



# Grampound with Creed Parish Council

## MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 21<sup>st</sup> MAY 2015 following the

### Parish Council's Annual Meeting

Present: Cllr. Jenkins (Chairman)                      Cllr. Ms Chapman                      Cllr. Freer  
 Cllr. Miss James                                      Cllr. Paynter                              Cllr. Mrs Tyler  
 Cllr. Wootton    County Cllr. Egerton                      Mrs Thompson (Clerk)



Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome / Public Forum</u> – the Chair welcomed those present and advised the Clerk would be recording the meeting to aid minute taking.	
61/2015	<u>Apologies for Absence</u> – Cllr. Taylor (personal commitment).	
62/2015	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – Cllr. Jenkins said since the last meeting he had been elected to the Community Shop Steering Committee. The Clerk had provided him with a Financial Interests form for amendment. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	Cllr. Jenkins
63/2015	<u>Casual Vacancy</u> – the deadline for an election to be called was 27 <sup>th</sup> April 2015. No such election had been called and Members are now free to co-opt. A poster had been placed on the notice board and website.	
64/2015	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 16 <sup>th</sup> April 2015, <b>AGREED</b> as a true record. b. <i>Heritage Committee Meeting</i> – 23 <sup>rd</sup> April 2015, <b>AGREED</b> as a true record.	
65/2015	<u>Outside Organisations</u> – a. <i>Police</i> – PCSO Hemming sent his apologies and reported there had been only one crime in the previous month (a theft which took place in Old Hill). b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). He advised CC's Environment Service and Cormac had drawn up a plan for a walkway to be constructed to take walkers over and above the damaged section of path. It is no longer intended to divert the path into the adjacent field. What is now holding up the project is concern about the safety of the Old Mill building that the footpath goes beneath. c. <i>Village Hall Committee (VHC)</i> – Cllr. Freer reported there were new Trustees on the VHC, who seem very keen. i. <u>Play Equipment</u> – Cllr. Freer said that volunteers are needed to dismantle the old equipment. This October will be the 200 <sup>th</sup> show staged in the VH and there are plans to mark the occasion. Cllr. Egerton reported contractors are due on site in June. d. <i>Community Network Panel</i> – no-one was able to attend the meeting held on 19 <sup>th</sup> May 2015.	PCSO

<p><b>66/2015</b></p>	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – meeting scheduled for 12<sup>th</sup> May 2015 was inquorate. The following application had been referred to Full Council, but it was too late for consideration.</p> <p><i>PA15/02852, Carwinnick Cottage, Grampound</i> – alterations and rear extension and detached garage / car port. NFA.</p> <p>b. <i>PA15/02473, Plots 48, 58 and 63, Former Tannery, Grampound</i> – change of use from commercial units to five residential units. Members objected to the loss of commercial units and asked for more effort to be put into advertising the spaces. See also 66c[iii]/2015 below.</p> <p>Noted following the five-day consultation process, it had been requested that this goes to CC's Planning Committee for decision. Cllr. Jenkins will attend and speak. The Clerk to book a speaking slot for him.</p> <p>c. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA15/01733, Decameray, Creed Lane, Grampound</u> – loft conversion with dormers to front elevation and roof raised to create space.</p> <p>ii. <u>PA15/02303, 8 Tannery Lane, Grampound</u> – extension for garden room, new storm porches over entrance doors and new kitchen window.</p> <p>iii. <u>PA15/02474, Plots 48, 58 and 63, Former Tannery, Grampound</u> – listed building consent for change of use from commercial units to five residential units. See also 66b/2015 above.</p> <p>d. <i>Enforcement Issues</i> – Minute 17c/2015 refers.</p> <p>i. <u>EN14/01770, Pencoise Farm, Tregony</u> – alleged breach of enforcement notice – still 2 caravans on the land, the shipping container and the sheds are still on site. Case officer: Ms Felicity Coplestone advised this matter had been passed to CC's Legal Team to pursue to prosecution. It was <b>RESOLVED</b> to contact the Legal Department direct and request a response from them.</p> <p>ii. <u>Denys Farm</u> – an allegation had been received that this is being used as a 'shooting range' with tyres, etc. set up going down into the woods. No update was available from CC's Planning and Environmental Health departments, regarding the need for relevant permissions. It was <b>RESOLVED</b> to report this as an official enforcement case and express concern that it is very close to a residential property and near a chicken farm, where horses are kept.</p> <p>e. <i>PA14/11579, Land South East of Penbetha Farm, Grampound Road</i> – planning application for the installation and operation of a single agricultural scale wind turbine with a max tip height of 48.01m.</p> <p>Cllr. Jenkins declared an interest and left the meeting.</p> <p>County Cllr. Egerton had asked for this to go to CC's Planning Committee meeting. A decision as to who would attend and speak on behalf of the PC was deferred to the June Meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p><b>67/2015</b></p>	<p><u>Amenity / Environmental Matters</u> –</p> <p>a. <i>Public WCs</i> – Grampound WCs are not included on CC's list of public conveniences to be closed. Cllr. Egerton had clarified the situation. He reported various meetings had been held with local parties and he will report back.</p> <p>Members had also requested a report on the condition of the building. Mr Jeff Ashwell had said the building was in generally good condition.</p> <p>b. <i>Tannery Amenity Land (TAL)</i> – Minute 51b/2015 refers. Members received a report from the Working Party:</p> <p>i. <u>Planning Application</u> – 'Change of Use' planning application is being compiled by Mr Tyler. He had some queries which he had sent to Cllr.</p>	<p>Cllr. Egerton</p>

