



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

17th JULY 2014 @ 7.30pm



Present: Cllr. Ms Chapman (Vice Chair) Cllr. Freer Cllr. Miss James
 Cllr. Paynter Cllr. Mrs Tyler Cllr. Wootton
 Mrs Thompson (Clerk) County Cllr. Egerton

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – in the absence of Cllr. Jenkins, Cllr. Chapman took the Chair and welcomed those present.	
97/2014	<u>Apologies for Absence</u> – Cllrs. Baines (ill health); Taylor (business commitment) and Jenkins (leave). It was known that Cllr. Baines was due to have surgery today and Members signed a get well card.	Cllr. Chapman
98/2014	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – no written requests for dispensations had been received.	
99/2014	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 19 th June 2014, AGREED as a true record. b. <i>Heritage Committee Meeting</i> – 24 th June, AGREED as a true record. c. <i>Planning Committee Meeting</i> – 8 th July 2014, AGREED as a true record. Cllr. Wootton spoke regarding the plans dealt with. The Committee commented on a proposal for two small wind turbines, by saying they were less efficient than one larger one. Cllr. Tyler said although this wasn't a planning application she thought it should have been put to Full Council. The Clerk advised that when any Member receives the Planning Committee agenda, they can ask for an item to be put to Full Council.	
100/2014	<u>Outside Organisations</u> – a. <i>Police</i> – PCSO Hemming is on leave and no report was available. b. <i>County Councillor</i> – Cllr. Egerton spoke to his written report (copy on file). A traffic flow count to assess the need for a pedestrian crossing will be carried out in September. There will be a public meeting on 11 th August, i.r.o. CC's turbine proposal. The Community Fund Advisory Panel will meet on 22 nd July, to deal with the next round of funding applications. The Hub Radio Station for the Roseland will launch on 26 th July. Cllr. Paynter asked for an update on the re-opening of the Mill Lane footpath. Cllr. Egerton will obtain an update. Cllr. Freer asked when the new bus shelter would be connected 'electronically'. Cllr. Egerton advised that the system had to be installed in the buses first, which is a big funding commitment. c. <i>Village Hall Committee</i> – Cllr. Freer reported fundraising is going ahead. Talks on the lease were going well, but there had been a query from Sport England. There was an issue about the Football Club's storage cabinet.	Cllr. Egerton

	<p>d. <i>Community Shop</i> – Cllr. Wootton reported that a further planning application will be submitted shortly. A grant of almost £19,000 had been obtained from the Prince’s Countryside Fund. Mr Peter Hardaker had played a pivotal roll with this. Work on site will start 23rd July 2014. A further funding application had been made to the Grampound Community Fund. The Shop Steering Group was thanked for all their hard work.</p> <p>e. <i>Truro & the Roseland Community Network Panel Meeting</i> – the next meeting is scheduled for Tuesday, 22nd July 2014.</p>	
101/2014	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – covered by 99c/2014 above.</p> <p>b. <i>Planning Applications Received Too Late to be Put to Planning Committee</i> – PA14/05387, Tregonjohn Cottage, Creed – demolition of existing extension and replace with larger extension. OBJECT on the grounds the extension would be out of keeping with nearby dwellings and the proposal is out of scale with the existing building.</p> <p>c. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <i>PA14/02438, Olde Walls, Fore Street, Grampound</i> – LBC to replace 8 windows at rear of property, replace patio doors in modern annex, repoint rear wall stonework with lime plaster, cover bare concrete render on rear wall with slave facing, render exposed concrete blockwork on exterior wall of annex. Internal alterations to include internal renovation of the house including replacing all electrics, plumbing and central heating. Raise kitchen chimney lintel and install extractor flu. Build study walls in front room, utility room and upstairs bathroom. Move stud wall in master bedroom. Cut doorway in bathroom wall to create master en-suite.</p> <p>ii. <i>PA14/03698, Trecaine, Grampound</i> – proposed amendments to approved application no. PA12/07840 in relation to fenestration, roof form, rebuilding of existing defective walling and erection of garage and stables.</p> <p>d. <i>Affordable Housing Provision</i> – figures from DCLG indicate Cornwall Council provided 2,690 affordable homes in 2010/11 and 2013/14. The fifth highest total in the country. Only Tower Hamlets, Birmingham, Newham and Greenwich provided more. https://www.gov.uk/government/publications/affordable-housing-delivery-by-local-authority-district. Please note that this is an ad-hoc piece of analysis and does not represent an Official Statistics release.</p>	Clerk
102/2014	<p><u>Maintenance Committee</u> – it was RESOLVED to dissolve this Committee, but it could be resurrected if necessary.</p>	
103/2014	<p><u>Highways Matters</u> –</p> <p>a. <i>Bank Holiday Parking</i> – Members had no comment on a proposal from Helston Town Council to CC, that: <i>The following City, Town and Parish Councils of Cornwall respectfully request, in line with many councils in the UK, that Cornwall Council applies the Sunday Parking restrictions, as enforced in Cornwall, to all of the English calendared Bank Holidays.</i></p> <p>b. <i>Stopping Up Order</i> – CC had served notice they are going to apply to Cornwall Magistrates for an order to stop up the highway on a classified road at lay-by off the A390 at Hewas Water.</p> <p>c. <i>Road Closure</i> – the road from South of Trewinnow Meor to Pepo Lane will be closed from 30th July to 1st August 2014 (24 hours).</p>	
104/2014	<p><u>Environmental Matters</u> –</p> <p>a. <i>Amenity Land</i> – Minute 88a & 88b/2014 refers. In the absence of Cllr. Jenkins there was no report on the:</p> <p>i. <u>The Small Field</u> –</p>	

