



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 19th FEBRUARY 2015 @ 7.30pm



Present: Cllr. Jenkins (Chairman) Cllr. Baines Cllr. Ms Chapman
 Cllr. Freer Cllr. Miss James Cllr. Paynter
 Cllr. Taylor Cllr. Mrs Tyler Cllr. Wootton
 County Cllr. Egerton Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chair welcomed those present. The Clerk recorded the meeting, to assist with the Minutes.</p> <p>The representative from Young People Cornwall was not present.</p> <p>Mr Ian Blackie asked if there was an update on enforcement case, EN14/01770, Pencoise Farm, Tregony. The Clerk advised that she had not received an update from Ms Copplestone, case officer, despite reminders. Mr Blackie asked if Cllr. Egerton could take this forward. Cllr. Egerton said he had tried, but this was a case of a 'serial offender'.</p> <p>Members were concerned at the length of time this is taking to bring to fruition.</p>	
13/2015	<u>Apologies for Absence</u> – none.	
14/2015	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-Pecuniary/Disclosable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
15/2015	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 15th January 2015, AGREED as a true record.</p> <p>b. <i>Heritage Project Committee</i> – 3rd February 2015, AGREED as a true record. Cllr. Tyler reported a meeting had been held with Mr Adam Pierce, regarding the cost of the fencing.</p> <p>c. <i>Planning Committee Meeting</i> – 10th February 2015, the meeting was inquorate.</p>	
16/2015	<p><u>Outside Organisations</u> –</p> <p>a. <i>Police</i> – PCSO Hemming sent his apologies and advised that no crimes had been reported in the previous month.</p> <p>b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). He gave an update on the Western Greyhound bus service. It is possible that CC will close the public WCs on the Recreation Ground. He had suggested the Village Hall, Community Shop and Parish Council could consider running them as a community facility.</p> <p>Before the s.106 money can be released a third quotation for the play equipment is needed. He cautioned against rushing quickly into a decision on the yellow lines. Minute 21b/2015 refers.</p> <p>c. <i>Village Hall Committee (VHC)</i> – Minute 04c/2015 refers. Cllr. Freer reported the inaugural Beer Festival was very successful and raised over</p>	

	<p>£1,200. The event had been well supported locally.</p> <ul style="list-style-type: none"> i. <u>Broadband</u> – Cllr. Taylor reported the intention was to use it in the small meeting room, but he felt that it would have limited use at present. NFA. ii. <u>Play Equipment</u> – Cllr. Egerton reported a third quotation had been received. Cllr. Paynter said the quotations were not in a form that made it possible to compare like with like. He didn't feel they were very clear, nor detailed enough. It was AGREED that Cllrs. Freer, Paynter and Taylor will consult with Mrs Sloan and consider all three quotations. iii. <u>Committee Representation</u> – Cllr. Jenkins reported he had been unable to attend the last VHC. 	Cllrs. Freer / Paynter / Taylor
17/2015	<p><u>Planning Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Planning Committee</i> – meeting scheduled for 10th February 2015 was inquorate. Members considered the outstanding planning applications: <ul style="list-style-type: none"> i. <i>PA14/10561, Creed Barn, Creed Lane, Grampound</i> – installation of 16 no. photovoltaic panels. 1m wide x 1.65m long on the south elevation and enclosing open porch to form proposed booth. NO OBJECTION. ii. <i>PA15/00520, Pencoise Farm, Tregony</i> – demolition of existing building and replacement with general purpose agricultural building. NO OBJECTION. b. <i>Planning Applications Refused by CC</i> – <ul style="list-style-type: none"> i. <i>PA14/11163, Carwinnick Cottage, Grampound</i> – alterations and extension to rear and garage/car port. Members had no objection. c. <i>Enforcement Issues</i> – Minute 160d/2014 refers. Despite several reminders the case officer had not provided an update on: <ul style="list-style-type: none"> i. <i>EN14/01770, Pencoise Farm, Tregony</i> – alleged breach of enforcement notice – still 2 caravans on the land, the shipping container and the sheds are still on site. Case officer: Ms Felicity Coppelstone had advised that a second site visit had been scheduled for 14th January 2015 when a full assessment will take place. d. <i>Draft Renewable Energy Supplement Planning Document</i> – CC had provided a CD containing this consultation document. It is also available to view on: www.cornwall.gov.uk/default.aspx?page+24073. e. <i>Dolphin Development</i> – Members considered a request from the developers to agree names for the properties. It was RESOLVED the street name should be Dolphin Close and the individual houses numbered 1 and 2, to allow purchasers to choose their own names. 	All Members Clerk
18/2015	<p><u>Heritage Project Committee (HPC)</u> –</p> <ul style="list-style-type: none"> a. <i>Amenity Land</i> – Minute HP04/2015 refers. Members received an update, following discussion with representatives from The Tannery Residents' Association (TRA). <ul style="list-style-type: none"> i. <i>Amenity Land</i> – Mrs Fisher, Chair of the HPC feels the responsibility for this should not lie with the HPC. This to revert to the Parish Council. The TRA only wished to have four trees planted. ii. <i>Lime Pits</i> – Mr Bill Netting, TRA had carried out a tremendous amount of work in clearing the ivy, etc. An action plan had been drawn up. A copy was provided to the Clerk. iii. <i>Report</i> – Cllr. Wootton was tasked with writing a report on these two projects for circulation via Cllr. Egerton. Minute 148a/2014 refers. b. <i>Town Crier Regalia</i> – Minute HP07b/2015 refers. The conservator for the South West Museums Trust was unable to help regarding an insurance valuation. Mrs Fisher will approach Clarks of Liskeard, to establish the cost of a professional valuation. Cllr. Jenkins read an extract from a thank 	Cllr. Wootton

