



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 16th JULY 2015 @ 7.30pm



Present: Cllr. Wootton (Meeting Chair) Cllr. Elvy Cllr. Freer
 Cllr. Miss James Cllr. Mrs Tyler Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
92/2015	<u>Meeting Chairman</u> – in the absence of Cllrs. Jenkins and Chapman, Cllr. Wootton was elected to chair the meeting.	
	<u>Chairman's Welcome / Public Forum</u> – Cllr. Wootton welcomed those present, particularly the members of the public. Mrs Stephanie Cairns spoke regarding her planning application. Mrs Cairns said the Dolphin Inn is a Grade II listed building, but work is being undertaken on the roof. The Clerk will seek clarification.	Clerk
93/2015	<u>Casual Vacancy</u> – Members received the resignation of Cllr. Paynter and declared the resulting casual vacancy. The Clerk to advise CC. Interest in the vacancy is likely to result in a call for an election. £1,200 had been allocated in the budget for this.	Clerk
94/2015	<u>Apologies for Absence</u> – Cllrs. Chapman (business commitment), Jenkins (leave) and Taylor (personnel commitment). County Cllr. Egerton.	
95/2015	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – none. Cllr. Jenkins to provide the Clerk with a revised Financial Interests form to reflect he had been elected to the Community Shop Steering Committee. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. a. <i>Dispensations</i> – Members granted themselves a dispensation to deal with 98b/2015.	Cllr. Jenkins
96/2015	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 18 th June 2015, APPROVED as a true record. b. <i>Planning Committee Meeting</i> – 7 th July 2015, APPROVED as a true record.	
97/2015	<u>Outside Organisations</u> – a. <i>Police</i> – PCSO Hemming sent his apologies and reported there had been no crimes in the previous month. b. <i>County Councillor</i> – in the absence of Cllr. Egerton there was no report. c. <i>Village Hall Committee (VHC)</i> – the only matter of import is the WCs (item 99a/2015 refers). d. <i>Community Network Panel</i> – meeting scheduled for 21 st July 2015. e. <i>Civil Parking Enforcement</i> – no-one had been able to attend Tregony's meeting with CC's Mr Ken Polmouter, head of Civil Parking	

	Enforcement.	
98/2015	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – covered by the Planning Minutes.</p> <p>b. <i>Additional Planning Applications</i> – the following applications were received too late to refer to the Planning Committee:</p> <p>i. <u>PA15/05226, Land East of 11 Bartholomew Crescent, Grampound</u> – change of use from agricultural to class D2, public open space. SUPPORT because this is a benefit to the community of Grampound with Creed.</p> <p>ii. <u>PA15/05303, Old Post Office, Fore Street, Grampound</u> – listed building consent for repairs to 16 pane sash window and port. The meeting was suspended to permit Mrs Cairns to address the meeting i.r.o. her planning application. She explained the difficulties in obtaining listed building consent. A Heritage Assessment had been carried out. The impact of the works will be minimal. The meeting reconvened and Members SUPPORTED the application on the grounds this is protecting a Grade II listed building.</p> <p>iii. <u>PA15/05947, Tremethick, Bosillion Lane, Grampound</u> – demolition of existing stables and erection of Micro Brewery Building to site. Members were concerned that the part that used to be the doctor's surgery was to be demolished. The plans were difficult to understand. OBJECT on the grounds that Members require more information. The Clerk to seek an extension and refer to the Planning Committee.</p> <p>c. <i>Future Planning Applications</i> – Members had grave concerns about CC's decision to cease to provide hardcopies of planning applications w.e.f. 1st September 2015. The Clerk to write to CC.</p> <p>d. <i>Enforcement Issues</i> – Minute 17c/2015 refers.</p> <p>i. <u>EN14/01770, Pencoise Farm, Tregony</u> – alleged breach of enforcement notice – still 2 caravans on the land, the shipping container and the sheds are still on site. Case officer: Ms Felicity Coplestone. Members to consider any update from CC's Legal Department. Still with CC's Legal Department.</p> <p>ii. <u>EN15/01052, Land to North Pencoise Castle Farm (Denys Farm), Tregony</u> – an allegation of fire arms in use on the land. Case officer: Ms Donna Paull.</p> <p>iii. <u>EN15/01265, Land NW of Hawthorne, Pepo Lane, Grampound</u> – alleged stripping of perimeter. Land covered by an Area Tree Preservation Order. Case had been closed, no infringement found.</p> <p>e. <i>Planning Applications Refused by CC</i> – information only.</p> <p>i. <u>PA15/03514, Pencoise Farm, Access to Ventonwyn, Tregony</u> – construction of one field shelter and one building to be used for agricultural purposes, to re-instate original gravel and stone hard-standing area. Members had objected.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
99/2015	<p><u>Amenity / Environmental Matters</u> –</p> <p>a. <i>Public WCs</i> – Minute 82a/2015 refers. A paper from Cllr. Egerton had been circulated via email earlier that day. Cllr. Elvy explained the proposal from the Village Hall Committee, which is that they take over the WCs and the PC gives them a grant to cover the cost for the first year.</p> <p>The Clerk had sought advice from CALC on this and they recommended introducing some safeguards by setting a maximum limit in any one year and by giving a 'float' (say £500) and release the next £500 upon receipt of proof the expenditure had been incurred. Alternatively, the PC could take on the WCs and run them themselves, this would mean any VAT expenditure could be reclaimed and also give greater control of the</p>	