	<p>Jenkins.</p> <p>ii. <u>Tree Planting</u> – for further consideration.</p> <p>iii. <u>Fencing</u> – bullocks had got into the field. An order had been placed. The Clerk to remind the contractor.</p> <p>c. <u>Tidy Up Grampound Campaign</u> – Minute 51c/2015 refers. Cllr. Freer reported he had made a start with the cleaning and repainting of the bollards.</p> <p>d. <u>Parish Walk</u> – Minute 19d/2015 refers. Members set a date of Tuesday, 26<sup>th</sup> May 2015 to carry out a Parish Walk. To start at The Tannery development at 10am and cover the issues listed below.</p> <p>i. <u>Tree Preservation Order(s)</u> – identifying any trees / groups of trees worthy of TPOs and to request CC to implement such an order. The Clerk will scan the maps of existing TPOs and circulate to Members.</p> <p>ii. <u>Street Furniture</u> – inspect all the PC-owned street furniture, village signs, flowerbeds, etc.</p> <p>iii. <u>PROWs</u> – inspect the footpaths, etc.</p> <p>iv. <u>Other</u> –</p>	Clerk
<b>Closed Session</b>	The meeting was closed to permit Mr Chris Elvy to address Members. He expressed an interest in filling the casual vacancy.	
<b>63/2015</b>	<u>Casual Vacancy</u> – Minute 63/2015 was taken at this point. It was <b>RESOLVED</b> to co-opt Mr Elvy to the Parish Council. Cllrs. James and Tyler abstained as they did not know Mr Elvy. He then duly signed his Acceptance of Office form. The Clerk to advise Cornwall Council and provide Cllr. Elvy with relevant documentation.	Clerk
67/2015	<p>e. <u>Advertising Signage</u> – Members considered the plethora of advertising signs near the school. They appreciated that they are essential for the community shop. The Clerk to ask Mr Brunsdon to move the signs when he cuts the grass, to prevent the grass beneath from dying back.</p> <p>f. <u>Public Rights of Way (PROWs)</u> – update, regarding reopening of:</p> <p>i. <u>Mill Lane Footpath</u> – covered by Minute 65b/2015 refers. Cllr. Egerton will circulate the plans for the walkway.</p> <p>ii. <u>Footpath Warden</u> – the Clerk advised that Mr Paul Brewer is awaiting heart surgery and the position with regards to cutting the footpaths is in some doubt.</p>	Clerk
68/2015	<p><u>Highways Matters</u> –</p> <p>a. <u>20mph Proposal for Grampound</u> – placed on the agenda quarterly. It was <b>RESOLVED</b> to write to Highways reminding them this is a goal of the Parish Council.</p> <p>b. <u>Pedestrian Crossing, Fore Street</u> – placed on the agenda quarterly. A feasibility study of pedestrian and vehicle numbers had been carried out, and pedestrian and vehicular movements together are not high enough to meet the national guidelines. It was <b>RESOLVED</b> to remove this from future agendas.</p> <p>c. <u>Lengthsman's Scheme</u> – the Clerk reported that CC would only be able to contribute a minimum grant towards the costs involved. It would be for the PC to fund any improvements. Members declined to undertake maintenance works to the margins of the highway corridor (gullies, verges and signage, etc.).</p>	Clerk
69/2015	<p><u>Town Hall</u> –</p> <p><u>Town Clock</u> – Minute 52a/2015 refers. The application to the Grantscape Fund had been submitted. A decision will be made on 2<sup>nd</sup> June 2015.</p>	Clerk
61/2015	<u>Administrative Matters</u> –	