	<p>ii. <u>Lime Pits</u> – Cllr. Tyler said Mr Croggon had said there were no pollution issues on this site at the time adjoining land was sold to the developers. Cllr. Wootton said more information was needed before proceeding with a possible lease.</p> <p>b. <u>Creed Burial Ground</u> – Minute 88c/2014 refers. In the absence of Cllr. Jenkins there was no report.</p> <p>c. <u>Flowerbed Competition</u> – it was RESOLVED to elect Cllr. Jenkins to judge the flowerbeds. It was further RESOLVED to authorise the Clerk to purchase a cup up to a maximum of £50. It was RESOLVED to make the presentation at the Carnival.</p>	Cllr. Jenkins Clerk																																								
105/2014	<p><u>Town Hall</u> –</p> <p>a. <u>Equipment</u> – Minute 91a/2014 refers.</p> <p>i. <u>Crockery and Cutlery</u> – Mrs Fisher, Chair of the Heritage Project Committee, advised that they would like china mugs with plates (large and small) and a milk jug to match, plus teaspoons (not plastic), a couple of knives for cake and a large teapot. Cllr. James will see what is available and report to the September meeting.</p> <p>ii. <u>Hoover</u> – Cllr. Wootton reported the hoover is now working and he had purchased a quantity of dust bags for it.</p> <p>b. <u>Fire Extinguishers</u> – it was RESOLVED to authorise the Clerk to arrange for the extinguishers to be serviced annually.</p>	Cllr. James Clerk																																								
106/2014	<p><u>Administrative Matters</u> –</p> <p>a. <u>Financial Regulations / Standing Orders</u> – Minute 90a/2014 refers. It was AGREED to defer this item to the September meeting.</p> <p>i. <u>Revised Financial Regulations</u> – to include a review of the Internal Audit Controls;</p> <p>ii. <u>Revised Standing Orders</u> –</p> <p>b. <u>Footpath Leaflets</u> – Minute 90b/2014 refers. A reprint of the two leaflets had been ordered. The Clerk to pursue.</p> <p>c. <u>Equality & Diversity Training</u> – Minute 93e/2014. In the absence of Cllr. Jenkins there was no report available following the training session on 19th June 2014.</p>	Cllrs. Jenkins / Taylor Clerk																																								
107/2014	<p><u>Right to Sell Electricity</u> – Members declined to support a proposal received from Mr Steve Shaw, Local Works (email previously circulated): that the government gives Parish and Town Councils (Local Councils) the right to sell electricity either by legislating to this effect itself or by giving support and, if necessary, adequate Parliamentary time for a Private Members Bill that gives Local Councils this right.</p>																																									
108/2014	<p><u>Financial Matters</u> –</p> <p>a. <u>Accounts for Payment</u> – schedule No.2014/15-4 was APPROVED for payment.