	<p>you letter from Mr John Sweetman, former Town Crier.</p> <p>c. <i>Forward Plan</i> – previously circulated via email. It was RESOLVED to adopt the Plan. The Clerk to advise Mrs Fisher.</p>	Clerk
19/2015	<p><u>Amenity / Environmental Matters</u> –</p> <p>a. <i>Tidy Up Grampound Campaign</i> – Minute 06b/2015 refers. Cllr. Freer and Jenkins reported they had yet to commence cleaning and repainting of the bollards, but would do so in the Spring.</p> <p>b. <i>Public WCs</i> – Members considered the future of the WCs if CC closes them in April 2016. The Clerk had contacted CC with a view to opening negotiations to establish what is involved in their management and to obtain running costs, etc. Cllr. Jenkins asked if there was a report on the condition of the building. Cllr. Egerton said it would be sad if the community would not support a WC facility in the village. Cllr. Taylor said it would have no benefit for the Village Hall. Cllr. Paynter expressed consternation at the number of services CC is devolving to PCs.</p> <p>c. <i>Public Rights of Way (PROWs)</i> – Minute 148e/2014 refers. Cllr. Egerton reported there had been no progress with reopening of the Mill Lane Footpath. He is continuing to pursue, but was finding it difficult to get a response from CC. Cllr. Paynter was saddened by the lack of response from CC in this and other matters.</p> <p>d. <i>Parish Walk</i> – Members RESOLVED to undertake a Parish Walk in the Spring. It would start at The Tannery development and will cover the issues listed below. The Clerk to obtain a list of TPOs.</p> <p>i. <u>Tree Preservation Order(s)</u> – identifying any trees / groups of trees worthy of TPOs and to request CC to implement such an order.</p> <p>ii. <u>Street Furniture</u> – inspect all the PC-owned street furniture, village signs, flowerbeds, etc.</p> <p>iii. <u>PROWs</u> – inspect the footpaths, etc.</p> <p>iv. <u>Other</u> –</p>	<p>Cllrs. Freer / Jenkins</p> <p>Clerk</p> <p>Clerk</p>
20/2015	<p><u>Town Hall</u> –</p> <p>a. <i>Town Clock</i> – Minute 07b/2015 refers. Cllr. Jenkins reported the clock engineer had attended on site and with the aid of Imery's cherry-picker had removed the striking mechanism. Minutes 28/2015 was taken here.</p> <p>Members considered a quotation from the clock's manufacturer for repairs to the hammer and spring at a total cost of £1,725 + VAT. It was RESOLVED to apply to the Grantscape Fund to cover the cost and to ask Smith of Derby to wait for a decision. Cllrs. Paynter and Wootton will complete the application form.</p>	<p>Clerk</p> <p>Cllr. Paynter / Wootton</p>
21/2015	<p><u>Highway Matters</u> –</p> <p>a. <i>Road Closure</i> – road from Tregony Road to the B3287 East of Carveth and road from Creed Lane to District Boundary, Grampound, closed for BT cabling work.</p> <p>b. <i>Fore Street Laybys</i> – Members considered a proposal from Mr Ben Dickinson, Highway Manager to allow limited waiting during working hours, for example have the layby as a 1 hour maximum stay between 9am and 5pm from Monday to Friday or Saturday. This form of restriction would allow customers to safely park and visit local businesses. By imposing a daytime restriction only, residents of Fore Street could still use the area to park of an evening and weekend. Cllr. Paynter spoke in favour of this proposal, but wondered how it would be policed. Cllr. Egerton said that it was the responsibility of CC's Civil Enforcement Dept. to 'police' yellow lines. He pointed out that CC had no resources allocated to enforcement in rural areas.</p>	

