



# Grampound with Creed Parish Council

## MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 17<sup>th</sup> APRIL 2014 @ 7.30 pm



Present: Cllr. Jenkins (Chairman)                      Cllr. Baines                      Cllr. Mrs Chapman  
 Cllr. Freer    Cllr. Miss James                      Cllr. Paynter  
 Cllr. Taylor    Cllr. Mrs Tyler                      Cllr. Wootton  
 County Cllr. Egerton    Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.</p> <p>Mr Allan Webb, Grampound Football Club reported the Club were proud to have been awarded the FA's Charter Standard Award. He said additional funds had been pledged to install full drainage on the pitch.</p> <p>He sought Members support for their grant funding application to erect a small pavilion on the recreation field. He raised three points: [1] they have a big issue with funding; [2] they need to keep themselves attractive to those from outside the village and [3] they need a social centre so they can have a youth section (it would be inappropriate to take youngsters to the Dolphin Inn).</p> <p>To remedy the situation they are seeking support from the Parish Council in their bid to erect a small pavilion beside the football pitch. Negotiations had commenced with the Village Hall. It was not the intention to compete with the Town or Village Halls or the Dolphin Inn, but would be more of a 'youth café'.</p> <p>Cllr. Chapman said that about a year ago, she had proposed a Youth Council. She wondered about the capacity in the existing facilities for such a project.</p> <p>Mr Webb explained that a separate pavilion would work better for the Football Club. They need to raise about £200 per week to cover their costs.</p> <p>Cllr. Taylor confirmed the Hall was well used, but the Committee Room is more easily available. Mr Webb said that room would be too small and the main hall, too large. The Club would prefer to have control of its own property.</p> <p>Cllr. Taylor said the Village Hall Committee had written a letter of support, although there were some points to be ironed out.</p>	
47/2014	<p><u>Apologies for Absence</u> – all Members were present. Cllr. Egerton had advised he will be late.</p>	
48/2014	<p><u>Casual Vacancy</u> – an election had been held on Thursday, 27<sup>th</sup> March 2014 and Miss Alice James had been duly elected. The Chairman welcomed her to her first Council meeting.</p> <p>Cllr. James duly signed her Declaration of Acceptance of Office form and her Financial Interests form. The Clerk to submit the latter to CC.</p>	Clerk
49/2014	<p><u>Members' Declarations</u> –</p> <ol style="list-style-type: none"> <li><i>Pecuniary/Registerable Declarations of Interests</i> – none.</li> <li><i>Non-Pecuniary/Disclosable Interests</i> – Cllrs. Wootton and Taylor in 51d/2014 both as Trustee.</li> <li><i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li><i>Dispensations</i> – no written requests for dispensations had been received.</li> </ol>	

