, were APPROVED as a true record. Deferred from the January meeting.	
19/2016	<u>Outside Organisations</u> – a. <i>Police</i> – Members to receive a report. PCSO Hemming sent his apologies and advised one crime had been reported in the previous month, a sexual assault. Due to ongoing investigations no further information is available. b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). He had been unable to get a price, from Mr Carl Farrell, for ground works for the bases to the bench. Cllr. Egerton reported that Mr Irving Bunt had cleared the obstructions on the footpath between Tregidgeo and Ventonwyn. No further work will be needed on this path this year. The Clerk to write to Mr Bunt with Members' thanks. Ecotricity had satisfied all the pre-start conditions attached to the Penans Farm wind turbine planning permission. There is no definite date for when the turbine itself will be installed. Cllr. Turner said The Tannery field had been strimmed. She queried if it was the plan to ask Mr Brunsdon to keep this strimmed in the future. It was RESOLVED to approach an alternative builder regarding the bases for the benches. Members favoured having mown paths, rather than chippings or similar. It was further RESOLVED to add the pedestrian gate to the application for s.106 funding. The Clerk to provide a copy of the quote to Cllr. Egerton. A letter had been sent to Mr Pearce on 18 th January, advising that if he was unable to fit the gate by 12 th February then Members would place the contract elsewhere. It was now understood the delay was due to the	Clerk Cllr. Jenkins Clerk

	<p>extremely wet weather. The Clerk to write again to Mr Pearce.</p> <p>c. <i>Village Hall Committee (VHC)</i> – Cllr. Chapman reported she had attended the meeting on the previous evening. The Ham Field project is going ahead. The Beer Festival had made a small profit, but it was a social success. The Queen's 90th birthday was discussed. The VHC will make their facilities available free of charge to anyone who wishes to hold an event. A number of successful events had been held. The website is being improved. The play area is still water logged. The Multi Academy Trust had been signed. Discussions had been held with the Football Club to possibly extend the sports' facilities on the Recreation Ground.</p> <p>d. <i>Community Network Panel</i> – Tuesday, 15th March 2016. Noted some funding is available through the Devolution Fund. Details previously circulated via email.</p>	Clerk
20/2016	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – the meeting scheduled for 9th February 2016 was cancelled. Cllr. Taylor thanked Cllr. Jenkins for his tool to download planning applications from CC's website.</p> <p>i. <u>PA16/00740, 3 And 4 Forsters Court, Grampound</u> – non-material amendment to allow for minor changes to the west elevation fenestration and internal layout of Plots 52 and 53 (Block 6) to (C2/07/01971) Conversion of the derelict Manor Tannery buildings for the provision of 16 residential units and approximately 370 sq.m. of employment/office space (B1) with associated parking and the construction of an associated estate road, infrastructure and drainage. Cllr. Egerton said there was no need to comment on 'non-material amendments'. NO COMMENT.</p> <p>Cllr. Elvy arrived at this point.</p> <p>ii. <u>PA16/00761, Town Mill, Mill Lane, Grampound</u> – construction of three detached dwellings. The site is north of the Old Mill. Cllr. Taylor said there are extensive environmental reports. Cllr. Chapman said this was a good use of a brown field site. Cllr. Jenkin pointed out that the site is within the flood plane. NO OBJECTION.</p> <p>Cllr. Taylor said now that hardcopies of the planning applications are no longer received, it is not easy to establish the deadline date for PC's comments. The Clerk to feedback to CC on this point.</p> <p>b. <i>Applications Approved by CC</i> – information only:</p> <p>i. <u>PA15/08410, Dolphin Inn, Fore Street, Grampound</u> – listed building consent for works to roof and renewal of flat roof. Part retrospective.</p> <p>ii. <u>PA15/10307, Trecaine Cottage, Access to Trecaine Farm, Grampound</u> – erection of stable block with feed store and change of use of land to equestrian.</p> <p>c. <i>National Planning Policy</i> – consultation ends 22nd February 2016. Details previously circulated via email.</p> <p>d. <i>Cornwall Local Plan</i> – Members were invited to comment on changes to the Strategic Policies of the Local Plan. Consultation ends 7th March 2016. Details previously circulated via email.</p> <p>e. <u>PA15/02473, Plots 48, 58 and 63, Former Tannery, Grampound</u> – change of use from commercial units to five residential units. Members had objected to the loss of commercial units and CC subsequently refused the application. An appeal had been made and upheld.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
21/2016	<p><u>Highways Matters</u> –</p> <p>a. <i>Traffic Calming Measures</i> – Minute 06a/2016 refers. Mr Viv Bidgood, Cormac advised the covert speed monitoring units had been</p>	