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Grant Thornton – external audit fees</td> <td>100.00</td> <td>20.00</td> <td>120.00</td> </tr> <tr> <td>Grass cutting – petrol</td> <td>5.00</td> <td>1.00</td> <td>6.00</td> </tr> <tr> <td>Street flowerbeds – plants</td> <td>17.94</td> <td></td> <td>17.94</td> </tr> <tr> <td>Community shop – website + planning application</td> <td>119.50</td> <td></td> <td>119.50</td> </tr> <tr> <td>Town hall – shelving + cupboard heater + hoover bags</td> <td>129.46</td> <td>25.84</td> <td>155.30</td> </tr> <tr> <td>Town Crier – honorarium</td> <td>25.00</td> <td></td> <td>25.00</td> </tr> <tr> <td>Staffing costs – July</td> <td>523.29</td> <td></td> <td>523.29</td> </tr> <tr> <td>Staffing costs – August (postdated chqs)</td> <td>405.45</td> <td></td> <td>405.45</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£1,372.48</td> </tr> </tbody> </table>	Item	Price	VAT	Total	Grant Thornton – external audit fees	100.00	20.00	120.00	Grass cutting – petrol	5.00	1.00	6.00	Street flowerbeds – plants	17.94		17.94	Community shop – website + planning application	119.50		119.50	Town hall – shelving + cupboard heater + hoover bags	129.46	25.84	155.30	Town Crier – honorarium	25.00		25.00	Staffing costs – July	523.29		523.29	Staffing costs – August (postdated chqs)	405.45		405.45				£1,372.48	
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	<p><i>Fire Protection</i> – the smoke detector in the Council Chamber needs a new battery. Cllr. Wootton to action.</p> <p>b. <i>Internal Accounts Check</i> – in the absence of Cllr. Taylor there was no report.</p> <p>c. <i>External Audit</i> – Grant Thornton had approved the 2013/14 accounts.</p>	<p>Cllr. Wootton</p> <p>Cllr. Taylor</p>
109/2014	<p><u>Documentation</u> –</p> <p>a. <i>Clerks & Councils Direct</i> – July 2014. Taken by Cllr. Freer.</p> <p>b. <i>Cornwall Apprenticeships</i> – details of the scheme had been received and were taken for distribution locally.</p>	Members
110/2014	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 18th September 2014.</p> <p>b. <i>Planning Committee Meeting</i> – 12th August 2014.</p> <p>c. <i>Heritage Committee Meeting</i> – TBC.</p> <p>d. <i>Clerk's Leave</i> – 26th to 29th August 2014.</p> <p>e. <i>Code of Conduct Training: To Declare or not to Declare!</i> – free sessions, run by CC (details previously emailed). The following additional dates and venues are available:</p> <p>i. <u>Liskeard</u> – Thursday, 17th July, 10.30 – 12.30. One Stop Shop.</p> <p>ii. <u>St Ives</u> – Wednesday, 23rd July, 6-6pm, The Guildhall.</p> <p>iii. <u>Penzance</u> – Monday, 29th July, 2-4pm, One Stop Shop.</p> <p>iv. <u>Whitstone</u> – Thursday, 31st July, 6-8pm, St Anne's Parish Hall.</p> <p>v. <u>Helston</u> – Monday, 8th September, 6-8pm, The Guildhall.</p> <p>vi. <u>Wadebridge</u> – Monday, 15th September, 2-4pm, One Stop Shop.</p> <p>vii. <u>Camborne</u> – Wednesday, 24th September, 2-4pm, One Stop Shop.</p>	
111/2014	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Minutes Font Size</i> – Cllr. Freer said someone had complained that the font size of the Minutes and agendas on the notice board are too small to read. Cllr. Wootton explained he has to reduce the A4 pages to A5 because of space limitations. Members were willing to provide a hardcopy to anyone with sight problems.</p> <p>b. <i>Car Parking Bays</i> – Cllr. Freer said a visitor had had a notice put on his vehicle saying that the parking bays were for residents only. It was confirmed this is not the case.</p>	
112/2014	<u>Meeting Closed</u> – 20.31 pm.	

Signature: (Cllr. Jenkins)
Parish Council Chairman

Date: 18th September 2014