50/2014	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 20<sup>th</sup> March 2014, <b>AGREED</b> as a true record.</p> <p>b. <i>Heritage Committee Meeting</i> – 18<sup>th</sup> March 2014, <b>AGREED</b> as a true record.</p> <p>c. <i>Planning Committee Meeting</i> – 8<sup>th</sup> April 2014, <b>AGREED</b> as a true record.</p>	
51/2014	<p><u>Outside Organisations</u> –</p> <p>a. <i>Police</i> – PCSO Hemming sent his apologies and reported that no crimes had been reported in the month.</p> <p>b. <i>County Councillor</i> – Cllr. Egerton apologised he had not had time to prepare a written report, but would answer any questions as they arose.</p> <p>c. <i>Village Hall Committee</i> – Cllr. Taylor reported the Committee had been tentatively supportive of the Football Club's proposal for a pavilion. He said negotiations continue with CC for surrender of the lease. The offer of £40,000 just covers the money they owe in maintenance, etc. and included nothing to meet CC's savings in surrendering the lease.</p> <p>d. <i>Community Shop</i> – Cllr. Wootton reported they are waiting for the outcome of the lease on the Village Hall and the decision on the planning application. A substantial funding application had been made to the Prince's Charity Fund.</p> <p>Cllr. Egerton arrived at this point. See 51b/2014 above.</p> <p>e. <i>Truro &amp; the Roseland Community Network Panel Meeting</i> – TBC.</p>	
52/2014	<p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee</i> – meeting held 8<sup>th</sup> April 2014. Cllr. Baines spoke to the planning applications considered by the Committee.</p> <p>b. <i>Planning Applications</i> – Members considered the following:</p> <p>i. <i>PA14/02741, Plot 60 The Tannery, Grampound</i> – for reinstatement of window to first floor south west elevation of plot 60. <b>NO OBJECTION.</b></p> <p>ii. <i>PA14/03063, Plot 60 The Tannery, Grampound</i> – listed building consent application for reinstatement of window to first floor south west elevation of plot 60. <b>NO OBJECTION.</b></p> <p>iii. <i>PA14/02712, Land at OS Grid Ref. 194270 48406, Land at Penans, Grampound</i> – EIA scoping opinion for proposed installation and operation of a single 2 MW wind turbine on agricultural land at Penans Farm. Cllr. Egerton explained that the PC is not a consultee on this type of application.</p> <p>iv. <i>PA14/01017, Olde Walls, Fore Street, Grampound</i> – replace all 4 single-glazed sliding sash windows to front elevation with like-for-like (16 pane) wooden, sliding sash, double-glazed windows. <b>NO OBJECTION.</b></p> <p>c. <i>PA14/00676, Dolphin Inn, Grampound</i> – formation of new access and construction of two detached dwelling houses and detached garage. This application to be decided on delegated powers by the Planning Officer.</p> <p>Noted an email from County Cllr. Egerton was previously circulated, explaining his reasons for not taking this to CC's Planning Committee.</p> <p>Cllr. Tyler said she continued to have concerns about the proposed access.</p> <p>d. <i>Neighbourhood Development Plan (NDP)</i> – Minute 34b/2014 refers. Cllr. Taylor reported Ms Emma Ball and Mr Mark O'Brien, CC had attended the April Planning Meeting. They had advised that a revision of the Parish Plan might be the way forward initially. The Clerk reminded Members that a questionnaire, based on the Parish Plan, had been undertaken in 2006. She will circulate the details.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Cllr. Jenkins said a Design Statement would also be desirable. For further discussion at the next Planning Committee Meeting.</p> <p>e. <i>Cornwall Local Plan: Strategic Policies</i> – Minute 34d/2014 refers. Deferred from the March Full Council meeting. The consultation runs from 17<sup>th</sup> March 2014 to 5pm on 28<sup>th</sup> April 2014, following which the Plan will be submitted to the Secretary of State for examination. Cllr. Egerton said it was a very complex document. Members were invited to submit their individual comments.</p> <p>f. <i>Planning Applications Refused by Cornwall Council</i> – see also PL12c/2014 (April 2014 Planning Meeting). <i>PA13/08620, Penans Farm, Grampound</i> – installation and operation of a single small scale 50kW wind turbine on agricultural land at Penans Farm. Members had objected on the grounds of:</p> <ul style="list-style-type: none"> <li>• Lack of clarity of detail in location and environmental impact;</li> <li>• Lack of timely consultation;</li> <li>• The cumulative environmental effect of the increasing number of neighbouring, approved and planned wind generator applications.</li> </ul> <p>It was clarified that this is different to the application referred to in 52b[iii]/2014 above. _</p>	<p>Clerk</p> <p>All Members</p>
<p>53/2014</p>	<p><u>Highways Matters</u> –</p> <p>a. <i>Bus Stop</i> – Minute 35a/2014 refers. Cllr. Egerton reported he had been misinformed regarding who was responsible for the possible re-instatement of a bus stop, on both sides, at the top of Fore Street. He was now in discussion with CC.</p> <p>b. <i>Bus Shelter, Fore Street</i> – Minute 35a/2014 refers. Mr Adam O'Neill, Cormac Senior Highway Design Technician advised the shelter had been treated and would react adversely if it were to be stained a different colour. Email previously circulated.</p> <p>It was <b>RESOLVED</b> to publish the email on the website.</p>	<p>Cllr. Jenkins</p>
<p>54/2014</p>	<p><u>Environmental Matters</u> –</p> <p>a. <i>Amenity Land, The Tannery Development</i> – Minute 37a/2014 refers. Cllr. Jenkins reported he had organised a further meeting with Mr Croggon for 30<sup>th</sup> April 2014 regarding possible acquisition of the two plots of land, i.e. the s.106 land and the original tannery and lime pits. Cllr. Tyler, Wootton, Mr Tyler and himself would attend.</p> <p>Cllr. Egerton said he did not have a copy of the Conveyancing Map, but this should be held by the Land Registry.</p> <p>b. <i>Footpath No.11, Mill Lane to Pepo Lane</i> – Minute 37b/2014 refers. Mr Toby Lowe, CC's Countryside Team Leader had offered to meet with Members and Mr Mike Eastwood on site (by the mill) to discuss the issues. He proposed 7<sup>th</sup> May 2014 at 2.30pm. He explained that the Act allows them to issue closure notices for a period over 6 months. This does not mean, however, that works will take the maximum period identified in the notice. The proposal involves diverting part of the path.</p> <p>Cllr. Paynter said that two of our paths were now closed. Cllr. Taylor pointed out that the last closing order was signed by The Secretary of State.</p> <p>Whilst on the subject of Highways, Cllr. Tyler reported the lane at Nantellan had now been cleaned.</p> <p>c. <i>Creed Burial Ground</i> – Minute 22d/2014 refers. Cllr. Jenkins reported the Environment Agency had conducted a risk assessment under their guidance and given the information as presented they would not object as long as there is a 10 metre distance from any burials to the stream running along the edge of the triangular field.</p>	<p>Members</p>

