



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 16th APRIL 2015 @ 7.30pm



Present: Cllr. Jenkins (Chairman) Cllr. Ms Chapman Cllr. Freer
 Cllr. Miss James Cllr. Paynter Cllr. Mrs Tyler
 Cllr. Wootton Mrs Fisher (Minute Taker) County Cllr. Egerton

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome / Public Forum</u> – the Chair welcomed those present and advised that in the absence of the Clerk, Mrs Fisher would be taking the Minutes.	
45/2015	<u>Apologies for Absence</u> – Clerk (ill health) and Cllr. Taylor.	
46/2015	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	
47/2015	<u>Casual Vacancy</u> – the deadline for an election to be called is 27 th April 2015.	
48/2015	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 19 th March 2015, AGREED as a true record. b. <i>Planning Committee Meeting</i> – 7 th April 2015, AGREED as a true record. c. <i>Heritage Committee Meeting</i> – cancelled.	
49/2015	<u>Outside Organisations</u> – a. <i>Police</i> – PCSO Hemming sent his apologies and reported there had been two crimes in the previous month, one a burglary to a caravan and an assault occasioning actual bodily harm. b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). He advised the kerb in Mill Lane is not sufficiently bad to justify replacement of just one kerb stone. This will have to wait until other work is being done in Mill Lane. With regards to cuts in the mobile library service, Cllr. James commented that a neighbour receives books in person from the Housebound Service but is unsure whether other elderly residents who use the mobile service could also apply to this scheme. c. <i>Village Hall Committee (VHC)</i> – Cllr. Freer did not attend the last VHC meeting but said the field known as 'the Hams field', adjacent to Box Cottage garden is to be gifted to the village. No further details available. i. <u>Play Equipment</u> – progress report, to include update with the application for the section 106 funding. The Playground Equipment Project Sub-committee had not met recently and Members were unsure of progress. Cllr. Paynter said it had been difficult to decide on which company should get the work as the quotations were not 'like for like' on the different schemes and layouts of equipment.	

	<p>Cllr. Jenkins said it had been agreed for the project to go ahead but the Committee must remain involved to monitor the expenditure. No further funds would be available if an overspend occurs. A meeting should be convened with Mrs Jane Sloan, VHC Chair to clarify the situation and check on progress.</p>	
50/2015	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – meeting held on 7th April 2015. Cllr. Taylor is Chair for two more meetings until the May meeting.</p> <p>b. <i>Planning Applications</i> – the following applications were referred from the Planning Committee.</p> <p>i. <i>PA15/02473, Plots 48, 58 and 63, Former Tannery, Grampound</i> – change of use from commercial units to five residential units. Members OBJECTED to the loss of commercial units and asked for more effort to be put into advertising the spaces.</p> <p>ii. <i>PA15/02474, Plots 48, 58 and 63, Former Tannery, Grampound</i> – listed building consent for change of use from commercial units to five residential units. Members OBJECTED as 50b[ij]/2015 above.</p> <p>c. <i>Planning Applications Approved by CC</i> –</p> <p>i. <i>PA15/00520, Pencoise Farm, Tregony</i> – demolition of existing building and replacement with general purpose agricultural building.</p> <p>ii. <i>PA15/01182, Karensa, Mill Lane, Grampound</i> – proposed 2-storey extension to include bedroom, conservatory, kitchen and utility room and incorporating existing garage.</p> <p>d. <i>Enforcement Issues</i> – Minute 17c/2015 refers.</p> <p>i. <u>EN14/01770, Pencoise Farm, Tregony</u> – alleged breach of enforcement notice – still 2 caravans on the land, the shipping container and the sheds are still on site. Case officer: Ms Felicity Coplestone advised a site visit had been carried out and it appears the requirements of the enforcement notice had not been met. The case is being passed to CC’s Legal Team to pursue to prosecution.</p>	<p>Clerk</p> <p>Clerk</p>
51/2015	<p><u>Amenity / Environmental Matters</u> –</p> <p>a. <i>Public WCs</i> – Mr Jon James, CC advised they will be writing to Parish Councils over the coming weeks, regarding the future of public WCs. Members had also requested a report on the condition of the building (if available). The Clerk had reported to CC that the WC gutters need clearing.</p> <p>b. <i>Tannery Amenity Land (TAL)</i> – Minute 36b/2015 refers. Members received a report from the Working Party, to including:</p> <p>i. <u>Planning Application</u> – ‘Change of Use’ planning application is required. Cllr. Tyler to ask Mr Tyler to look at how to do this – free of charge.</p> <p>ii. <u>Seating</u> – wait until the change of use is done before looking at seating and tree planting.</p> <p>iii. <u>Tree Planting</u> –</p> <p>iv. <u>Fencing</u> – see 59/2015 below.</p> <p>c. <i>Tidy Up Grampound Campaign</i> – Minute 06b/2015 refers. The cleaning and repainting of the bollards, to be actioned now the weather is better.</p> <p>d. <i>Parish Walk</i> – Minute 19d/2015 refers. Members to undertake a Parish Walk in the Spring. To start at The Tannery development and cover the issues listed below. The Clerk to obtain a list of TPOs.</p> <p>i. <u>Tree Preservation Order(s)</u> – identifying any trees / groups of trees worthy of TPOs and to request CC to implement such an order.</p>	<p>Cllr. Tyler</p> <p>Cllrs. Jenkin / Freer</p> <p>Clerk</p>