	<p>deployed and collected on 4th February 2016. He understands the data is in the queue for processing and he will forward the results in due course.</p> <p>The Clerk to ask how long the survey was carried out for.</p> <p>b. <i>20mph Proposal for Grampound</i> – Minute 122a/2013 refers. In view of the Traffic Calming issue (above), It was RESOLVED to remove this item from future agendas.</p>	<p>Clerk</p> <p>Clerk</p>																												
22/2016	<p><u>Town Hall</u> –</p> <p>a. <i>Emergency Plan</i> – a revision of the Emergency Plan for the Town Hall / Heritage Centre had been undertaken by Mrs Fisher.</p> <p>b. <i>PAT Testing</i> – a panel heater had failed the PAT test and needs to be replaced. It is not clear from the report which heater this refers to. F&K Electrical had been asked for clarification.</p> <p><i>Town Hall Electricity</i> – 432 units were used between 17th December and 17th January. This compared to 335 units for October – November and November – December. Between January and February, 1391 units were used. Members were concerned at this high usage. It was RESOLVED to seek advice from Mr Bob Newland, electrician.</p>	<p>Clerk</p>																												
23/2016	<p><u>Environmental / Amenity Matters</u> –</p> <p><u>Public Rights of Way (PROWs)</u> –</p> <p><u>Mill Lane Footpath</u> – Minute 07a[i]/2016 refers. The Working Party had yet to meet with Mr Robson to discuss the viability of the proposal to divert the footpath, because of the poor weather.</p> <p><u>Grampound and Probus Link</u> – Minute 07a[ii]/2016 refers. Defer until Cllr. Jenkins had spoken to Probus PC.</p> <p><i>Tannery Field</i> – Minute 07b/2016 refers.</p> <p><i>Grant Funding</i> – covered by 19b/2016 above.</p> <p><i>'No Parking' Sign</i> – Cllr. Turner had purchased a sign for the field gate to the Tannery at a cost of £21.14.</p> <p><i>Pedestrian Gate</i> – covered by 19b/2016 above.</p> <p><i>Grampound WCs</i> – a list of defects, provided by Ms Lisa Pender, Natural Environment, CC had been received. It had been confirmed that these will be dealt with prior to their being handed over to the Village Hall Committee. Details previously circulated via email.</p> <p><i>PROW Maintenance Grant</i> – it was RESOLVED to accept a grant of £377.56 to maintain the footpaths in the parish for 2016. In 2015 the grant was £285. This was an increase of £92.56.</p> <p><i>The Limes</i> – Members considered how to make the site safer.</p> <p>i. <u>New signage</u> – Mrs Fisher will provide new laminated signs.</p> <p>ii. <u>Fence</u> – Cllr. Jenkins undertook to deal with extra fencing to prevent a child from getting into the Lime Pits.</p> <p>Cllr. Jenkins reported that the site had flooded.</p>	<p>Cllrs. James / Chapman / Jenkins</p> <p>Cllr. Jenkins</p> <p>Clerk</p>																												
16/2016	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2015/16-11 was APPROVED for payment. Income amounting to £2,974.95 had been received.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Mrs Thompson – salary</td> <td>284.71</td> <td></td> <td>284.71</td> </tr> <tr> <td>Mr Brunsdon – salary</td> <td>221.19</td> <td></td> <td>221.19</td> </tr> <tr> <td>Mrs Fisher - capital items for Heritage</td> <td>537.60</td> <td>73.53</td> <td>611.13</td> </tr> <tr> <td>F&K Electrical Ltd - PAT testing</td> <td>45.00</td> <td>9.00</td> <td>54.00</td> </tr> <tr> <td>Mr Brunsdon - miscellaneous + mileage</td> <td>35.14</td> <td>1.56</td> <td>36.70</td> </tr> <tr> <td>Grahams Machinery Ltd - strimmer repairs</td> <td>31.50</td> <td>6.30</td> <td>37.80</td> </tr> </tbody> </table>	Item	Price	VAT	Total	Mrs Thompson – salary	284.71		284.71	Mr Brunsdon – salary	221.19		221.19	Mrs Fisher - capital items for Heritage	537.60	73.53	611.13	F&K Electrical Ltd - PAT testing	45.00	9.00	54.00	Mr Brunsdon - miscellaneous + mileage	35.14	1.56	36.70	Grahams Machinery Ltd - strimmer repairs	31.50	6.30	37.80	
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	<p>Grampound Recreation - grant from CC 2,210.40</p> <p style="text-align: right;">2,210.40 <u>£3,455.93</u></p> <p>The accounts were handed to Cllr. Taylor for an internal Audit Check. <i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p> <p>b. <i>Town Hall Electricity</i> – covered by 22b/2016 above.</p> <p>c. <i>Automatic Pensions</i> – both the current employees had declined to participate in a pensions' scheme. No further action is needed at this stage, but this new law must be borne in mind if a new employee joins.</p>	Cllr. Taylor
17/2016	<p><u>Twining Request</u> – Minute 11c/2016 refers. Cllr. Taylor reported Kersaint Plabennec is a little bit bigger than Grampound (1357 residents) but certainly shares quite a lot with us – it is on the main road Rennes to Brest road so will know about traffic problems! It also has a single private Catholic school and a football team. Cllrs. Freer and Elvy wondered what benefit it would bring. It was RESOLVED to progress to twinning with Kersaint Plabennec, but it was clearly understood that should Members visit the village it would be at their own expense. It was further RESOLVED to invite Grampound School to write to the French children. It was understood Mr Tony Davies would be visiting the area. Members felt that it would be useful for a fluent French speaker to liaise with Ms Le Mer. The Clerk to approach Mrs Margie Lundie.</p>	Clerk Clerk Clerk
18/2016	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Cornwall Community Land Trust</i> – Mr Andrew George, Director asked if Members would be interested in exploring the opportunities of either working with CCLT to address local housing need or creating a CLT of its own. He offered to meet with Members to discuss this proposal. Cllr. Chapman asked who is defining 'local housing need'.</p> <p>b. <i>Community Emergency Funding</i> – up to £500 is available to help deliver Grampound's Emergency Plan. Details previously circulated via email.</p>	
19/2016	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 17th March 2016.</p> <p>b. <i>Planning Committee Meeting</i> – 8th March 2016.</p> <p>c. <i>Heritage Committee Meeting</i> – 16th March 2016.</p> <p>d. <i>Air Ambulance</i> – open day to be held at their HQ, just outside Newquay on 13th February 2016, 11am – 4pm.</p> <p>e. <i>Annual Parish Meeting</i> – Wednesday, 27th and 28th April 2016, when the village hall is available. For further consideration at the March meeting.</p>	Clerk
20/2016	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Tresoana, Old Hill</i> – it was not thought that the building work needs planning permission.</p> <p>b. <i>Fal River</i> – Cllr. Jenkins said upstream on the Fal are some islands with trees on them. There was concern that should one fall it could cause flooding. Cllr. Egerton said if they fall down upstream, this would not cause flooding in Grampound.</p>	
21/2016	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely tenders / quotations for work, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
22/2016	<p><u>Footpath Cutting</u> – Minute 13/2016 refers. Members had been provided with a copy of the report produced by Mrs Sloan and Cllr. Egerton that highlights which paths need strimming.</p>	

