



# Grampound with Creed Parish Council

## MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 21<sup>st</sup> JANUARY 2016 @ 7.30pm



Present: Cllr. Jenkins (Chairman)                      Cllr. Freer                                      Cllr. Taylor  
 Cllr. Mrs Turner                                      Cllr. Mrs Tyler                                      Mrs Thompson (Clerk)  
 County Cllr. Egerton

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.	
1/2016	<u>Apologies for Absence</u> – Cllrs. Elvy and Chapman (both with work commitments); James (personal matter) and Wootton (clash of meetings).	
2/2016	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. a. <i>Dispensations</i> – none.	
3/2016	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 17 <sup>th</sup> December 2015, <b>AGREED</b> as a true record. b. <i>Heritage Committee Meeting</i> – 20 <sup>th</sup> January 2016. Deferred to the February meeting.	
4/2016	<u>Outside Organisations</u> – a. <i>Police</i> – PCSO Hemming sent his apologies and advised there had been no crimes reported in the previous month. b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). c. <i>Village Hall Committee (VHC)</i> – Cllr. Chapman reported through Chair: i. Antiques Fairs are earning £300-£400 on third Sunday of the month. ii. Money for tarmacing is coming via Parish Council. iii. Craft Fairs 2016: 4 <sup>th</sup> -8 <sup>th</sup> April; 15 <sup>th</sup> -19 <sup>th</sup> August; 24 <sup>th</sup> - 28 <sup>th</sup> October. Application forms for stall holders will be available online. iv. Ham Field acquisition is progressing; hoping costs will be covered by council open space money – this will not impact on the Parish council's funding of the Tannery small field. Members <b>RESOLVED</b> to support the Village Hall's s.106 funding application for this project. v. A community questionnaire is being developed. vi. Playground is waterlogged. vii. Scratchworks event on 29 <sup>th</sup> January proving very popular with a lot of interest – there will be over 100 people attending during the course of the evening. viii. Beer Festival Friday 5 <sup>th</sup> and Saturday 6 <sup>th</sup> February. Tickets available in the shop. Fliers are being delivered the weekend before the Festival and posters and banners being displayed in key locations around and outside the village.	

	<p>d. <i>Community Network Panel</i> – Cllr. Jenkins had attended the meeting held on 19<sup>th</sup> January 2016 and reported the Arch Hill double roundabout is to be converted to a single roundabout. There is a devolution fund available and further information on this will follow.</p>	
5/2016	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – the Planning Meeting was cancelled. CC had given advice and closed this case:</p> <p>i. <i>PA15/03520/PREAPP, 4 Forsters Court, Fore Street, Grampound</i> – pre-application advice for listed building consent for amendment to existing windows to door and side light.</p>	
6/2016	<p><u>Highways Matters</u> –</p> <p>a. <i>Traffic Calming Measures</i> – Minute 167a/2015 refers. Cllr. Jenkins had carried out research into the provision and cost of Option A (Average Speed Zone 30mph through village) and details had been circulated via email. He had spoken to a company who would be very keen to participate in this project and can provide second-hand machines. Even so this would be £70,000 and a further £6,500 p.a. to calibrate the machines.</p> <p>Cllr. Jenkins reported a number of responses had been received and an article appeared in the <i>West Briton</i>. Cllr. Egerton said Members had done the right thing and should help if funding becomes available in the future.</p> <p>Noted Mr Viv Bidgood, Cormac advised that a traffic speed survey is to be carried out.</p>	
7/2016	<p><u>Environmental / Amenity Matters</u> –</p> <p><i>Public Rights of Way (PROWs)</i> –</p> <p><u>Mill Lane Footpath</u> – Minute 169a[i]/2015 refers. The Working Party had yet to meet with Mr Robson to discuss the viability of the proposal to divert the footpath.</p> <p><u>Grampound and Probus Link</u> – Minute 169a[iii]/2015 refers. Cllr. Jenkins had yet to hold discussions with Probus PC</p> <p><i>Tannery Field</i> – Minute 169b/2015 refers. Cllr. Turner said quotations had been obtained for benches and plants and this had been provided to Cllr. Egerton. These are £154.14 for planting, etc., labour £60, three benches at £131.50 each. A quotation is needed for concrete bases for the benches. The cost of the pedestrian gate could be added.</p> <p>County Cllr. Egerton will make an application for additional funding from the s.106 fund, based on these costings.</p> <p>Cllr. Turner said a ‘No Parking’ sign was needed on the field gate to the Tannery Field. It was <b>RESOLVED</b> to authorise Cllr. Turner to spend up to £40.</p> <p>The Clerk advised that she had written to Mr Pearce stating that if the pedestrian gate was not installed by 12<sup>th</sup> February, then Members will have no option but to use another supplier. Cllr. Tyler said Mr Pearce was behind because of the bad weather.</p> <p><i>Grass Verges</i> – as the weather had been so mild, Members <b>AGREED</b> to have an additional cut of the grass verges. The Clerk to ask Mr Brunsdon to action when the weather improves.</p> <p><i>Tree Preservation Order</i> – an order had been granted (but not confirmed) on oak trees in Old Tannery Lane, opposite to dwellings number 5 to number 13.</p>	<p>Cllrs. James / Chapman / Jenkins</p> <p>Cllr. Jenkins</p> <p>Cllr. Egerton</p> <p>Cllr. Turner</p> <p>Clerk</p>
1/2016	<p><u>Financial Matters</u> –</p>	