	<p>budget. Cllr. Jenkins had suggested seeking the views of residents about this additional cost. Deferred to the September meeting.</p> <p>b. <i>Tannery Amenity Land (TAL)</i> – Minute 67b/2015 refers.</p> <p>i. <u>Planning Application</u> – ‘Change of Use’ planning application had been submitted by Mr Tyler. He was thanked for his work on this. (98b[ij]/2015 refers.)</p> <p>ii. <u>Fencing</u> – the fencing is now in place and a quotation for an access gate had been requested from Mr Pearce. Mr Jonathon Croggon had granted permission for the gate ‘provided the structural integrity of the fence remains intact’.</p> <p>c. <i>Tidy Up Grampound Campaign</i> – Minute 67c/2015 refers. Cllr. Freer had cleaned the bollards on the lower end of Fore Street. Cllr. Jenkins has two to do at the top of the street. To be removed from future agendas.</p> <p>d. <i>Parish Walk</i> – Minute 82b/2015 refers.</p> <p>i. <u>Tree Preservation Order(s)</u> – Mr Colin Hawke, CC’s Tree Officer, has submitted this request to the Planning Service for their consideration:</p> <p>a. <i>Old Tannery Lane from Bosillion Lane</i> – prominent row of mature trees.</p> <p>b. <i>Creed Lane</i> – two trees, just a little further south of the entrance into the Tannery.</p> <p>c. Eastern Side of the Lime Pits NOTE – the Leylandii(?) on Mill Lane by the Chinese Car Park had been reported to Western Power.</p> <p>ii. <u>Street Furniture</u> –</p> <p>a. <i>Telephone Box</i> – issues with the kiosk had been reported to BT.</p> <p>b. <i>PC’s Bus Shelter</i> – poster had been placed there, which will be removed.</p> <p>iii. <u>PROWs</u> – inspection of the footpaths, etc.</p> <p>iv. <u>Lime Pits</u> – issues to be considered by the Heritage Committee at their meeting scheduled for 29th July 2015.</p> <p>e. <i>Adopt a Kiosk</i> – BT invite interest in purchasing the under-used ‘phone kiosk in Fore Street. The Clerk had done some research and BT cannot remove the kiosk as it is listed. They cannot take away the telephone without CC’s permission. Deferred to the September meeting.</p> <p>f. <i>Community Emergency Plan</i> – a grant of £500 is available from CC to assist with the furtherance and delivery of a completed plan. Deferred to the September meeting, when Cllr. Jenkins will be present.</p>	<p>Clerk</p> <p>Cllr. Tyler</p> <p>Information</p> <p>Clerk</p> <p>Clerk</p>
100/2015	<p><u>Highways Matters</u> –</p> <p>a. <i>Bus Stop</i> – Minute 67b/2014 refers. Reinstatement of the bus stop at the top of the village. Cllr. Egerton had recommended that this issue is left until the Linden Homes estate is fully complete. Deferred to the September meeting, when Cllr. Egerton will be present.</p> <p>b. <i>Traffic Calming Measures</i> – Minute 83a/2015 refers. Cllr. Jenkins had circulated a draft survey. Members had concerns about the costs. There was some confusion between Cormac and Highways about what is possible.</p> <p>Deferred to the September meeting, when Cllr. Jenkins is present.</p>	<p>Cllr. Egerton</p> <p>Clerk</p>
101/2015	<p><u>Town Hall</u> –</p> <p>Town Clock – a resident had asked if it is possible to turn off the striking mechanism in the town clock between the hours of 7pm - 6am</p>	

