



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL, ON

THURSDAY, 20th MARCH 2014 @ 7.30 pm



Present: Cllr. Jenkins (Chairman) Cllr. Baines Cllr. Mrs Chapman
 Cllr. Freer Cllr. Paynter Cllr. Taylor
 Cllr. Mrs Tyler Cllr. Wootton Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present. Two planning applications were handed to Cllr. Baines.	
29/2014	<u>Apologies for Absence</u> – County Cllr. Egerton.	
30/2014	<u>Members' Declarations</u> – Cllr. Jenkins provided the Clerk with his amended Financial Interests form. Clerk to submit to CC. a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – Cllrs. Wootton and Taylor in 33d/2014 both as Trustee. Cllr. Taylor in 34a/2014 as an employee of the applicant. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – no written requests for dispensations had been received.	Clerk Clerk to record
31/2014	<u>Casual Vacancy</u> – noted that an election had been called for Thursday, 27 th March 2014.	Information
32/2014	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 20 th February 2014, AGREED as a true record. b. <i>Heritage Committee Meeting</i> – 18 th March 2014. To be circulated.	
33/2014	<u>Outside Organisations</u> – a. <i>Police</i> – PCSO Hemming sent his apologies and a written report (copy on file). b. <i>County Councillor</i> – in the absence of Cllr. Egerton there was no report. c. <i>Village Hall Committee</i> – Cllr. Freer reported CC had agreed to finance the dilapidation cost. Cllr. Taylor said the sum offered was insufficient for all the work needed, but the Committee are continuing negotiations. d. <i>Community Shop</i> – Cllr. Wootton reported the sale of shares had reached and exceeded its target. The lease on the village hall needs to be sorted and a decision on the planning application is awaited. CC had queried possible flooding on the site and further evidence had been provided. The Trustees are working on funding applications. A date for the AGM has yet to be set. As soon as the outcome of the planning application is known all the shareholders will be sent a full report. e. <i>Truro & the Roseland Community Network Panel Meeting</i> – Cllr. Jenkins was unable to attend the Meeting held on Tuesday, 18 th March.	
34/2014	<u>Planning Matters</u> –	

