



# Grampound with Creed Parish Council

## MINUTES OF THE HERITAGE COMMITTEE MEETING

HELD IN THE TOWN HALL ON

Wednesday, 23<sup>rd</sup> September 2015 @ 7pm



Present: Mrs Fisher (Chair)  
Cllr. Wootton

Cllr. Miss James  
Mr Tyler

Cllr. Mrs Tyler

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chair opened the Meeting and welcomed those present.	
HP40/2015	<u>Apologies for Absence</u> – Cllr. Jenkins and Ms Bannister.	
HP41/2015	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – none.	
HP42/2015	<u>Secretary</u> – it was not possible to appoint a Secretary to the Heritage Committee.	
HP43/2015	<u>Accreditation</u> – nothing had been heard from the Accreditation Panel.	Mrs Fisher
HP44/2015	<u>Lime Pits</u> – a newsletter had been delivered to all homes on The Tannery to inform them of what is happening.  A meeting was held with a firm of Architects, Engineers and Heritage Specialists offering building design, planning and structural and civil engineering who will quote for the work to be done on The Limes.  If it is within the capacity of an Our Heritage Grant from the Heritage Lottery Fund we will go forward with an application for Phase 1. Other work such as the ecology survey, tree survey and subsequent tree felling will take place as soon as possible. One tree root is damaging some of the walls. There has been movement of some walls and the site is now more unstable.  Notices to be erected along the fence asking people to keep out.	Cllr. Jenkins
HP45/2015	<u>Town Trail</u> – the HC will be open and manned to support the event.	Cllr Tyler / Mr Tyler
HP46/2015	<u>Banners</u> – nothing more to report at this point but carry over to the next meeting. Mrs Fisher will check on the status of any grants available to support restoration.	Mrs Fisher
HP47/2015	<u>Exhibitions and Displays</u> – a. <i>Town Crier</i> – in the absence of Ms Bannister there was no report. b. <i>The WW1 exhibition for Carnival Day</i> – a lot of visitors in late afternoon and some interest in the stand at the village hall. Cllr. Wootton stated that some lessons had been learnt for next year and proposed that we open from 3.30pm in the HC and possibly have a small outdoor marquee with poster and a slide show. To be on the agenda for March 2016.  Mrs Fisher showed a photograph of the view that car drivers have when driving up Fore Street. The notice that hangs from the side window is practically invisible but the Post Office A frame is clearly visible on the	Ms Bannister Cllr. Wootton Mrs Fisher

	<p>pavement. Mrs Fisher suggested replacing the hanging notice with an A frame as there is some money left in the grant funding and such a purchase fits the criteria of the grant. Cllr. Tyler suggested using the hook closer to the edge of the wall for the hanging notice. Cllr. Wootton and Mrs Fisher will try it on Saturday.</p>	<p>Cllr. Wootton / Mrs Fisher</p>
<p><b>HP48/2015</b></p>	<p><u>Storage Facilities</u> – Mrs Fisher asked for a deep clean to be done by volunteers. A ‘tea meeting’ with the volunteers to be held to thank them for their efforts on open days and to ask for support to clean the building and to then sort the items in the cupboards. This could take place on more than one day. The Post Office is moving out this week and all were relieved to have the storage space back but had welcomed the flow of users through the centre over the past months.</p> <p>It was agreed that the storage containers need to renewed and be fit for purpose. The two baskets can be given away as they are not useful and take up space.</p> <p>Mrs Fisher to provide a list of specialist materials to be purchased, acid free paper, desiccant gel and other items.</p> <p>Cllr. Wootton mentioned that new bags were being ordered by the shop. There is a box of the old style upstairs in the Council Chamber. Cllr. Wootton to inform The Clerk.</p>	<p>Mrs Fisher</p> <p>Cllr. Wootton</p>
<p><b>HP49/2015</b></p>	<p><u>2016/17 Budget</u> – Budget requested £500 to cover annual costs of £80.00 (2015) plus stationery, display materials, printing and staff training. One new banner to be purchased in 2016. Cllr. Wootton to present at Parish Council meeting.</p>	<p>Cllr. Wootton</p>
<p><b>HP50/2015</b></p>	<p><u>Next Meeting</u> – 18<sup>th</sup> November 2015 at 7.00pm</p>	
<p><b>HP51/2015</b></p>	<p><u>Information Only / Future Agenda Items</u> – advertising for 2016 and new or repeat ‘customers’.</p>	<p>The Clerk</p>

Signature: ..... (Cllr. Jenkins)  
Parish Council Chairman

Date: 17<sup>th</sup> September 2015