	Smith of Derby advised the supply and fitting of a night silencer system would be £1,850 + VAT excluding an electrical fused spur. In view of the costs, this was not thought viable.																																																									
92/2015	<p><u>Administrative Matters</u> –</p> <p>a. <i>Affordable Rural Homes</i> – Cornwall Rural Housing Assoc. sought Members' support in opposing the government's intention to extend the Right to Buy Policy to housing associations. The Clerk to circulate the letter and Members to respond individually.</p>																																																									
93/2015	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2015/16-5. The Clerk advised there were insufficient funds to pay the invoice for the play equipment. Cllr. Egerton is chasing the promised grant from CC. She had submitted an interim VAT claim. The last three payments listed are postdated cheques.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Mrs Thompson - salary</td> <td>284.71</td> <td></td> <td>284.71</td> </tr> <tr> <td>Mr G Brunnsden – general maintenance</td> <td>149.20</td> <td></td> <td>149.20</td> </tr> <tr> <td>Mr P. Brewer - footpaths</td> <td>118.04</td> <td></td> <td>118.04</td> </tr> <tr> <td>Mr Tyler - pre-application advice</td> <td>42.00</td> <td></td> <td>42.00</td> </tr> <tr> <td>Mrs Moorcroft - plants + gardening</td> <td>64.32</td> <td>3.67</td> <td>67.99</td> </tr> <tr> <td>Complete Weed Control (SW) - weed spray</td> <td>100.00</td> <td>20.00</td> <td>120.00</td> </tr> <tr> <td>Grant - play equipment</td> <td>46,875.00</td> <td>9,375.00</td> <td>56,250.00</td> </tr> <tr> <td>Smith of Derby - repairs to clock chime</td> <td>1,725.00</td> <td>345.00</td> <td>2,070.00</td> </tr> <tr> <td>Grampound Times</td> <td>30.00</td> <td></td> <td>30.00</td> </tr> <tr> <td>Mrs Thompson - salary</td> <td>284.51</td> <td></td> <td>284.51</td> </tr> <tr> <td>Mr G Brunnsden – general maintenance</td> <td>119.30</td> <td></td> <td>119.30</td> </tr> <tr> <td>Mr P. Brewer - footpaths</td> <td>117.84</td> <td></td> <td>117.84</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-top: 1px solid black; border-bottom: 3px double black;">£59,653.59</td> </tr> </tbody> </table> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches are working, whilst the cheques are being signed.</p>	Item	Price	VAT	Total	Mrs Thompson - salary	284.71		284.71	Mr G Brunnsden – general maintenance	149.20		149.20	Mr P. Brewer - footpaths	118.04		118.04	Mr Tyler - pre-application advice	42.00		42.00	Mrs Moorcroft - plants + gardening	64.32	3.67	67.99	Complete Weed Control (SW) - weed spray	100.00	20.00	120.00	Grant - play equipment	46,875.00	9,375.00	56,250.00	Smith of Derby - repairs to clock chime	1,725.00	345.00	2,070.00	Grampound Times	30.00		30.00	Mrs Thompson - salary	284.51		284.51	Mr G Brunnsden – general maintenance	119.30		119.30	Mr P. Brewer - footpaths	117.84		117.84				£59,653.59	
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94/2015	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Clerks & Councils Direct</i> – July 2015. Taken by Cllr. Freer.</p>																																																									
95/2015	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 17th September 2015.</p> <p>b. <i>Planning Committee Meeting</i> – 11th August 2015.</p> <p>c. <i>Heritage Committee Meeting</i> – 29th July 2015 at 7pm.</p> <p>d. <i>Parish Walk</i> – date, time and meeting place to be set.</p> <p>e. <i>Clerk's Leave</i> – 25th – 31st July 2015.</p>																																																									
96/2015	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Sunnyside, Fore Street</i> – the Clerk to report a possible enforcement issue with the listed building (work is being undertaken to the roof).</p> <p>b. <i>Car Port, Copperstones</i> – the Clerk to enquire if this requires planning consent.</p> <p>c. <i>Roman Road, Old Hill</i> – Cllr. Freer reported this is becoming overgrown. Cllr. Wootton will inspect the road.</p> <p>d. <i>Weeping Willow, Old Hill</i> – this is covered by a TPO, but had been cut back. Cllr. Tyler said willows soon grow back. No further action.</p> <p>e. <i>OFSTED Inspection</i> – Grampound School had been awarded a 'good'.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Wootton</p>																																																								
97/2015	<u>Meeting Closed</u> – 21.00pm.																																																									

Signature: (Cllr. Jenkins)
Parish Council Chairman

Date: 17th September 2015