	The Chairman and Clerk had met with Mr Glen Brunsdon and it was noted Mr Brunsdon had passed the Brushcutter Training course. Cllr. Jenkins reminded Members that Cllr. Egerton and Mr Bunt had offered to cut the Fal footpath. It was RESOLVED to add cutting the footpaths to Mr Brunsdon's contract of employment. The Clerk to advise the contractors who had tendered for the work.	Clerk Clerk
23/2016	<u>Weed Spraying</u> – Minute 14/2016 refers. It was RESOLVED to accept the quotation from Complete Weed Control (SW) to weed spray the streets in the parish for 2016 at a cost of £360 + VAT for three treatments.	Clerk
24/2016	<u>Salaries</u> – Members to review and align pay scales for: a. <i>Handyperson</i> – Mr Brunsdon is currently paid £9.09 p.h. for his cleaning and litter picking duties and £10 p.h. for cutting the grass verges. It was RESOLVED to increase from £9.09 to £9.20 p.h. It was further RESOLVED that his hourly rate for cutting the grass verges and the footpaths would be £10 p.h. b. <i>Clerk</i> – the Clerk left the meeting when this item was discussed. The Clerk is currently paid on Salary Point 21, however, two of her three other PCs pay her on Salary Point 27 and it is expected the third will follow suit. It was RESOLVED to pay her on Salary Point 27 with immediate effect.	
25/2016	<u>Meeting Closed</u> – 9.15pm.	

Signature: (Cllr. Jenkins)
Parish Council Chairman

Date: 17th March 2016