



# Grampound with Creed Parish Council

## MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 19<sup>th</sup> NOVEMBER 2015 @ 7.30pm



Present: Cllr. Jenkins (Chairman)                      Cllr. Ms Chapman                      Cllr. Freer  
 Cllr. Miss James                                      Cllr. Taylor                              Cllr. Mrs Turner  
 Cllr. Mrs Tyler                                        Cllr. Wootton                            Mrs Thompson (Clerk)  
 County Cllr. Egerton

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome / Public Forum</u> – the Chairman opened the meeting and welcomed those present.</p> <p>Mr Tim Lobb addressed Members regarding his planning application. Minute 153a[iii]/2015 refers. He offered to answer any question Members might have.</p> <p>Mrs Lundie (a near neighbour) spoke in support of Mr Lobb's application. She is very happy with what is proposed.</p>	
149/2015	<u>Apologies for Absence</u> – Cllr. Elvy (family bereavement).	
150/2015	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-Pecuniary/Disclosable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>a. <i>Dispensations</i> – none.</p>	
153a/15	<p>[ii] <i>PA15/09812, T.J. Lobb, Access to Penvro</i> – proposed residential development on the former vehicle repair garage (two dwellings). The Planning Committee had looked at this application, but it was received too late for them to discuss. Mr Lobb said the two dwellings are roughly on the same footprint as the existing garage. The property behind the site would be shielded by a tall fence. He said the neighbours were happy. Members felt this was a good use of a brown field site. <b>SUPPORT</b>.</p>	Clerk
151/2015	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 15<sup>th</sup> October 2015, <b>AGREED</b> as a true record.</p> <p>b. <i>Planning Committee Meeting</i> – 10<sup>th</sup> November 2015, <b>AGREED</b> as a true record.</p> <p>c. <i>Heritage Committee Meeting</i> – 18<sup>th</sup> November 2015, deferred to the December Meeting.</p>	
152/2015	<p><u>Outside Organisations</u> –</p> <p>a. <i>Police</i> – PCSO Hemming sent his apologies and reported there had been one crime in the month, namely one dog not under proper control. PC Kevin Morcom had been appointed as the new beat manager.</p> <p>b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file).</p> <p>c. <i>Village Hall Committee (VHC)</i> – Cllr. Chapman reported the VHC will carrying out a survey of the hall usage, new flooring is to be installed, the Murder Mystery and the Antiques Fair were a success. Cllr. Jenkins had attended the AGM, which thanked their long serving Chairman, Mrs</p>	