	<p>Cllr. Jenkins said he had researched parking restrictions in the village and pointed out that there were none near the smoked fish shop. He did not feel it was necessary.</p> <p>Members were sympathetic to the needs of the business, but had reservations about how it could be implemented and enforced.</p> <p>Cllr. Jenkins reported he had received an email asking for Members, support to create bays in the layby that could be purchased as a parking space. Cllr. Paynter suggested that the Village Hall 'sells' parking places.</p> <p>c. <i>Barteliver Hill</i> – Cllr. Paynter reported that Cormac had ploughed out the guttering on Barteliver Hill.</p>	<p>Clerk</p> <p>Cllr. Jenkins</p>																								
22/2015	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2014/15-10 to a value of £1,726.25 were APPROVED for payment.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Staffing costs – incl. tax and NI</td> <td>359.51</td> <td></td> <td>359.51</td> </tr> <tr> <td>Admin expenses</td> <td>111.28</td> <td></td> <td>111.28</td> </tr> <tr> <td>Tannery amenity land / Lime Pits</td> <td>35.39</td> <td>7.09</td> <td>42.48</td> </tr> <tr> <td>Grants – PCC + Rainbows + Heritage Project</td> <td>1,114.15</td> <td>98.83</td> <td>1,212.98</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border-top: 1px solid black; border-bottom: 3px double black;">£1,726.25</td> </tr> </tbody> </table> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques are being signed.</p> <p>b. <i>Miscellaneous Grants</i> – Minute 08c/2015 refers. Members considered a request for a grant, towards the cost of development of a 'forest school'. Cllr. Chapman said at least one member of staff had to be trained to a level 3 qualification and this takes about a year. Cllr. Wootton confirmed that it is an additional part of the school curriculum. He was unsure if this had been properly discussed with the School Head and the PFA. The Clerk to request an itemised breakdown of costs.</p> <p>The Clerk to seek permission from the 1st Grampound Rainbows to publicise the grant they had received from the PC.</p>	Item	Price	VAT	Total	Staffing costs – incl. tax and NI	359.51		359.51	Admin expenses	111.28		111.28	Tannery amenity land / Lime Pits	35.39	7.09	42.48	Grants – PCC + Rainbows + Heritage Project	1,114.15	98.83	1,212.98				£1,726.25	<p>Clerk</p> <p>Clerk</p>
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23/2015	<p><u>Documentation / Correspondence</u> –</p> <p>a. <i>Postal Delivery</i> – Minute 09a/2015. Despite a reminder there had been no further response from Royal Mail, following Members' request to consider leaving parcels, etc. at the Probus Post Office for collection.</p> <p>b. <i>Young People Cornwall</i> – public forum refers. The representative had not attended the meeting. NFA.</p> <p>c. <i>Peninsula Community Health</i> – winter 2014 newsletter.</p> <p>d. <i>Clerks & Councils Direct</i> – January 2015.</p> <p>e. <i>Car Parking Consultation</i> – can be viewed on: www.cornwall.gov.uk/TrafficConsult</p> <p>f. <i>Housing in Cornwall</i> – CPRE Cornwall report, Part 4. Previously circulated via email.</p>																									
24/2015	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 19th March 2015.</p> <p>b. <i>Heritage Committee Meeting</i> – 7th April 2015.</p> <p>c. <i>Planning Committee Meeting</i> – 10th March 2015.</p> <p>d. <i>Parish Meeting</i> – 30th April 2015.</p> <p>i. <u>Theme</u> – Members AGREED to give the event a 'spring clean theme'.</p> <p>ii. <u>Refreshments</u> – Members to organise wine and cheese refreshments.</p>	<p>Members</p>																								

	<p>Noted the village hall had been booked from 6.30pm.</p> <p>e. <i>Being a Better Councillor</i> – CALC training sessions. Members to notify the Clerk if they wished to attend. Cllr. Paynter was concerned at the cost.</p> <p>f. <i>Cornwall AONB Annual Conference</i> – Saturday, 7th March 2015, 10am to 4pm at the Pavilion Centre, Royal Cornwall Showground. Free, but prior booking essential.</p>	Members
25/2015	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Creed Churchyard Extension</i> – Cllr. Jenkins reported the ground cannot be consecrated until the land is formally handed over from the Trewithen Estate.</p> <p>b. <i>Gas</i> – the Clerk had reported the noisy gas covers, which will be repaired.</p> <p>c. <i>Rubbish Collection</i> – Cllr. Baines said a lot of rubbish is left after the weekly rubbish collection. The Clerk to report to CC.</p> <p>d. <i>Lobbs Garage</i> – Members were saddened that the garage is to close after more than 40 years. The Clerk to send a thank you letter to all the hard workers of Lobbs Garage. Cllr. Jenkins will arrange a framed certificate.</p>	<p>Clerk</p> <p>Clerk Cllr. Jenkins</p>
26/2015	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely quotations for work, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
27/2015	<p><u>Weed Spraying</u> – Minute 06d/2015 refers. Members considered the quotation from Complete Weed Control SW to add Creed Lane up to Greenholm; the remainder of Barteliver Hill, Mill Lane and Oak Vale to the weed spraying schedule. It was RESOLVED to accept the additional cost of £22 per treatment + VAT, i.e. £100 for a complete treatment.</p>	
28/2015	<p><u>Town Clock</u> – covered by 20a/2015 above.</p>	
29/2015	<p><u>Meeting Closed</u> – 9.30pm.</p>	

Signature: (Cllr. Jenkins)
Parish Council Chairman

Date: 19th March 2015