	<p>a. <i>Accounts for Payment</i> – schedule No.2015/16-10, to a value of £560.90 were <b>APPROVED</b> for payment.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>22420 Mrs Thompson - salary</td> <td>284.51</td> <td></td> <td>284.51</td> </tr> <tr> <td>22421 Mr G Brunnsden - cleaning + litter pick</td> <td>77.40</td> <td></td> <td>77.40</td> </tr> <tr> <td>22422 Mrs Thompson - envelopes</td> <td>7.49</td> <td>1.50</td> <td>8.99</td> </tr> <tr> <td>22423 Kernow Training Ltd. - brushcutter training for Glen Brunnsden</td> <td>160.00</td> <td></td> <td>160.00</td> </tr> <tr> <td>22424 Ms Carole Bannister - mannequin for HP project</td> <td>30.00</td> <td></td> <td>30.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-top: 1px solid black; border-bottom: 3px double black;"><b>£560.90</b></td> </tr> </tbody> </table> <p>Fire Protection – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p>	Item	Price	VAT	Total	22420 Mrs Thompson - salary	284.51		284.51	22421 Mr G Brunnsden - cleaning + litter pick	77.40		77.40	22422 Mrs Thompson - envelopes	7.49	1.50	8.99	22423 Kernow Training Ltd. - brushcutter training for Glen Brunnsden	160.00		160.00	22424 Ms Carole Bannister - mannequin for HP project	30.00		30.00				<b>£560.90</b>	
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<b>2/2016</b>	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Community Youth Support</i> – assistance with youth projects offered by Ms Donna Hobday, Community Development Worker. Details previously emailed.</p> <p>b. <i>Clerks &amp; Councils Direct</i> – January 2016. Taken by Cllr. Freer.</p> <p>c. <i>Twinning Request</i> – Madam Fanch Le Mer had written to ask if there was any interest in twinning with Kersaint Plabennec, Brittany. The Clerk to send details to Members, as they will be able to translate the entry on wikipedia. Deferred to the February meeting.</p>	Clerk																												
<b>3/2016</b>	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 18<sup>th</sup> February 2016.</p> <p>b. <i>Planning Committee Meeting</i> – 9<sup>th</sup> February 2016.</p> <p>c. <i>Heritage Committee Meeting</i> – TBC.</p>																													
<b>4/2016</b>	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Locals' Pass Scheme</i> – Eden launched this year's Pass on 1<sup>st</sup> November 2015 and is available to buy until 7<sup>th</sup> March 2016, at a cost of £12 per adult.</p> <p>b. <i>Emergency Access to The Tannery and Creed Lane</i> – the emergency services know the codes to access the gate and bollards.</p> <p>c. <i>Grampound WCs</i> – members of the public are encouraged to attend the Parish Meeting to hear why the PC is financing keeping the WCs open.</p> <p>d. <i>Grampound Times</i> – Cllr. Jenkins explained why it is difficult to reproduce the <i>Times</i> on the website. He will liaise with Mr Webb to find a solution.</p>	Cllr. Jenkins																												
<b>5/2016</b>	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely tenders / quotations for work, it was <b>RESOLVED</b> that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>																													
<b>6/2016</b>	<p><u>Footpath Cutting</u> – Minute 175/2015 refers. The weather had been so wet that the Working Party had been unable to carry out a walk of the paths to establish what needs cutting. However, Mrs Sloan and Cllr. Egerton had made a detailed report and this will be circulated to all Members. It highlights which paths need strimming.</p> <p>It was <b>RESOLVED</b> to defer the following to the February meeting:</p> <p>i. Whether to employ a contractor or use existing employee; Noted a place had been booked for Mr Brunnsden to attend the Brushcutter Training course.</p> <p>ii. Depending on above, Members to consider the tenders received.</p>	Clerk																												

	<p>Copies of appropriate certificates, insurance, etc. to be obtained.</p> <p>Cllr. Egerton said it was possible to go onto CC's website to see a copy of the PROWs in the parish.</p>	
<b>7/2016</b>	<p><u>Weed Spraying</u> – the quote from Complete Weed Control to weed spray the streets had increased by 20%. Cormac quoted £304.80+VAT in January 2015. The Clerk had asked Cormac for an up-to-date quote, and Mr Tim Bird, Cormac advised the price per km will remain the same, but the £304.80 does not include the additional areas that were added last year. They will provide a fresh quote for the February meeting.</p>	
<b>8/2016</b>	<p><u>Meeting Closed</u> – 20.22pm.</p>	

Signature: ..... (Cllr. Jenkins)  
Parish Council Chairman

Date: 18<sup>th</sup> February 2016