	<p>Sloan. The Trustees were elected and the new Chair is Mrs Helen Bunt.</p> <p>d. <i>Community Network Panel</i> – Cllr. Jenkins had been unable to attend the meeting held on 10<sup>th</sup> November 2015 at New County Hall.</p>	
153/2015	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> –</p> <p>i. <u>Paperless Planning</u> – Minute PL49/2015 refers. Cllr. Taylor reported a full trial using a projector and Cllr. Jenkins' planning tool had been made and it was acknowledged that this was a useable way of examining the documentation relating to an application without the necessity of printing it out or having paper copies sent to us by Cornwall Council.</p> <p>ii. <u>PA15/09812, T.J. Lobb, Access to Penvro</u> – see above.</p> <p>iii. <u>PA15/10612, Treglines Cottage, Fore Street, Grampound</u> – application for tree works in a Conservation Area – Tree 1, Lime, raise to 25ft to clear away from neighbouring property, public bus shelter and pavement. Tree 2, Lime, raise to 25ft to clear away from public bus shelter and pavement. Tree 3, lime, raise to 25ft to clear away from building and pavement. <b>NO OBJECTION.</b></p> <p>b. <i>Enforcement Issues</i> – Minute 17c/2015 refers.</p> <p>i. <u>EN15/01938, Garlenick Manor</u> – Ms Donna Paull, case officer advised generally a Listed Buildings Consent application is not required for repairs particularly if they are made on a like-for-like basis, in this case she believed the works to the roof would constitute repairs. No further action.</p> <p>ii. <u>Cherry Trees, Mill Lane</u> – the trees (in the conservation area) had been cut down. As there had been no planning application, it had been reported to CC. Covered by Cllr. Egerton's report.</p> <p>c. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA15/07149, Lowena, Fore Street, Grampound</u> – extension to existing dwelling, including internal layout alterations.</p>	<p>Clerk</p> <p>Clerk</p>
154/2015	<p><u>Highways Matters</u> –</p> <p>a. <i>Grit Bins</i> – Cllr. Tyler said the bin at Nantellan had sufficient stocks and notices in situ, Cllr. Wootton had checked the one in Old Hill, Cllr. Jenkins the one at Creed and Cllr. Taylor the bin in Bonython Drive.</p> <p>b. <i>Traffic Calming Measures</i> – Minute 130a/2015 refers. Deadline for return of survey forms is 30<sup>th</sup> November 2015. Cllr. Chapman said a mini roundabout had been suggested at the junction of Mill Lane and Fore Street. Also bigger 'No through road' signage for Mill Lane. Cllr. Chapman had also been asked for the PC to provide a shelter for the children going to The Roseland School.</p> <p>Members considered a letter from Mrs Jackie Laurie (previously circulated via email) from a resident, regarding the speed of traffic on Pepo Lane. This followed an incident with a van being driven at high speed.</p>	
155/2015	<p><u>Town Hall</u> –</p> <p><i>Meter Readings</i> – Clerk's report refers. There wasn't a problem with the readings. The Clerk to arrange PAT testing and a period electric test</p>	Clerk
149/2015	<p><u>Environmental / Amenity Matters</u> –</p> <p><i>Public Rights of Way (PROWs)</i> –</p> <p><u>Mill Lane Footpath</u> – Minute 114e/2015 and Clerk's report refers. Cllr. Egerton said CC officers are resistant to a diversion order. He recommended holding informal discussions with Mr Robson. It was</p>	