	<p>ii. <u>Street Furniture</u> – inspect all the PC-owned street furniture, village signs, flowerbeds, etc.</p> <p>iii. <u>PROWs</u> – inspect the footpaths, etc.</p> <p>iv. <u>Other</u> –</p>																													
52/2015	<p><u>Town Hall</u> –</p> <p><i>Town Clock</i> – Minute 20a/2015 refers. Cllr. Wootton had drafted a grant application to the Grantscape Fund (report previously circulated), which was APPROVED by Members.</p> <p><i>Heritage Project</i> – the HP bank account had been closed and the money transferred to the PC's account, earmarked for their use.</p>																													
45/2015	<p><u>Parish Meeting / Community Celebration Event</u> – Members considered:</p> <p>a. <i>Community Awards</i> – Mr Tim Lobb to be presented, he will be away, ask one of his sons to attend and accept certificate. Some discussion of other recipients. It was RESOLVED to commend the Shop Committee, Mr Peter Wootton and Mrs Margie Lundie in particular. No other recipients this year.</p> <p>b. <i>Refreshments</i> – Cllrs. Freer and Chapman to deal with this.</p> <p>c. <i>Tables</i> – to be provided to enable local groups to have a display, if they wish.</p> <p>Invitations had been sent to local groups and the WI, Heritage Centre, Bowling Club and Tuesday Club had responded. The Clerk to send a reminder to the others.</p> <p>Cllr. Jenkins to put up a poster in the shop and other pertinent locations.</p>	<p>Cllrs. Freer / Chapman</p> <p>Clerk</p>																												
46/2015	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2015/16-01 to a value of £1,064.55 was APPROVED for payment.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Staffing costs – incl. tax and NI</td> <td>404.21</td> <td></td> <td>404.21</td> </tr> <tr> <td>Admin expenses</td> <td>253.19</td> <td>21.45</td> <td>274.64</td> </tr> <tr> <td>Town Hall</td> <td>17.25</td> <td>3.45</td> <td>20.70</td> </tr> <tr> <td>Grants – PFA Forest School</td> <td>350.00</td> <td></td> <td>350.00</td> </tr> <tr> <td>Heritage Project – South West Federation of Museums</td> <td>15.00</td> <td></td> <td>15.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-top: 1px solid black; border-bottom: 3px double black;">£1,064.55</td> </tr> </tbody> </table> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p> <p>b. <i>End of Year Accounts 2014/15</i> – in the absence of the Clerk there was no update.</p> <p>c. <i>Village Hall Committee</i> – Minute 40b[ii]/2015 refers. It was RESOLVED to make a grant of £400 towards the costs of staging 'Grampound Murder Mystery' subject to the other funding being in place.</p> <p>There was a detailed discussion about the viability and liability of this project. Members were in favour, in principle, as long as the VHC does not end up paying money out for no return.</p>	Item	Price	VAT	Total	Staffing costs – incl. tax and NI	404.21		404.21	Admin expenses	253.19	21.45	274.64	Town Hall	17.25	3.45	20.70	Grants – PFA Forest School	350.00		350.00	Heritage Project – South West Federation of Museums	15.00		15.00				£1,064.55	<p>Clerk</p>
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47/2015	<p><u>Documentation / Correspondence</u> –</p> <p>a. <i>Postal Delivery</i> – Minute 41a/2015. The Postal Review Panel had written to say "...the possibility of undelivered mail being taken to the Probus Post Office branch had been looked into. So far this had not been agreed to..." This is their final decision and they recommend seeking independent advice if Members remain unsatisfied.</p> <p>It was noted that re-delivery can be made to a neighbour free of charge.</p>																													