	<p>a. <i>Planning Committee</i> – no meeting had been held.</p> <p><i>PA14/00676, Dolphin Inn, Grampound</i> – formation of new access and construction of two detached dwelling houses and detached garage. Members had objected on the grounds of poor access and the potential loss of parking for the Inn, which could impact on their business. Members had also queried the need for this type of executive style housing in Grampound.</p> <p>Ms Tracy Young, Planning Officer had indicated that the Highways Officer is now satisfied that the access would not impact on the safety of road users or pedestrians. She pointed out that St Austell Brewery as the applicants and owners of The Dolphin Inn would have assessed the loss of parking on the viability of the public house.</p> <p>It was RESOLVED to request Cllr. Egerton to take this to CC’s Planning Committee for decision and to inform Ms Young that Members still object to this application.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA13/09935, The Tannery, Grampound</u> – amendments to plots 54, 56, 57, 62 and 67.</p> <p>c. <i>Truro and Roseland Neighbourhood Planning Cluster Meeting</i> – Cllr. Taylor had attended the meeting on 27th February 2014 and circulated a written report (copy on file), which included some data on the housing stock, etc. Grants are available to create a Neighbourhood Development Plan (NDP). He queried if we should be doing one if there is no desire and no perceived need. It was RESOLVED to invite Ms Emma Ball to attend a future Planning Committee meeting, within the next three months. Cllr. Taylor will continue to attend these meetings and collate and disseminate other PC’s progress with their NDP.</p> <p>d. <i>Cornwall Local Plan: Strategic Policies</i> – consultation will run from 17th March 2014 to 5pm on 28th April 2014, following which the Plan will be submitted to the Secretary of State for examination. For further discussion in April.</p>	<p>Clerk</p> <p>Clerk Cllr. Taylor</p> <p>Clerk</p>
<p>35/2014</p>	<p><u>Highways Matters</u> –</p> <p>a. <i>Bus Stop</i> – Minute 21a/2014 refers. In the absence of Cllr. Egerton there was no report, regarding the re-instatement of a bus stop, on both sides, at the top of Fore Street.</p> <p>Cllr. Jenkins reported the new bus shelter in Fore Street had been installed. Members felt the style is out of keeping with the street scene. The Clerk to enquire if it could be stained a different colour.</p> <p>b. <i>20mph Proposal for Cornwall</i> – Minute 122a/2013 refers. It was AGREED to consider this quarterly.</p> <p>c. <i>Pedestrian Crossing, Fore Street</i> – Minute 96b/2013 refers. To be reconsidered quarterly. Noted a further study (probably in 2014) of pedestrian and vehicle numbers will be carried out, when The Tannery development is complete. The Clerk to request Cllr. Egerton to give an update in his report to the April meeting.</p> <p>d. <i>Highway Maintenance</i> – Minute 21d/2014 refers. Mr Luke Hadfield, Highways reported:</p> <p>i. <i>Blocked Drain, Bosillion Lane</i> – the gully had been emptied by Highways’ gully emptying lorry.</p> <p>ii. <i>Pepo Lane</i> – he was unable to locate the pothole, but will arrange for it to be repaired if more details are provided. The Clerk to provide additional information.</p> <p>iii. <i>Nantellan</i> – he is hoping to arrange a sweeper for various locations next week and will include Nantellan as part of this work. But he points out that this is a very minor issue for them. The Clerk to report potholes on the lane.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>iv. <i>Fore Street</i> – the potholes had been repaired.</p> <p>v. <i>A390</i> – blocked drain just west of the bus shelter.</p> <p>Cllr. Jenkins to circulate Cornwall Council's website page for reporting these issues and how to deal with urgent ones.</p> <p>e. <i>Grass Verge Cutting</i> – a map was circulated for Members to confirm the areas of grass verges that the PC cuts. The Clerk to submit to Highways.</p>	<p>Clerk Cllr. Jenkins</p> <p>Clerk</p>
36/2014	<p><u>Heritage Committee</u> – meeting held on 18th March 2014. Attention is drawn to:</p> <p>a. <i>Chairman for 2013/14</i> – Mrs Liz Fisher had been elected to the post for the remainder of 2013/14.</p> <p>b. <i>Governance, including Election of Officers</i> – Mrs Jane Sloan had been elected as Secretary and Mr Terry Tyler as Treasurer.</p> <p>c. <i>Accreditation</i> – Mrs Fisher is the lead on this and the project is making good progress.</p> <p>d. <i>Other</i> – Cllr. Wootton said he and Mrs Fisher had cleared the cupboard under the stairs. He felt better use could be made of the space if shelves were installed. For further consideration at the April Meeting.</p>	<p>Clerk</p>
37/2014	<p><u>Environmental Matters</u> –</p> <p>a. <i>Amenity Land, The Tannery Development</i> – Minute 22c/2014 refers. Members to receive an update, regarding possible acquisition of the two plots of land, i.e. the s.106 land and the original tannery and lime pits.</p> <p>Noted details of the s.106 monies available were circulated previously.</p> <p>Cllr. Jenkins expressed his thanks to Mr Terry Tyler for his assistance with this matter. He will organise a further meeting with Mr Croggon.</p> <p>b. <i>Footpath No.11, Mill Lane to Pepo Lane</i> – an extension to the footpath closure order had been granted until 10th March 2017, owing to flood damage to the path and building.</p> <p>It was RESOLVED to support Cllr. Taylor's proposal, that: Grampound with Creed Parish Council notes with disappointment the extension of the temporary closure of Footpath 11 Grampound with Creed under S.14 of the Road Traffic Regulation Act 1984. However the notice issued makes no mention of the requirement under S.15 of the same act requiring the County to state in the order that it expects the execution of works to take longer than the period stipulated under Section 15, subsection 1a of six months. We therefore request that a full copy of the order be made available to us. We also seek clarification of the reasons why the period of 6 months specified in the act has been extended for a total of 5 years and we also seek details of the works proposed and your reasons for anticipating that the execution of said works will take 5 years.</p> <p>Cllr. Paynter asked if this Act applies to the Nantellan footpath? Cllr. Tyler pointed out that this closure order has now expired.</p>	<p>Cllr. Jenkins</p> <p>Clerk</p>
38/2014	<p><u>Town Hall</u> –</p> <p>a. <i>Heritage Project</i> – Minute 23a/2014 refers. Cllr. Tyler said some of the footpath leaflets need to be reprinted. She will speak to Mr Allan Webb, who compiled the original leaflets. Two sand fire buckets, which could be 1st World War, had been found. They could be stored next to the siren. For further consideration by the Heritage Committee</p> <p>b. <i>OutReach Post Office Facility</i> – Minute 23b/2014 refers. Cllr. Wootton reported the facility was now open for business, following a week's delay because of technical problems. Mrs Jacqui Parkinson, the Postmistress was pleased with the way things were going. A wide range of PO services are available. The facility needs to be widely advertised.</p> <p>c. <i>Town Hall Chairs</i> – Minute 09c/2014 refers. Cllr. Jenkins reported the chairs had been advertised on e-bay but had not attracted any bids.</p>	<p>Clerk</p>