	<p>Cllr. Paynter sought reassurance that the project would not stall. Cllr. Jenkins said he, Cllr. Paynter and Mr Hardaker would continue negotiations with the PCC.</p> <p>d. <i>Bridleway 6 (Garlenick)</i> – closed from 22<sup>nd</sup> April to 22<sup>nd</sup> October 2014 (24 hours weekends included), for the wind turbines to be erected._</p> <p>e. <i>Garlenick Wind Turbines</i> – Ms Alison, Airvolution Ltd. advised work on erecting the turbines will commence in April 2014 with the turbines being commissioned by end of year. Details previously circulated via email.</p>	Cllrs. Jenkins / Paynter																								
55/2014	<p><u>Town Hall</u> –</p> <p>a. <i>Heritage Project (HP)</i> – Minute 38a/2014 refers. Cllr. Tyler provided the meeting with the HP’s financial position. They have a healthy £526.79 balance. She reported the Heritage Centre would hold a special WWI exhibition during Carnival Day. A fine collection of memorabilia had been gathered. Cllr. Wootton said a very interesting talk had been held on the history of Grampound. It had been well attended by new residents, who had been specially invited.</p> <p>Minute 57d/2014 was taken at this point – see below.</p> <p>Cllr. Freer queried if the special WWI exhibition could be held on an additional date to enable those involved in the Carnival Day to attend.</p> <p>Cllr. Chapman asked if the research, undertaken by Cllr. Tyler, would be made available on the website. This was the ultimate, long-term aim.</p> <p>b. <i>Broadband</i> – it was <b>RESOLVED</b> to appoint Cllr. Wootton to act in this matter.</p> <p>It was <b>AGREED</b> to request Mr Steve Butter to repair the leg on the bench in the Council Chamber.</p>	Cllr. Wootton Clerk																								
56/2014	<p><u>Administrative Matters</u> –</p> <p>a. <i>Financial Regulations / Standing Orders</i> – Clerk’s report refers. Members <b>RESOLVED</b> to continue with the existing cheque signing arrangements.</p> <p>Members considered a recommendation from the Clerk to set up a Working Party to consider a revision of:</p> <p>i. <u>Revised Financial Regulations</u> – to include a review of the Internal Audit Controls;</p> <p>ii. <u>Revised Standing Orders</u> –</p> <p>It was <b>RESOLVED</b> that Cllrs. Jenkins and Taylor would look at this and report back to the May meeting. The Clerk to provide them with the relevant documentation.</p> <p>b. <i>Annual Report 2013-14</i> – draft to be circulated via email.</p>	Clerk Clerk																								
57/2014	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.2014/15-01 to a value of £670.67 were <b>APPROVED</b> for payment.</p> <table border="1"> <thead> <tr> <th>Cheque Number / Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Staff costs</td> <td></td> <td></td> <td>395.55</td> </tr> <tr> <td>Postage – Grampound Times</td> <td></td> <td></td> <td>9.00</td> </tr> <tr> <td>Cornwall Assoc. of Local Councils</td> <td>195.88</td> <td>17.61</td> <td>213.49</td> </tr> <tr> <td>Ink cartridges i.r.o. community shop</td> <td>43.86</td> <td>8.77</td> <td>52.63</td> </tr> <tr> <td></td> <td></td> <td></td> <td><u>£670.67</u></td> </tr> </tbody> </table> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches were working, whilst the cheques were being signed.</p> <p>b. <i>Accounts Check</i> – Cllr. Taylor reported he had carried out a check of the 2013/14 accounts and found them to be in order.</p> <p>c. <i>End of Year 2013/14</i> – the Clerk reported she had been provided with two</p>	Cheque Number / Item	Price	VAT	Total	Staff costs			395.55	Postage – Grampound Times			9.00	Cornwall Assoc. of Local Councils	195.88	17.61	213.49	Ink cartridges i.r.o. community shop	43.86	8.77	52.63				<u>£670.67</u>	Clerk
