



Grampound with Creed Parish Council

MINUTES OF THE COUNCIL MEETING

HELD IN THE TOWN HALL

ON THURSDAY, 16th OCTOBER 2008



Present: Cllr. Hardaker (Chairman) Cllr. Blayney Cllr. Mrs Lundie
 Cllr. Paynter Cllr. Mrs Tyler Cllr. Webb
 Cllr. Mrs Egerton (RBC) Mrs Thompson (Clerk)

| Minute | AGENDA ITEMS | Action |
|----------|---|--------|
| | <p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Mr Stephen Foster, Restormel's Head of Governance & Performance.</p> <p>The Council received "Code of Conduct" training from Mr Foster (documentation on file). He said Grampound with Creed Parish Council sets a good example, by their exemplary behaviour. There are ten general principles which apply to Members when they are acting as a Councillor, or appear to be acting in that capacity. When declaring interests there are two levels (1) personal interest applies only if the item under discussion affects you (or other relevant persons) more than others in the ward/parish and (2) prejudicial interest applies if the item under discussion affects your (or other relevant persons) financial interests or relates to a licensing or regulatory matter affecting you AND the public would reasonably think you prejudiced by that interest AND no exemption applies. He added that as the Council has adopted section 12(2) of the new Code of Conduct, a Member with a prejudicial interest has the same rights as a member of the public and can still have a say during the public discussion. He advised that in cases of doubt it is always wise to seek advice from the Clerk and/or him.</p> | |
| 128/2008 | <u>Apologies for Absence</u> – Cllrs. Jenkins, Lobb and Sloan (all on leave); Cllr. Hunkin (CCC) and PSO Hemming (Police). | |
| 129/2008 | <u>Members' Declarations:</u> a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none b. <i>Declarations of Gifts over £25</i> – none | |
| 130/2008 | <u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 28 th September 2008, AGREED as a true record. | |
| 131/2008 | <p><u>Police Liaison</u> – PC Jay Dorman indicated he has been in post for some five months and apologised for not being able to attend before. He spoke to his written report (copy on file). Members expressed surprise at the number of crimes (18). PC Dorman indicated the people behind the majority of this mini crime spree had since left the area. He was asked if there was any action residents could take to assist the Police in deterring crime. His response was to encourage people to report crimes and give names, if known. He also favoured having a Neighbourhood Watch scheme in operation.</p> <p>Cllr. Blayney asked what could be done about parking on pavements. PC Dorman said there are a number of ways to "police" this and he</p> | |