	<p>As the chairs had not sold it was RESOLVED to reduce their value on the asset register to a nominal value of £1 per chair and to loan them to Creed Church for an indefinite period; the arrangement to be reviewed annually.</p> <p>d. <i>PAT Testing</i> – the Clerk reported all the electrical items stored in the town hall had passed the PAT Test. It was AGREED to invoice the WI for the equipment they own and to request that they remove the unused heaters.</p>	<p>Clerk</p> <p>Clerk</p>
39/2014	<p><u>Parish Meeting</u> – no issues arose from the Parish Meeting, but concern was expressed at how few residents attended. Cllr. Chapman suggested an ‘event’ rather than just a meeting with reports, might gain a bigger audience. Cllr. Tyler suggested a letter to every household. Cllr. Wootton said perhaps it should be held later in the year, with lighter evenings. For further discussion when the annual Schedule of Meetings is set.</p>	<p>Clerk</p>
40/2014	<p><u>Administrative Matters</u> –</p> <p>a. <i>Fees under the Licensing Act 2003</i> – this consultation seeks views on details of the move from centrally-set to locally-set fees. Closing date 10th April 2014:- https://www.gov.uk/government/consultations/locally-set-licensing-fees. Details previously emailed.</p>	
41/2014	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.2013/14-2 to a value of £1,489.52 were APPROVED for payment. Cllr. Wootton pointed out that the payment to the Graphic Agenda is for website maintenance.</p> <p><i>Bank Reconciliation</i> – the Clerk reported bank reconciliations for both accounts had been completed. She provided Cllr. Taylor with the accounts for checking.</p> <p><i>Receipts and Payments Statement 2013/14</i> – the Clerk circulated a copy of the R&P statement together with a balance sheet. She advised there will be a small amount of bank interest to come plus approx. £48 in town hall hire fees, but other than that, this represented the PC’s end of year financial position. To be produced in April in future years.</p> <p><i>Fire Protection</i> – Members tested and confirmed the smoke detectors and torches are working, whilst the cheques were being signed.</p> <p>b. <i>1st World War Memorial Mugs</i> – Minute 28a/2014 refers. Members considered a proposal to purchase a supply of mugs. The design could include poppies and the Grampound logo. Cllr. Tyler will find out more details and report to the next meeting.</p> <p>c. <i>Cornwall County Playing Fields Association (CCPFA)</i> – Members declined to make a donation to this organisation.</p> <p>d. <i>Grampound Community Fund Advisory Panel</i> – it was RESOLVED to charge this Panel to use the Council Chamber for its meetings. It was further RESOLVED that the £129.86 (already expended by the Parish Council) should be reclaimed from the Fund. To be reviewed annually. The voting was three in favour, two against and there were three abstentions. Cllr. Baines said that in a similar instance the company (name unknown) involved had reneged on the obligation to pay into the fund.</p> <p>e. <i>Public Rights of Way Maintenance</i> – it was RESOLVED to accept an offer of £377.56 (the same as last year) from CC to continue to cut the vegetation on the PROWs in the parish. The Clerk to inform CC.</p>	<p>Clerk</p> <p>Clerk Cllr. Taylor</p> <p>Clerk</p> <p>Cllr. Tyler</p> <p>Clerk</p> <p>Clerk</p>
42/2014	<p><u>Documentation</u> –</p> <p>a. <i>Clerk’s and Councils Direct</i> – March 2014. Taken by Cllr. Freer.</p> <p>b. <i>The Clerk Magazine</i> – March 2014.</p>	
43/2014	<p><u>Diary Dates</u> –</p>	

	<p>a. <i>Full Council</i> – 17th April 2014.</p> <p>b. <i>Planning Committee Meeting</i> – 8th April 2014.</p> <p>c. <i>Landscape and Cumulative Impact Guidance for Wind and Solar Development Training</i> – 8th April 2014, 7-9pm, Exhibition Hall, Kingsley Village, Penhale, Fraddon. Deadline for bookings 1st April 2014.</p>	
44/2014	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Fal River Footpath</i> – it was pointed out that permission had been granted by the Trewithen Estate to carry out work on the trees.</p>	
45/2014	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, concerning contracts, it was RESOLVED in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
46/2014	<p><u>Highway Weed Spraying</u> – Minute 21b/2014 refers. Cllr. Jenkins reported he and Cllr. Taylor had met with representatives from Tregony PC and it had been agreed to award the contract to cut the grass verges to Mr Alun Jones of Complete Weed Control, at a cost of £156+VAT for Grampound.</p>	

Signature: (Cllr. Jenkins)
Parish Council Chairman

Date: 17th April 2014