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	<p>mini bank statements and would now complete the end of year accounts.</p> <p>d. <i>1<sup>st</sup> World War Memorial Mugs</i> – Minute 41b/2014 refers. It was <b>RESOLVED</b> to purchase 130 mugs at £3.25 each. It was further <b>RESOLVED</b> to provide a Memorial Mug for the children under 11 of the Parish and those attending Grampound Primary School, with a few spare for sale. Cllrs. Chapman and Taylor abstained.</p> <p>e. <i>Grass Cutting Agency Agreement 2014/15</i> – Members <b>RESOLVED</b> to accept an offer of a grant of £259.92 from CC to cut the grass verges. Noted the grant in 2013/14 was £472.47. See also 64/2014 below.</p> <p>f. <i>Draft Transparency Code</i> – covered by 58b/2014 below.</p>	<p>Clerk</p> <p>Clerk</p>
58/2014	<p><u>Documentation</u> –</p> <p>a. <i>Kresen Kernow Project</i> – CC to build a new archive and local studies centre for Cornwall. Funded by the Heritage Lottery Fund and Cornwall Council, the new centre will be on the old brewery site at Redruth. Online consultation survey at: <a href="http://www.cornwall.gov.uk/kresenkernow">http://www.cornwall.gov.uk/kresenkernow</a>, open until mid-June 2014. Various roadshows to be held, previous email refers.</p> <p>b. <i>Information Bulletin for Town/Parish Councils</i> – March 2014. Previously circulated via email. Includes:</p> <p><u>The Local Audit and Accountability Act 2014</u> – under this new framework, smaller authorities with an annual turnover not exceeding £25,000, including parish councils, will be exempt from routine external audit. Instead, these PCs will be subject to the new transparency requirements laid out in the draft Code included in the consultation document.</p> <p>Members’ policy is to be as transparent as possible. Cllr. Taylor said we should be positive about our expenditure and publicise it.</p> <p>c. <i>Spring Parish Matters, 2014</i> – electronic version previously circulated via email. Hardcopy now available from the Clerk.</p>	
59/2014	<p><u>Diary Dates</u> –</p> <p>a. <i>Town and Parish Council and Voluntary Sector Summit</i> – Tuesday, 13<sup>th</sup> May 2013, Council Chamber, New County. Refreshments from 8.45am for a 9.30am start, lunch, tea/coffee will be provided. Booking essential.</p> <p>b. <i>Clerk’s Leave</i> – 26<sup>th</sup> May to 1<sup>st</sup> June 2014.</p> <p>c. <i>Heritage Funding Fair</i> – Friday 20<sup>th</sup> June 2014, 10.30am to 4.30pm, Exeter Community Centre. Tickets £40 per person.</p>	Clerk
60/2014	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Village Hall</i> – a grant of £570 had been obtained for motion sensors, which would reduce electricity costs.</p> <p>b. <i>Grampound Football Club</i> – it was <b>RESOLVED</b> to write a letter of support i.r.o. the Club’s grant application.</p>	Clerk
61/2014	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, concerning contracts, it was <b>RESOLVED</b> in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
62/2014	<p><u>Shelving</u> – Minute 36d/2014 refers. It was <b>RESOLVED</b> to accept Mr Paul Fisher’s offer to install shelving for the cost of the materials. It was further <b>RESOLVED</b> that he would install a small heater. The cost of both would be around £100 plus the cost of an electrical check (total cost circa £150).</p>	Cllr. Wootton
63/2014	<p><u>Street Maintenance</u> – it was <b>RESOLVED</b> that Cllr. Jenkins would speak to Mr Brunsdon about what is needed (tidying up grass verge edges, clearing cuttings, etc) and was authorised to incur additional costs of up to £15 p.m.</p>	Cllr. Jenkins

Signature: ..... (Cllr. Jenkins)  
Parish Council Chairman

Date: 15<sup>th</sup> May 2014