	b. <i>Council Matters</i> – insurance brokers’ magazine.	
48/2015	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Annual Meeting</i> – 21st May 2015.</p> <p>b. <i>Full Council Meeting</i> – 21st May 2015.</p> <p>c. <i>Planning Committee Meeting</i> – 12th May 2015.</p> <p>d. <i>Heritage Committee Meeting</i> – TBC.</p> <p>e. <i>Parish Meeting / Community Celebration Event</i> – 29th April 2015.</p> <p>f. <i>Code of Conduct Training</i> – CC are offering free training sessions:</p> <p>i. <u>Camborne One Stop Shop</u> – 14th May 2015, 2-4pm.</p> <p>ii. <u>Liskeard One Stop Shop</u> – 16th July 2015, 2-4pm.</p> <p>iii. <u>St Austell One Stop Shop</u> – 14th September 2015, 4-6pm.</p> <p>Bookings essential to jharries@cornwall.gov.uk.</p> <p>g. <i>Clerk’s Leave</i> – 27th April – 1st May 2015.</p> <p>h. <i>Library and One-Stop Shop Consultation</i> – email previously circulated.</p> <p>i. Truro Library – Tuesday, 21st April 2015, 6-8.30pm.</p> <p>ii. St Austell One-Stop Shop – Tuesday, 12th May 2015, 10-12.30pm.</p> <p>i. <i>Reaching Communities (Buildings)</i> – Thursday, 14th May 2015. The Exchange, Wadebridge. Cost is £25. Opportunity to discuss Big Lottery funding applications with representatives from the organisation. Details previously circulated via email.</p>	
49/2015	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. Mrs Monica Major of Springfield, Fore Streed had moved from Tregolls Nursing Home to Roseland Parc. Mr Cliff Tunnicliffe (Driftwood Goods on the market) had died.</p> <p>b. Mr Glen Brunsdon reported, through Cllr. Jenkins, that the brambles on the land near the weighbridge were ‘too beefy’ for the strimmer. Cllr. Egerton will look into it and ask Fal Valley Pets staff if they can cut them down.</p> <p>c. Mr Tony Davies had asked if the signposts at either end of the village could have flowers planted under them as in other local villages. Members commented that the sign adjacent to the weighbridge had shrubs that had looked very good this spring. The eastern end of the village had lost most of what was planted due to work done over the years. This item can be added onto the flower bed item when up for discussion.</p>	<p>Cllr. Egerton</p> <p>Clerk</p>
50/2015	<u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely tenders / quotations for work, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.	
51/2015	<u>Fencing</u> – Members considered a quotation for fencing around the amenity area on the Tannery development and it was RESOLVED to accept quote for £275 from Mr Adam Pearce.	Clerk
52/2015	<u>Meeting Closed</u> – 20.50pm.	

Signature: (Cllr. Jenkins)
Parish Council Chairman

Date: 21st May 2015