	<p><b>RESOLVED</b> that Cllrs. Chapman, James and Jenkins would meet with Mr Robson to discuss the viability of the proposal and walk the proposed route. Insurance cover would be a further consideration.</p> <p><u>Leaf Blower</u> – Minute 08/2014. Cllr. Egerton had used a leaf blower to clear fallen leaves from the Fal River and was thanked for this.</p> <p><u>Footpath Warden</u> – Minute 133a/2015 refers. Following the retirement of Mr Brewer, Members considered appointing a Footpath Warden / Contractor to deal with the footpaths in 2016. The Clerk to draw up a tender pack in liaison with the Chairman, to be advertised on the website and to enquire of neighbouring parishes who they use.</p> <p><i>Parish Walk</i> – Cllrs. Chapman and Wootton had carried out a Parish Walk on 27<sup>th</sup> October 2015. A number of issues had been identified and remedial action taken. The fir trees on the Chinese car park In Mill Lane are a cause of concern.</p> <p>Cllr. Tyler had carried out a Walk in her area. A number of issues had been identified. A list was provided to the Clerk. A number of the problems are on Garlenick land. It was <b>RESOLVED</b> to write to Highways and Garlenick.</p> <p>Cllr. Freer said he had received a complaint about the pavement on Mill Lane. Members did not feel this was a problem.</p> <p><i>Tannery Field</i> – Cllr. Jenkins reported he had received a letter from residents of the Tannery development, raising a number of issues. The pedestrian gate had not been installed and the Clerk to remind Mr Pearce. Various suggestions were made, regarding the future usage and maintenance of the field. It was <b>RESOLVED</b> to form a Working Party (WP) to work on this and report to the Budget Setting meeting in December. Cllrs. James, Turner and Tyler were elected to the WP. Cllr. Egerton said there might be funding from the Open Space Fund.</p> <p><i>Waste Incentive Neighbourhood Scheme</i> – details of the scheme had been received from Ms Vanessa Davies, CC. No further action.</p> <p><i>Defibrillator</i> – organised by the WI, a defibrillator had been installed at the village hall. Volunteers are needed to train as first aiders. A portable defibrillator will be housed at the Dolphin Inn.</p> <p><i>Dog Waste Bins</i> – Mr Ian Young had written to the PC asking Members to provide additional dog waste bins. There would be an additional charge of £3.39 per empty for a dog / litter bin of 50L. A number of potential sites were identified for litter bins. It was <b>RESOLVED</b> to budget for one litter bin in 2016/17 and decide where to place it later. The Clerk to inform Mr Young</p>	<p>Cllrs. James / Chapman / Jenkins</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllrs. James / Turner / Tyler</p> <p>Clerk</p> <p>Clerk</p>																																				
<p><b>149/2015</b></p>	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2015/16-8, to a value of £719.72 was <b>APPROVED</b> for payment.</p> <table border="1" data-bbox="319 1556 1276 1848"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Mrs Thompson - salary</td> <td>284.51</td> <td></td> <td>284.51</td> </tr> <tr> <td>Mr G Brunnsden - salary</td> <td>77.40</td> <td></td> <td>77.40</td> </tr> <tr> <td>Mrs Fisher - paper + photocopies + training</td> <td>28.18</td> <td></td> <td>28.18</td> </tr> <tr> <td>Royal British Legion - poppy wreath</td> <td>30.00</td> <td></td> <td>30.00</td> </tr> <tr> <td>Printout Ltd - footpath leaflets</td> <td>170.00</td> <td></td> <td>170.00</td> </tr> <tr> <td>G. Thompson - gift for Mr Brewer + stamps</td> <td>55.24</td> <td></td> <td>55.24</td> </tr> <tr> <td>Cllr. Jenkins - web hosting from Vidahost</td> <td>61.99</td> <td>12.40</td> <td>74.39</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-top: 1px solid black;"><b>£719.72</b></td> </tr> </tbody> </table> <p>Fire Protection – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p>	Item	Price	VAT	Total	Mrs Thompson - salary	284.51		284.51	Mr G Brunnsden - salary	77.40		77.40	Mrs Fisher - paper + photocopies + training	28.18		28.18	Royal British Legion - poppy wreath	30.00		30.00	Printout Ltd - footpath leaflets	170.00		170.00	G. Thompson - gift for Mr Brewer + stamps	55.24		55.24	Cllr. Jenkins - web hosting from Vidahost	61.99	12.40	74.39				<b>£719.72</b>	
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	<p>b. <i>Asset Register</i> – Minute 132c/2015 refers. Cllr. James had spoken to Mr Young, a retired auctioneer living in the village, regarding a valuation for the Town Crier’s regalia. He had been unable to assist. Cllr. Freer suggested taking a photograph and putting it on the PC’s Facebook page. Cllrs. Chapman and Turner will speak to tailors.</p> <p>c. <i>2016/17 Budget</i> – the Clerk had circulated a draft budget. Deferred to the December meeting.</p> <p>d. <i>PROW Grant</i> – it was <b>RESOLVED</b> to support the North Coast Cluster Group in their bid to get CC to increase the annual grant for maintaining the PROWs.</p> <p>e. <i>Transparency Fund</i> – it was <b>RESOLVED</b> to make an application to the fund for a laptop, installation of broadband and scanner / printer. Cllr. Jenkins will assist with the specification for a laptop. The Clerk to ask Mrs Helen Bunt for assistance with the broadband.</p>	<p>Cllrs. Turner / Chapman</p> <p>Clerk</p> <p>Clerk</p>
150/2015	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Peninsula Community Health</i> – Annual Review, 2014-15.</p> <p>b. <i>Grampound Football Club</i> – thank you letter from Mr Allan Webb, i.r.o. Members’ grant. He advised that the Parish Council has been placed on the list of their sponsors on their website and in their monthly newsletter.</p> <p>c. <i>Clerks &amp; Councils Direct</i> – November 2015. Taken by Cllr. Freer.</p>	
151/2015	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 17<sup>th</sup> December 2015.</p> <p>b. <i>Planning Committee Meeting</i> – 8<sup>th</sup> December 2015.</p> <p>c. <i>Heritage Committee Meeting</i> – 20<sup>th</sup> January 2016.</p>	
152/2015	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. None.</p>	
153/2015	<p><u>Meeting Closed</u> – 21.18pm.</p>	

Signature: ..... (Cllr. Jenkins)  
Parish Council Chairman

Date: 17<sup>th</sup> December 2015