| | | |
|------------------------|--|---|
| | <p>will look into the issue. Members did not have a problem with “short term” parking (to use local businesses).</p> <p>Cllr. Tyler reported several instances of speeding vehicles around the Nantellan area, particularly on a Friday or Saturday night.</p> <p>PC Dorman was asked if he goes into schools to help in the fight against crime. He has not done so yet, but this is something he would be happy to do. One of the main issues facing the village is speeding traffic. He reported a “speed enforcement” exercise will be held by St Austell Police Cadets.</p> <p>Cllr. Paynter asked if we could have more information about the listed crimes. He felt if we knew what type of incident is referred to, we could advise residents of preventative action to take. PC Dorman will look into this.</p> <p>He was thanked for attending.</p> | |
| <p>132/2008</p> | <p><u>Traffic Matters/Street Furniture –</u></p> <p>a. <i>Mill Lane, Telegraph Poles</i> – Minute 120a/2008 refers. Mr Peter Tatlow, County Highways advises the realigning of the pavement is to go ahead.</p> <p>b. <i>Layby, Nr. Hewaswater</i> – Minute 117a/2008 refers. It was clarified that the farmer cannot gain access to his field, as the mushroom seller is blocking the field gate. It was understood the stones had been removed by the farmer, but this was essential to gain access. Cllr. Egerton said she is still pursuing this matter. It was AGREED to write to Mr Richard Fish, CCC and enquire why no action has been taken to remove the individual.</p> <p>c. <i>Nantellan</i> – Minute 127b/2008 refers. Deferred to next Meeting.</p> <p>d. <i>Bypass</i> – County Highways has indicated the request to keep this on the agenda is receiving consideration.</p> | <p>Clerk</p> |
| <p>133/2008</p> | <p><u>Financial Matters</u></p> <p>a. <i>Accounts for Payment</i> – Schedule No.2008/9-7 to a value of £9,430.82 was APPROVED for payment. Sita are to be requested to release some of their grant to cover expenditure on the clock, etc.</p> <p>b. <i>Chairman’s Photograph</i> – Minute 105d/2008 refers. The Chairman has yet to provide a portrait photograph of himself.</p> <p>c. <i>Chairman’s Badge of Office</i> – Minute 105e/2008 refers. It was reported that a Chairman’s badge of office would cost around £800-£1,000 for something suitable. Various examples were shown to Members. Cllr. Hardaker will obtain an estimate of how much the artwork would cost.</p> <p>d. <i>Review of Accounting Systems</i> – Minute 105f/2008 refers. Cllr. Paynter reported he feels the requirement to complete the periodic checking of the accounts and review of the effectiveness of the Council’s internal control system is excessive. Nonetheless, he is happy to report that the Council’s accounts are being properly maintained.</p> <p>e. <i>Funding Sources</i> – Cllr. Hardaker suggested it might be possible to use the Grassroots Fund to obtain broadband for the Town Hall / Heritage Centre. However, Parish Councils are not eligible to apply. This could be resolved once the Heritage Centre Support Group is operative.</p> | <p>Cllr. Hardaker</p> <p>Cllr. Hardaker</p> |

| | | |
|----------|--|--|
| | <p>f. <i>Welcome Pack</i> – one of the biggest issues affecting the Post Office is the lack of parking in the vicinity. Cllr. Egerton explained it would cost £2,000 minimum to make any changes to the existing yellow lines/layby restrictions. Members were asked for ideas. Cllr. Jenkins had suggested, via email, installing a dash-line marked parking area on the same side of the road but slightly downhill from the Post Office. Cllr. Hunkin will be asked to consider this suggestion. The cost of the welcome pack has been covered.</p> | Clerk |
| 134/2008 | <p><u>Planning Matters</u> –</p> <p>a. <i>Planning Committee Meeting</i> – no meeting has been held. Cllr. Blayney spoke to the applications, which were approved by Restormel. Cllr. Egerton reported the decision on the Copperstones' application has been deferred.</p> <p>b. <i>Manor Tannery</i> – standing item. Council to maintain a watching brief on progress, including:</p> <ul style="list-style-type: none"> • <u>Car Parking and/or Allotments</u> – to ensure an area of land is secured for this purpose and that ownership of the area is vested in the Parish Council. • <u>Community Facility</u> – to seek provision of some sort of facility, e.g. IT centre. • <u>Liaison with Developers</u> – public consultation scheduled for Saturday, 18th October 2008. Members were asked to spend as much time at the event as possible, and to advise those requiring affordable housing to register their interest. <p>Cllr. Egerton reported the s.106 agreement will be signed shortly.</p> | All Members |
| 135/2008 | <p><u>Public Rights of Way</u> –</p> <p>a. <i>River Fal Footbridge</i> – standing item.</p> <p>b. <i>Dog Walking Area</i> – Minute 120a/2008 refers. The amended licence agreement from Trewithen Estate has not yet been received. The licence to be shown to the Council's insurers, prior to signing.</p> | |
| 136/2008 | <p><u>Town Hall</u> –</p> <p>a. <i>Heritage Centre</i> – Minute 121a/2008 refers. The Clerk is to place an order to refurbish the glass dresser in the Council Chamber. A risk assessment is to be completed when the building work is finished. Carpet is to be installed on the upper floor. Ms Lis Chard will be taking up a new post in Yorkshire and will be resigning as Project Co-ordinator/Researcher. She has been most co-operative in finding a means of filling her role. Cllr. Webb pointed out that in addition to headphones, the oral history element should be available on speakers.</p> <p>It was AGREED to grant permission to the WI to have wine for their Harvest Supper and Christmas Party.</p> <p>b. <i>Roof Slates</i> – Minute 121b/2008 refers. Cllr. Hardaker reported there had been no progress on the sale of the slates.</p> <p>c. <i>Town Hall Cleaning</i> – Minute 121c/2008 refers. Cllr. Hardaker confirmed he has purchased doormats. The Clerk to approach the WI as they may be interested in cleaning the Town Hall on the basis of an agreed level of "offset" against booking fees.</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |

| | | |
|----------|---|-------------------------------------|
| 137/2008 | <p><u>Environmental Matters</u> –</p> <p>a. <i>Allotments</i> – Minute 122a/2008 refers. The Clerk explained there had been a delay in approaching the owner, Mr David Ham, regarding the possibility of creating allotments on Ham Field.</p> <p>b. <i>Tree Warden Scheme</i> – information, about the tree warden scheme, will be passed to the <i>Grampound Times</i>. Noted Mr Paul Brewer will attend one of the scheduled training sessions as “an interested volunteer”.</p> | |
| 138/2008 | <p><u>Armistice Day</u> – Minute 123/2008 refers. It was AGREED Cllr. Jenkins will take the lead at the service.</p> | Clerk |
| 139/2008 | <p><u>Age Concern</u> – Members felt the Tuesday Club already meets the needs of the elderly.</p> | |
| 140/2008 | <p><u>Unitary Authority Logo</u> – Cllr. Egerton explained the reasons for creating a new logo and added the crest, with the miner and fisherman, would be retained. Cllr. Webb felt the crest is sufficient and there is no need for a separate logo. It was AGREED to support the retention of the CCC logo, suitably amended.</p> | Clerk |
| 141/2008 | <p><u>Documentation</u> – the following documentation had been received:</p> <p>a. <i>Family Information Services</i> – a guide for children, young people, families and carers in Cornwall.</p> <p>b. <i>The Making and Enforcement of Byelaws</i> – consultation paper.</p> <p>c. <i>Standards Board</i> – Issue 3, September 2008.</p> <p>d. <i>One Cornwall</i> – newsletter, issue 13.</p> | |
| 142/2008 | <p><u>Diary Dates</u> –</p> <p>a. <i>Reducing the Risks and Increasing Your Potential</i> – 20th November 2008, 9am-3.30pm, Newquay Sports Centre.</p> <p>b. <i>Police Liaison Meetings</i> – Monday, 20th October 2008, 7.30pm.</p> <p>c. <i>Empowering and Engaging ...Communities</i> – 22nd October 2008.</p> | |
| 143/2008 | <p><u>Information Only Items</u> –</p> <p>a. <i>World Diabetes Day</i> – the Council issued a local proclamation in support of World Diabetes Day as a symbolic gesture, to raise awareness of diabetes.</p> <p>b. <i>Creed Churchyard</i> – Cllr. Hardaker had attended a meeting of the PCC. He understood there is sufficient burial land for the next 10 years. The Council may wish to consider contributing towards the cost of opening the extension. It was pointed out £2,000 had already been paid towards this project. Defer to the next Meeting.</p> <p>c. <i>Digital TV Switchover</i> – Cllr. Hardaker said he had done some research and this raises some problems because the signal in the village is poor. There are issues regarding satellite dishes being installed in a conservation area. It was AGREED to invite Digital UK West-country to use the Town Hall free of charge.</p> | <p>November Agenda</p> <p>Clerk</p> |

Signature: (Cllr. Hardaker)
Chairman

Date: 20th November 2008