	<p>a. <i>Annual Report</i> – the Clerk had received the Chairman’s report that day and will now complete the Annual Report.</p> <p>b. <i>Parish Meeting / Community Celebration Event</i> – Cllr. Tyler thanked Members for the gifts they made to her to mark her 20 years on the Parish Council. Members felt the Event had been a huge success. Thanks were expressed to Cllrs. Chapman and Freer.</p>	Clerk																																
62/2015	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2015/16-3, to a value of £1,784.12 was <b>APPROVED</b> for payment. The Clerk pointed out the high electricity bill, which had been ‘meter-read’. Cllr. Jenkins will ask Ms Cairns if she would be willing to take meter readings when she winds the clock.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Staffing costs – incl. tax and NI</td> <td>403.81</td> <td></td> <td>403.81</td> </tr> <tr> <td>Admin expenses</td> <td>181.36</td> <td></td> <td>181.36</td> </tr> <tr> <td>Weed spraying + maintenance</td> <td>130.42</td> <td>26.08</td> <td>156.50</td> </tr> <tr> <td>Planning application for Tannery field</td> <td>192.50</td> <td></td> <td>192.50</td> </tr> <tr> <td>Strimmer – capital expenditure</td> <td>200.00</td> <td>40.00</td> <td>240.00</td> </tr> <tr> <td>Town hall – electricity</td> <td>580.90</td> <td>29.05</td> <td>609.95</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>£1,784.12</b></td> </tr> </tbody> </table> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques are being signed.</p> <p>b. <i>Annual Accounts 2014/15</i> – a copy of the Income and Expenditure Report was made available at the meeting. The Internal Auditor had reported there were no issues with the Accounts It was <b>RESOLVED</b> to receive and accept the 2014/15 accounts.</p> <p>c. <i>Flowerbeds</i> – it was <b>RESOLVED</b> to contract Mrs Victoria Moorcroft to maintain the flowerbeds for 2 hours per fortnight in the growing season.</p> <p><i>Village Signposts</i> – Minute 57c/2015 refers. Members considered a suggestion for flowers to be planted under the two PC-owned village signs, as in other local villages. There had been problems in the past with plants from the verges, outside the village environ, being stolen. NFA.</p> <p>d. <i>Grant Request</i> – it was <b>RESOLVED</b> to give authority to the Clerk to purchase a gift up to a value of £50 towards the Carnival Grand Auction.</p> <p>e. <i>Replacement Strimmer</i> – the PC’s strimmer had been deemed beyond repair. It was <b>RESOLVED</b> to approve the purchase of a new one at a cost of £240 including VAT.</p>	Item	Price	VAT	Total	Staffing costs – incl. tax and NI	403.81		403.81	Admin expenses	181.36		181.36	Weed spraying + maintenance	130.42	26.08	156.50	Planning application for Tannery field	192.50		192.50	Strimmer – capital expenditure	200.00	40.00	240.00	Town hall – electricity	580.90	29.05	609.95				<b>£1,784.12</b>	<p>Cllr. Jenkins</p> <p>Clerk</p> <p>Clerk</p> <p>Mr Brunsdon</p>
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63/2015	<p><u>Documentation / Correspondence</u> –</p> <p>a. <i>Clerks &amp; Councils Direct</i> – May 2015. Taken by Cllr. Freer.</p> <p>b. <i>Peninsula News</i> – Spring 2015.</p>																																	
64/2015	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 18<sup>th</sup> June 2015.</p> <p>b. <i>Heritage Committee Meeting</i> – 2<sup>nd</sup> June 2015.</p> <p>c. <i>Planning Committee Meeting</i> – 9<sup>th</sup> June 2015.</p> <p>d. Case for Cornwall – a number of public sessions are to be held:</p> <p>i. Penzance – 27<sup>th</sup> May 2015, 6.30pm, Penzance One Stop Shop.</p> <p>ii. Liskeard – 28<sup>th</sup> May 2015, 6.30pm, Luxstow House Council Chamber.</p> <p>iii. Truro – 1<sup>st</sup> June 2015, 6.30pm. New County Hall.</p> <p>iv. Bude – 3<sup>rd</sup> June 2015, 6.30pm, Falcon Hotel.</p>																																	

	<p>e. <i>CALC Training</i> – the following courses are available. All prices excl. VAT.</p> <p>i. <u>Chairmanship</u> – introduction to basic chairmanship skills, chairing difficult meetings, the use of the casting vote and the role of the Chairman outside of Council Meetings. Cost £22.</p> <ul style="list-style-type: none"> <li>• <i>Penwith College, Penzance</i> – 1<sup>st</sup> June 2015, 7-9pm.</li> <li>• <i>Liskeard Town Council Offices, Liskeard</i> – 7<sup>th</sup> July 2015, 7-9pm.</li> </ul> <p>ii. <u>Freedom of Information and Data Protection</u> – 23<sup>rd</sup> September 2015, 10am – 3.30pm. Launceston (venue TBC). Cost £37.</p> <p>iii. <u>Forward Planning</u> – designed to help Members look to the future and create a plan over a longer period than the financial year. Cost £22.</p> <ul style="list-style-type: none"> <li>• <i>Penwith College, Penzance</i> – 8<sup>th</sup> October 2015, 7-9pm.</li> <li>• <i>Liskeard Town Council Offices</i> – 22<sup>nd</sup> October 2015, 7-9pm.</li> </ul>	
65/2015	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Garlenick Wind Turbines</i> – Cllr. Tyler reported she had received complaints about the noise made by the turbines. She said Airvolution had carried out a noise test, but the results had not been released. County Cllr. Egerton said he understood this had been reported as an enforcement issue.</p> <p>b. <i>Water Supply</i> – Cllr. James was advised to tell a resident to report the fault to SW Water.</p> <p>c. <i>Badge of Office</i> – Cllr. Paynter said he would like to see the Chairman wear his Badge of Office at official functions and when he represented the Parish Council.</p>	Cllr. James
66/2015	<u>Meeting Closed</u> – 20.49pm.	

Signature: ..... (Cllr. Jenkins)  
Parish Council Chairman

Date: 18<sup>th</sup> June 2015